



**AGENDA
CITY COMMISSION
OCTOBER 15, 2024
ED “BOSH” FROEHLICH MEETING ROOM
MANDAN CITY HALL
5:30 PM
WWW.CITYOFMANDAN.COM**

The public may access the LIVE meeting at:

Watch & Listen

Government Access (Midcontinent) cable channels 2 & 602 HD Streaming LIVE at: tinyURL.com/FreeTV-602 and on Roku or Apple TV

Or Telephone: +1 312 626 6799

Webinar ID: 891 3039 0667

Listen

Radio Access 102.5 FM

RadioAccess.org

Web: <https://us02web.zoom.us/j/89130390667>

A. ROLL CALL

1. Roll call of all City Commissioners

B. THE PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

1. New Employee Introduction, Human Resource Generalist Cassidy Buchholz

D. APPROVAL OF AGENDA

E. MINUTES

1. Consider approval of the following minutes of the Board of City Commissioners:
 - a. Oct. 1, 2024 Regular Meeting
 - b. Oct. 3, 2024 Special Meeting

F. PUBLIC HEARING

1. Lots 5-7, Block 1, Twin City Industrial Sites Setback Variance
2. Consider Preliminary Plat and Zone Change from A - Agriculture to MA - Industrial for Mandan Industrial Park 14th Addition

3. Consider a request for a preliminary plat and a Exclusion/De-Annexation for Biwer Subdivision
4. Consider a vacation of 5th Avenue SE and a minor plat to be named Helblings 7th Addition

G. BIDS

H. CONSENT AGENDA

1. Consider approval of monthly bills
2. Consider approval of the following raffle permits:
 - a. North Dakota Simmental Association
 - b. Bismarck State College Mystic Athletic Club
3. Consider proclaiming Nov. 1, 2024 as Extra Mile Day
4. Consider a budget amendment to the 2025 street and utility departments' budgets
5. Consider approval to accept FY2024 COPS hiring grant funding of \$500,000.00 for four Police Officers
6. Consider approval of 2023 and 2024 Abatements for Darin & Megan Helbling
7. Consider approval to apply for 2024 America The Beautiful Program Development Grant
8. Consider Minor Plat for Replat of Lots 15 & 16, Block 1, Shores At Lakewood Addition
9. Consider approval of the 2024 Title VI/Nondiscrimination and ADA Plan
10. Assessments for Weed Cutting of 2024, Health & Safety of 2024, Sidewalks of 2024, Delinquent Alarm System Accounts for 2024, and Delinquent Utility Billing Accounts for 2024
11. Consider Minor Plat for Joseph Addition

I. OLD BUSINESS

J. NEW BUSINESS

1. Consider Water and Sewer Improvement District 65 design agreement

2. Consider approval of the verification of 6 special assessment districts:
 - i. Street Improvement District #222, 19th Street Trail
 - ii. Street Improvement District #224, Sunrise View Estates & Rockwood
 - iii. Street Improvement District #226, West Hills 5th Addition
 - iv. Street Improvement District #227, Heck Addition - new high school area
 - v. Street Improvement District #229, Shores at Lakewood
 - vi. Street Improvement District #232, 2023 Street Improvement Project
3. Consider Financing Resolution for street improvement districts and warrants
4. Consider Refunding Improvement Bonds, Series 2024
5. Consider a letter of support for Big Sky Passenger Rail Authority and contribution to the Bismarck-Mandan Metropolitan Planning Organization (MPO) membership in the Rail Authority's Government Partners Program
6. Consider Approval of Construction Engineering Amendment for *SID 231* – 8th Ave Reconstruction
7. Consider Approving and Sponsoring an Application for a 2027 Pedestrian Trail Project

K. RESOLUTIONS AND ORDINANCES

1. First Consideration of Ordinance 1455, a rezone from A - Agriculture to MA - Industrial for Mandan Industrial Park 14th Addition
2. First Consideration of Ordinance 1456 related to the Exclusion/De-Annexation of 1.5 acres of land related to Biwer Subdivision
3. Consider Resolution of Vacation for 5th Avenue SE (Helbling's 7th Addition)

L. OTHER BUSINESS

M. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS

- November 5, 2024 at 5:30 p.m.
- November 19, 2024 at 5:30 p.m.
- December 3, 2024 at 5:30 p.m.

N. ADJOURN



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 7, 2024
SUBMITTING DEPARTMENT: Human Resources
DEPARTMENT DIRECTOR: Amy Berger
PRESENTER: Amy Berger, HR Director
SUBJECT: Cassidy Buchholz Intro as HR Generalist

STATEMENT/PURPOSE:

To introduce Human Resource Generalist Cassidy Buchholz

BACKGROUND/ALTERNATIVES:

Cassidy graduated from Dickinson State University with her BA in Human Resource Management.

Cassidy previously worked for Edgewood Village Assisted Living, and is originally from Lehr, ND.

She started with us on October 1st.

Welcome, Cassidy!

ATTACHMENTS:

None

FISCAL IMPACT:

n/a

STAFF IMPACT:

n/a

LEGAL REVIEW:

n/a

RECOMMENDATION:

City Commission

Agenda Documentation

October 15, 2024

Subject: New Employee Introduction, Human Resource Generalist Cassidy Buchholz

Page 2 of 2

n/a

SUGGESTED MOTION:

n/a

The Mandan City Commission met in regular session at 5:30 PM on October 1, 2024 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Froelich called the meeting to order.

A. ROLL CALL

1. *Roll call of all City Commissioners.* Those present were Dennis Rohr, Mike Braun, James Froelich, Craig Sjoberg, Ryan Heinsohn. Department heads present were City Administrator Neubauer, Finance Director Welch, Assessor Markley, Human Resource Director Berger, Engineering Director Wigness, Police Chief Ziegler, Building Official Singer, Fire Chief Bitz, Public Works Director O'Keefe, Business Development & Communications Director Cermak, Planner Stromme and Attorney Oster.

B. THE PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

1. *Quarterly work anniversary recognition .* HR Director Amy Berger recognized employees reaching 3, 5, 15, 20 and 30 years of service with the City of Mandan in the third quarter.

2. *Congratulations Dennis Rohr, recipient of the North Dakota League of Cities Lifetime Achievement Award.* Mayor Froelich recognized Commissioner Rohr for his NDLC Lifetime Achievement Award.

3. *New Employee Introduction, Public Works Director Shane O'Keefe.* City Administrator Jim Neubauer introduced Shane O'Keefe as the new Public Works Director. He started with the City of Sept. 16.

4. *Recognition of Fire Prevention Week and Fire Department Open House.* Fire Chief Bitz announced the Fire Department will be hosting a Fire Prevention Week open house on Tuesday, Oct. 8. The fire truck parade starts at 6:30 p.m., followed by an open house from 7-9 p.m.

D. APPROVAL OF AGENDA Commissioner Rohr moved and Commissioner Sjoberg seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

E. MINUTES

1. *Consider approval of the minutes of the September 17, 2024 Board of City Commissioners regular meeting.* Commissioner Braun moved and Commissioner Heinsohn seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

2. *Consider approval of the minutes of a September 23, 2024, quorum of City Commissioners.* Commissioner Sjoberg moved and Commissioner Braun seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

F. PUBLIC HEARING

G. BIDS

H. CONSENT AGENDA

1. *Consider Water Treatment Plant Phase III cost share amendment.*

2. *Consider submitting the following 2027 Transportation Alternatives (TA) Grant applications to the Bismarck-Mandan Metropolitan Planning Organization.*

- a. *TA Grant for 3rd Street SE Sidewalk Installation.*
- b. *TA Grant for Memorial Highway Pedestrian Ramp Realignment.*
3. *Consider Police Department 2025 budget amendment for K-9 vehicle.*
4. *Consider change order 1 for the 2024 Street Reconstruction project.*
5. *Consider approval of an employee request for unpaid leave.* Commissioner Sjoberg asked for information on consent agenda items 2a and 2b. City Engineer Wigness explained the Transportation Alternatives grant program. These grants are for projects that would be funded in 2027. Commissioner Braun moved and Commissioner Rohr seconded to approve consent agenda items 1-5 including all sub items as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

I. OLD BUSINESS

J. NEW BUSINESS

1. *Update on activities of the Bismarck Mandan Chamber EDC.* Bismarck Mandan Chamber EDC President & CEO Brenda Nagel provided an update from the Chamber EDC.
2. *Consider Street Improvement District 224 turn lane change order.* City Engineer Wigness presented the change order. Commissioner Braun moved and Commissioner Sjoberg seconded to approve change order 4 for Street Improvement District 224. Roll Call vote: Aye 5, Nay 0. The motion passed.
3. *Consider Capital Improvement Planning (CIP) assistance Task Orders.* City Engineer Wigness presented the item. Commissioner Sjoberg moved and Commissioner Braun seconded to approve the Capital Improvement Planning assistance task orders with AE2S and Moore Engineering and approve a 2024 budget amendment for \$73,405 out of the sales tax fund. Roll Call vote: Aye 5, Nay 0. The motion passed.
4. *Consider a 2024 budget amendment for Task Order 2 - services supporting water distribution.* City Engineer Wigness presented the item. Commissioner Heinsohn moved and Commissioner Rohr seconded to approve entering into Amendment No. 1 for Task Order No. 2 with AE2S for engineering services related to the Water Distribution and Storage Hourly Assistance, as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

K. RESOLUTIONS AND ORDINANCES

1. *Second Consideration of Ordinance 1454, a PUD (Planned Unit Development) Amendment for the Shores at Lakewood.* Planner Stromme presented the item. Commissioner Sjoberg moved and Commissioner Heinsohn seconded to approve Ordinance 1454, contingent upon a development agreement. Roll Call vote: Aye 5, Nay 0. The motion passed.
2. *Consider resolutions creating a street improvement district for the Memorial Highway Project.* Engineer Wigness presented the item and gave an update on the Memorial Highway reconstruction project. Commissioner Sjoberg moved and Commissioner Braun seconded to approve the resolutions necessary to create Street Improvement District 239. Roll Call vote: Aye 5, Nay 0. The motion passed.
3. *Consider the resolutions necessary to create Water and Sewer Improvement District 65.* Engineer Wigness presented the item. Commissioner Braun moved and Commissioner Rohr seconded to approve the resolutions necessary to create Water and Sewer Improvement District 65. Roll Call vote: Aye 5, Nay 0. The motion passed.

L. OTHER BUSINESS Commissioner Braun asked City Administrator Neubauer to talk about the

improvements on Crying Hill. A portion of the property is owned by Three Affiliated Tribes, and the other portion is owned by the City of Mandan. Bobcat had a day of caring on September 26 and cleared volunteer trees and shrubs in the area. A group of volunteers will scrape and paint the letters yet this fall, and there will be some more work done next year.

M. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS

October 15, 2024 at 5:30 p.m..

November 5, 2024 at 5:30 p.m..

November 19, 2024 at 5:30 p.m..

- N. ADJOURN There being no other business to come before the Board, Commissioner Braun moved and Commissioner Rohr seconded to adjourn at 7 p.m. Roll Call vote: Aye 5, Nay 0. The motion received unanimous approval of all the members present.

James Neubauer
City Administrator

James Froelich
President, Board of City Commissioners

The Mandan City Commission met in special session at 9:00 AM on October 3, 2024 virtually and in the Dykshoorn Room at City Hall, Mandan, North Dakota. Mayor Froelich called the meeting to order.

A. ROLL CALL

1. *Roll call of all City Commissioners.* Those present were Mike Braun, James Froelich, Craig Sjoberg, Ryan Heinsohn, Dennis Rohr. Department heads present were City Administrator Neubauer, Engineering Director Wigness, Police Chief Ziegler, Fire Chief Bitz, Communications Specialist Kari Schmidt and Attorney Oster.

B. NEW BUSINESS

1. *Consider authorization to terminate the municipal sidewalk contract.* City Administrator Neubauer presented the item. Commissioner Braun moved and Commissioner Heinsohn seconded to approve terminating the municipal sidewalk contract. Roll Call vote: Aye 5, Nay 0. The motion passed.

C. OTHER BUSINESS

D. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS

Tuesday, Oct. 15 at 5: 30 p.m.

.

Tuesday, Nov. 5 at 5:30 p.m..

Tuesday, Nov. 19 at 5:30 p.m..

E. ADJOURN There being no other business to come before the Board, Commissioner Braun moved and Commissioner Sjoberg seconded to adjourn at 9:08 a.m. Roll Call vote: Aye 5, Nay 0. The motion received unanimous approval of all the members present.

James Neubauer
City Administrator

James Froelich
Board of City Commissioners



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: September 30, 2024
SUBMITTING DEPARTMENT: Planning
DEPARTMENT DIRECTOR: Andrew Stromme
PRESENTER: Andrew Stromme, City Planner
SUBJECT: Consider Setback Variance Request for Lots 5-7, Block 1, Twin City Industrial Sites.

STATEMENT/PURPOSE:

Consider Setback Variance Request for Lots 5-7, Block 1, Twin City Industrial Sites.

BACKGROUND/ALTERNATIVES:

M Dettling Properties LLC / Mark Dettling (Leingang Building) requests consideration of a variance to Section 105-3-16 of the City Code of Ordinances related to the MC - Industrial District Front Yard Setback. The property is located at 2601 Twin City Drive and is described as Lots 5-7, Block 1, Twin City Industrial Sites Addition in Section 25, Township 139N, Range 81W.

Planning and Zoning Commission Public Hearing

At their September 23, 2024 meeting, the Planning and Zoning Commission reviewed this request and voted to recommend approval of the variance. The final decision was to allow a reduction of the front yard setback for the proposed addition by twenty feet, allowing the building to be no closer than fifteen feet from the front property line. The Commission's recommendation was based on the determination that water inundation in the property's rear corner constituted a hardship, and that strict enforcement of the ordinance would deprive the applicant of reasonable use of the property. The board further commented that allowing the setback reduction of twenty feet was the minimum adjustment, and that the request aligns with the overall purpose and intent of the zoning regulations and will not harm the neighborhood or public welfare.

Property History/Background:

Twin City Industrial Sites were platted in 1974 and the property began developing in 1980. Previous uses were industrial in nature. Multiple building additions were constructed on the property over the course of the 1980s and early 1990s. The 1992 addition to the larger warehouse complex was constructed approximately nine feet (9')

from the lot line. Staff found no records of a granted zoning variance to permit said building addition.

Proposed Project:

The request would permit the construction of a building addition to the storage building on the east end of the lot. The current building is built up to the thirty-five-foot setback line. Per the conceptual plan submitted with this item, the proposed building addition would encroach within the setback area by twenty feet (see submittals and property images) resulting in a fifteen-foot setback for this building, a twenty-foot variance, or a ~57% reduction in the setback required. The applicant has provided a statement regarding their need for this variance in the attached "additional submittals". The applicant states, due to water run off and drainage issues, that building in the southeast corner of the property is not possible and that this condition deprives them of what would otherwise be a reasonable use of land.

Variance Criteria

A variance can only be recommended by the Planning and Zoning Commission or approved by the Board of City Commissioners if it is found that: a. There are unique circumstances or conditions specific to the land or building in question, as detailed in the board's findings. These conditions do not apply broadly to other properties in the neighborhood and are not a result of any actions by the applicant after this chapter was adopted. b. The strict application of the zoning regulations would prevent the reasonable use of the property, as outlined in the board's findings. The variance is necessary for reasonable use and represents the minimum adjustment needed to provide the applicant with relief. c. The variance will align with the overall purpose and intent of the zoning regulations and will not harm the neighborhood or public welfare.

Zoning, Land Use, and Future Land Use

The property is zoned MC - Industrial and is used as a contractor's office, warehouse and shop. Adjacent properties are zoned MC - Industrial to the east and west and used for similar purposes. The property to the south is a refined petroleum products facility and is zoned MB - Industrial. The future land use designation is industrial. The Gateway to Mandan overlay applies to the subject property given its frontage on Interstate 94.

Additional Information and Public Outreach

- The application and variance fee of \$400 was received on August 26, 2024.
- Five letters were sent to adjacent property owners.

**Findings of Fact
Zoning Variance**

1. The need for a variance is not based on special circumstances or conditions

unique to the specific parcel of land involved that are not generally applicable to other properties in this area or within the MC - Industrial district.

2. The hardship is not caused by the provisions of the Zoning Ordinance.
3. Strict application of the provisions of the Zoning Ordinance **would deprive** the property owner of the reasonable use of the property.
4. The requested variance is not the minimum variance that would accomplish the relief sought by the applicant.
5. The granting of the variance is not in harmony with the general purposes and intent of the Zoning Ordinance.

ATTACHMENTS:

1. Application
2. Additional Submittal
3. Site Layout
4. Images
5. Location Map - Twin City Industrial Sites Variance

FISCAL IMPACT:

N/A

STAFF IMPACT:

Minor

LEGAL REVIEW:

This item has been reviewed by the City Attorney as part of the agenda packet.

RECOMMENDATION:

The Planning & Zoning Commission recommends approving the setback variance request for Lots 5-7, Block 1, Twin City Industrial Sites, in accordance with Section 105-3-16 of the City Code of Ordinances, which governs the front yard setback in the MC-Industrial District. This variance will decrease the setback requirement by twenty feet, reducing it from thirty-five feet to fifteen feet for the proposed building addition. This recommendation is based on the applicant's statement of hardship and the findings of fact presented in this report.

SUGGESTED MOTION:

I move to approve the setback variance of twenty feet as presented for the project outlined in the report.

