

## Minutes of the Mandan Airport Authority Board

Meeting Held October 6, 2025

Chairman Marc Taylor called the meeting to order, others in attendance were, Craig Sholberg, Chris Brown, Dan Polk, Justin Reisenauer, Tom Neigum, Engineer, and Lindsay Gerhardt; Airport Manager.

Dan moved to approve the minutes for the August board meeting. Chris seconded the motion. Motion passed.

Craig moved to approve the July through September 2025 bills. Chris seconded the motion. Motion passed.

Tom Neigum updated the board on the wetland modification project. The date for substantial completion is this Friday. Contractor has not completed the fence restoration to date and is still waiting for the fence fabric to be delivered. The contractor has submitted a request for an extension of time that is currently under review.

Tom explained that the runway concrete rehab project is done. Fahrner completed is slightly ahead of schedule and are now just buttoning up final paperwork. The project went well.

Tom discussed the asphalt rehabilitation project set to take place in 2026. State Aeronautics and the FAA will be providing funding for this project. Tom is wrapping up the scope of work for this project and will then forward this to Lindsay. After Airport approval the scope will be sent to the FAA for their approval and Lindsay will obtain an independent fee estimate from an alternate engineer. Marc asked Tom to explore having the west length of hangar 3 milled down to meet the concrete, as that area is not included in the project but causes drainage issues. Tom will investigate this option being included as an alternate in the project but suggested diamond grinding versus milling. Tom explained that included in this project is widening the taxiway between hangar 5 and the private hangars as it is more narrow than typical. Tom is currently coordinating with Terracon to come on sight and do some coring and soil boring throughout the

airport to determine the thickness of the asphalt. We are very much in the preliminary stages of this project.

Tom discussed the possibility of an updated fuel system project. The state is interested in helping with a new fuel system in 2026 and is willing to fund 50%. The FAA will not participate because an airport must show no airside needs for 4 years. Marc suggested Interbase in Minot for tank at a more competitive price.

Chris moved to approve the application for commercial aeronautical activity for Eagle Point Aviation. Dan seconded the motion. Lindsay gave her recommendation to approve and informed the board that Kevin Todd has provided all the necessary and required information and action to conduct aeronautical commercial activity operating under Eagle Point Aviation. Chris amended his motion to approve the request as submitted based on the airport manager's recommendation. Craig seconded the motion. Motion passed.

Craig moved to approve a 2026 COLA increase of 3% for the airport manager as adopted by the City of Mandan. Dan seconded the motion. Motion passed.

Lindsay informed the board that the lights on the approach end of 13 have been repaired. This was paid for by pilot insurance from the incident. The solar panel light on the perimeter fence has been repaired after it was ripped off by the wind. No cost was associated with this repair. The rotating beacon is back up and running and painted. This was a warranty item. Our sky condition sensor has been out for months to the manufacturer. Lindsay has called our government AWOS contractor for a status update and they are asking for the airport's patience. We have been assured that the sensor is at the manufacturer and is in the cue but could take several more months.

Lindsay has had to repair the tractor again at a cost of \$4000 and is hoping for a new tractor in 2026. The airport has also purchased a roller and some gypsum to try to smooth out and soften the grass strip. Lindsay will be working to spread the gypsum, aerate, and overseed the 3 acre problem area before the winter hits.

Lindsay was contacted by Skydive Fargo. They are floating a 2-day event over the July 4, 2026 at the Airport. Lindsay has sent them a copy of the Minimum

Standards and is leaving the ball in their court but is open and welcomes the event.

Lindsay sent the board several proofs of the new airport sign scheduled for construction in 2026 and asked the board to get with her on any feedback that they may have about that design.

Lindsay has advertised an open board position (Brown) through the city website as of October 1, 2026. This will close at the end of the month. She is awaiting applicants.

Craig moved to adjourn. Dan seconded. Meeting adjourned.

Respectfully Submitted,

Marc Taylor, Chairman

Date 12/15/2025

Chris Brown, Secretary

Date 12/15/2025