

The Mandan City Commission met in regular session at 5:30 PM on April 16, 2024 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Helbling called the meeting to order.

A. ROLL CALL

1. *Roll call of all City Commissioners.* Those present were Joe Camisa, Dennis Rohr, Mike Braun, Brad Olson, Tim Helbling. Department heads present were City Administrator Neubauer, Finance Director Welch, Assessor Markley, Human Resource Director Berger, Engineering Director Wigness, D.C. Bier, Building Official Singer, Fire Chief/Public Works Director Bitz, Business Development & Communications Director Cermak, Planner Stromme and Attorney Sand.

B. THE PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

1. *Outstanding Supporter presentation to Marathon Petroleum Mandan Refinery.* Communications Specialist Schmidt presented the award to Marathon Petroleum Mandan Refinery.

D. APPROVAL OF AGENDA

E. MINUTES

1. *Consider approval of the following Board of City Commission minutes: .*

a. *March 12, 2024 Board Portal Training Session.*

b. *April 2, 2024 Board of Equalization Meeting.*

c. *April 2, 2024 minutes of the Mandan City Commission regular meeting .*

Commissioner Camisa moved and Commissioner Rohr seconded to approve the minutes as presented. Roll call vote: Aye 5, Nay 0. The motion passed.

F. PUBLIC HEARING

1. *Consider a variance to Section 105-1-3 (g) of the City Code of Ordinances related to Incidental Uses, Accessory Structures, Size for Lots 1 & 2, Block 19, Southside Addition.* Planner Stromme presented the variance and recommended to approve. Commissioner Camisa moved and Commissioner Rohr seconded to approve. Roll call vote: Aye 5, Nay 0. The motion passed.

G. BIDS

1. *Consider 2024 Street Reconstruction Bids.* Engineer Wigness presented the bids and recommended awarding them to the lowest bidders. Commissioner Camisa moved and Commissioner Rohr seconded to approve the bid from Strata Corporation as general contractor. Roll call vote: Aye 5, Nay 0. The motion passed. Commissioner Camisa moved and Commissioner Rohr seconded to approve the bid from Edling Electric, Inc. as electrical contractor. Roll call vote: Aye 5, Nay 0. The motion passed.

H. CONSENT AGENDA

1. *Consider approval of monthly bills.*

2. *Consider the following Abatements:.*

a. *Schell 2022 & 2023 Veterans Credit.*

- b. *Wutzke 2023 Veterans Credit .*
 - c. *Foote 2022 & 2023 Veterans Credit.*
 - d. *Schwind 2023 Veterans Credit .*
 - 3. *Consider approval of the following gaming site authorizations: .*
 - a. *American Legion Post 91 at Send-It 24/7 from July 1, 2024 to June 30, 2025.*
 - b. *Mandan Eagles Aerie 2451 at Mandan Eagles from June 30, 2024 to June 30, 2025.*
 - c. *Fort Abraham Lincoln Foundation at Aviators from April 23, 2024 to July 1, 2024.*
 - 4. *Consider proclaiming April 22nd, 2024 as Arbor Day in the City of Mandan. .*
 - 5. *Consider closing City of Mandan administrative offices the day after Independence Day and Thanksgiving .*
 - 6. *Consider approval of a raffle permit for Bismarck State College Energy Club.*
 - 7. *Consider acceptance of a State Water Commission Grant.*
 - 8. *Consider approval of updates to the Grounds Maintenance Superintendent job description.*
- Commissioner Braun moved, and Commissioner Camisa seconded to approve consent items one through eight, including all subitems. Roll call vote: Aye 5, Nay 0. The motion passed.

I. OLD BUSINESS

J. NEW BUSINESS

- 1. *Consider a development agreement for Cat Creek Addition.* Planner Stromme presented the development agreement for Cat Creek Addition and recommended to approve. Commissioner Braun moved, and Commissioner Camisa seconded to approve the agreement. Roll call vote: Aye 5, Nay 0. The motion passed.
- 2. *Consider an Engineering Service Amendment for the 2024 Street Reconstruction project.* Engineer Wigness presented task order amendment number two with Moore Engineering and recommended to approve. Commissioner Braun moved, and Commissioner Camisa seconded to approve. Roll call vote: Aye 5, Nay 0. The motion passed.

K. RESOLUTIONS AND ORDINANCES

- 1. *Consider a resolution awarding a contract for the Northwest Trunk Sewer project.* Engineer Wigness presented the resolution awarding a contract for the Northwest Truck Sewer project and recommended to approve. Commissioner Camisa moved, and Commissioner Braun seconded to approve the resolution. Roll call vote: Aye 5, Nay 0. The motion passed.

L. OTHER BUSINESS

M. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS

May 7, 2024 at 5:30 p.m..

May 21, 2024 at 5:30 p.m..

June 4, 2024 at 5:30 p.m..

- N. ADJOURN There being no other business to come before the board, Commissioner Camisa moved and Commissioner Braun seconded to adjourn the meeting at 6:04 p.m. The motion received unanimous approval of all the members present.

/s/James Neubauer

James Neubauer
City Administrator

/s/Joseph Camisa

Joseph Camisa
Vice President, Board of City Commissioners