



**SPECIAL MEETING AGENDA  
CITY COMMISSION  
JUNE 30, 2026  
VETERANS CONFERENCE ROOM  
MANDAN CITY HALL  
9:30 AM  
[WWW.CITYOFMANDAN.COM](http://WWW.CITYOFMANDAN.COM)**

The public may access the LIVE meeting at:  
<https://teams.microsoft.com/meet/29519637172444?p=3AZ4dcwCV4XiY4AoEi>

**Meeting ID:** 295 196 371 724 44  
**Passcode:** Rd6Fc3U2

**A. ROLL CALL**

1. Roll call of all City Commissioners

**B. THE PLEDGE OF ALLEGIANCE**

**C. ANNOUNCEMENTS**

**D. APPROVAL OF AGENDA**

**E. NEW BUSINESS**

1. Consider suggested Commissioner portfolio assignments
2. Consider approval of a gaming site authorization for Mandan Fastpitch Association at Powerhouse/501 Bar & Grill from July 1, 2026 to June 30, 2027

**F. OTHER BUSINESS**

**G. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS**

- - Tuesday, July 7, 2026 at 5:30 p.m.
  - Tuesday, July 21, 2026 at 5:30 p.m.
  - Tuesday, August 4, 2026 at 5:30 p.m.

**H. ADJOURN**



## City Commission

### Agenda Documentation

**MEETING DATE:** June 30, 2026  
**PREPARATION DATE:** June 29, 2026  
**SUBMITTING DEPARTMENT:** Administration  
**DEPARTMENT DIRECTOR:** Jim Neubauer  
**PRESENTER:** Jim Neubauer, City Administrator  
**SUBJECT:** Consider Commission Portfolio Assignments

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**STATEMENT/PURPOSE:**

To consider city commission portfolio assignments.

**BACKGROUND/ALTERNATIVES:**

The election results have been approved by the canvassing board and Heidi Belohlavek will become a new commission member on July 1, 2026.

Mayor Froelich and Administrator Neubauer have met with Ms. Belohlavek and, in essence, the portfolios held by Commissioner Heinsohn (Public Works) will become those of Ms. Belohlavek, and those held by Commissioner Rohr (Fire, Police, etc.) will become Commissioner Heinsohn's.

**ATTACHMENTS:**

1. 2026-6 Suggestions Commission Portfolio Assignments

**FISCAL IMPACT:**

n/a

**STAFF IMPACT:**

n/a

**LEGAL REVIEW:**

n/a

**RECOMMENDATION:**

I recommend approving the list of portfolios and committees as presented.

City Commission

Agenda Documentation

June 30, 2026

Subject: Consider suggested Commissioner portfolio assignments

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**SUGGESTED MOTION:**

Move to approve the list of portfolios and committees as presented.