CITY OF MANDAN	
Development Review Application	
Minor Plat (\$300)	Zone Change (\$600)
Preliminary Plat up to 20 acres (\$450)	Planned Unit Development (\$700)
Preliminary Plat more than 20 acres (\$500)	Land Use and Transportation Plan Amendment (\$1,000)
Final Plat up to 20 lots (\$450)	Vacation (\$500)
Final Plat 21 to 40 lots (\$600)	X Variance (\$400)
Final Plat more than 40 lots (\$750)	Special Use Permit (\$450)
Annexation (\$450)	Stormwater submittal (\$300)
Masterplanned Subdivision (not accepted without preliminary plat) (\$250)	Stormwater 2 nd & subsequent resubmittal (\$50)
Appeals to Administrative Denials (Variance to Non-zoning/Non-subdivision regulations) (\$250)	Document Recording (\$30)
Summary of Request (Add separate sheet(s) as necessary)	
Add to cold storage in the NE corner of my lot, Twin City Drive Lot 7. Can't build on the SE corner because of the excess water that drains onto my property.	

Engineer/Surveyor			Property Owner or Applicant		
Name			Name		
			Mark Dettling		
Address			Address		
			3636 Ridge Way		
City	State	Zip	City	State	Zip
			Bismarck	ND	58503
email			email		
			mdettling@leingang.com		
Phone		Fax	Phone		Fax
			701-226-8406		
If the applicant is not the current owner, the current owner must submit a notarized statement authorizing the applicant to proceed with the request.					

Location		Type		Existing Zone	Proposed Zone	Project Name	
X	City	X	ETA	X	New	X	Addition
Property Address				Industrial	Same		
2605 Twin City Drive, Mandan ND 58554				Legal Description			
				Lots 5, 6, 7, Block 1			
Current Use				Twin City Industrial Sites			
Cold Storage Building				City of Mandan, Morton County, ND			
Proposed Use							
Same				Section	25	Township	139
				Range	81		
Parcel Size	Building Footprint	Stories	Building SF	Required Parking		Provided Parking	
20' x 30'		1	600 sf				

Mark Dettling	Print Name	Signature	Date
		Mark Dettling	8-17-24

Office Use Only			
Date Received:	Initials:	Fees Paid:	Date
	nm	400	8/26/2024
Notice in paper	Mailed to neighbors	P&Z meeting	
Approved	Approved with conditions:		
Denied			

Additional Submittals

Variance

A zoning variance application shall include a detailed statement with the following information:

1. The circumstances or conditions applying to the land or buildings for which the variance is sought

I am unable to add to the SE corner of my building. The run off from the adjacent properties is excessive.

2. How the applicant is deprived of a reasonable use of said land or building;

We have expanded our product lines and we need more space to store the products. There is no way to build in the SE corner as the water will run into the addition. If we try to divert the water we will cause even more flooding on my property.

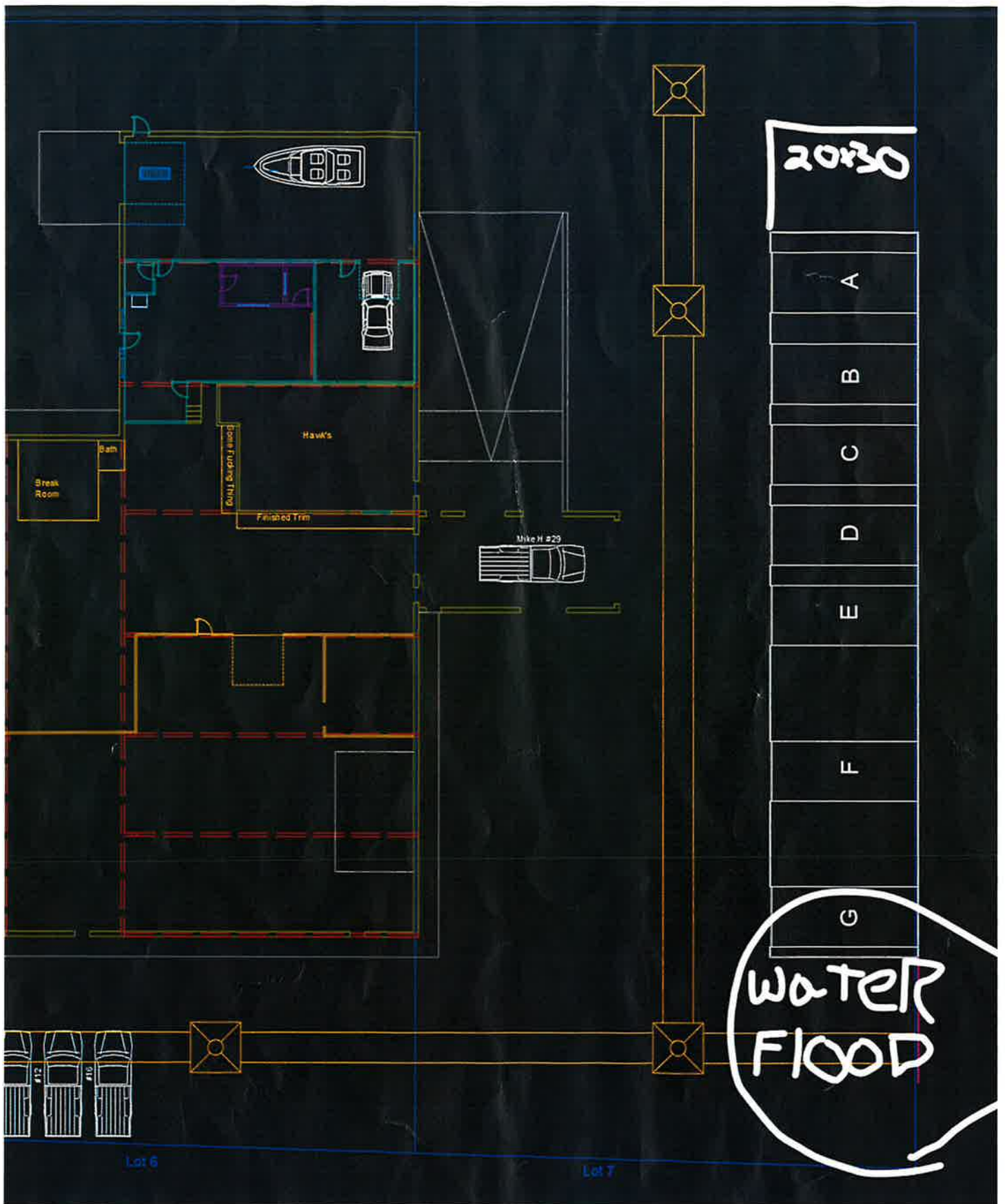
3. How the grant of a variance will not be injurious to the neighborhood or otherwise detrimental to the public welfare; and

Since our current building is already extended out as far as I am trying to build, I don't see any issues.

4. The minimum variance that will accomplish the relief sought.

I will need 20' x 30' to allow for enough storage. I will not build further to the North than my existing building. I will survey the actual size and location to make sure we don't build farther North than that.

The zoning map may be used to view the subject property and surrounding property's zoning and view property lines overlaid on an aerial. The zoning map may be found on the City's website at CityofMandan.com and selecting Departments → Engineering and Planning → Maps → Zoning Map or by clicking [here](#) if viewing this document digitally.



Images of Property



Looking NW down Twin City Drive – arrow pointing at subject building.



Looking SE down Twin City Drive – arrow pointing at subject building.

Images of Property





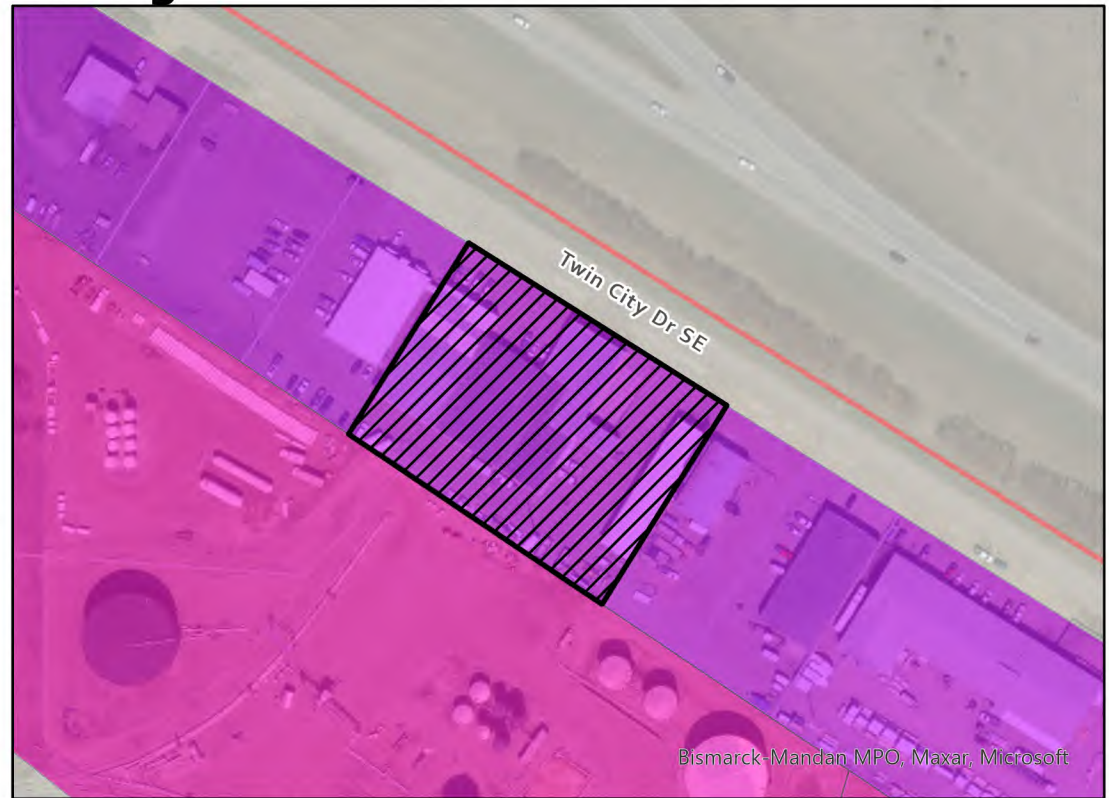
Zoning and Future Land Use Reference Map

Lots 5-7 Twin City Industrial Sites

Zoning

Zoning Map Key

- | | |
|---|---|
| Agriculture - City of Mandan | MD - Heavy Commercial/Heavy Industrial Restricted |
| Agriculture - Morton County | MHS - Trailer Park |
| CA - Neighborhood Commercial | PUD - Planned Unit Development |
| CB - Business Commercial | R3.2 - Residential Single & Two Family |
| CC - Commercial/Light Industrial Transition | R7 - Residential Single Family |
| DC - Downtown Core | RH - Residential Mobile Home Park |
| DF - Downtown Fringe | RM - Residential Multi-family Dwellings |
| Industrial - Morton County | RMH - Residential Mobile Home Subdivision |
| LSMHS - Trailer Park Subdivision | Residential - County Residential Zoning |
| MA - Heavy Commercial/Light Industrial | ROW - Right-of-Way |
| MB - Heavy Commercial/Heavy Industrial | Parcels |
| MC - Heavy Commercial/Light Industrial Restricted | City Limits |
| | ETA Line |
| | September '24 Planning Activities |



Future Land Use Plan Key

- | |
|-----------------------------------|
| Rural Residential |
| Low Density Residential |
| Medium Density Residential |
| High Density Residential |
| Commercial |
| Industrial |
| Public/Semi-Public |
| Public Land |
| Park |
| Greenways |
| Open Space |
| Open Water |
| Parcels |
| City Limits |
| ETA Line |
| September '24 Planning Activities |

Future Land Use Plan





City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: September 30, 2024
SUBMITTING DEPARTMENT: Planning
DEPARTMENT DIRECTOR: Andrew Stromme
PRESENTER: Andrew Stromme, City Planner
SUBJECT: Consider Preliminary Plat and Zone Change from A - Agriculture to MA - Industrial for Mandan Industrial Park 14th Addition.

STATEMENT/PURPOSE:

Consider Preliminary Plat and Zone Change from A - Agriculture to MA - Industrial for Mandan Industrial Park 14th Addition.

BACKGROUND/ALTERNATIVES:

Central Bottling Company, Inc. is requesting a preliminary plat and zone change from A - Agriculture and MA - Industrial to MA - Industrial for Mandan Industrial Park 14th Addition. The purpose of this request is to increase the size of the bottling facilities property by combining it with the lot to the east of it, which is in a separate subdivision. The property is located at 2517 34th Avenue NW in the Mandan Industrial Park, west of Old Red Trail NW on the south side of 34th Avenue NW.

Request Overview

The request includes the platting of the existing properties into a single lot and have them all have the same zoning distinction. The property currently consists of two parcels in two separate subdivisions, a vacated right of way that was not platted over to combine, and a property zoned MA - Industrial and a vacant lot zoned agricultural. The property to be combined would result in a 6.12 acre lot to be MA - Industrial zoned and used for that purpose.

Property History

Mandan Industrial Park was platted in 1974, and Sunview Heights is believed to have been platted in 1964, based on limited subdivision records. The section line/right-of-way vacation occurred after the platting, in 1981. At the time, it was not standard practice to require a plat to absorb vacated property. Imagery records suggest that the vacant lot in Sunview Heights was never developed with structures. The central bottling facility, built

in 1982, has remained largely unchanged over the years.

Preliminary Plat and Zone Change

The preliminary plat is 6.12 acres in size and would contain one lot in one block. The plat includes various easements including those for public utilities and a water transmission line. There is no record of a zone change occurring for Sunview Heights addition. It is in the City's A - Agricultural District and that portion of the proposed plat would be rezoned to the MA - Industrial district.

Adjacent Properties Zoning, Land Use, and Future Land Use

Adjacent properties are zoned and used as follows: to the east, residential homes zoned R7 - Residential. To the south, commercial offices zoned CC - Commercial. To the west and north, industrial facilities zoned MA - Industrial. The future land use distinction for this property is industrial.

Additional Information and Public Outreach

- An application and fee of \$1000 was received on August 23, 2024.
- Twenty-three letters were sent to adjacent property owners on September 24, 2024.
- The Planning & Zoning Commission recommended approval unanimously at the September 23, 2024, meeting.

Findings of Fact Preliminary Plat

1. All technical requirements for consideration of a preliminary plat have been met;
2. The proposed plat generally conforms to the 2014 Fringe Area Road Master Plan;
3. The proposed subdivision would likely not have substantial effects on the safety and circulation of public roadways in the vicinity, and therefore no traffic impact study is required;
4. The proposed plat includes sufficient easements and rights-of-way to provide for orderly development and provision of municipal services beyond the boundaries of the subdivision;
5. The City of Mandan and other agencies would be able to provide necessary public services, facilities and programs to serve the development allowed by the proposed subdivision at the time of development;
6. The proposed subdivision is not located in the Special Flood Hazard Area, an area where the proposed developer would adversely impact water quality and/or environmentally sensitive lands, or areas that are topographically unsuited for

development;

7. The proposed subdivision is consistent with the general intent and purpose of the zoning ordinance;
8. The proposed subdivision is consistent with the Comprehensive Plan, other plans and studies, policies and accepted planning practice;
9. The proposed subdivision would not adversely affect the public health, safety and general welfare.

Zone Change

1. The City of Mandan and other agencies would be able to provide necessary public services, facilities and programs to serve the development allowed by this zone change;
2. The proposed zoning change is consistent with the general intent and purpose of the zoning ordinance;
3. The proposed zoning change is consistent with the Future Land Use Plan, other adopted plans and policies, and accepted planning practice;
4. The proposed zoning change would not adversely affect public health, safety and general welfare.

Staff Comments

- Future development on this site may require a stormwater management plan and/or development agreements.
- Non-access lines may be requested along Old Red Trail NW as a preventative measure to ensure adequate access management of the arterial road network.

ATTACHMENTS:

1. Application
2. Preliminary Plat - 8.5x11
3. DRAFT Ord. 1455 - Rezone Mandan Industrial Park 14th Addition
4. images
5. Location Map

FISCAL IMPACT:

N/A

STAFF IMPACT:

N/A

LEGAL REVIEW:

This item has been reviewed as part of the agenda packet.

RECOMMENDATION:

Planning Staff and the Planning and Zoning Commission recommend a public hearing for the Preliminary Plat and Zone Change and to approve these items. A motion to approve the preliminary plat may be made while on this item, and a motion regarding the first consideration of the zone change (Ord. 1455) may be made under Resolutions and Ordinances #1 (K.1).

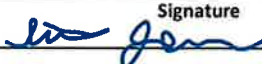
SUGGESTED MOTION:

I move to approve the preliminary plat for Mandan Industrial Park 14th Addition.

CITY OF MANDAN		
Development Review Application		
☐	Minor Plat (\$300)	☒ Zone Change (\$600)
☒	Preliminary Plat up to 20 acres (\$400)	Planned Unit Development (\$700)
☐	Preliminary Plat more than 20 acres (\$450)	Land Use and Transportation Plan Amendment (\$1,000)
☐	Final Plat up to 20 lots (\$400)	Vacation (\$500)
☐	Final Plat 21 to 40 lots (\$550)	Variance (\$400)
☐	Final Plat more than 40 lots (\$700)	Special Use Permit (\$450)
☐	Annexation (\$450)	Stormwater submittal (\$300)
☐	Masterplanned Subdivision (not accepted without preliminary plat) (\$250)	Stormwater 2 nd & subsequent resubmittal (\$50)
☐	Appeals to Administrative Denials (Variance to Non-zoning/Non-subdivision regulations) (\$250)	
Summary of Request (Add separate sheet(s) as necessary)		
Combine lots 4 & 5, Block 1 in Mandan Industrial Park and part of Lot 2 in Sunview Heights		

Engineer/Surveyor			Property Owner or Applicant		
Name Mark R. Isaacs, RLS - ILSE, Inc.			Name Central Bottling Company, Inc.		
Address 4215 Old Red Trail NW			Address PO Box 660937		
City Mandan	State ND	Zip 58554	City Dallas	State TX	Zip 75266
email mark@ilsurveynd.com			email		
Phone 701-595-2079		Fax	Phone		Fax
If the applicant is not the current owner, the current owner must submit a notarized statement authorizing the applicant to proceed with the request.					

