The Mandan City Commission met in regular session at 5:00 PM on September 3, 2024 in the Ed "Bosh" Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Froelich called the meeting to order.

A. ROLL CALL

1. *Roll call of all City Commissioners*. Those present were Dennis Rohr, Mike Braun, James Froelich, Craig Sjoberg, and Ryan Heinsohn. Department heads present were City Administrator Neubauer, Finance Director Welch, Assessor Markley, Human Resource Director Berger, Engineering Director Wigness, Police Chief Ziegler, Building Official Singer, Fire Chief/Public Works Director Bitz, Business Development & Communications Director Cermak, and Attorney Oster.

B. THE PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

1. *Recognize the property at 400 Fields Ct SE in the Beautification Recognition Program*. Communications Specialist Kari Schmidt presented the property for recognition and gave the owner a certificate.

D. APPROVAL OF AGENDA Commissioner Braun moved and Commissioner Rohr seconded to approve the agenda as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

E. MINUTES

1. *Consider approval of the following minutes: .*

a. *August 20, 2024 Board of City Commissioners regular meeting*. Commissioner Sjoberg moved and Commissioner Heinsohn seconded to approve as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

b. *Aug. 22, 2024 Board of City Commissioners Training Session*. Commissioner Sjoberg moved and Commissioner Heinsohn seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

F. PUBLIC HEARING

G. BIDS

H. CONSENT AGENDA

1. *Consider approval of the following special event permits: .*

a. *Mandan Progress Organization's Annual Dinner*.

b. *North Dakota Rough Rider Cup*.

2. *Consider Flex PACE letter of support for financing of a new building for Kids in Motion Inc .*

3. *Consider scheduling a public hearing to vacate 5th Ave SE adjacent to Lots 7, 8, 10, 11, & 12 in Helblings 2nd Addition*.

4. *Consider Class A Liquor License transfer (Vicky's Sports Bar) to new owner Pauline Rader effective October 1, 2024*.

5. *Consider authorizing city staff to begin negotiations with Moore Engineering for the Cemetery Geotechnical Evaluation Project*. Commissioner Braun asked to remove item 5 for discussion.

Commissioner Rohr moved and Commissioner Braun seconded to approve consent agenda items 1-4 including all sub items as presented. Roll Call vote: Aye 5, Nay 0. The motion passed. Engineer Wigness presented item number 5 related to the geotechnical evaluation project. Commissioner Braun moved and Commissioner Sjoberg seconded to approve consent agenda item 5 as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

I. <u>OLD BUSINESS</u>

J. <u>NEW BUSINESS</u>

1. *Consider the 2025 health insurance plan design change recommendation*. HR Director Berger presented the 2025 health insurance plan design change recommendation from the health insurance committee made up of 10 employees from different City departments. Commissioner Sjoberg moved and Commissioner Heinsohn seconded to approve that the reccommended plan changes be made to the health insurance plan for the 2025 plan year. Roll Call vote: Aye 5, Nay 0. The motion passed.

2. *Consider a Mandan Growth Fund recommendation for a Storefront Improvement application for 1121 E Main St*. Business Development & Communications Director Cermak presented the storefront improvement application. Commissioner Braun moved and Commissioner Sjoberg seconded to approve the Storefront Improvement application for 1121 E Main St by Midwest Rentals Inc for up to $90,000 in matching funds to be structured as a forgivable loan. Roll Call vote: Aye 5, Nay 0. The motion passed.

3. *Consider a Renaissance Zone rehabilitation application for 1121 E Main St*. Business Development & Communications Director Cermak presented the item. Commissioner Sjoberg moved and Commissioner Braun seconded to approve the application for the rehabilitation of 1121 E Main St. as a Renaissance Zone project to include the five-year 100% property tax exemption on the value of the buildings as improved and the 100% five-year state income tax exemption. Roll Call vote: Aye 5, Nay 0. The motion passed.

4. *Consider a Renaissance Zone lease application for 1121 E Main St*. Business Development & Communications Director Cermak presented the Renaissance Zone lease application for 1121 E Main St. Commissioner Braun moved and Commissioner Sjoberg seconded to approve the lease of 1121 E Main St. by Dakota Kustomz as a Renaissance Zone project to include a 100% five-year state income tax exemption. Roll Call vote: Aye 5, Nay 0. The motion passed.

K. <u>RESOLUTIONS AND ORDINANCES</u>

1. *Second consideration of Ordinance 1453, an ordinance to amend and re-enact Article 2 of the Mandan Code of Ordinances, relating to city sales, use and gross receipts tax under the Home Rule Charter of the City of Mandan*. City Administrator Neubauer presented the second consideration of Ordinance 1453, an ordinance relating to city sales, use and gross receipts tax under the Home Rule Charter of the City of Mandan. Some changes were made since the first consideration. Commissioner Braun moved and Commissioner Heinsohn seconded to approve Ordinance 1453 as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

L. <u>OTHER BUSINESS</u> Fire Chief/Public Works Director Bitz announced Free Fall Landfill Week is Sept 16-21 for city of Mandan residents.

M. <u>FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS</u>

September 17, 2024 at 5:30 p.m..

October 1, 2024 at 5:30 p.m..

October 15, 2024 at 5:30 p.m..

N. ADJOURN There being no other business to come before the Board, Commissioner Rohr moved and Commissioner Braun seconded to adjourn at 5:47 p.m.

/s/James Neubauer	/s/James Froelich
James Neubauer	James Froelich
City Administrator	President, Board of City Commissioners