

The Mandan City Commission met in regular session at 5:00 PM on January 20, 2026 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Froelich called the meeting to order.

A. ROLL CALL

1. *Roll call of all City Commissioners.* Those present were Dennis Rohr, Mike Braun, James Froelich, Craig Sjoberg, Ryan Heinsohn. Department heads present were City Administrator Neubauer, Assistant Finance Director Schulz, Assessor Markley, Human Resource Director Berger, City Engineer Wigness, Assistant City Engineer McAdoo-Roesler, Police Chief Ziegler, Building Official Singer, Fire Chief Bitz, Public Works Director O'Keefe, Business Development & Communications Director Cermak, Interstate Engineering Planner Dave Wiosna, Communications Specialist Schmidt, CIS Manager Mischel, Administrative Assistant Newman, and Attorney Oster.

B. THE PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

1. *New Employee Introductions.*
 - a. *Abigail Varner - Real Property Appraiser Tech.* City Assessor Markley presented.
2. *Golden Shovel Award Nominations Accepted Through February 1.* City Administrator Neubauer presented.
3. *State of the Cities - February 3.* City Administrator Neubauer presented.
4. *Project Update.* City Engineer Wigness presented.

D. PUBLIC COMMENT There were no public comments submitted prior to the meeting.

E. APPROVAL OF AGENDA Commissioner Braun moved and Commissioner Sjoberg seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

F. MINUTES

1. *Consider approval of the January 6, 2026 Board of City Commission Meeting Minutes.* Commissioner Braun moved and Commissioner Sjoberg seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

2. *Consider approval of the January 13, 2026 Board of City Commission Special Meeting Minutes.* Commissioner Rohr moved and Commissioner Braun seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

G. PUBLIC HEARING

1. *Consider a variance for Lots 1 & 2, Block 1, North Prairie Second Subdivision.* Interstate Engineering Planner Dave Wiosna presented. Mayor Froelich opened the public hearing and invited the public to come forward to comment. A second and third invitation for comment was given. Hearing none, the public hearing closed. Commissioner Sjoberg moved and Commissioner Rohr seconded to approve the variance for Lots 1&2, Block 1, North Prairie Second Subdivision, for an accessory structure. Roll Call vote: Aye 5, Nay 0. The motion passed.

H. BIDS

I. CONSENT AGENDA Commissioner Rohr moved and Commissioner Sjoberg seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

1. *Consider Abatements.*
 - a. *2025 Veterans Credit Abatement for Joshua Boehm.*
2. *Consider a minor plat for Mandan Hill First Addition Replat Lot 20, Block 1.*
3. *Consider a minor plat for Heart Ridge 5th Addition.*
4. *Consider approval of a raffle permit for Off the Grid Ministries.*
5. *Consider appointing Micaela Ranisate, Ben Kappel, and Sarah Johnston to the Community Beautification Committee.*
6. *Consider approval of 2026 Compensation Study and Budget Amendment.*
7. *Consider approval of updates to the Human Resources Generalist job description.*
8. *Consider the following Gaming Site Authorizations:.*
 - a. *Mule Deer Foundation at Baymont Inn & Suites on February 21, 2026.*
 - b. *Fort Abraham Lincoln Foundation at Lonesome Dove through June 30, 2026 (additions).*
9. *Consider approval of Monthly Bills.*

J. OLD BUSINESS

K. NEW BUSINESS

1. *Update on activities of the Bismarck Mandan Chamber EDC.* Bismarck-Mandan Chamber EDC President Brenda Nagel presented.
2. *Consider rewrite of Stormwater Design Manual and ordinance update.* City Engineer Wigness, and Nic Cullen and Michael Gunsch with Houston Engineering Inc. presented. Commissioner Sjoberg moved and Commissioner Rohr seconded to adopt the new stormwater design manual, as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

L. RESOLUTIONS AND ORDINANCES

1. *Introduction and first consideration of Ordinance No. 1481, Relating to On-Call Pay.* City Human Resources Director Berger presented. Commissioner Sjoberg moved and Commissioner Rohr seconded to approve the introduction and first reading of Ordinance No. 1481, along with the associated budget amendment, as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.
2. *Introduction and first consideration of Ordinance No. 1483 Stormwater Rewrite (Documentation Forthcoming).* City Engineer Wigness presented. Commissioner Rohr moved and Commissioner Sjoberg seconded to approve the first consideration of Ordinance 1483, as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

M. OTHER BUSINESS

N. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS

- *Tuesday, February 3, 2026, at 5:30 p.m.*
- *Tuesday, February 17, 2026, at 5 p.m.*
- *Tuesday, March 3, 2026, at 5:30 p.m.*

- O. ADJOURN There being no other business to come before the Board, the meeting adjourned at 6:03 p.m.

/s/ James Neubauer

James Neubauer
City Administrator

/s/ James Froelich

James Froelich
Board of City Commissioners