Location		Type		Existing Zone	Proposed Zone	Project Name
☒ City	☐ ETA	☐ New	☒ Addition	MA / AG.	MA	Mandan Industrial Park 14th Addition
Property Address				Legal Description		
2517 34th Street NW, Mandan, ND				Lots 4 & 5, Block 1 in Mandan Industrial Park		
Current Use						
Warehouse/Distribution				Part of Lot 2 in Sunview Heights & Vacated ROW		
Proposed Use						
Warehouse/Distribution				Section 16 & 17	Township 139	Range 81
Parcel Size 6.05 Acres	Building Footprint	Stories	Building SF	Required Parking		Provided Parking

Print Name Steve Jensen	Signature 	Date 08/22/24
----------------------------	--	------------------

Office Use Only			
Date Received:	Initials: <i>nm</i>	Fees Paid: \$ 1000	Date 8-23-2024
Notice in paper		Mailed to neighbors	P&Z meeting
☐ Approved	Approved with conditions:		
☐ Denied			

PRELIMINARY PLAT
MANDAN INDUSTRIAL PARK 14TH ADDITION

TO THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA
LOTS 4 AND 5, BLOCK 1 IN "MANDAN INDUSTRIAL PARK" IN THE
SOUTHEAST QUARTER OF SECTION 17, T139N, R81W;
AND PART OF LOT 2 IN "SUNVIEW HEIGHTS" AND VACATED RIGHT OF WAY
IN THE SOUTHWEST QUARTER OF SECTION 16, T139N, R81W

PROPERTY DESCRIPTION

ALL OF LOTS 4 AND 5, BLOCK 1 IN MANDAN INDUSTRIAL PARK IN SOUTHEAST QUARTER OF SECTION 17 AND LOT 2 IN SUNVIEW HEIGHTS AND VACATED RIGHT OF WAY IN THE SOUTHWEST QUARTER OF SECTION 16; ALL IN TOWNSHIP 139 NORTH, RANGE 81 WEST IN THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF SAID SECTION 16, THENCE SOUTH 00° 00' 29" EAST A DISTANCE OF 463.53 FEET TO THE SOUTH RIGHT OF WAY LINE OF 34TH STREET NW AND THE POINT OF BEGINNING; THENCE SOUTH 89° 52' 09" EAST ON SAID SOUTH LINE A DISTANCE OF 132.91 FEET TO THE WEST RIGHT OF WAY LINE OF OLD RED TRAIL NW; THENCE SOUTH 20° 07' 38" EAST ON SAID WEST LINE A DISTANCE OF 255.76 FEET TO THE SOUTHEAST CORNER OF LOT 2 IN SUNVIEW HEIGHTS; THENCE SOUTH 89° 25' 27" WEST ON THE SOUTH LINE OF SAID LOT 2 A DISTANCE OF 216.06 FEET TO THE CENTER OF THE VACATED RIGHT OF WAY; THENCE SOUTH 00° 00' 20" EAST ON SAID CENTER OF VACATED RIGHT OF WAY A DISTANCE OF 30.67 FEET; THENCE SOUTH 89° 51' 18" WEST PASSING INTO SAID SECTION 17 ON THE SOUTH LINE OF LOT 5 OF MANDAN INDUSTRIAL PARK AND THE EXTENSION THEREOF A DISTANCE OF 403.14 FEET; THENCE NORTH 00° 00' 20" WEST ON A LINE OF LOT 4 IN MANDAN INDUSTRIAL PARK A DISTANCE OF 39.81 FEET; THENCE 89° 55' 11" WEST ON A SOUTH LINE OF SAID LOT 4 A DISTANCE OF 216.61 FEET TO THE SOUTHWEST CORNER OF SAID LOT 4; THENCE NORTH 00° 10' 41" WEST ON THE WEST LINE OF SAID LOT 4 A DISTANCE OF 385.92 FEET TO THE NORTHWEST CORNER OF SAID LOT 4; THENCE SOUTH 72° 43' 43" EAST ON THE SOUTH RIGHT OF WAY LINE OF 34TH STREET NW A DISTANCE OF 220.32 FEET; THENCE NORTH 89° 52' 09" EAST ON SAID SOUTH RIGHT OF WAY LINE A DISTANCE OF 390.59 FEET TO THE POINT OF BEGINNING; CONTAINING 6.12 ACRES, MORE OR LESS, AND SUBJECT TO ALL LEGAL RIGHTS OF WAY AND EASEMENTS.

OWNER'S CERTIFICATE OF DEDICATION

WE, THE UNDERSIGNED, BEING SOLE OWNERS OF THE LAND PLATTED HEREON, DO HEREBY VOLUNTARILY CONSENT TO THE EXECUTION OF SAID PLAT AND DO DEDICATE ALL THE STREETS, ALLEYS, PARKS, AND PUBLIC GROUNDS AS SHOWN HEREON, INCLUDING ALL SEWERS, CULVERTS, BRIDGES, WATERLINES, SIDEWALKS, AND OTHER IMPROVEMENTS ON OR UNDER SUCH STREETS, ALLEYS OR OTHER PUBLIC GROUNDS; WHETHER SUCH IMPROVEMENTS ARE SHOWN HEREON OR NOT, TO PUBLIC USE FOREVER. WE ALSO DEDICATE EASEMENTS TO RUN WITH THE LANDS FOR WATER, SEWER, GAS, ELECTRICITY, TELEPHONE, OR OTHER PUBLIC UTILITY LINES OR SERVICES UNDER, ON OR OVER THESE CERTAIN STRIPS OF LAND DESIGNATED AS "UTILITY EASEMENT".

CENTRAL BOTTLING COMPANY, INC.

STATE OF _____) SS
COUNTY OF _____)

SUBSCRIBED AND SWORN BEFORE ME, A NOTARY PUBLIC, THIS ____ DAY OF _____, 2024.

NOTARY PUBLIC

PLANNING COMMISSION APPROVAL

THE SUBDIVISION SHOWN HEREON HAS BEEN APPROVED BY THE PLANNING COMMISSION OF THE CITY OF MANDAN ON THIS ____ DAY OF _____, 20____, IN ACCORDANCE WITH THE LAWS OF THE STATE OF NORTH DAKOTA. ORDINANCES OF THE CITY OF MANDAN, AND REGULATIONS ADOPTED BY THE PLANNING COMMISSION OF SAID CITY, IN WITNESS WHEREOF ARE SET THE HANDS OF THE CHAIRMAN AND THE SECRETARY OF THE PLANNING COMMISSION OF THE CITY OF MANDAN, NORTH DAKOTA.

BILL ROBINSON - CHAIRMAN

NANCY MOSER - SECRETARY

APPROVAL OF THE BOARD OF CITY COMMISSIONERS

THE BOARD OF CITY COMMISSIONERS OF THE CITY OF MANDAN, NORTH DAKOTA, HAS APPROVED THE SUBDIVISION OF LAND SHOWN HEREON, HAS ACCEPTED THE DEDICATION OF ALL STREETS, ALLEYS, AND PUBLIC WAYS SHOWN HEREON, HAS ACCEPTED THE DEDICATION OF ALL PARKS AND PUBLIC GROUNDS SHOWN HEREON, FURTHERMORE, SAID BOARD OF CITY COMMISSIONERS HAS APPROVED THE STREETS, ALLEYS, AND OTHER PUBLIC WAYS AND GROUNDS SHOWN HEREON AS AN AMENDMENT TO THE MASTER STREET PLAN OF THE CITY OF MANDAN. THE FOREGOING ACTION BY THE BOARD OF CITY COMMISSIONERS OF MANDAN, NORTH DAKOTA, HAS TAKEN BY RESOLUTION APPROVED THE ____ DAY OF _____, 20____.

JIM NEUBAUER - CITY ADMINISTRATOR

JAMES FROELICH - PRESIDENT OF THE BOARD
OF CITY COMMISSIONERS

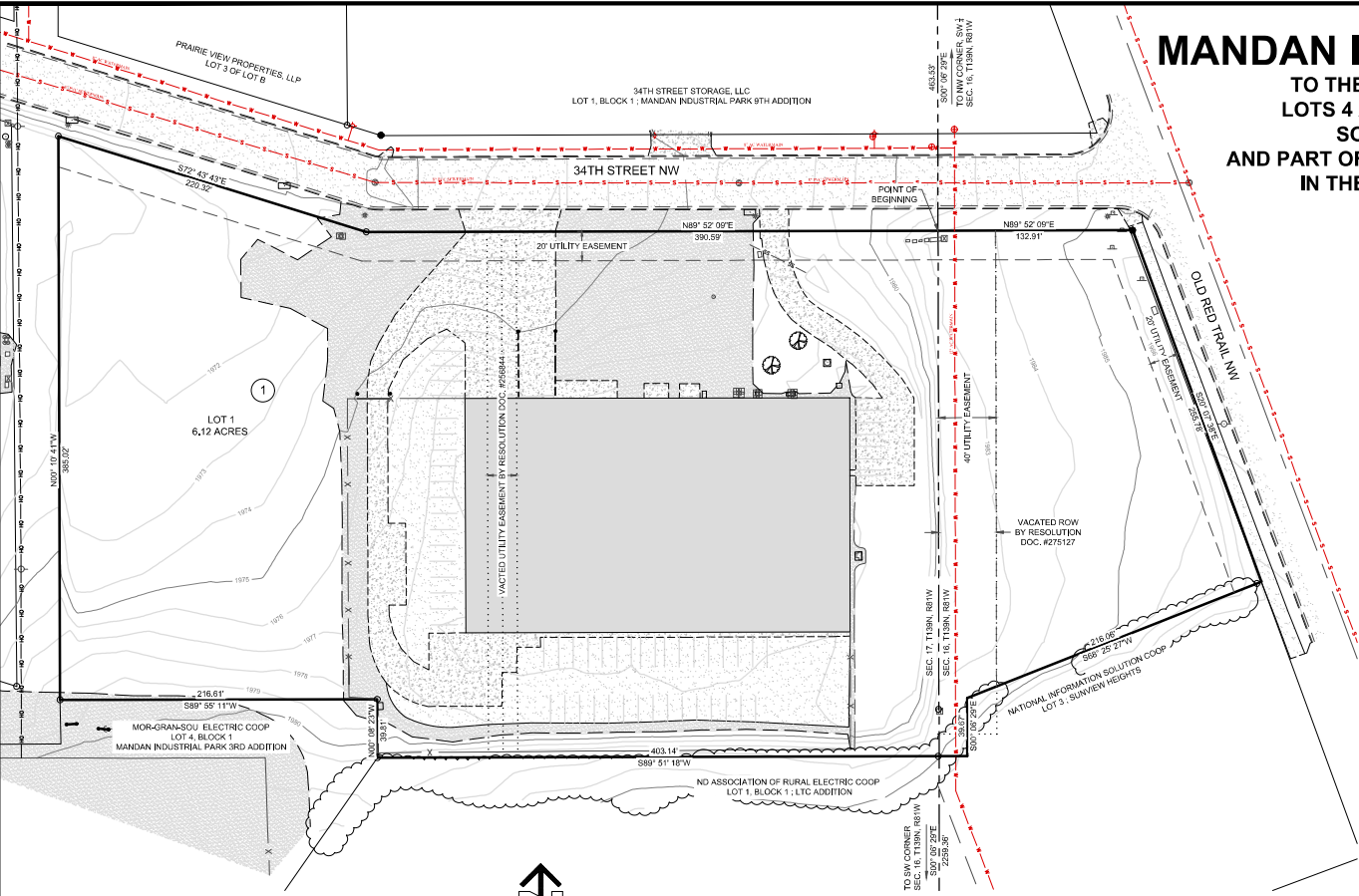
I, JAREK WIGNESS, CITY ENGINEER FOR THE CITY OF MANDAN, NORTH DAKOTA, HEREBY APPROVES 'MANDAN INDUSTRIAL PARK 14TH ADDITION' LYING WITHIN THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA AS SHOWN ON THE ANNEXED PLAT.

JAREK WIGNESS, PE

OWNER:
CENTRAL BOTTLING COMPANY, INC.
PO BOX 660937
DALLAS, TX 75266

NOTES:

1. BEARINGS AND DISTANCES MAY VARY FROM PREVIOUS DOCUMENTS OF RECORD DUE TO DIFFERENT METHODS OF FIELD MEASUREMENTS.
2. SUBJECT TO ALL EASEMENTS OF RECORD WHETHER SHOWN OR NOT SHOWN.
3. EXISTING ZONING IS MA AND AGRICULTURAL.
4. PROPOSED ZONING IS MA.

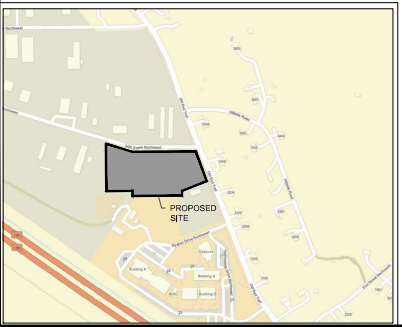


DATE: AUGUST 22ND, 2024

VERTICAL DATUM - NAVD 1988.
BASED ON NORTH DAKOTA SOUTH
ZONE-NAD83, INTERNATIONAL FEET.
MEASUREMENTS HAVE BEEN ESTABLISHED
BY RTK FROM THE "SSM" CORS STATION
AND ARE REPORTED IN GRID.

LEGEND

- | | | | |
|--|--------------------------------|--|-------------------|
| | EXISTING VEGETATION | | EXISTING CONTOUR |
| | EXISTING POWER POLE | | EXISTING BUILDING |
| | EXISTING GATE VALVE | | EXISTING ASPHALT |
| | EXISTING ELECTRIC BOX | | EXISTING CONCRETE |
| | EXISTING TV/TELEPHONE PEDESTAL | | NON-ACCESS LINE |
| | EXISTING LIGHT POLE | | |
| | EXISTING GUY WIRE | | |
| | EXISTING FENCE LINE | | |
| | EXISTING STORM SEWER | | |
| | EXISTING SANITARY SEWER | | |
| | EXISTING WATERMAIN | | |
| | EXISTING FIBER OPTIC | | |
| | EXISTING UNDERGROUND ELECTRIC | | |
| | EXISTING EASEMENT | | |
| | EXISTING OVERHEAD POWER | | |



MANDAN INDUSTRIAL PARK
14TH ADDITION
SECTION 16, T-139-N, R-81-W
SECTION 17, T-139-N, R-81-W
MANDAN, NORTH DAKOTA

DATE: 8/22/24
DRAWN BY: [Name]
CHECKED BY: [Name]
DATE: 8/22/24

4215 Old Red Trail NW
Mandan, ND 58554
Phone: 701-465-5341
Cell: 701-595-2079
mandan@surveyind.com

Independent
Land
Surveying &
Engineering

ORDINANCE NO. 1455

AN ORDINANCE TO AMEND AND REENACT SECTION 105-2-2 OF THE MANDAN CODE OF ORDINANCES RELATING TO DISTRICT BOUNDARIES AND ZONING MAP OF THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA.

WHEREAS, The Mandan Land Use and Transportation Plan designates the subject property as Industrial; and

WHEREAS, Adjacent properties to the north are zoned MA- Heavy Commercial/Industrial, to the west zoned MA- Heavy Commercial/Industrial, to the east zoned R7 - Residential, and to the south CC – Commercial. MA – Industrial zoning would be appropriate; and

BE IT ORDAINED By the Board of City Commissioners of the City of Mandan, Morton County, North Dakota, as follows:

SECTION 1. ZONING AMENDMENT. Section 105-2-2 of the Mandan Code of Ordinances is amended to read as follows:

MANDAN INDUSTRIAL PARK 14TH ADDITION OF SECTIONS 16 & 17, TOWNSHIP 139N, RANGE 81W, CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA:

SAID TRACT OF LAND CONTAINING 6.05 ACRES, MORE OR LESS.

- shall be removed from the AG - Agriculture and MA – Heavy Commercial/Industrial Districts and shall be included in the MA – Heavy Commercial/Industrial District.

SECTION 2. RE-ENACTMENT. Section 105-2-2 of the Mandan Code of Ordinances is hereby re-enacted as amended. The city planner is authorized and directed to make the necessary changes upon the official zoning map of the city in accordance with this section.

James Froelich, President
Board of City Commissioners

Attest:

Jim Neubauer
City Administrator

Planning and Zoning Commission:
First Consideration:
Second Consideration and Final Passage:

September 23, 2024
October 15, 2024
November 5, 2024

Images



Looking south towards the property.



Looking west towards the property.



