The Mandan City Commission met in regular session at 5:30 PM on December 2, 2025 in the Ed "Bosh" Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Froelich called the meeting to order.

A. ROLL CALL

1. *Roll call of all City Commissioners*. Those present were Dennis Rohr, Mike Braun, James Froelich, Craig Sjoberg, Ryan Heinsohn. Department heads present were City Administrator Neubauer, Finance Director Welch, Assessor Fleischer, Human Resource Director Berger, City Engineer Wigness, Assistant City Engineer McAdoo-Roesler, Police Chief Ziegler, Building Official Singer, Fire Chief Bitz, Public Works Director O'Keefe, Business Development & Communications Director Cermak, Planner Laqua, CIS Manager Mischel, Administrative Assistant Newman, Waste Water Treatment Plant Superintendent Malsam, and Attorney Oster.

B. THE PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

1. *Mandan Progress Organization Holiday Lights Update*. Mandan Progress Organization Executive Director Matt Schanandore presented.

2. *Former High School Demolition timeline*. City Building Official Singer presented.

3. *Construction Project Updates*. City Engineer Wigness presented.

4. *Snowplow Art Partnership & Storm Response Update*. Public Works Director O'Keefe presented.

D. PUBLIC COMMENT

1. *The Mandan City Commission values public input. To speak, submit a completed speaker card before the meeting begins. Comments must relate to an item on the current or previous meeting agenda. Speakers have 3 minutes each, in the order cards are received. The total comment period is limited to 30 minutes.*. No one was in attendance for the public comment portion of the meeting, and no comments were received prior to the meeting.

E. APPROVAL OF AGENDA Commissioner Sjoberg moved and Commissioner Braun seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

F. MINUTES

1. *Consider Approval of the November 18, 2025 Board of City Commission Meeting Minutes*. Commissioner Rohr moved and Commissioner Heinsohn seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

G. PUBLIC HEARING

1. *Consider a vacation of a portion of Living Water Drive*. Planner Laqua presented. Mayor Froelich opened the public hearing and invited the public to come forward to comment. A second and third invitation for comment was given. Hearing none, the public hearing closed. Commissioner Braun moved and Commissioner Sjoberg seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

H. BIDS

1. *Consider concurrence of award for the Memorial Highway West project*. City Engineer

Wigness presented. Commissioner Heinsohn moved and Commissioner Braun seconded to concur in awarding the contract to Northern Improvement Company and enter into the cost participation and maintenance agreement with the NDDOT, and to submit a Cost Share Request for the water main and sanitary sewer to the Department of Water Res. Roll Call vote: Aye 5, Nay 0. The motion passed.

I. CONSENT AGENDA Commissioner Sjoberg moved and Commissioner Rohr seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

1. *2027 Budget Calendar*.

2. *Consider Abatements:*.

a. *Consider 2024 Veterans Credit Abatement for Maurice Jasmann*.

3. *Consider approval of the Audit Engagement Letter from Brady Martz to provide audit services for the year ending December 31, 2025*.

4. *Consider a final plat for Evergreen Heights 5th Addition*.

J. OLD BUSINESS

K. NEW BUSINESS

1. *Consider an Engineering Service Agreement Amendment for the Raw Water Intake project*. City Engineer Wigness and AE2S Project Manager Laith Hintz presented. Commissioner Sjoberg moved and Commissioner Braun seconded to approve Amendment No. 5 with AE2S for engineering services related to the Raw Water Intake Project, as presented. Roll Call vote: Aye 4, Nay 1 Ryan Heinsohn. The motion passed.

2. *Consider the Inmate housing agreement for Burleigh Morton Detention Center (BMDC)*. Police Chief Ziegler presented. Commissioner Heinsohn moved and Commissioner Sjoberg seconded to approve the inmate housing agreement with the BMDC as presented, with the understanding that BMDC will revise Section 16 regarding medical services for specificity and bring proposed amendments to the City Commission for consideration and approval on or before March 31, 2026. Roll Call vote: Aye 5, Nay 0. The motion passed.

L. RESOLUTIONS AND ORDINANCES

1. *Consider adoption of Resolution for the 2025 Morton County Multi-Hazard Mitigation Plan*. Morton County Emergency Manager Patrick Martin presented. Commissioner Sjoberg moved and Commissioner Heinsohn seconded to approve the resolution adopting the 2025 Morton County Multi-Hazard Mitigation Plan. Roll Call vote: Aye 5, Nay 0. The motion passed.

2. *Second consideration of Ordinance 1480, a zone change from RMH & RH - Residential Mobile Home Park to RMH - Residential Residential Mobile Home Park for Block 2, Meadowlands 3rd Add.*. City Building Official Singer presented. Commissioner Braun moved and Commissioner Sjoberg seconded to approve the second consideration of Ordinance 1480. Roll Call vote: Aye 5, Nay 0. The motion passed.

M. OTHER BUSINESS

N. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS

- *December 16, 2025 at 5:30 p.m.*

- *January 6, 2026 at 5:30 p.m.*
- *January 20, 2026 at 5 p.m.*

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O. ADJOURN There being no other business to come before the Board, the meeting adjourned at 6:35 p.m.

/s/ James Neubauer
James Neubauer
City Administrator

/s/ James Froelich
James Froelich
Board of City Commissioners