The Mandan City Commission met in regular session at 5:30 PM on October 21, 2025 in the Ed "Bosh" Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Froelich called the meeting to order.

A. ROLL CALL

1. *Roll call of all City Commissioners*. Those present were Dennis Rohr, Mike Braun, James Froelich, Craig Sjoberg, Ryan Heinsohn. Department heads present were City Administrator Neubauer, Finance Director Welch, Assistant Finance Director Schulz, Assessor Markley, Human Resource Director Berger, City Engineer Wigness, Assistant City Engineer McAdoo-Roesler, Police Chief Ziegler, Building Official Singer, Fire Chief Bitz, Public Works Director O'Keefe, CIS Manager Mischel, Administrative Assistant Newman, and Attorney Sand.

B. THE PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

1. *Morton Mandan Public Library ND Tourism Grant Award*. Library Director Barb Sandstrom presented.

2. *Construction Update*. City Engineer Wigness presented.

3. *Mandan Art Alley Ribbon Cutting Wednesday, October 22, 2025, at 5:15 p.m.*. Mayor Froelich presented.

4. *Mandan Progress Organization Mix & Mingle Dakota Kustomz, Thursday, October 23, 2025, 5-7 p.m. RSVP to Mandan Progress Organization. Register at the VisitMandan.com site*. Police Chief Ziegler announced the date and time for Trunk or Treat, Oct. 31 at 4-6:30 p.m.

D. PUBLIC COMMENT

1. *The Mandan City Commission values public input. To speak, submit a completed speaker card before the meeting begins. Comments must relate to an item on the current or previous meeting agenda. Speakers have 3 minutes each, in the order cards are received. The total comment period is limited to 30 minutes..*

E. APPROVAL OF AGENDA Commissioner Rohr moved and Commissioner Sjoberg seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

F. MINUTES

1. *Consider approval of the October 7, 2025 Board of City Commission Meeting Minutes*. Commissioner Sjoberg moved and Commissioner Heinsohn seconded to approve. Roll Call vote: Aye 5, Nay 0 None, Absent. The motion passed.

G. PUBLIC HEARING

H. BIDS

1. *Consider awarding bids for Street Improvement District 240, Shores at Lakewood Phase II*. City Engineer Wigness presented. Commissioner Rohr moved and Commissioner Sjoberg seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

I. CONSENT AGENDA Commissioner Heinsohn moved and Commissioner Rohr seconded to approve item number 1 and item numbers 3 through 8. Roll Call vote: Aye 5, Nay 0. The motion passed.

1. *Consider approval of monthly bills*.

2. *Considering removing hook-up fees that are held in abeyance for Red Trail Holding properties related to Sewer Improvement District 144*. Commissioner Sjoberg moved and Commissioner Heinsohn seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

3. *Consider approval for the engineering department to apply for the special road fund through the NDDOT for the Redwing Drive project*.

4. *Consider an amendment to the 2026 Fire Department Budget - SAFER grant*.

5. *Consider approving a Department of Water Resources preconstruction funding application for Mandan Proper NW*.

6. *Consider scheduling a Public Hearing for December 2, 2025 to consider the vacation of a portion of Living Water Drive*.

7. *Consider approval for the Mandan Police Department to close the 200 Block of 1st Ave NW on Friday, October 31, 2025, from 3:30 p.m. to 6:30 p.m.*.

8. *Consider a minor plat for Kendalls 2nd Addition*.

J. <u>OLD BUSINESS</u>

K. <u>NEW BUSINESS</u>

1. *Consider request from Mandan Progress Organization related to the July 3, 2026 United States 250th Celebration Fireworks Show*. Commissioner Sjoberg moved and Commissioner Heinsohn seconded to approve $50,000 funding assistance to the Mandan Progress Organization from the City of Mandan's 2% occupancy tax promotion fund for the U.S. 250th Celebration Fireworks Show. Roll Call vote: Aye 4, Nay 1 Dennis Rohr. The motion passed.

2. *Consider the proposal from Starion Bank for the City's sale of Definitive Improvement Warrants and Refunding Improvement Bonds*. Finance Director Greg Welch presented. Commissioner Heinsohn moved, and Commissioner Braun seconded to approve the Resolution Creating the Funds of Improvement Districts and Authorizing the Issuance of Improvement Warrants. Roll Call vote: Aye 5, Nay 0. The motion passed. Commissioner Heinsohn moved, and Commissioner Braun seconded to approve the Resolution Authorizing the Issuance of $8,717,190 Refunding Improvement Bonds, Series 2025. Roll Call vote: Aye 5, Nay 0. The motion passed.

3. *Long-Term Financial Planning Policy*. Assistant Finance Director Shulz presented. Commissioner Rohr moved and Commissioner Sjoberg seconded to approve the update to the Long-Term Financial Planning Policy. Roll Call vote: Aye 5, Nay 0. The motion passed.

4. *Consider submitting a Highway Safety Improvement Program grant application to the Metropolitan Planning Organization*. City Engineer Wigness presented. Commissioner Sjoberg moved and Commissioner Heinsohn seconded to authorize the Engineering Department to submit a Highway Safety Improvement Program application for the Sunset Drive & 27th Street roundabout. Roll Call vote: Aye 5, Nay 0. The motion passed.

5. *Consider submitting an Urban Grant Program application to the Metropolitan Planning Organization*. City Engineer Wigness presented. Commissioner Braun moved and Commissioner Rohr seconded to authorize the Engineering Department to submit an Urban Grant Program application for Phase 2 of the Downtown Street Improvement project. Roll Call vote: Aye 5, Nay 0. The motion passed.

L. <u>RESOLUTIONS AND ORDINANCES</u>

1. *Consider the introduction and first consideration of Ordinance No. 1478 to Amend and Re-enact Section 117-3-7(2) of the Mandan Code of Ordinances, Relating to Coverage Ratio for Water and Sewer Revenue Bonds*. Finance Director Welch presented. Commissioner Heinsohn moved and Commissioner Braun seconded to approve the introduction and first consideration of Ordinance No. 1478 to Amend and Re-enact Section 117-3-7(2) of the Mandan Code of Ordinances, Relating to Coverage Ratio for Water and Sewer Revenue Bonds. Roll Call vote: Aye 5, Nay 0. The motion passed.

2. *Consider the introduction and first consideration of Ordinance No. 1479, Relating to Restricted Parking of Certain Vehicles and Trailers*. Attorney Sand presented. Commissioner Sjoberg moved and Commissioner Rohr seconded to approve the introduction and first consideration of Ordinance No. 1479 as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

3. *Consider Resolution establishing Rates and Charges for Services from the Solid Waste Utility Fund*. Public Works Director O'Keefe presented. Commissioner Heinsohn moved, and Commissioner Braun seconded to approve the Resolution establishing rates and charges for services from the Solid Waste Utility Fund. Roll Call vote: Aye 5, Nay 0. The motion passed.

M. OTHER BUSINESS

N. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS

- *November 4, 2025 at 5:30 p.m.*
- *November 18, 2025 at 5:30 p.m.*
- *December 2, 2025 at 5:30 p.m.*

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O. ADJOURN There being no other business to come before the Board, the meeting adjourned at 6:26 p.m.

/s/ James Neubauer
James Neubauer
City Administrator

/s/ James Froelich
James Froelich
Board of City Commissioners