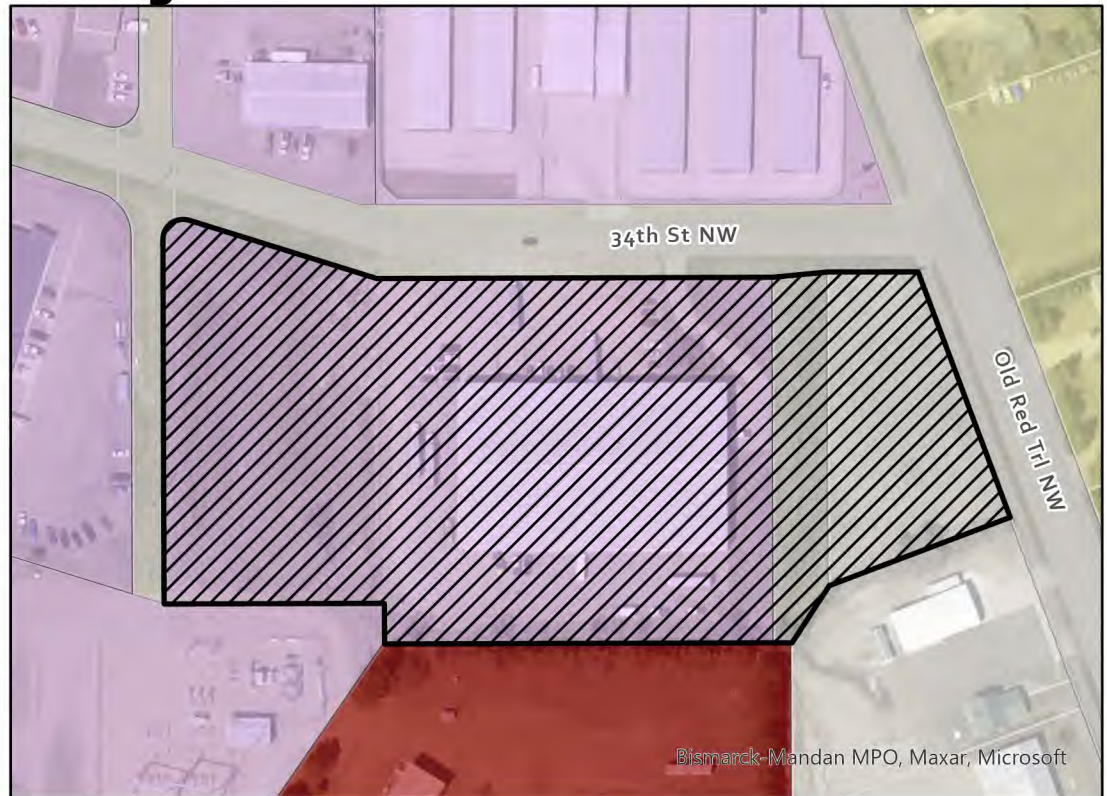
Zoning and Future Land Use Reference Map

Mandan Industrial Park 14th Addition

Zoning

Zoning Map Key

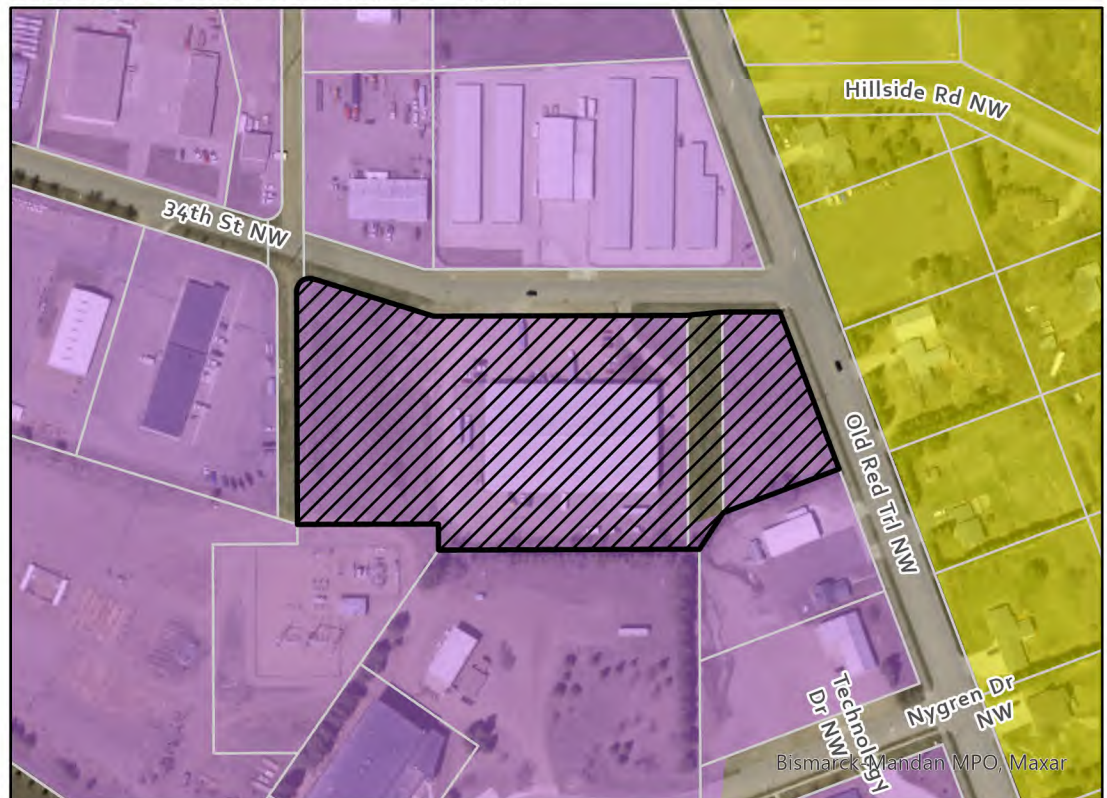
- | | |
|---|---|
| Agriculture - City of Mandan | MD - Heavy Commercial/Heavy Industrial Restricted |
| Agriculture - Morton County | MHS - Trailer Park |
| CA - Neighborhood Commercial | PUD - Planned Unit Development |
| CB - Business Commercial | R3.2 - Residential Single & Two Family |
| CC - Commercial/Light Industrial Transition | R7 - Residential Single Family |
| DC - Downtown Core | RH - Residential Mobile Home Park |
| DF - Downtown Fringe | RM - Residential Multi-family Dwellings |
| Industrial - Morton County | RMH - Residential Mobile Home Subdivision |
| LSMHS - Trailer Park Subdivision | Residential - County Residential Zoning |
| MA - Heavy Commercial/Light Industrial | ROW - Right-of-Way |
| MB - Heavy Commercial/Heavy Industrial | Parcels |
| MC - Heavy Commercial/Light Industrial Restricted | City Limits |
| | ETA Line |
| | September '24 Planning Activities |



Future Land Use Plan Key

- | |
|-----------------------------------|
| Rural Residential |
| Low Density Residential |
| Medium Density Residential |
| High Density Residential |
| Commercial |
| Industrial |
| Public/Semi-Public |
| Public Land |
| Park |
| Greenways |
| Open Space |
| Open Water |
| Parcels |
| City Limits |
| ETA Line |
| September '24 Planning Activities |

Future Land Use Plan





City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: September 30, 2024
SUBMITTING DEPARTMENT: Planning
DEPARTMENT DIRECTOR: Andrew Stromme
PRESENTER: Andrew Stromme, City Planner
SUBJECT: Consider a request for a preliminary plat and a
exclusion/de-annexation for Biwer Subdivision

STATEMENT/PURPOSE:

Consider a request for a preliminary plat and exclusion/de-annexation for Biwer Subdivision

BACKGROUND/ALTERNATIVES:

Thomas Biwer, et al., and the City of Mandan, on behalf of the Lower Heart River Water Resource District (LHRWRD), are requesting consideration of a preliminary plat for the Biwer Subdivision, an 11.14-acre development in southeast Mandan. This request would facilitate the transfer of a 1.5-acre portion from the City of Mandan's parcel (LOT A of NW 1/4 SE 1/4 & LOT A of GOV LOT 7, less 12.32 acres of LOT 7, totaling 44.28 acres, parcel 9001C) to be combined with Thomas Biwer et al.'s parcel (LOT 1 of GOV LOT 8, including the former AUD LOT A of NE 1/4, 9.64 acres) through the platting process. The request includes a de-annexation of a portion of Auditor's Lot A of Government Lot 7, per Doc. No. 193013, Morton County Recorder's Office. The property is located at 3817 Lakewood Drive SE.

Property History

The City of Mandan, in partnership with LHRWRD, has been working on transferring 1.5 acres of land from a parcel west of the current Biwer parcel to the Biwer parcel as part of a real estate transaction approved by the City Commission. This transfer is intended to support the construction of the Mandan Flood Risk Reduction project. Tom Biwer has offered the City a crucial 1.5-acre piece of land along the levee centerline, south of the subject subdivision, in exchange for 1.5 acres of City-owned land adjacent to his property involved in this subdivision.

Preliminary Plat

The preliminary plat would be 11.14 acres in size and include open lot in one block. It

details the property being located in a special flood hazard area. The portion of land to be acquired from the City and combined with the Biwer lot is roughly 103 feet by 630 feet and is the southwest most portion of the plat.

Adjacent Properties Zoning, Land Use, and Future Land Use

Adjacent properties to to the east are zoned R7 - Residential and used for single-unit residential purposes. To the south and west, properties are undeveloped and zoned A - Agriculture. To the north, the City's wastewater treatment plant is located and is zoned A - Agriculture. The future land use plan designates this area as open space.

Additional Information and Public Outreach

- The State of North Dakota Historic Preservation Office (SHPO) advises that, pre-development, a historical and cultural survey be conducted on the property. Aside from the modification of the property boundaries, no changes are proposed to the property including no planned developments.
- An application was received on August 23, 2024.
- Twenty-seven letters were sent to adjacent property owners on September 27, 2024.
- The Planning & Zoning Commission recommended approval of the preliminary plat in a unanimous vote on September 23, 2024.

Exclusion from City Limits

The City portion of property in this plat is currently within the City limits. A property cannot be in two jurisdictions. Based on a request from Tom Biwer and others, the City Commission may consider excluding it from the corporate boundaries, which would result in the entire platted property being outside of City limits.

Given the critical importance of the flood risk reduction project and the non-essential nature of keeping this property within City limits, City staff are open to this request. If future development on the property necessitates City utility connections or other conditions that would warrant annexation, annexation may be required at that time.

A draft of an exclusion ordinance is included in the attachments. It would require a first and second consideration.

Findings of Fact Preliminary Plat

1. All technical requirements for consideration of a preliminary plat have been met;
2. The proposed subdivision would likely not have substantial effects on the safety and circulation of public roadways in the vicinity, and therefore no traffic impact study is required;

3. The proposed plat includes sufficient easements and rights-of-way to provide for orderly development and provision of municipal services beyond the boundaries of the subdivision;
4. The City of Mandan and other agencies would be able to provide necessary public services, facilities and programs to serve the development allowed by the proposed subdivision at the time of development.
5. Portions of the subdivision are located in the Special Flood Hazard Area and have wetland designations, and while no development is proposed, any such would be required to be developed according to the existing ordinance requirements pertaining to Floodplain Development and therefore, the proposed development should not adversely impact water quality and/or environmentally sensitive lands, or areas that are topographically unsuited for development,
6. The proposed subdivision is consistent with the general intent and purpose of the zoning ordinance;
7. The proposed subdivision is consistent with the Comprehensive Plan, the Future Land Use Plan, and other plans and studies, policies and accepted planning practice;
8. The proposed subdivision would not adversely affect the public health, safety and general welfare.

ATTACHMENTS:

1. Biwer Sub. Application
2. Preliminary Plat 8.5x11
3. Draft De-Annexation Ordinance
4. Certificate of De-annexation Survey
5. images
6. Location Map - Biwer Sub.

FISCAL IMPACT:

N/A

STAFF IMPACT:

Considerable staff time has gone into the review of this request.

LEGAL REVIEW:

This item has been reviewed as part of the agenda packet.

RECOMMENDATION:

Staff and the Planning and Zoning Commission recommend conducting a public hearing for the Preliminary Plat of Biwer Subdivision and the Exclusion/De-Annexation Ordinance 1456. A motion to approve the plat may be made here, under Public Hearings, and the first consideration of the exclusion/de-annexation (Ord. 1456) may be made under Resolutions and Ordinances no. 2 (K.2)

City Commission

Agenda Documentation

October 15, 2024

Subject: Consider a request for a preliminary plat and a Exclusion/De-Annexation for Biwer Subdivision

Page 4 of 4

SUGGESTED MOTION:

I move to approve the preliminary plat for Biwer Subdivision.

CITY OF MANDAN	
Development Review Application	
☐ Minor Plat (\$300)	Zone Change (\$600)
☒ Preliminary Plat up to 20 acres (\$450)	Planned Unit Development (\$700)
Preliminary Plat more than 20 acres (\$500)	Land Use and Transportation Plan Amendment (\$1,000)
Final Plat up to 20 lots (\$450)	Vacation (\$500)
Final Plat 21 to 40 lots (\$600)	Variance (\$400)
Final Plat more than 40 lots (\$750)	Special Use Permit (\$450)
Annexation (\$450)	Stormwater submittal (\$300)
Masterplanned Subdivision (not accepted without preliminary plat) (\$250)	Stormwater 2 nd & subsequent resubmittal (\$50)
Appeals to Administrative Denials (Variance to Non-zoning/Non-subdivision regulations) (\$250)	Document Recording (\$30)
Summary of Request (Add separate sheet(s) as necessary)	
Plat to file land swap between City of Mandan and Biwer Irrevocable Trust for Lower Heart River Water Resource District Project	

Engineer/Surveyor			Property Owner or Applicant		
Name AE2S/Todd Norton			Name Thomas Biwer, ETAL/City of Mandan		
Address 1815 Schafer St. Suite 301			Address 3718 Kingston Drive		
City Bismarck	State ND	Zip 58563	City Bismarck	State ND	Zip 58503
email todd.norton@ae2s.com			email biwer@bis.midco.net		
Phone 701-220-6642		Fax 701-221-0531	Phone 701-258-0297		Fax
If the applicant is not the current owner, the current owner must submit a notarized statement authorizing the applicant to proceed with the request.					

Location			Type		Existing Zone	Proposed Zone	Project Name	
City	X	ETA	X	New	A	A	Biwer Subdivision	
Property Address 3817 Lakewood Drive SE						Legal Description Lot 1 Gov't Lot 8		
Current Use Agriculture						and Portion of Gov't Lot 7		
Proposed Use Agriculture						Section 12 Township 138N Range 81W		
Parcel Size 11.14 acres	Building Footprint		Stories	Building SF		Required Parking		Provided Parking

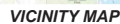
Print Name Thomas Biwer	Signature <i>Thomas Biwer</i>	Date 23 AUG 2024
----------------------------	----------------------------------	---------------------

Office Use Only			
Date Received:	Initials:	Fees Paid: \$	Date
Notice in paper		Mailed to neighbors	P&Z meeting
☐ Approved	Approved with conditions:		
☐ Denied			

Updated 1/1/2024

N:\PLANNING & ZONING\0. Administration\Application Documents\Development Application - January 1, 2024.docx

**ALL OF LOT 1 OF GOV'T LOT 8 & A PORTION OF LOT A OF GOV'T LOT 7,
NE1/4 OF SECTION 12, T. 138 N., R. 81 W. OF THE 5TH P.M.
TO THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA**



ORDINANCE NO. 14XX

AN ORDINANCE EXCLUDING CERTAIN ADJOINING LANDS FROM THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA, AND REDUCING THE CORPORATE BOUNDARIES THEREOF.

BE IT ORDAINED By the Board of City Commissioners of the City of Mandan, Morton County, North Dakota, as follows:

WHEREAS, the City of Mandan, Morton County, North Dakota has determined it to be its interests to de-annex the hereinafter described property, which is contiguous to the City of Mandan, Morton County, North Dakota and has met all requirements as directed by Section 40-51.2-04 of the North Dakota Century Code.

SECTION 1. PROPERTY DEANNEXED. The following described land is situated in the City of Mandan, Morton County, State of North Dakota, and contiguous to the corporate limits of the City of Mandan, North Dakota, and is hereby excluded and de-annexed from the City of Mandan, namely:

A portion of Auditor's Lot A of Government Lot 7, per Doc. No. 193013, Morton County Recorder's Office, in the Northeast Quarter of Section 12, Township 138 North, Range 81 West of the Fifth Principal Meridian, Mandan, Morton County, North Dakota described as follows:

Commencing at the Northeast Corner of the Northeast Quarter of Section 12; Thence South 00°02'03" East, perpendicular to the north line of Lot 1 of Government Lot 8, per Doc. No. 414323, Morton County Recorder's Office, a distance of 872.44 feet; thence South 89°57'57" West on the easterly extension of said north line of Lot 1 of Government Lot 8 a distance of 1,247.85 feet to the Northeast Corner of Auditor's Lot A of Government Lot 7, per Doc. No. 193013, Morton County Recorder's Office; thence South 00°02'51" West on the east line of said Auditor's Lot A a distance of 518.71 feet to the Point of Beginning; thence South 00°02'51" West continuing on said east line a distance of 631.30 feet to the Southwest Corner of Lot 1 of Government Lot 8, per Doc. No. 414323, Morton County Recorder's Office; thence North 89°57'09" West perpendicular to the east line of said Auditor's Lot A a distance of 103.50 feet; thence North 00°02'51" East parallel with said east line of Auditor's Lot A a distance of 631.30 feet; thence South 89°57'09" East perpendicular to said east line of Auditor's Lot A a distance of 103.50 feet to the Point of Beginning.

Total tract contains 65,340 sq ft or 1.50 acres, more or less.

SECTION 2. CORPORATE BOUNDARY REDUCED. Upon the taking effect of this Ordinance, the corporate limits and boundary lines of the City of Mandan shall thereafter exclude said lands.

