

The Mandan City Commission met in regular session at 5:30 PM on May 21, 2024 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Helbling called the meeting to order.

A. ROLL CALL

1. *Roll call of all City Commissioners.* Those present were Commissioner Camisa, Commissioner Rohr, Commissioner Braun, Commissioner Olson and Mayor Helbling. Department heads present were City Administrator Neubauer, Finance Director Welch, Assessor Markley, Human Resource Director Berger, Engineering Director Wigness, Police Chief Ziegler, Building Official Singer, Fire Chief/Public Works Director Bitz, Business Development & Communications Director Cermak, Planner Stromme and Attorney Oster.

B. THE PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

1. *Introduction of new employees: .*

a. *GIS Coordinator Karla Schulz.*

b. *Assistant City Engineer Riley McAdoo-Roesler.*

Engineering Director Wigness introduced the new employees, GIS Coordinator Schulz and Assistant City Engineer McAdoo-Roesler.

2. Mayor Helbling expressed his concerns regarding the Commission's action related to the COPS grant application.

D. APPROVAL OF AGENDA

E. MINUTES

F. PUBLIC HEARING

1. *Consider Preliminary Plat and Zone Change from A - Agriculture and R7 - Residential to PUD - Planned Unit Development for Shores at Lakewood Second Addition.*

Planner Stromme presented the request from TRX Developers for preliminary plat and zone change to Shores at Lakewood Second Addition. A public hearing was opened by Mayor Helbling. A second and third invitation for comment was given. Hearing none, the public hearing closed. Commissioner Camisa moved, and Commissioner Olson seconded to approve the preliminary plat and zone change for Shores at Lakewood Second Addition. Roll Call Vote: Aye 5, Nay 0. The motion passed.

G. BIDS

H. CONSENT AGENDA

1. *Consider approval of monthly bills.*

2. *Consider the following abatements:.*

a. *2022 & 2023 Abatement application for MDI Limited Partnership #81, 100 1 ST NW.*

b. *2022 & 2023 Abatement application for Wells Fargo Bank, 111 2nd Ave NW.*

c. *2022 & 2023 Veterans Credit Job.*

3. *Consider approval of the following gaming site authorizations: .*

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- a. *Furry Friends Rockin Rescue at Stryker Enterprises LLC dba Main Street Drive Thru Liquor from July 1, 2024 to June 30, 2025.*
  - b. *Mandan Moose Lodge #425 at Mandan Moose Lodge #425 from July 1, 2024 to June 30, 2025.*
  - c. *Mandan Baseball Club at The Drink from July 1, 2024 to June 30, 2025.*
  - d. *Mandan Baseball Club at Broken Oar from July 1, 2024 to June 30, 2025.*
  - e. *Mandan Baseball Club at Seven Seas from July 1, 2024 to June 30, 2025.*
  - f. *Mandan Baseball Club at Silver Dollar Bar from July 1, 2024 to June 30, 2025.*
  - g. *Fort Abraham Lincoln Foundation at the Lonesome Dove from July 1, 2024 to June 30, 2025.*
  - h. *Fort Abraham Lincoln Foundation at Midway Lanes from July 1, 2024, to June 20, 2025.*
  - i. *Fort Abraham Lincoln Foundation at The Paddle Trap from July 1, 2024 to June 30, 2025.*
  - j. *Fort Abraham Lincoln Foundation at Aviators from July 1, 2024 to June 30, 2025.*
  4. *Consider approval of Raffle Permit for RoughRider AMBUCS.*
  5. *Consider a Letter of Support for Northern Plains National Heritage Area / Missouri Valley Arts and Culture Collective.*
  6. *Consider a Minor Plat for Ramblewood 14th Addition.*
  7. *Consider a Minor Plat for Riverside 2nd Addition.*
  8. *Consider approving sole sourcing and pre-negotiating for the paste slakers on the Water Treatment Plant Phase III Optimization Project.*
  9. *Consider 1806 Mill and Overlay Preliminary Engineering Reimbursement Agreement.*
  10. *Consider 8th Avenue NW Trail project grant acceptance.*
  11. *Consider for approval the City of Mandan, Mandan Depot lease to Signature Events.*
  12. *Consider approval of the special event permit for the Pre-Summer Kick-off Party.*
  13. *Consider approval of the special event permit for East Main Investment-July 3rd Street Dance.*

Commissioner Braun moved, and Commissioner Camisa seconded to approve consent items 1 through 13, including all subitems. Roll Call vote: Aye 5, Nay 0. The motion passed.

