



Public Notice

Morton Mandan Public Library Board of Trustees
Morton Mandan Public Library

Electronic Board Action Agenda

Wednesday, Nov 19 @ 2:00 pm – Friday, Nov 21 @ 4:30 pm

Electronic Board Action – Destination Development Grant Agreement (#5063)

- In accordance with North Dakota open meeting laws, notice is hereby given that:
 - The Morton Mandan Public Library Board of Trustees will conduct an electronic board action between Wednesday, Nov. 19th at 2:00 pm and Friday, Nov. 21st, 2025, at 4:30 p.m.
- The purpose of this board action is to:
 - Consider approval of the North Dakota Destination Development Grant Agreement (#5063) with the Department of Commerce, authorizing the Library Director to execute the agreement on behalf of the Board.
- This limited-scope action will be conducted via a secure Google Form provided to all trustees.
 - All votes will be timestamped, recorded, and included in the official public record and meeting minutes.
- A summary of the vote will be available upon request after the close of the voting period and will be entered into the minutes at the next regular Board meeting on Monday, December 15th.
- For additional information, contact:
 - Barb Sandstrom, Library Director
 - Morton Mandan Public Library
 - 609 West Main Street, Mandan, ND 58554
 - 📞 (701) 667-5365 |
 - 📧 mmphelp@mortonmandanlibrary.org

TOURISM MAKERSPACE HUB GRANT

QUICK GUIDE

Destination Development Grant #5063 — Through June 30, 2027

WHAT IT FUNDS

- \$500,000 grant + 50% library match
- To create a Tourism Makerspace Hub — a year round, hands-on space for visitors and locals to:
 - *Make souvenirs & learn from local artisans
 - *Cook in the demo kitchen
 - *Explore tourism tech labs & creative workshops
 - *Celebrate North Dakota culture and craft

OUR RESPONSIBILITIES

- Follow the approved project plan (ask before making changes)
- Keep Hub open & accessible for 5 years after completion
- Maintain insurance: \$500K per person, \$2M per incident
- No lobbying, grant writing fees, or direct payments to individuals
- Stay active! If no requests for 6 months, the State may pause or reassign funds

MONEY BASICS

- State reimburses 50% of eligible costs within 21 days of approved invoices
- Library pays the other 50% from matching funds
- Not covered: travel or lodging, staff salaries, taxes (except sales tax), lobbying, grant writing fees, or direct payments to individuals
- Stay active! If no requests for 6 months, the State may pause or reassign funds

TERMINATION TRIGGERS

- Grant can end if requirements are not met
- Grant can end 5 years after project completion

CONTACTS

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Keep invoices, receipts, and correspondence organized and available for State or Federal audit for three years after completion.