James Froelich, President
Board of City Commissioners

Attest:

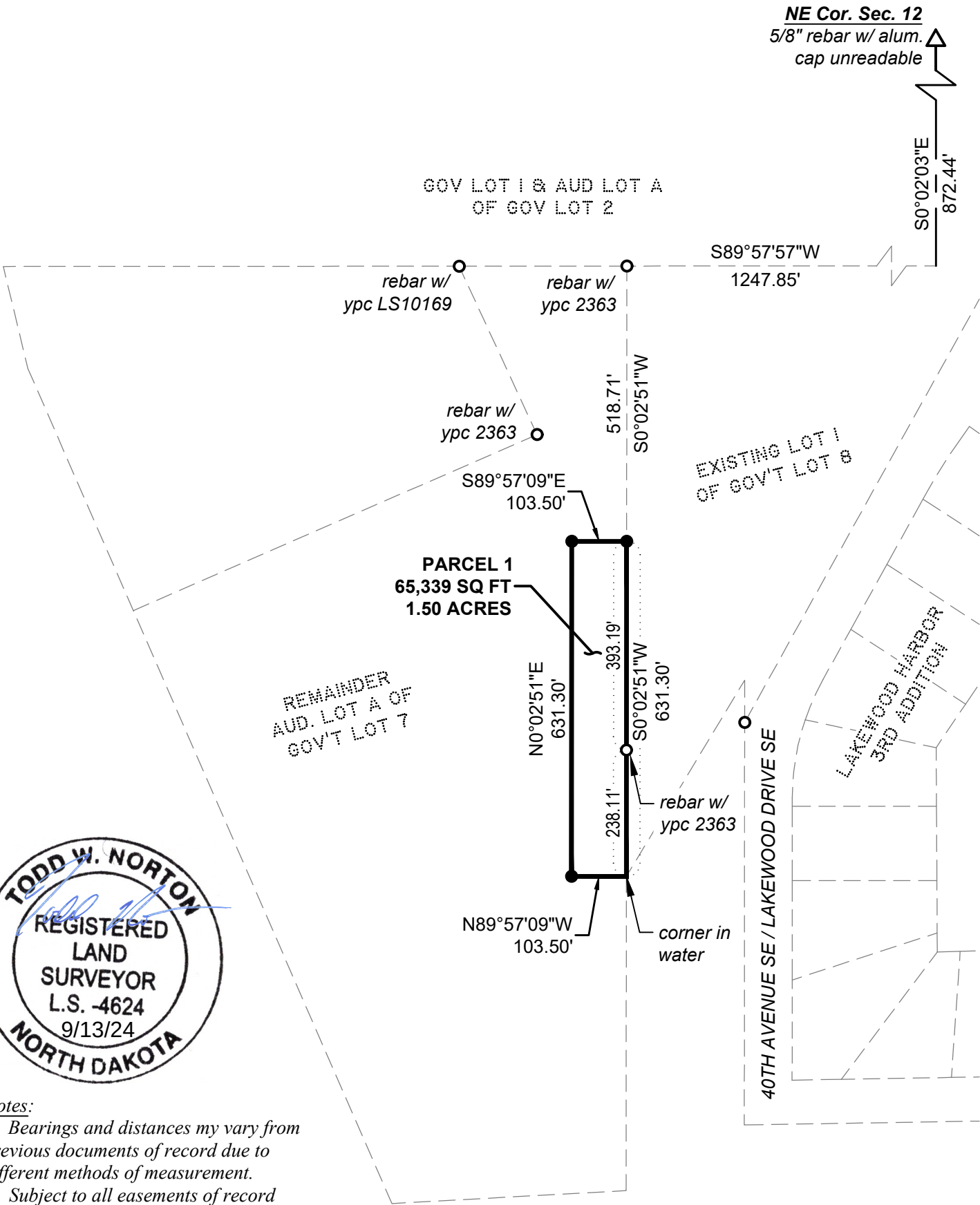
Jim Neubauer
City Administrator

First Consideration:
Second Consideration and Final Passage:

October 15, 2024
November 5, 2024

CERTIFICATE OF SURVEY

NE Cor. Sec. 12
5/8" rebar w/ alum.
cap unreadable



Notes:
1) Bearings and distances may vary from previous documents of record due to different methods of measurement.
2) Subject to all easements of record whether shown or not shown.

N

W

E

S

0

250

Scale in Feet

BASIS OF BEARING

NAD83 (CONUS) ND State Plane
South Zone. Distances are grid,
International Feet. Grid to Ground
Conversion: 1.0001515230

△

○

●

FND 5/8" REBAR W/ ALUMINUM CAP

FND 5/8" REBAR W/ PLASTIC CAP

SET 5/8" REBAR W/ PLASTIC CAP MARKED RLS 4624

— — — — —

— — — — —

— — — — —

— — — — —

PLAT BOUNDARY

NEW LOT LINE

EXISTING LOT LINE

SECTION LINE

LEGEND

OWNER: CITY OF MANDAN

A Portion of Auditor's Lot A of Government Lot 7 in the Northeast Quarter (NE1/4)
of Section 12, T138N, R81W, Mandan, Morton County, North Dakota

CERTIFICATE OF SURVEY

DRAWING TYPE COS	DATE OF SURVEY Sept 2024
12154-2018-000 040 40	SHEET 1 of 2
PREPARED BY TH	CHECKED BY TN

CERTIFICATE OF SURVEY

PARCEL 1 - LEGAL DESCRIPTION

A portion of Auditor's Lot A of Government Lot 7, per Doc. No. 193013, Morton County Recorder's Office, in the Northeast Quarter of Section 12, Township 138 North, Range 81 West of the Fifth Principal Meridian, Mandan, Morton County, North Dakota described as follows:

Commencing at the Northeast Corner of the Northeast Quarter of Section 12; Thence South 00°02'03" East, perpendicular to the north line of Lot 1 of Government Lot 8, per Doc. No. 414323, Morton County Recorder's Office, a distance of 872.44 feet; thence South 89°57'57" West on the easterly extension of said north line of Lot 1 of Government Lot 8 a distance of 1,247.85 feet to the Northeast Corner of Auditor's Lot A of Government Lot 7, per Doc. No. 193013, Morton County Recorder's Office; thence South 00°02'51" West on the east line of said Auditor's Lot A a distance of 518.71 feet to the Point of Beginning; thence South 00°02'51" West continuing on said east line a distance of 631.30 feet to the Southwest Corner of Lot 1 of Government Lot 8, per Doc. No. 414323, Morton County Recorder's Office; thence North 89°57'09" West perpendicular to the east line of said Auditor's Lot A a distance of 103.50 feet; thence North 00°02'51" East parallel with said east line of Auditor's Lot A a distance of 631.30 feet; thence South 89°57'09" East perpendicular to said east line of Auditor's Lot A a distance of 103.50 feet to the Point of Beginning.

Total tract contains 65,340 sq ft or 1.50 acres, more or less.

CERTIFICATE OF SURVEYOR

I hereby certify that this survey was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of North Dakota. All measurements are true and correct, and all monuments are of the nature and occupy the positions shown hereon, to the best of my knowledge and belief.

Todd Norton
N.D. Registration No. 4624



OWNER: CITY OF MANDAN
A Portion of Auditor's Lot A of Government Lot 7 in the Northeast Quarter (NE1/4)
of Section 12, T138N, R81W, Mandan, Morton County, North Dakota

CERTIFICATE OF SURVEY

DRAWING TYPE COS	DATE OF SURVEY Sept 2024
12154-2018-000 040 40	SHEET 2 of 2
PREPARED BY TH	CHECKED BY TN

Images



Looking south towards the property.



Looking west towards the property.



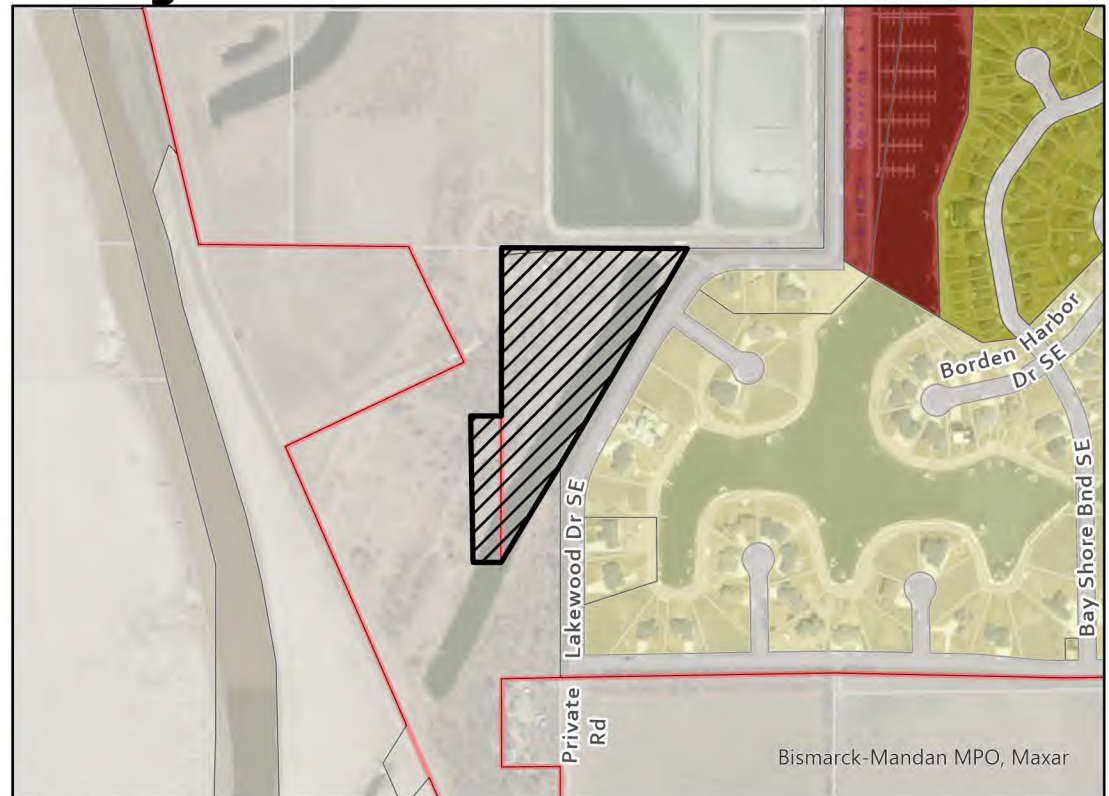
Zoning and Future Land Use Reference Map

Biwer Subdivision

Zoning

Zoning Map Key

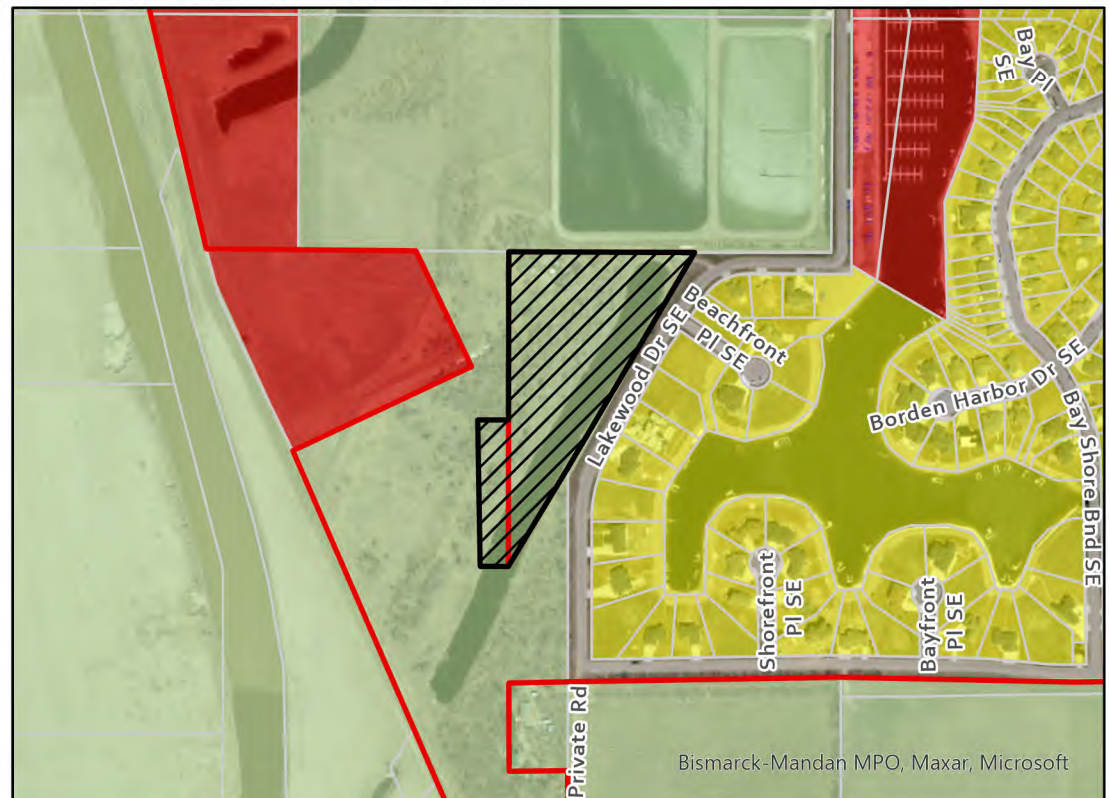
- | | |
|---|---|
| Agriculture - City of Mandan | MD - Heavy Commercial/Heavy Industrial Restricted |
| Agriculture - Morton County | MHS - Trailer Park |
| CA - Neighborhood Commercial | PUD - Planned Unit Development |
| CB - Business Commercial | R3.2 - Residential Single & Two Family |
| CC - Commercial/Light Industrial Transition | R7 - Residential Single Family |
| DC - Downtown Core | RH - Residential Mobile Home Park |
| DF - Downtown Fringe | RM - Residential Multi-family Dwellings |
| Industrial - Morton County | RMH - Residential Mobile Home Subdivision |
| LSMHS - Trailer Park Subdivision | Residential - County Residential Zoning |
| MA - Heavy Commercial/Light Industrial | ROW - Right-of-Way |
| MB - Heavy Commercial/Heavy Industrial | Parcels |
| MC - Heavy Commercial/Light Industrial Restricted | City Limits |
| | ETA Line |
| | September '24 Planning Activities |



Future Land Use Plan Key

- | |
|-----------------------------------|
| Rural Residential |
| Low Density Residential |
| Medium Density Residential |
| High Density Residential |
| Commercial |
| Industrial |
| Public/Semi-Public |
| Public Land |
| Park |
| Greenways |
| Open Space |
| Open Water |
| Parcels |
| City Limits |
| ETA Line |
| September '24 Planning Activities |

Future Land Use Plan





City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: September 30, 2024
SUBMITTING DEPARTMENT: Planning
DEPARTMENT DIRECTOR: Andrew Stromme
PRESENTER: Andrew Stromme, City Planner
SUBJECT: Consider a vacation of 5th Avenue SE and a minor plat to be named Helblings 7th Addition

STATEMENT/PURPOSE:

Consider a vacation of 5th Avenue SE located adjacent to Lots 7, 8, 10, 11 & 12 in Helblings 2nd Addition, Section 34, Township 139N, Range 81W, City of Mandan, Morton County, North Dakota. The request includes a minor plat to be named Helblings 7th Addition.

BACKGROUND/ALTERNATIVES:

L&H Manufacturing, Inc. & Helbling Land Company is requesting a vacation of 5th Avenue SE located adjacent to Lots 7, 8, 10, 11 & 12 in Helblings 2nd Addition, and a minor plat to be named Helblings 7th Addition.

Background/Alternatives:

The applicants request the vacation of a platted but undeveloped right of way within Helblings 2nd Addition to facilitate a building addition to one of the structures on the property.

Request Overview

The Helblings 7th plat would combine lots 1, 2, 3, 7, 8, 9, 10 and 12 from Helbling's 2nd Addition into two lots for Helbling's 7th addition. The vacated right of way is to be replaced

Property History

Helbing's 2nd Addition was approved in 1982. The resulting right of ways were never developed or signed for public streets. This is primarily a housekeeping item to more clearly allow private occupation of the property.

Vacation of 5th Avenue SE

5th Avenue SE would have been a cul-de-sac street connecting to 3rd Street SE on the west side of the Helbing's 2nd plat. A street is not necessary in this location and may be vacated. No improvements were made to the street. The vacation was appropriately noticed in the Mandan News and via mail to adjoining property owners.

Minor Plat

The minor plat covers 3.52 acres, consolidating eight lots and a vacated right-of-way into two new lots. Lot 1 is 1.22 acres, and Lot 2 is 2.3 acres. The plat includes several easements for utilities and access, along with a drainage easement from the Helbling 2nd Addition for the Lower Heart River Water Resource District. Portions of Lots 1 and 2 lie within a Zone AE floodplain, but no development is planned in that area.

A zone change application has been received. It would place all of lot 1 in the CB - Commercial district. It is scheduled to be considered at the Planning and Zoning and City Commissions with a recommendation to approve. Tentatively, the final consideration at the City Commission is scheduled for December 3, 2024. City Ordinance permits vacated right of ways to be absorbed into the zoning districts that surround the vacation. This will result in the vacated portion of Lot 1 being in CB - Commercial and Lot 2 in MA - Industrial.

Adjacent Properties Zoning, Land Use, and Future Land Use

Adjacent properties to the north and west are zoned CB - Business Commercial and R3.2 - Residential. Properties to the south are zoned MA - Heavy Commercial/Light Industrial and MC - Heavy Commercial/Light Industrial. Property to the east is zoned MA - Heavy Commercial/Light Industrial.

Additional Information and Public Outreach

- An application and fee of \$500 was received on August 28, 2024.
- Twenty-eight letters were mailed to adjacent property owners on September 26, 2024.
- As of the time this report was written, staff has received one question from a neighbor but no formal statements of concern or objection to the vacation request.

