

The Mandan City Commission met in regular session at 5:30 PM on March 17, 2026 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Froelich called the meeting to order.

A. ROLL CALL

1. *Roll call of all City Commissioners.* Those present were Dennis Rohr, Mike Braun, James Froelich, Craig Sjoberg, Ryan Heinsohn. Department heads present were City Administrator Neubauer, Finance Director Welch, Assistant Finance Director Schulz, Assessor Markley, Human Resource Director Berger, City Engineer Wigness, Assistant City Engineer McAdoo-Roesler, Police Chief Ziegler, Building Official Singer, Fire Chief Bitz, Public Works Director O’Keefe, Business Development & Communications Director Cermak, Contracted Planner Laqua, Communications Specialist Schmidt, CIS Manager Mischel, and Attorney Oster.

B. THE PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

1. *Project Updates.* City Engineer Wigness presented.

2. *Spring Clean-Up Week (April 20–25, 2026).* Public Works Director O’Keefe presented. City Administrator Neubauer announced the PlayLab Open House at the Morton Mandan Public Library on March 31, 2026 at 11:15-1:15 p.m.

D. PUBLIC COMMENT There were no public comments received prior to the start of the meeting.

E. APPROVAL OF AGENDA Commissioner Braun moved and Commissioner Sjoberg seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

F. MINUTES

1. *Consider approval of the March 3, 2026 Board of City Commission Meeting Minutes.*

Commissioner Sjoberg moved and Commissioner Heinsohn seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

G. PUBLIC HEARING

1. *Consider a request for a preliminary plat to be named Eighteen Eighty Four Addition.* City Building Official Singer presented. Mayor Froelich opened the public hearing and invited the public to come forward to comment. A second and third invitation for comment was given. Hearing none, the public hearing closed. Commissioner Sjoberg moved and Commissioner Heinsohn seconded to recommend approval of the 1884 Addition Preliminary Plat, contingent on an updated master plan. Roll Call vote: Aye 5, Nay 0. The motion passed.

2. *Consider sufficiency/insufficiency of protest for Street Improvement District 242.* City Engineer Wigness presented. Mayor Froelich opened the public hearing and invited the public to come forward to comment. A second and third invitation for comment was given. Hearing none, the public hearing closed.

H. BIDS

1. *Consider concurrence of bid award for the Downtown Phase I Improvement Project, Street Improvement District 236.* City Engineer Wigness presented. Commissioner Braun moved and Commissioner Heinsohn seconded to concur with the bid award to SiteWorx Excavation, as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

-
- I. CONSENT AGENDA Commissioner Heinsohn moved and Commissioner Braun seconded to approve items 1, 2, 4, 5, and 6, including all subitems. Roll Call vote: Aye 5, Nay 0. The motion passed.
1. *Consider approval of Monthly Bills.*
 2. *Consider approval for the following budget amendments and transfers:.*
 - a. *Administration.*
 - b. *Assessing.*
 - c. *Building Inspections.*
 - d. *Business Development & Communications.*
 - e. *Engineering.*
 - f. *Finance Department.*
 - g. *Human Resources.*
 - h. *Information Technology.*
 - i. *Police.*
 - j. *Public Works.*
 3. *Public Works 2026 Equipment Budget Reallocation.* Public Works Director O'Keefe presented. Commissioner Heinsohn moved and Commissioner Rohr seconded to approve the reallocation of the 2026 budgeted funds from the roller purchase to the purchase of a Maztek machine and associated tools. Roll Call vote: Aye 5, Nay 0. The motion passed.
 4. *Consider a minor plat for Midway 18th Addition.*
 5. *Consider accepting the Hazard Mitigation Grant Award for the Cemetery Bank Stabilization project.*
 6. *Consider approval of the plans and specifications, Engineer's Report, and authorize the call for bids for the 2026 Municipal Sidewalk Improvement Project 2026-05.*
- J. OLD BUSINESS
- K. NEW BUSINESS
1. *Consider an amendment to the engineering services agreement to include construction services to the Terra Vallee sanitary sewer project.* City Engineer Wigness presented. Commissioner Sjoberg moved and Commissioner Heinsohn seconded to amend the engineering services agreement with Apex Engineering, as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.
- L. RESOLUTIONS AND ORDINANCES
1. *Consider a resolution to submit proposed sales and use tax to June 2026 ballot.* Fire Chief Bitz presented. Commissioner Heinsohn moved and Commissioner Sjoberg seconded to approve the attached resolution and ballot language as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.
 2. *Consider a resolution determining sufficiency/insufficiency of protest for Street Improvement District 242.* City Engineer Wigness presented. Commissioner Braun moved and Commissioner Sjoberg seconded to determine insufficiency of protest for Street Improvement District 242 and enter into a contract with Moore Engineering to complete final design and bidding. Roll Call vote: Aye 5, Nay 0. The

motion passed.

3. *Second consideration of Ordinance No.1484 Floodplain Ordinance 105-4-4 of the Mandan Code of Ordinances.* City Building Official Singer presented. Commissioner Rohr moved and Commissioner Heinsohn seconded to approve the second and final consideration of Ordinance #1484 as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

4. *Consider a resolution to adjust the rate at which extra-duty police is billed.* Police Chief Ziegler presented. Commissioner Heinsohn moved and Commissioner Sjoberg seconded to approve increasing the police extra-duty billing rate from \$55 per hour to \$75 per hour for extra-duty services when requested by any organization or person. Roll Call vote: Aye 5, Nay 0. The motion passed.

M. OTHER BUSINESS

N. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS

- *Tuesday, April 7, 2026 at 5:30 p.m. (Board of Equalization at 7 p.m.)*
- *Tuesday, April 21, 2026 at 5:30 p.m.*
- *Tuesday, May 5, 2026 at 5:30 p.m.*

O. ADJOURN There being no other business to come before the Board, the meeting was adjourned at 7:00 p.m.

/s/ James Neubauer

James Neubauer
City Administrator

/s/ James Froelich

James Froelich
Board of City Commissioners