<b><u>Portfolio</u></b>	<b><u>Regular Meetings</u></b>	<b><u>Tuesday, July 2, 2024</u></b>	<b><u>Suggestions 7/1/2026</u></b>
Health Inspection		Braun, Mike	
Assessing		Braun, Mike	
Building Inspection		Braun, Mike	
Human Resources		Froelich, James	
Budget & Finance Committee		Froelich, James	
Business Development		Froelich, James	
Lower Heart Water Resource District	4th Tuesday - MCH - 2:00 P.M.	Froelich, James	
Public Buildings		Froelich, James	
Municipal Court		Froelich, James	
Fire		Rohr, Dennis	Heinsohn, Ryan
Mandan Parking Authority		Rohr, Dennis	Heinsohn, Ryan
Police		Rohr, Dennis	Heinsohn, Ryan
Cemetery		Sjoberg, Craig	Belohalvek, Heidi
Engineering		Sjoberg, Craig	
Mandan Airport Authority	2nd Monday - Airport - Noon	Sjoberg, Craig	
Morton Mandan Public Library	4th Monday, MMPL - 5:30 P.M.	Sjoberg, Craig	
Planning & Zoning	4th Monday, MCH - 5:30 P.M.	Sjoberg, Craig	
Water and Sewer Treatment		Sjoberg, Craig	
Safety & Wellness Committee	2nd Thursday, MCH - 10:00 A.M.	Sjoberg, Craig	
Forestry		Sjoberg, Craig	Belohalvek, Heidi
Solid Waste Utility		Sjoberg, Craig	Belohalvek, Heidi
Street Light Utility		Sjoberg, Craig	Belohalvek, Heidi
Streets / Landfill		Sjoberg, Craig	Belohalvek, Heidi
Waterline & Sewerline Maintenance		Sjoberg, Craig	Belohalvek, Heidi
<b><u>Committees</u></b>			
County Planning & Zoning	4th Wednesday, Courthouse - 5:30 P.M.	Braun, Mike	
County Planning & Zoning	4th Wednesday, Courthouse - 5:30 P.M.	Rohr, Dennis	Belohalvek, Heidi
Bismarck Mandan Chamber EDC	2nd Thursday, Chamber EDC Office 7:30 A.M.	Froelich, James	
Law Enforcement Center Advisory Committee		Froelich, James	
Budget & Finance Committee		Froelich, James	
City Planning & Zoning	4th Monday - MCH-5:30 P.M.	Froelich, James	
Mandan Growth Fund		Froelich, James	
Mandan Progress Organization		Froelich, James	
Mandan Visitors Committee		Froelich, James	
Metropolitan Planning Organization	3rd Tuesday: Jan - June Tom Baker July - Dec. MCH 1:30 PM	Froelich, James	
Renaissance Zone		Froelich, James	
<b>City Planning &amp; Zoning (Optional)</b>	4th Monday - MCH-5:30 P.M.	Rohr, Dennis	Belohalvek, Heidi
CennCom	Feb & Dec As Announced	Rohr, Dennis	Heinsohn, Ryan
Bismarck Mandan Transit	4th Thursday, Bis Man Transit, 11:30 A.M.	Rohr, Dennis	Belohalvek, Heidi
Law Enforcement Center Advisory Committee		Rohr, Dennis	Heinsohn, Ryan
Cemetery Advisory Committee		Sjoberg, Craig	Belohalvek, Heidi
Dakota Media Access	Generally, 2nd Tuesday, DMA Offices, Noon	Sjoberg, Craig	



## City Commission

### Agenda Documentation

**MEETING DATE:** June 30, 2026  
**PREPARATION DATE:** June 29, 2026  
**SUBMITTING DEPARTMENT:** Administration  
**DEPARTMENT DIRECTOR:** Jim Neubauer  
**PRESENTER:** Jim Neubauer, City Administrator  
**SUBJECT:** Gaming Site Authorization for Mandan Fastpitch Association at Powerhouse/501 Bar & Grill

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**STATEMENT/PURPOSE:**

Consider approving a gaming site authorization for Mandan Fastpitch Association at Powerhouse/501 Bar & Grill from July 1, 2026 to June 30, 2027.

**BACKGROUND/ALTERNATIVES:**

Application and payment received June 24.

**ATTACHMENTS:**

1. Gaming Site Authorization Mandan Fastpitch Assoc at Powerhouse\_501

**FISCAL IMPACT:**

n/a

**STAFF IMPACT:**

Minimal for processing.

**LEGAL REVIEW:**

n/a

**RECOMMENDATION:**

Approve as presented.

**SUGGESTED MOTION:**

I move to approve the gaming site authorization for Mandan Fastpitch Association at Powerhouse/501 Bar & Grill from July 1, 2026 to June 30, 2027.

City Commission

Agenda Documentation

June 30, 2026

Subject: Consider approval of a gaming site authorization for Mandan Fastpitch Association at  
Powerhouse/501 Bar & Grill from July 1, 2026 to June 30, 2027

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**GAMING SITE AUTHORIZATION**  
 ND OFFICE OF ATTORNEY GENERAL  
 GAMING DIVISION  
 SFN 17996 (6-2026)