Findings of Fact Minor Plat

1. All requirements for approval of a minor subdivision plat have been met;
2. The proposed subdivision is generally consistent with the intent and purpose of the zoning ordinance;
3. The proposed subdivision is consistent with the Future Land Use Plan, other

- adopted plans and policies, as well as accepted planning practice; and
4. The proposed subdivision would not adversely affect public health, safety and general welfare.

Right of Way Vacation

1. City Staff have reviewed the vacation request and have determined that no public utilities are in the area of the request and that the right-of-way to be vacated is not necessary in this area.

ATTACHMENTS:

1. Minor Plat Application
2. Vacation Application
3. Vacation Exhibit
4. Helbling 7th Addition
5. Helbling 7th Addition with features
6. Location Map - Helblings 7th, Vacation of ROW in Helbling 2nd

FISCAL IMPACT:

N/A

STAFF IMPACT:

N/A

LEGAL REVIEW:

The City Attorney has reviewed this item as part of the agenda packet.

RECOMMENDATION:

Staff recommends approval of the vacation of 5th Avenue SE and the minor plat of Helblings 7th Addition. A motion to approve the minor plat may be made under public hearings. A motion to approve the resolution of vacation may be made under resolutions and ordinances no. 3 (k.3).

SUGGESTED MOTION:

I move to approve the minor plat of Helblings 7th Addition.

CITY OF MANDAN	
Development Review Application	
☒ Minor Plat (\$300)	Zone Change (\$600)
☐ Preliminary Plat up to 20 acres (\$400)	Planned Unit Development (\$700)
☐ Preliminary Plat more than 20 acres (\$450)	Land Use and Transportation Plan Amendment (\$1,000)
☐ Final Plat up to 20 lots (\$400)	Vacation (\$500)
☐ Final Plat 21 to 40 lots (\$550)	Variance (\$400)
☐ Final Plat more than 40 lots (\$700)	Special Use Permit (\$450)
☐ Annexation (\$450)	Stormwater submittal (\$300)
☐ Masterplanned Subdivision (not accepted without preliminary plat) (\$250)	Stormwater 2 nd & subsequent resubmittal (\$50)
☐ Appeals to Administrative Denials (Variance to Non-zoning/Non-subdivision regulations) (\$250)	
Summary of Request (Add separate sheet(s) as necessary)	
Combine 8 lots into 2 lots in Helbling's 2nd Addition	

Engineer/Surveyor			Property Owner or Applicant		
Name Mark R. Isaacs, RLS - ILSE, Inc.			Name L & H Manufacturing, Inc. & Helbling Land Company		
Address 4215 Old Red Trail NW			Address 410 6th Street SE		
City Mandan	State ND	Zip 58554	City Mandan	State ND	Zip 58554
email mark@ilsurveynd.com			email corralrv@midco.net		
Phone 701-595-2079		Fax	Phone 701-663-9538		Fax
If the applicant is not the current owner, the current owner must submit a notarized statement authorizing the applicant to proceed with the request.					

Location		Type		Existing Zone	Proposed Zone	Project Name
☒ City	☐ ETA	☐ New	☒ Addition	MA & MB		Helblings 7th Addition
Property Address				Legal Description		
612 3rd St. SE, Mandan, ND				Lots 1, 2, 3, 7, 8, 9, 10, & 12, Block 1 in		
Current Use						
Commercial				Helbling's 2nd Addition in the Northeast Quarter		
Proposed Use						
Commercial				Section 34	Township 139	Range 81
Parcel Size	Building Footprint	Stories	Building SF	Required Parking		Provided Parking
3.52 Acres						

Print Name Tim Helbling, Managing Partner for Helbling Land Co.		Signature <i>Tim Helbling</i>		Date 8-30-24	
DONALD W. HELBLING, PRESIDENT L&H MANUFACTURING, INC. <i>[Signature]</i> 8-30-24					
Office Use Only					
Date Received:		Initials: <i>Ym</i>	Fees Paid: \$ 300	Date 9-3-2024	
Notice in paper		Mailed to neighbors		P&Z meeting	
☐ Approved	Approved with conditions:				
☐ Denied					

CITY OF MANDAN		
Development Review Application		
☐	Minor Plat (\$300)	☐ Zone Change (\$600)
☐	Preliminary Plat up to 20 acres (\$400)	☐ Planned Unit Development (\$700)
☐	Preliminary Plat more than 20 acres (\$450)	☐ Land Use and Transportation Plan Amendment (\$1,000)
☐	Final Plat up to 20 lots (\$400)	☒ Vacation (\$500)
☐	Final Plat 21 to 40 lots (\$550)	☐ Variance (\$400)
☐	Final Plat more than 40 lots (\$700)	☐ Special Use Permit (\$450)
☐	Annexation (\$450)	☐ Stormwater submittal (\$300)
☐	Masterplanned Subdivision (not accepted without preliminary plat) (\$250)	☐ Stormwater 2 nd & subsequent resubmittal (\$50)
☐	Appeals to Administrative Denials (Variance to Non-zoning/Non-subdivision regulations) (\$250)	
Summary of Request (Add separate sheet(s) as necessary)		
Vacate 5th Avenue SE in Helbling's 2nd Addition		

Engineer/Surveyor			Property Owner or Applicant		
Name Mark R. Isaacs, RLS - ILSE, Inc.			Name L & H Manufacturing, Inc. & Helbling Land Company		
Address 4215 Old Red Trail NW			Address 410 6th Street SE		
City Mandan	State ND	Zip 58554	City Mandan	State ND	Zip 58554
email mark@ilsurveynd.com			email corralrv@midco.net		
Phone 701-595-2079		Fax	Phone 701-663-9538		Fax
If the applicant is not the current owner, the current owner must submit a notarized statement authorizing the applicant to proceed with the request.					

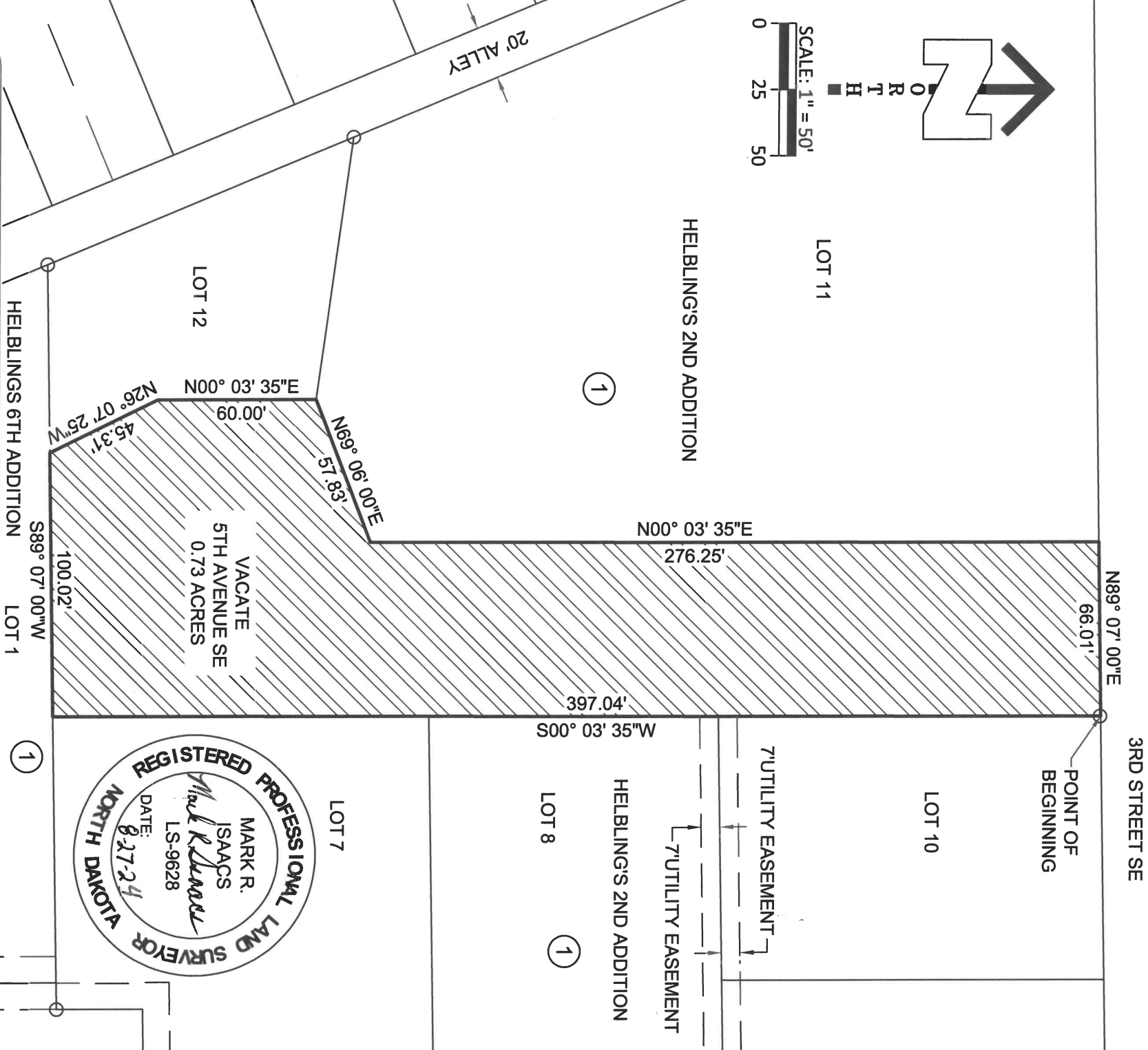
Location		Type		Existing Zone	Proposed Zone	Project Name
☒ City	☐ ETA	☐ New	☒ Addition	MA & MB		Helblings 7th Addition
Property Address 612 3rd St. SE, Mandan, ND				Legal Description Lots 7, 8, 9, 10, 11, & 12, Block 1 in Helblings 2nd Addition		
Current Use Commercial				in the Northeast Quarter		
Proposed Use Commercial						
Parcel Size 0.73 Acres		Building Footprint	Stories	Building SF	Section 34	Township 139 Range 81
					Required Parking	Provided Parking

Print Name Tim Helbling, Managing Partner for Helbling Land Co.		Signature 		Date 8-28-24
DONALD W. HELBLING, PRESIDENT - L & H MANUFACTURING, INC.				
Office Use Only				
Date Received:	Initials: nm	Fees Paid: \$ 500	Date 8/28/2024	
Notice in paper		Mailed to neighbors		P&Z meeting
☐ Approved	Approved with conditions:			
☐ Denied				

RIGHT OF WAY VACATION DESCRIPTION

A TRACT OF LAND BEING ADJACENT TO LOTS 7, 8, 10, 11, & 12 IN HELBLING'S 2ND ADDITION IN SECTION 34, TOWNSHIP 139 NORTH, RANGE 81 WEST OF THE 5TH PRINCIPAL MERIDIAN, MORTON COUNTY, NORTH DAKOTA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 10, BLOCK 1 IN HELBLING'S 2ND ADDITION; THENCE SOUTH 00° 03' 35" WEST A DISTANCE OF 397.04 FEET TO THE SOUTHWEST CORNER OF LOT 7, BLOCK 1 IN HELBLING'S 2ND ADDITION; THENCE SOUTH 89° 07' 00" WEST A DISTANCE OF 100.02 FEET TO THE SOUTHEAST CORNER OF LOT 12, BLOCK 1 IN HELBLING'S 2ND ADDITION; THENCE NORTH 26° 07' 25" WEST A DISTANCE OF 45.31 FEET; THENCE NORTH 00° 03' 35" EAST A DISTANCE OF 60.00 FEET TO THE NORTHEAST CORNER OF SAID LOT 12; THENCE NORTH 69° 06' 00" EAST A DISTANCE OF 57.83 FEET TO THE SOUTHEAST CORNER OF LOT 11, BLOCK 1 IN HELBLING'S 2ND ADDITION; THENCE NORTH 00° 03' 35" EAST ON THE EAST LINE OF SAID LOT 11 A DISTANCE OF 276.25 FEET TO THE SOUTH RIGHT OF WAY LINE OF 3RD STREET; THENCE NORTH 89° 07' 00" EAST ON SAID SOUTH RIGHT OF WAY LINE A DISTANCE OF 66.01 FEET TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINING 0.73 ACRES, MORE OR LESS.

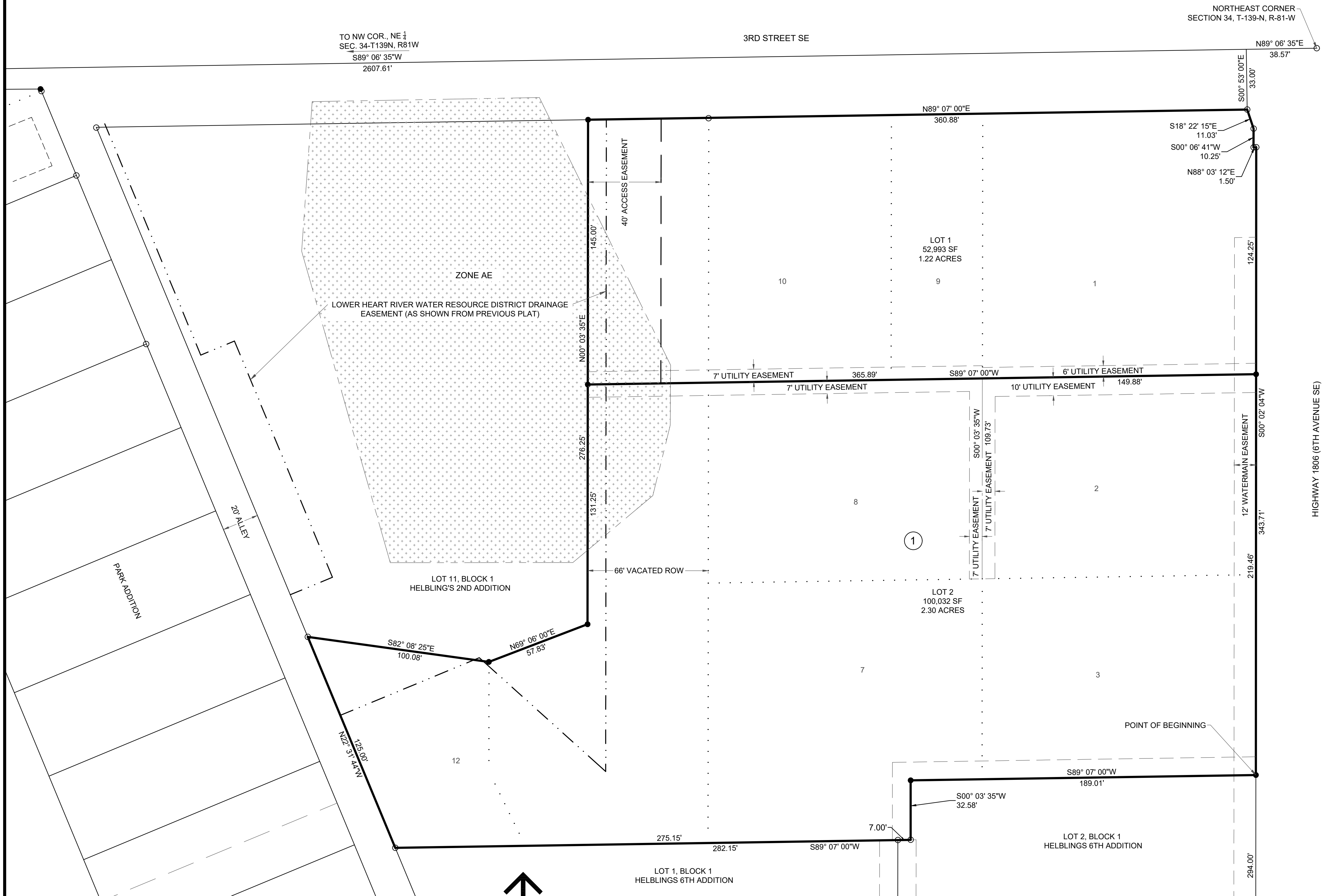


SHEET: 1 OF 1	JOB NUMBER: 24019
SCALE: 1"= 50'	DWG REVISION DATES
DRAWN BY: MRI	—
DWG DATE: 8/27/24	—
DWG NAME: 24019 ROW Vacation 5th Ave.dwg	

5TH AVENUE SE VACATION HELBLING'S 2ND ADDITION LOTS 7,8,10,11,12; BLOCK 1 SEC. 34, T139N, R81W
4215 Old Red Trail NW Mandan, ND 58554 Cell: 701-595-2079 mark@ilsurveynd.com

Independent
Land
Surveying &
Engineering

HELBLINGS 7TH ADDITION
TO THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA
LOTS 1, 2, 3, 7, 8, 9, 10, & 12, BLOCK 1 HELBLINGS 2ND ADDITION
AND VACATED RIGHT OF WAY ALL IN THE NE 1/4 OF SECTION 34, T139N, R81W

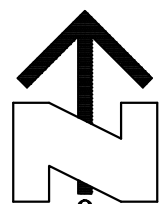


AREA TABLE

LOT 1	1.22 ACRES (52,993 SF)
LOT 2	2.30 ACRES (100,032 SF)
TOTAL	3.52 ACRES (153,025 SF)

LEGEND

- FOUND SURVEY MONUMENT
- SET CAPPED REBAR "LS-9628"
- VACATED LOT LINE



SCALE: 1" = 30'

DATE: AUGUST 28TH, 2024

VERTICAL DATUM - NAVD 1988.

BASED ON NORTH DAKOTA SOUTH ZONE-NAD83, INTERNATIONAL FEET.

