

Minutes of the Mandan Airport Authority Board

Meeting Held December 15, 2025

Chairman Marc Taylor called the meeting to order, others in attendance were, Craig Sholberg, Dan Polk, Justin Reisenauer, Tom Neigum, Engineer, and Lindsay Gerhardt; Airport Manager.

Craig moved to approve the minutes for the October 25, 2025, board meeting. Dan seconded the motion. Motion passed.

Craig moved to approve the October and November 2025 bills. Dan seconded the motion. Motion passed.

The board considered applications for a new board member position starting January 1, 2026. This position would replace Chris Brown, whose term is expiring. Dan moved to consider the applications. Justin seconded the motion. The board discussed the 3 applications received and the benefits of each candidate. Board Chairman Marc Taylor called for a vote. Remote members will text the Airport Manager their vote and members present will pass Lindsay their vote on paper. Matter tabled until the votes come in.

Marc discussed the next agenda item of assigning the Board position of Treasurer to a new member. Chris Brown previously held the position. Marc feels the position should be tabled until we have a full board available. Craig moved to table a board treasurer assignment until the next board member is approved by the City Commission. Justin seconded the motion. Motion passed.

The board delivered their votes to Lindsay. Steve Kopyy has the vote for the new Airport Authority Board member.

The board will consider the application for the EAA Young Eagles event to be held April 11, 2026. Justin approved the event. Craig seconded the motion. The young Eagles event proposes EAA members taking young kids up to fly from 8am to noon. Motion passed.

Tom Neigum updated the board on the wetland modification project. The project is completed. The contractor has some final documents they still owe the

Airport and then we can move onto the closeout report. This was a federally funded project.

Tom explained that the runway concrete rehab project is done. We are waiting for some final paperwork and are also almost ready to finalize this project. This is a state funded project.

Tom discussed the asphalt rehabilitation project that is set to take place in 2026. This is a mill and overlay project that includes the apron taxiway, some taxilanes between t-hangars, some areas of the parking lot, and widening the taxilane west of hangar 5. The design agreement for this project is in place, and we will be holding a preliminary design meeting sometime in January with KLJ, the State, FAA, and the Airport Authority. State Aeronautics and the FAA will be providing funding for this project. This will be a phased project because we will be working on the entire apron. Half the apron will be closed at a time during phasing. There is still discussion of sawing the high points down in front of hangar 3 that holds water.

Tom discussed the possibility of an updated fuel system project. The state is interested in helping with a new fuel system in 2026 and is willing to fund 50%. The FAA will not participate because an airport must show no air side needs for 4 years. This would be for a new JetA self-serve and an upgraded Avgas self-serve. KLJ will continue to research the code requirements and if the location we want will be a possibility.

Lindsay gave the board the managers update. The sky condition sensor on the AWOS has been removed from the sight and in for repair for months. Lindsay received word from the repair station, and the sensor was repaired. As of Friday, it was being shipped to the airport. Lindsay touched base with our federal contractor for the AWOS and was instructed to reach out to him as soon as the sensor is on sight so he can schedule a trip to ND. He also noted that our FAA AWOS inspection is coming up in March 2026, possibly suggesting he will come when he is required to be here for the inspection anyway and save himself a trip.

Lindsay updated the board on her efforts to smooth out the grass strip transition. She did get the area aeriated, and several tons of gypsum spread over the area before the snow fell and had a contractor come and test the soil. They found the soil to be lacking sand and had very high clay content. This would

explain the difficulty getting grass to grow in that area. The contractor suggested having sand spread in the area next summer but did not have the capability to do it in the large amount he has determined we need. Lindsay is still trying to come up with ideas but after we got sand down, we would have to hydro seed.

Lindsay informed the board that all the gates are finally operational and no deer are at the airport. Dakota fence finally found the problem on the main gate was a piece of metal that was stuck in one of the hydraulic valves and it has now been cleaned out and removed. The gate has operated as it should since.

Winter ops are going as usual and Lindsay has pushed the snow back far and is prepared for inclement weather moving forward.

Craig moved to adjourn. Justin seconded the motion. Meeting Adjourned.

Respectfully Submitted,

Marc Taylor, Chairman

Date 2/5/2026

Justin Reisenauer , Vice Chairman

Date 2/5/2026