Meeting Agenda

Morton Mandan Public Library Board of Trustees
Morton Mandan Public Library

MMPL

Monday, June 22, 2026 @ 5:30

JOIN BY ZOOM MEETING: https://us06web.zoom.us/j/81479454870

Meeting ID: 814 7945 4870

Meeting Location: Parkside

Time	Agenda Item	Notes
1 min.	**A. Call to Order & Roll Call** Meeting called to order at 5:35 p.m.	Kara Geiger X Jen Padilla X Nathan Boehm X Craig Sjoberg X Beth Kroh Tasha Bohl X Austin Lafferty Linda Beckler
1 min.	**B. Approve Agenda**	Trustee Sjoberg moved to approve the agenda, Trustee Kroh seconded. Motion carried.
1 min.	**C. Approve Meeting Minutes:** a. May 18, 2026	Trustee Boehm moved to approve minutes as written, Trustee Sjoberg seconded. Motion carried.
D. NEW BUSINESS:		
3 min.	1. Review: Financial Report	Information on advertising and branding through Good Kids.
4 min.	2. Consider Approval: Monthly Bills Information on repairs to HVAC and fire alarms, also BKMB repairs. Trustee Kroh moved to approve bills, Trustee Boehm seconded. Motion carried by roll-call vote.	Kara Geiger Y Jen Padilla Y Nathan Boehm Y Craig Sjoberg Y Beth Kroh Tasha Bohl Y Austin Lafferty Linda Beckler
4 min.	3. Consider Approval: Budget Amendments a. Increase in Expenditure Budgets: i. Passport Services (218.218.59918) by $2,500 ii. Building Repair & Maintenance (218.218.60321) by $1,200 b. Recode and Transfer Bookmobile Repair Bills to: i. Bookmobile Replacement (221.221.62115) for a total of $5,000.00	Kara Geiger Y Jen Padilla Y Nathan Boehm Y Craig Sjoberg Y Beth Kroh Tasha Bohl Y Austin Lafferty Linda Beckler Trustee Boehm moved to approve, Trustee Sjoberg seconded. Motion carried with roll-call vote.
5 min.	4. Consider Approval: ICON Architectural Group Contract	Director Sandstrom gave information on the budget estimate given by ICON, as well as their overview of the project. Trustee Sjoberg moved to approve, Trustee Kroh seconded. Motion carried.
5 min.	5. Consider Approval: New Position Communication Coordinator	Director Sandstrom explained the changes being made to the staff; training planned for more staff members with the library's social media and marketing, etc.
10 min	6. Discussion: 2027 Preliminary Budget	Budget not finalized. Some changes will be made to staff's hourly wages, per the city's assessment with CONDREY. Efforts being made to make pay more equitable.
4 min.	7. Library & Project Updates a. The Bookmobile b. *The Good Kids*: Marketing & Branding c. The Branch	The bookmobile staff are working to have alternatives in place, in the event that the bookmobile needs more repairs.

	d. Tourism Makerspace e. Fundraising f. Parade	The bookmobile will be in the 4th of July parade this year; some staff members and FOL members will be in the parade.
4 min.	8. Building Updates a. Cybersecurity Review b. Window Washing	General information given on security review. Bids were taken for washing of exterior windows; business has been hired for this job.
4 min.	9. Staff Updates a. Staffing Capacity Study	Conducting a self-guided research study on library staff and the different departments to determine best practices for scheduling, employment needs, and job responsibilities.
9 min.	10. Other	Trustee Padilla stated that she will be resigning her position on the board before the end of her term.
5 min.	**F. DIRECTOR'S REPORT:** **Highlights** & Questions	
	G. FUTURE 2026 MEETING DATES FOR LIBRARY BOARD OF TRUSTEES:	
	July 27, 2026 / August 24, 2026 / September 28, 2026	
60 min.	**H. ADJOURNMENT:** **If there is** a lack of a quorum, a statement of monthly bills will be emailed to trustees for approval. Meeting adjourned at 6:47 p. m.	