MEASUREMENTS HAVE BEEN ESTABLISHED BY RTK FROM THE "BSMK" CORS STATION AND ARE REPORTED IN GRID.

NOTES:

- BEARINGS AND DISTANCES MAY VARY FROM PREVIOUS DOCUMENTS OF RECORD DUE TO DIFFERENT METHODS OF FIELD MEASUREMENTS.
- SUBJECT TO ALL EASEMENTS OF RECORD WHETHER SHOWN OR NOT SHOWN.
- THE 40' ACCESS EASEMENT IS FOR THE BENEFIT OF LOTS 1 AND 2, BLOCK 1.
- A PORTION THIS PROPERTY, SHOWN HEREON, IS SITUATED WITHIN "ZONE AE" OF THE 100 YEAR FLOOD PLAIN. FEMA PANEL 38059C0485E, EFFECTIVE DATE: OCTOBER 16, 2015. BASE FLOOD ELEVATION = 1635.

OWNER:
HELBLING LAND COMPANY
PO BOX 639
MANDAN, ND 58554

OWNER:
L & H MANUFACTURING, INC.
410 6TH STREET SE
MANDAN, ND 58554

SITE ADDRESS:
410 6TH STREET SE
MANDAN, ND 58554

PROPERTY DESCRIPTION

LOTS 1, 2, 3, 7, 8, 9, 10, AND 12, BLOCK 1 IN HELBLING'S 2ND ADDITION TO THE CITY OF MANDAN AND VACATED RIGHT OF WAY, ALL SITUATED IN THE NORTHEAST QUARTER OF SECTION 34, TOWNSHIP 139 NORTH, RANGE 81 WEST OF THE 5TH PRINCIPAL MERIDIAN, CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA MORE PARTICULARLY DESCRIBED AS FOLLOWS,

BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 3; THENCE SOUTH 89° 07' 00" WEST A DISTANCE OF 189.01 FEET; THENCE SOUTH 00° 03' 35" WEST A DISTANCE OF 32.58 FEET; THENCE SOUTH 89° 07' 00" WEST A DISTANCE OF 282.15 FEET TO THE SOUTHWEST CORNER OF SAID LOT 12; THENCE NORTH 22° 31' 44" WEST ON THE WEST LINE OF SAID LOT 12 A DISTANCE OF 125.00 FEET TO THE SOUTH WEST CORNER OF LOT 11 IN HELBLING'S 2ND ADDITION; THENCE SOUTH 82° 08' 25" EAST A DISTANCE OF 100.08 FEET; THENCE NORTH 69° 06' 00" EAST A DISTANCE OF 57.83 FEET; THENCE NORTH 00° 03' 35" EAST A DISTANCE OF 276.25 FEET TO THE SOUTH RIGHT OF WAY OF 3RD STREET; THENCE NORTH 89° 07' 00" EAST ON SAID SOUTH LINE A DISTANCE OF 360.88 FEET TO THE WEST RIGHT OF WAY OF 6TH STREET; THENCE SOUTH 18° 22' 15" EAST ON SAID WEST RIGHT OF WAY LINE A DISTANCE OF 11.03 FEET; THENCE SOUTH 00° 06' 41" WEST ON SAID WEST RIGHT OF WAY LINE A DISTANCE OF 10.25 FEET; THENCE NORTH 88° 03' 12": EAST ON SAID WEST RIGHT OF WAY LINE A DISTANCE OF 1.50 FEET; THENCE SOUTH 00° 02' 04" WEST ON SAID WEST RIGHT OF WAY LINE A DISTANCE OF 343.71 FEET TO THE POINT OF BEGINNING, CONTAINING 3.52 ACRES (153,025 SQUARE FEET), MORE OR LESS.

SURVEYOR'S CERTIFICATE

I, MARK R. ISAACS, A NORTH DAKOTA REGISTERED LAND SURVEYOR NO. 9628, HEREBY CERTIFY THAT I HAVE CAUSED TO BE A SURVEYED BY MY FORCES UNDER MY SUPERVISION THE PROPERTY DESCRIBED HEREON AND I HAVE PREPARED THE ACCOMPANYING PLAT; FURTHER, THAT DISTANCES INDICATED HEREON ARE IN FEET AND HUNDREDTHS OF FEET THEREOF, AND BEARINGS ARE INDICATED IN QUADRANTS AND DEGREES, MINUTES, AND SECONDS THEREOF; FURTHER, THAT SAID PLAT DOES TRULY SHOW THE SURVEY TO THE BEST OF MY KNOWLEDGE AND BELIEF.

MARK R. ISAACS, RLS 9628

OWNER'S CERTIFICATE OF DEDICATION

WE, THE UNDERSIGNED, BEING SOLE OWNERS OF THE LAND PLATTED HEREON, DO HEREBY VOLUNTARILY CONSENT TO THE EXECUTION OF SAID PLAT AND DO DEDICATE ALL THE STREETS, ALLEYS, PARKS, AND PUBLIC GROUNDS AS SHOWN HEREON, INCLUDING ALL SEWERS, CULVERTS, BRIDGES, WATERLINES, SIDEWALKS, AND OTHER IMPROVEMENTS ON OR UNDER SUCH STREETS, ALLEYS OR OTHER PUBLIC GROUNDS, WHETHER SUCH IMPROVEMENTS ARE SHOWN HEREON OR NOT, TO PUBLIC USE FOREVER. WE ALSO DEDICATE EASEMENTS TO RUN WITH THE LANDS FOR WATER, SEWER, GAS, ELECTRICITY, TELEPHONE, OR OTHER PUBLIC UTILITY LINES OR SERVICES UNDER, ON OR OVER THESE CERTAIN STRIPS OF LAND DESIGNATION AS "UTILITY EASEMENT".

WE, DO HEREBY DEDICATE A 40 FOOT ACCESS EASEMENT FOR THE BENEFIT OF LOTS 1 AND 2, BLOCK 1, WHICH WILL RUN WITH THE LANDS.

DONALD W. HELBLING
L & H MANUFACTURING CO., INC.

TIM HELBLING, MANAGING PARTNER
HELBLING LAND COMPANY, LLP
LOT 1 & 2, BLOCK 1

SUBSCRIBED AND SWORN BEFORE ME, AND NOTARY PUBLIC, THIS ____ DAY OF _____, 20__.

____ NOTARY PUBLIC.

APPROVAL OF THE BOARD OF CITY COMMISSIONERS

THE BOARD OF CITY COMMISSIONERS OF THE CITY OF MANDAN, NORTH DAKOTA, HAS APPROVED THE SUBDIVISION OF LAND SHOWN HEREON, HAS ACCEPTED THE DEDICATION OF ALL STREETS, ALLEYS, AND PUBLIC WAYS SHOWN HEREON LYING WITHIN THE CORPORATE LIMITS OF THE CITY OF MANDAN, HAS ACCEPTED THE DEDICATION OF ALL PARKS AND PUBLIC GROUNDS SHOWN HEREON, FURTHERMORE, SAID BOARD OF CITY COMMISSIONERS HAS APPROVED THE STREETS, ALLEYS, AND OTHER PUBLIC WAYS AND GROUNDS SHOWN HEREON AS AN AMENDMENT TO THE MASTER STREET PLAN OF THE CITY OF MANDAN, THE FOREGOING ACTION BY THE BOARD OF CITY COMMISSIONERS OF MANDAN, NORTH DAKOTA, HAS TAKEN BY RESOLUTION APPROVED THE ____ DAY OF _____, 20__.

JIM NEUBAUER - CITY ADMINISTRATOR

JAMES FROELICH - PRESIDENT OF THE BOARD
OF CITY COMMISSIONERS

I, JAREK WIGNESS, CITY ENGINEER FOR THE CITY OF MANDAN, NORTH DAKOTA, HEREBY APPROVES "HELBLINGS 7TH ADDITION" OF THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA AS SHOWN ON THE ANNEXED PLAT.

JAREK WIGNESS, PE

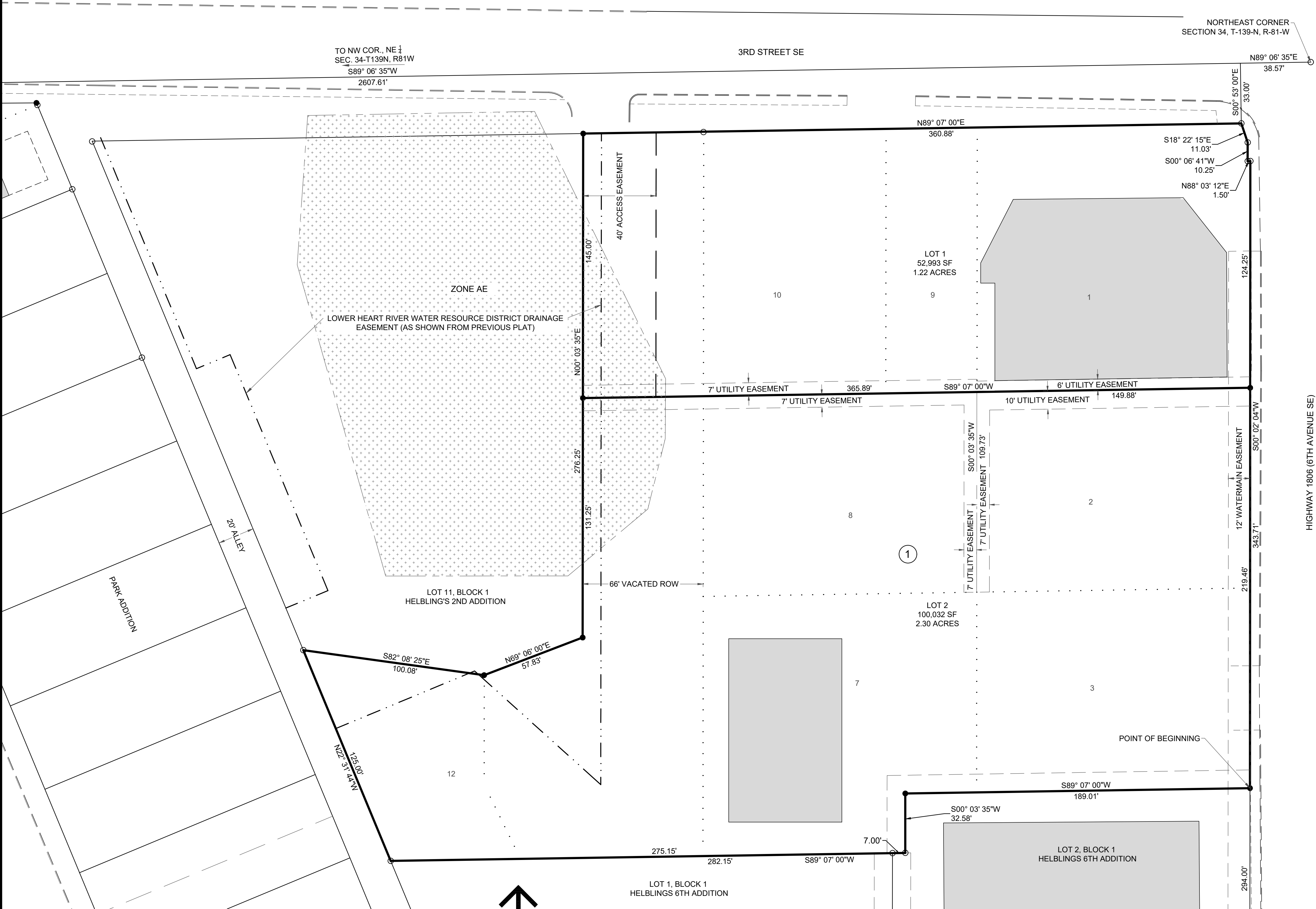
HELBLINGS 7TH ADDITION
LOTS 1,2,3,7,8,9,10,&12,BLOCK 1
HELBLINGS 2ND ADDITION
MANDAN, NORTH DAKOTA

SHEET: 1 OF 1 JOB NUMBER: 24019
SCALE: 1"= 30' DWG REVISION DATES
DRAWN BY: MRI
DWG DATE: 8/28/24
DWG NAME:24019 Helbling 7th Addition.dwg

Independent
Land
Surveying &
Engineering

4215 Old Red Trail NW
Mandan, ND 58554
Phone: 701-663-5184
Cell: 701-595-2079
mark@isurveynd.com

HELBLINGS 7TH ADDITION
TO THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA
LOTS 1, 2, 3, 7, 8, 9, 10, & 12, BLOCK 1 HELBLINGS 2ND ADDITION
AND VACATED RIGHT OF WAY ALL IN THE NE 1/4 OF SECTION 34, T139N, R81W

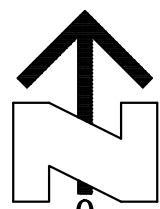


AREA TABLE

LOT 1	1.22 ACRES (52,993 SF)
LOT 2	2.30 ACRES (100,032 SF)
TOTAL	3.52 ACRES (153,025 SF)

LEGEND

- FOUND SURVEY MONUMENT
- SET CAPPED REBAR "LS-9628"
- VACATED LOT LINE



SCALE: 1" = 30'

DATE: AUGUST 28TH, 2024

VERTICAL DATUMN - NAVD 1988.

BASED ON NORTH DAKOTA SOUTH ZONE-NAD83, INTERNATIONAL FEET.

MEASUREMENTS HAVE BEEN ESTABLISHED BY RTK FROM THE "BSMK" CORS STATION AND ARE REPORTED IN GRID.

NOTES:

- BEARINGS AND DISTANCES MAY VARY FROM PREVIOUS DOCUMENTS OF RECORD DUE TO DIFFERENT METHODS OF FIELD MEASUREMENTS.
- SUBJECT TO ALL EASEMENTS OF RECORD WHETHER SHOWN OR NOT SHOWN.
- THE 40' ACCESS EASEMENT IS FOR THE BENEFIT OF LOTS 1 AND 2, BLOCK 1.
- A PORTION THIS PROPERTY, SHOWN HEREON, IS SITUATED WITHIN "ZONE AE" OF THE 100 YEAR FLOOD PLAIN. FEMA PANEL 38059C0485E, EFFECTIVE DATE: OCTOBER 16, 2015. BASE FLOOD ELEVATION = 1635.

OWNER:
HELBLING LAND COMPANY
PO BOX 639
MANDAN, ND 58554

OWNER:
L & H MANUFACTURING, INC.
410 6TH STREET SE
MANDAN, ND 58554

SITE ADDRESS:
410 6TH STREET SE
MANDAN, ND 58554

PROPERTY DESCRIPTION

LOTS 1, 2, 3, 7, 8, 9, 10, AND 12, BLOCK 1 IN HELBLING'S 2ND ADDITION TO THE CITY OF MANDAN AND VACATED RIGHT OF WAY, ALL SITUATED IN THE NORTHEAST QUARTER OF SECTION 34, TOWNSHIP 139 NORTH, RANGE 81 WEST OF THE 5TH PRINCIPAL MERIDIAN, CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA MORE PARTICULARLY DESCRIBED AS FOLLOWS,

BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 3; THENCE SOUTH 89° 07' 00" WEST A DISTANCE OF 189.01 FEET; THENCE SOUTH 00° 03' 35" WEST A DISTANCE OF 32.58 FEET; THENCE SOUTH 89° 07' 00" WEST A DISTANCE OF 282.15 FEET TO THE SOUTHWEST CORNER OF SAID LOT 12; THENCE NORTH 22° 31' 44" WEST ON THE WEST LINE OF SAID LOT 12 A DISTANCE OF 125.00 FEET TO THE SOUTH WEST CORNER OF LOT 11 IN HELBLING'S 2ND ADDITION; THENCE SOUTH 82° 08' 25" EAST A DISTANCE OF 100.08 FEET; THENCE NORTH 69° 06' 00" EAST A DISTANCE OF 57.83 FEET; THENCE NORTH 00° 03' 35" EAST A DISTANCE OF 276.25 FEET TO THE SOUTH RIGHT OF WAY OF 3RD STREET; THENCE NORTH 89° 07' 00" EAST ON SAID SOUTH LINE A DISTANCE OF 360.88 FEET TO THE WEST RIGHT OF WAY OF 6TH STREET; THENCE SOUTH 18° 22' 15" EAST ON SAID WEST RIGHT OF WAY LINE A DISTANCE OF 11.03 FEET; THENCE SOUTH 00° 06' 41" WEST ON SAID WEST RIGHT OF WAY LINE A DISTANCE OF 10.25 FEET; THENCE NORTH 88° 03' 12": EAST ON SAID WEST RIGHT OF WAY LINE A DISTANCE OF 1.50 FEET; THENCE SOUTH 00° 02' 04" WEST ON SAID WEST RIGHT OF WAY LINE A DISTANCE OF 343.71 FEET TO THE POINT OF BEGINNING, CONTAINING 3.52 ACRES (153,025 SQUARE FEET), MORE OR LESS.

SURVEYOR'S CERTIFICATE

I, MARK R. ISAACS, A NORTH DAKOTA REGISTERED LAND SURVEYOR NO. 9628, HEREBY CERTIFY THAT I HAVE CAUSED TO BE A SURVEYED BY MY FORCES UNDER MY SUPERVISION THE PROPERTY DESCRIBED HEREON AND I HAVE PREPARED THE ACCOMPANYING PLAT; FURTHER, THAT DISTANCES INDICATED HEREON ARE IN FEET AND HUNDREDTHS OF FEET THEREOF, AND BEARINGS ARE INDICATED IN QUADRANTS AND DEGREES, MINUTES, AND SECONDS THEREOF; FURTHER, THAT SAID PLAT DOES TRULY SHOW THE SURVEY TO THE BEST OF MY KNOWLEDGE AND BELIEF.

