

## Minutes of the Mandan Airport Authority Board

Meeting Held February 5, 2026

Chairman Marc Taylor called the meeting to order, others in attendance were, Craig Sholberg, Dan Polk, Steve Koppy, Justin Reisenauer, Tom Neigum, Engineer, and Lindsay Gerhardt; Airport Manager.

Skydive Fargo joined the meeting via Zoom. The board considered approval of an event July 3-5, 2026. Lindsay informed the board that Skydive Fargo has delivered all the information required in the minimum standards to hold a Skydiving event. Skydive Fargo discussed logistics of the event. The Airport will supply a hangar space for the event at a cost to Skydive Fargo and have fuel available via truck. NOTAMS will be issues during daylight hours. Skydive Fargo has committed to not disrupting normal aircraft traffic. As far as a safe operation and landing area is concerned, there needs to be further discussion between Skydive Fargo and Lindsay. Justin moved to table the event approval until Skydive works out a detailed safety plan, drop zone, and staging area with Lindsay. Dan seconded the motion.

Tom Neigum updated the board on the wetland modification project. The project is completed. We submitted three closeouts for the three grants on the project on January 22, 2026. As of now we have not heard back from the FAA but expect FAA closeout letters soon.

Tom explained that the runway concrete rehab project is done and officially completed.

Tom discussed the asphalt rehabilitation project that is set to take place in 2026. This is a mill and overlay project that includes the apron taxiway, some taxilanes between t-hangars, some areas of the parking lot, and widening the taxilane west of hangar 5. The design agreement for this project is in place, and we held a preliminary design meeting on January 28th with KLJ, the State, and the Airport Authority. The FAA was not present. State Aeronautics and the FAA will be providing funding for this project. This will be a phased project because we will be working on the entire apron. Half the apron will be closed at a time during phasing. Our next step is finishing the

engineering design report and then waiting on the FAA review and comment. Then we will wrap up the final design and having a meeting in mid-March before we bid out the project. Grant application deadline for NDAC is April 8, 2026. We will advertise for bids at the end of March. Construction could possibly begin in late July not affecting the events. Lindsay will send correspondence to the airport users on dates and closures when the time comes.

Tom discussed the possibility of an updated fuel system project. The state is interested in helping with a new fuel system in 2026 and is willing to fund 50%. The FAA will not participate because an airport must show no air side needs for 4 years. This would be for a new JetA self-serve and an upgraded Avgas self-serve. Tom has been instructed by the board to investigate placing, fire codes, cost, and logistics.

Steve Kopyy, our newest board member, introduced himself to the Airport Authority and gave background. Welcome Steve.

Dan moved to approve the minutes for the December 2025 board meeting. Justin seconded the motion. Motion passed.

Craig moved to approve the December 2025 and January 2026 bills. Dan seconded the motion. Motion passed.

Marc discussed the appointment and its duties of a new board treasurer. Justin moved to nominate Steve Kopyy, Craig seconded the motion. Motion passed.

Lindsay explained the temporary position she hopes to fill for airport grounds keeping. Lindsay and Amy with HR hope to post the job April 1, 2026. Lindsay is asking for board approval of the job description and paygrade. Justin moved to approve the paygrade 10 to 12 adjustment and job description. Craig seconded the motion. Motion passed.

Marc discussed the need to hire an accounting firm to help Lindsay to prepare for the yearly audit. We received two proposals. Justin moved to accept the lower proposal and hire Brady Martz for Audit preparation and possible help move to different accounting software. Dan seconded the motion. Motion passed.

Lindsay gave the board the managers update. The airport sign has been ordered and is being manufactured. The sign has been staked out at the road and pending easements should be installed in the spring or early summer by Mann Signs. Freds Electric will come in after the fact and wire the sign.

Craig moved to adjourn. Steve seconded the motion. Meeting Adjourned.

Respectfully Submitted,

Marc Taylor, Chairman

Date 6/4/2026

Justin Reisenauer, Vice Chairman