The Mandan City Commission met in regular session at 5:30 PM on October 7, 2025 in the Ed "Bosh" Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Froelich called the meeting to order.

A. ROLL CALL

1. *Roll call of all City Commissioners*. Those present were Dennis Rohr, Mike Braun, James Froelich, Craig Sjoberg, Ryan Heinsohn. Department heads present were City Administrator Neubauer, Finance Director Welch, Assistant Finance Director Schulz, Assessor Markley, Human Resource Director Berger, City Engineer Wigness, Assistant City Engineer McAdoo-Roesler, Police Chief Ziegler, Building Official Singer, Fire Chief Bitz, Public Works Director O'Keefe, CIS Manager Mischel, Attorney Oster, and Administrative Assistant Newman.

B. THE PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

1. *Fire Department Rescue Boat Appreciation*. Fire Chief Bitz presented.
2. *Fire Prevention Open House*. Fire Chief Bitz presented.
3. *Musicians Inducted into North Dakota Music Hall of Fame*. Marlo Anderson presented.
4. *K-9 Kupper Retirement*. Police Chief Ziegler presented.
5. *Business Pitch Challenge*. City Administrator Neubauer presented.
6. *Construction Update*. City Engineer Wigness presented.
7. *Mandan Art Alley Unveiling and Ribbon Cutting*. City Administrator Neubauer presented.
8. *Extra Mile Day*. Mayor Froelich presented.

D. PUBLIC COMMENT

1. *The Mandan City Commission values public input. To speak, submit a completed speaker card before the meeting begins. Comments must relate to an item on the current or previous meeting agenda. Speakers have 3 minutes each, in the order cards are received. The total comment period is limited to 30 minutes.*. There was no one in attendance for the public comment portion of the meeting, and no comments were received prior to the meeting.

E. APPROVAL OF AGENDA Commissioner Braun moved and Commissioner Rohr seconded to approve. Roll Call vote: Aye 5, Nay 0 . The motion passed.

F. MINUTES

1. *Consider approval of the following Mandan Board of City Commissioners Meeting Minutes:*.

a. *Consider Approval of the September 16, 2025 Board of City Commission Meeting Minutes*. Commissioner Heinsohn moved and Commissioner Braun seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

b. *Consider Approval of the September 29, 2025 Board of City Commission Special Meeting Minutes*. Commissioner Braun moved and Commissioner Sjoberg seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

G. PUBLIC HEARING

1. ~~*Consider an amendment to a Special Use Permit for Lot 1, Block 1, Bridgeview Bay Addition*~~

.

H. BIDS

I. CONSENT AGENDA Commissioner Braun moved and Commissioner Sjoberg seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

1. *Consider approval of a 3% budget increase to the Youthworks grant agreement*.
2. *Consider approval of the 2026 Vision Zero Law Enforcement Traffic Grant award*.
3. *Uniform Grant Guidance Policy for Federal Revenue Sources*.
4. *Consider Cost Participation and Maintenance Agreement for 1806 Mill & Overlay Project*.
5. *Consider Abatements:*.

a. *2023-2025 Abatements for Mor-Gran-Sou*.

6. *Consider extension of the recycling contract with Waste Management*.
7. *Consider approval of the raffle permit for the North Dakota Bowling Proprietors Association*.
8. *Consider approval of the raffle permit for The Optimist Club*.
9. *Consider approving recommended Dental and Vision insurance carrier changes for plan year 2026*.
10. *Consider Final Plat for Kahl Irey Addition*.
11. *Consider Engineering Task Order #23590 Amendment #3 for SID 235*.
12. *Consider Budget Amendment to the Police Department to accept a donation from the Mandan Eagles*.
13. *Consider accepting the Department of Homeland Security (DHS) Staffing for Adequate Fire and Emergency Response (SAFER) Grant*.
14. *Assessments for Weed Cutting of 2025, Health & Safety of 2025, Sidewalks of 2025, Delinquent Alarm System Accounts for 2025, and Delinquent Utility Billing Accounts for 2025*.
15. *National Opioid Settlements*.
16. *Finance/HR/IT Office Remodel*.

J. OLD BUSINESS

K. NEW BUSINESS

1. *Consider the appointment of Commissioner Ryan Heinsohn as Vice President of the Board of City Commissioners*. Commissioner Rohr presented. Commissioner Braun moved and Commissioner Sjoberg seconded to accept Commissioner Rohr's resignation of Vice President's position. Roll Call vote: Aye 5, Nay 0. The motion passed. Commissioner Rohr moved and Commissioner Sjoberg seconded the appointment of Commissioner Heinsohn as the Vice President of the Board of City Commissioners. Roll Call vote: Aye 5, Nay 0. The motion passed.

2. *Long-Term Financial Plan Adoption*. Assistant Finance Director Shulz presented.

Commissioner Heinsohn moved and Commissioner Rohr seconded to approve the 5-Year Long Term Financial Plan for planning purposes and to be used as a guide for the annual budgeting process. Roll Call vote: Aye 5, Nay 0. The motion passed.

3. *Consider entering into an Engineering Service Agreement with Apex Engineering for services related to the Master Lift Station Interim Improvement Project*. City Engineer Wigness presented. Commissioner Sjoberg moved and Commissioner Heinsohn seconded to enter into an Engineering Service Agreement with Apex Engineering. Roll Call vote: Aye 5, Nay 0. The motion passed.

4. *Consider entering into an Engineering Service Agreement with Moore Engineering for services related to Mandan Proper NW and Street Rehabilitation 2026 - 3A*. City Engineer Wigness presented. Commissioner Braun moved and Commissioner Sjoberg seconded to approve Task order 9 and 10 with Moore Engineering. Roll Call vote: Aye 5, Nay 0. The motion passed.

5. *Consideration of request for proposals for architectural services for Fire Station No. 3*. Fire Chief Bitz presented. Commissioner Heinsohn moved and Commissioner Sjoberg seconded to authorize the Fire Department to issue a Request for Proposals (RFP) for architectural and engineering services related to Fire Station No. 3. Roll Call vote: Aye 5, Nay 0. The motion passed.

6. *Consider allowing HDR to perform a second opinion on the Waste Water Treatment Plant Masterplan*. City Engineer Wigness presented. Commissioner Sjoberg moved and Commissioner Heinsohn seconded to sign a contract with HDR to perform a second opinion on the Waste Water Treatment Plant Masterplan. Roll Call vote: Aye 5, Nay 0. The motion passed.

L. RESOLUTIONS AND ORDINANCES

1. *Consider the second and final consideration of Ordinance No. 1473 making the annual appropriations for expenditures or expenses of the City of Mandan, North Dakota, for the fiscal year commencing January 1, 2026, and ending December 31, 2026, and making the annual tax levy for the year 2025*. Finance Director Welch presented. Commissioner Heinsohn moved and Commissioner Rohr seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

M. OTHER BUSINESS

N. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS

- *October 21, 2025 at 5:30 p.m.*
- *November 4, 2025 at 5:30 p.m.*
- *November 18, 2025 at 5:30 p.m.*

.

O. ADJOURN There being no other business to come before the Board, the meeting adjourned at 6:32 p.m.

/s/ James Neubauer	/s/ James Froelich
James Neubauer	James Froelich
City Administrator	Board of City Commissioners