I. OLD BUSINESS

J. NEW BUSINESS

1. *Consider an update on City of Mandan Brownfields Assessment Grant.*

Planner Stromme presented an update on Mandan's Brownfield Assessment Grant.

2. *Consider Amendment 1 for the Water Treatment Plant Phase III Optimization project Engineering Service Agreement.*

Engineer Wigness presented Amendment 1 to the Water Treatment Plant Phase III Optimization project Engineering Service Agreement and recommended approval of the agreement. Commissioner Camisa moved and Commissioner Rohr seconded to approve the amendment. Roll Call vote: Aye 5, Nay 0. The motion passed.

3. *Consider approval of Water Service Agreements for Meadow Park and Gateway Mobile Home Communities.*

Administrator Neubauer presented the water service agreements and contracts for Meadow Park and Gateway Mobile Home Communities. Commissioner Camisa moved and Commissioner Rohr seconded the water service agreements and contracts. Roll Call vote: Aye 5, Nay 0. The motion passed.

K. RESOLUTIONS AND ORDINANCES

1. *Second consideration of Ordinance 1445, a zone change from MHS - Trailer Park District to RH - Residential Mobile Home Park for Meadow Park.*

Planner Stromme presented the second consideration of Ordinance 1445, a zone change for Meadow Park from MHS, trailer park district, to RH, residential mobile home park district, and recommended approval. Commissioner Camisa moved, and Commissioner Olson seconded to approve the second consideration of Ordinance 1445 and zone changes. Roll Call vote: Aye 5, Nay 0. The motion passed.

2. *Second consideration of Ordinance 1446, a zone change from CB - Commercial District to RH - Residential Mobile Home Park for Gateway Park.*

Planner Stromme presented second consideration of Ordinance 1446, a zone change from CB, Commercial District to RH, Residential Mobile Home Park District for Gateway Park and recommended approval. Commissioner Camisa moved and Commissioner Rohr seconded to approve Ordinance 1446. Roll Call vote: Aye 5, Nay 0. The motion passed.

3. *First Consideration of Shores at Lakewood 2nd Addition Zone Change Ord 1447.*

Planner Stromme presented the first consideration of Ordinance 1447 to be applied to phase 2 for Shores at Lakewood 2nd Addition Zone Change and recommended approval contingent on services utility plan. Commissioner Rohr moved, and Commissioner Camisa seconded to approve the first consideration of Ordinance 1447. Roll Call vote: Aye 5, Nay 0. The motion passed.

L. OTHER BUSINESS

Commissioner Camisa requested to raise new business under other business with regard to Mayor Helbling's statements under Announcements concerning the Police Department's application for a grant to hire more police officers and the actions of the City Commission at the previous meeting.

Mayor Helbling stated he would not allow Commissioner Camisa to speak. Commissioner Camisa moved to call the Chair out of order and to overrule the Chair's decision not to allow Commissioner Camisa to speak. Commissioner Olson seconded the motion to allow Commissioner Camisa to speak. Roll Call vote: Aye 2 (Commissioner Camisa and Commissioner Olson), Nay 3, (Commissioner Braun, Commissioner Rohr and Mayor Helbling). The motion failed.

M. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS

*June 4, 2024 at 5:30 p.m..*

*June 18, 2024 at 5:30 p.m..*

*July 2, 2024 at 5:30 p.m..*

N. ADJOURN

There being no other business to come before the board, Mayor Helbling entertained motion to adjourn and Commissioner Braun seconded the motion to adjourn the meeting. Roll Call vote: Aye 4 (Commissioner Rohr, Commissioner Olson, Commissioner Braun and Mayor Helbling), Nay 1 (Commissioner Camisa). The motion passed. The meeting ended at 6:23 p.m.

/s/ James Neubauer

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James Neubauer  
City Administrator

/s/ Timothy Helbling

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Timothy Helbling  
Board of City Commissioners