Full, Legal Name of Gaming Organization  
 Mandan Fastpitch Association

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location Powerhouse /501		County morton	
Address 501 Burlington St Se		City Mandan	ZIP Code 58554
Beginning Date(s) Authorized July 1 2026	Ending Date(s) Authorized June 30 2027	Number of Twenty One Tables (Enter 0 if none) 1	
Specific location where games of chance will be conducted <u>and</u> played at the site ( <b>required</b> ) Main bar area east side			
If conducting <b>Raffle</b> or <b>Poker</b> activity provide date(s) or month(s) of the event(s) if known 1 Mid February			

**RESTRICTIONS FOR CITY/COUNTY USE ONLY**

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

**ACTIVITY TO BE CONDUCTED** Please check all applicable games to be conducted at site (**required**)

<input type="checkbox"/> Bingo	<input type="checkbox"/> Prize Board	<input checked="" type="checkbox"/> Pull Tab Dispensing Device	<input type="checkbox"/> Electronic Quick Shot Bingo
<input type="checkbox"/> Raffles	<input type="checkbox"/> Punchboard	<input checked="" type="checkbox"/> Electronic Pull Tab Device	<input type="checkbox"/> Paddlewheel with Tickets
<input checked="" type="checkbox"/> Twenty-One	<input type="checkbox"/> Poker	<input type="checkbox"/> Prize Board Dispensing Device	<input type="checkbox"/> Club Special
<input type="checkbox"/> Sports Pool	<input type="checkbox"/> Calcuttas	<input type="checkbox"/> Paddlewheel Table	<input type="checkbox"/> Tip Board
<input type="checkbox"/> Pull Tab Jar	<input type="checkbox"/> Seal Board	<input type="checkbox"/> Electronic 50/50 Raffle	

Days of week of gaming operations (if restricted) not on sundays	Hours of gaming operations (if restricted) 3:00 pm to 1:00 am
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**If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General**

**APPROVAL**

Signature of City/County Official	Date
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**PRINT** Name and official position of person signing on behalf of city/county above

**INSTRUCTIONS**

- 1. City/County** - Generate and retain a copy of the approved Site Authorization for your records.
- 2. City/County** - Return the signed Site Authorization to the Charitable Gaming Organization.
- 3. Charitable Gaming Organization** - Upload the signed Site Authorization through the Charitable Gaming Portal. Site authorizations must be uploaded and approved by the Office of Attorney General before gaming may be conducted at the site.

Questions? Contact the Gaming Division at [agogaming@nd.gov](mailto:agogaming@nd.gov) or (701) 328-4848.



**RENTAL AGREEMENT**  
 OFFICE OF ATTORNEY GENERAL  
 LICENSING SECTION  
 SFN 9413 (7-2023)

License Number (Office Use Only)

Site Owner (Lessor) <i>J+C Investments, Inc</i>		Site Name		Site Phone Number <b>701-663-3020</b>	
Site Address <b>501 Burlington St Se</b>		City <b>Mandan</b>	State <b>ND</b>	Zip Code <b>58554</b>	County <b>Morton</b>
Organization <b>Mandan Fastpitch</b>		Rental Period <b>July 1 2026</b> to <b>June 30 2027</b>		Monthly Rent Amount	
1. Is Bingo going to be conducted at the site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
1a. If "Yes" to number 1 above, is Bingo the <b>primary</b> game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input type="checkbox"/> No <input type="checkbox"/> Yes		\$	
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____		<input type="checkbox"/> No <input type="checkbox"/> Yes		\$	
Number of Tables with wagers over \$5 <b>1</b> X Rent per Table \$ <b>300</b>				\$ <b>300</b>	
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$	
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: <input type="checkbox"/> Jar Bar <input checked="" type="checkbox"/> Standard Dispensing Device		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$ <b>325</b>	
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <b>10</b>		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$ <b>1250</b>	
<b>Total Monthly Rent</b>				\$ <b>1875.00</b>	

6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here.

**TERMS OF RENTAL AGREEMENT:**

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance. The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, **the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.**

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization **may not** participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor <i>[Signature]</i>	Title <i>Gaming Manager</i>	Date <i>7-24-26</i>
Signature of Lessee <i>[Signature]</i>	Title <i>Owner</i>	Date <i>7-24-26</i>