MARK R. ISAACS, RLS 9628

OWNER'S CERTIFICATE OF DEDICATION

WE, THE UNDERSIGNED, BEING SOLE OWNERS OF THE LAND PLATTED HEREON, DO HEREBY VOLUNTARILY CONSENT TO THE EXECUTION OF SAID PLAT AND DO DEDICATE ALL THE STREETS, ALLEYS, PARKS, AND PUBLIC GROUNDS AS SHOWN HEREON, INCLUDING ALL SEWERS, CULVERTS, BRIDGES, WATERLINES, SIDEWALKS, AND OTHER IMPROVEMENTS ON OR UNDER SUCH STREETS, ALLEYS OR OTHER PUBLIC GROUNDS, WHETHER SUCH IMPROVEMENTS ARE SHOWN HEREON OR NOT, TO PUBLIC USE FOREVER. WE ALSO DEDICATE EASEMENTS TO RUN WITH THE LANDS FOR WATER, SEWER, GAS, ELECTRICITY, TELEPHONE, OR OTHER PUBLIC UTILITY LINES OR SERVICES UNDER, ON OR OVER THESE CERTAIN STRIPS OF LAND DESIGNATION AS "UTILITY EASEMENT".

WE, DO HEREBY DEDICATE A 40 FOOT ACCESS EASEMENT FOR THE BENEFIT OF LOTS 1 AND 2, BLOCK 1, WHICH WILL RUN WITH THE LANDS.

DONALD W. HELBLING
L & H MANUFACTURING CO., INC.

TIM HELBLING, MANAGING PARTNER
HELBLING LAND COMPANY, LLP
LOT 1 & 2, BLOCK 1

SUBSCRIBED AND SWORN BEFORE ME, AND NOTARY PUBLIC, THIS ____ DAY OF _____, 20__.

_____, NOTARY PUBLIC.

APPROVAL OF THE BOARD OF CITY COMMISSIONERS

THE BOARD OF CITY COMMISSIONERS OF THE CITY OF MANDAN, NORTH DAKOTA, HAS APPROVED THE SUBDIVISION OF LAND SHOWN HEREON, HAS ACCEPTED THE DEDICATION OF ALL STREETS, ALLEYS, AND PUBLIC WAYS SHOWN HEREON LYING WITHIN THE CORPORATE LIMITS OF THE CITY OF MANDAN, HAS ACCEPTED THE DEDICATION OF ALL PARKS AND PUBLIC GROUNDS SHOWN HEREON, FURTHERMORE, SAID BOARD OF CITY COMMISSIONERS HAS APPROVED THE STREETS, ALLEYS, AND OTHER PUBLIC WAYS AND GROUNDS SHOWN HEREON AS AN AMENDMENT TO THE MASTER STREET PLAN OF THE CITY OF MANDAN, THE FOREGOING ACTION BY THE BOARD OF CITY COMMISSIONERS OF MANDAN, NORTH DAKOTA, HAS TAKEN BY RESOLUTION APPROVED THE ____ DAY OF _____, 20__.

JIM NEUBAUER - CITY ADMINISTRATOR

JAMES FROELICH - PRESIDENT OF THE BOARD
OF CITY COMMISSIONERS

I, JAREK WIGNESS, CITY ENGINEER FOR THE CITY OF MANDAN, NORTH DAKOTA, HEREBY APPROVES "HELBLINGS 7TH ADDITION" OF THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA AS SHOWN ON THE ANNEXED PLAT.

JAREK WIGNESS, PE

HELBLINGS 7TH ADDITION
LOTS 1, 2, 3, 7, 8, 9, 10, & 12, BLOCK 1
HELBLINGS 2ND ADDITION
MANDAN, NORTH DAKOTA

SHEET: 1 OF 1 JOB NUMBER: 24019
SCALE: 1"= 30' DWG REVISION DATES
DRAWN BY: MRI
DWG DATE: 8/28/24
DWG NAME: 24019 Helbling 7th Addition.dwg

Independent
Land
Surveying &
Engineering

4215 Old Red Trail NW
Mandan, ND 58554
Phone: 701-663-5184
Cell: 701-595-2079
mark@isurveynd.com



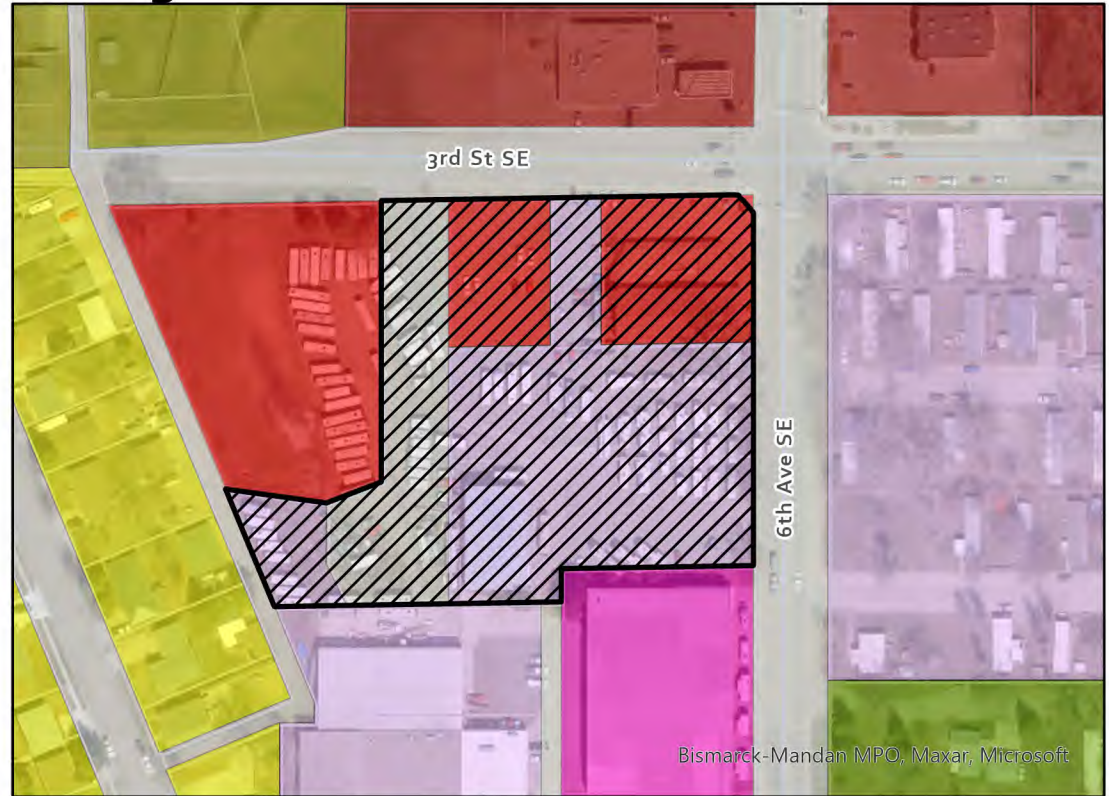
Zoning and Future Land Use Reference Map

Helbling 7th Addition

Zoning

Zoning Map Key

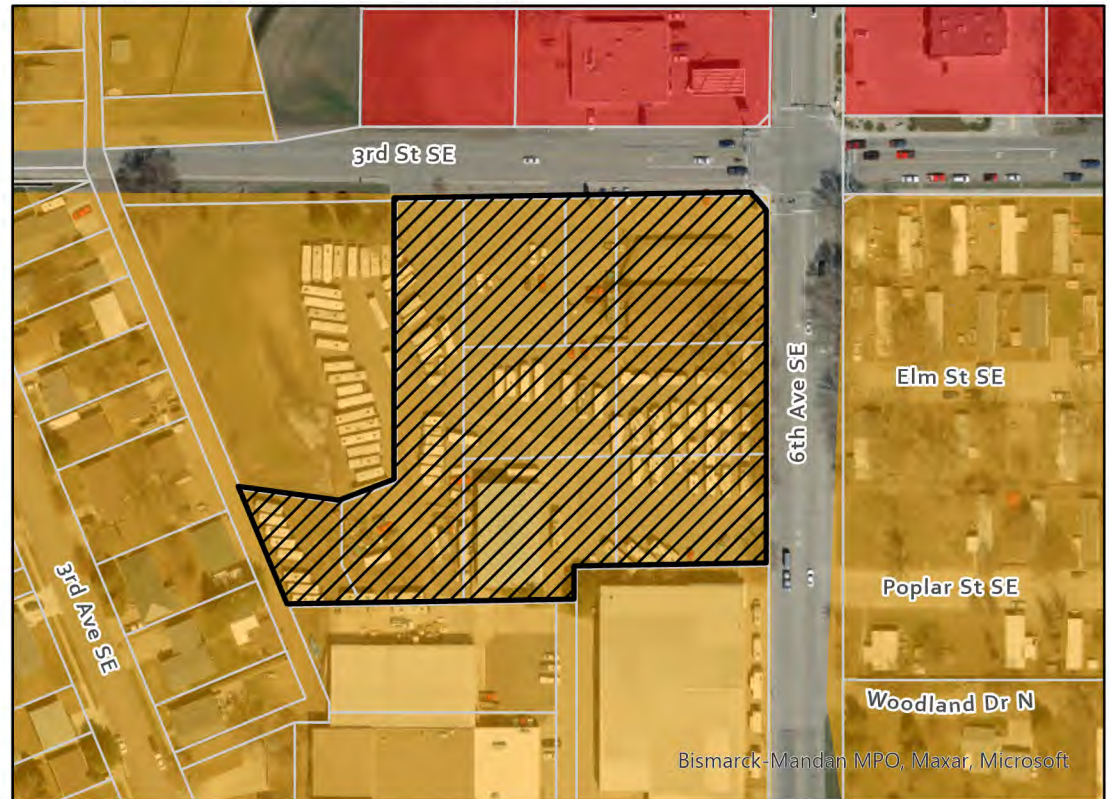
- Agriculture - City of Mandan
- Agriculture - Morton County
- CA - Neighborhood Commercial
- CB - Business Commercial
- CC - Commercial/Light Industrial Transition
- DC - Downtown Core
- DF - Downtown Fringe
- Industrial - Morton County
- LSMHS - Trailer Park Subdivision
- MA - Heavy Commercial/Light Industrial
- MB - Heavy Commercial/Heavy Industrial
- MC - Heavy Commercial/Light Industrial Restricted
- MD - Heavy Commercial/Heavy Industrial Restricted
- MHS - Trailer Park
- PUD - Planned Unit Development
- R3.2 - Residential Single & Two Family
- R7 - Residential Single Family
- RH - Residential Mobile Home Park
- RM - Residential Multi-family Dwellings
- RMH - Residential Mobile Home Subdivision
- Residential - County Residential Zoning
- ROW - Right-of-Way
- Parcels
- City Limits
- ETA Line
- September '24 Planning Activities



Future Land Use Plan Key

- Rural Residential
- Low Density Residential
- Medium Density Residential
- High Density Residential
- Commercial
- Industrial
- Public/Semi-Public
- Public Land
- Park
- Greenways
- Open Space
- Open Water
- Parcels
- City Limits
- ETA Line
- September '24 Planning Activities

Future Land Use Plan





City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: September 27, 2024
SUBMITTING DEPARTMENT: Police Department
DEPARTMENT DIRECTOR: Jason Ziegler
PRESENTER: Jason Ziegler, Police Chief
SUBJECT: Consider approval of a raffle permit for North Dakota Simmental Association.

STATEMENT/PURPOSE:

Consider approval of a raffle permit for North Dakota Simmental Association

BACKGROUND/ALTERNATIVES:

Ticket raffle at Kist Livestock during the Simmental Classic sale on December 14, 2024.
See attached permit application.

ATTACHMENTS:

1. Raffle Permit 2024-49

FISCAL IMPACT:

N/A

STAFF IMPACT:

N/A

LEGAL REVIEW:

N/A

RECOMMENDATION:

I recommend approving the raffle permit for North Dakota Simmental Association.

SUGGESTED MOTION:

I move to approve the raffle permit for North Dakota Simmental Association.

**LOCAL PERMIT OR RESTRICTED EVENT PERMIT**

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 17926 (11-2023)

Permit Number

2024-49

Permit Type (check one)



Local Permit



Restricted Event Permit*

Games Authorized



Raffle by a Political or Legislative District Party



Bingo



Raffle



Raffle Board



Calendar Raffle



Sports Pool



Poker*



Twenty-One*



Paddlewheels*

See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.*LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS****ORGANIZATION INFO**

Name of Organization or Group ND Simmental Association		Dates Authorized (Read Instruction 2) December 14th, 2024	
Organization or Group Contact Person Kim Myers	E-mail gkmyers@outlook.com	Telephone Number 701-308-1018	
Mailing Address 12066 57th St SE	City Kathryn	State ND	ZIP Code 58049

SITE INFO

Site Name Kist Livestock		County Morton	
Site Address 1715 40th Ave SE	City Mandan	State ND	ZIP Code 58554
If the city or county is placing restrictions on the permit, please explain N/A			
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Ticket Raffle at Kist Livestock during Simmental Classic Sale.			

Permits must be issued prior to the 1st event date.

Local governing bodies please see the instructions on the backside of this form on how to complete the permit. Be certain to provide the organization or group with the "Information Required to be Preprinted on a Standard Raffle Ticket" found on the backside of this forms if a raffle is being conducted. If a "Restricted Event Permit" is being issued, either provide organization or group with SFN 52880 "Report on a Restricted Event Permit" or make them aware that the report must be filed with the city or county and the Office of Attorney General within 30 days after the event. Before approving a site location, ensure compliance with the gaming law below

Before approving a local permit or restricted event permit the local governing body should review North Dakota Century Code 53-06.1-03(3)(a) which states:

3. A licensed organization or organization that has a permit shall conduct games as follows:

a. Only one licensed organization or organization that has a permit may conduct games at an authorized site on a day, except that a raffle may be conducted for a special occasion by another licensed organization or organization that has a permit when one of these conditions is met:

(1) When the area for the raffle is physically separated from the area where games are conducted by the regular organization.

(2) Upon request of the regular organization and with the approval of the alcoholic beverage establishment, the regular organization's license or permit is suspended for that specific time of day by the Attorney General.

Local governing bodies should also review North Dakota Administrative Code 99-01.3-01-05 (Permits) for the administrative rules governing permits. These rules may be viewed on the North Dakota Attorney General's website at <https://attorneygeneral.nd.gov/licensing-and-gaming/gaming/gaming-laws-rules-and-publications>

CITY OR COUNTY CONTACT PERSON

Printed Name of City or County Official Michael Breid	Title of City or County Official Sergeant	Telephone Number 701-667-3250	E-mail Address mbreid@mandanpd.com
Signature of City or County Official 		Date 09/25/2024	Issuing Governing Body ☒ City ☐ County

City or County must submit a copy of the permit above to the Office of Attorney General within 14 days of issuance.

Information required to be preprinted on a standard raffle ticket:

1. Name of Organization;
2. Ticket Number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player or option to convert a **merchandise prize** to a **cash prize** that is limited to the lesser of the value of the merchandise prize or six thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
5. Print the authorizing city or county and permit number
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time of the drawing or drawings and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on the same day of the week or month, print the day and time of the drawing;
8. Location and street address of the drawing;
9. If a merchandise prize requires a title transfer involving the Department of Transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of ticket or winning prize is restricted to a person of a minimum age, a statement that a person must be at least "-" years of age to buy a ticket or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an non-guaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep, or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or six thousand dollars.

North Dakota Administrative Code 99-01.3-05-02(4) states that an employee may not sell a ticket on a site where another organization is licensed or has a permit unless the employee is granted permission by the lessor and other organization.

North Dakota Administrative Code 99-01.3-05-01 through 99-01.3-05-05 (Raffles) in its entirety can be reviewed on the North Dakota Attorney General's website at <https://attorneygeneral.nd.gov/licensing-and-gaming/gaming/gaming-laws-rules-and-publications>

INSTRUCTIONS:

After a city or county governing board has authorized an organization to receive a local permit or restricted event permit, the city or county must complete the form.

1. Enter the city or county assigned "Permit Number".
2. Enter the beginning and ending date(s) for which the permit is authorized. **Note: Unexact blanket dates will not be accepted**
 - a. A permit must be on a fiscal year basis from July first to June thirtieth or on a calendar year basis.
 - b. A local permit can be issued for one or more events per fiscal year.
 - c. The "Dates Authorized" must only be the actual dates of the event(s) and does not include the dates the organization is selling tickets.
 - d. For a "one time" event permit, the beginning and ending date for "Dates Authorized" is the date of the event date.
 - e. If a local permit is issued for more than one event, enter the date of the first event as the beginning date and the date of the last event as the ending date.
 - f. A permit may not be issued more than twelve months prior to the first raffle drawing date.
 - g. A restricted event permit may be issued for only one event per year. If the organization has received a local permit during a fiscal year, it may not receive a restricted event permit. If the organization received a restricted event permit during the fiscal year, it may not receive a local permit.
3. Permits must provide the specific dates of event(s), site name, and site physical address. If there are multiple event dates that do not fit on the permit, a separate sheet must be submitted with the permit that provides a list of all event dates.
4. Enter any restriction place on the organization or group, such as days of the week or designation of an area at a site where games may be conducted.
5. When a restricted event permit is issued, provide a "Report on a Restricted Event Permit (SFN 52880)" form to the organization or be sure they know the form is available at <https://attorneygeneral.nd.gov/licensing-and-gaming/licensing/charitable-gaming> by scrolling to the bottom of the page.
6. Give the organization or group the completed permit form, keep a copy for your records, and **send a copy within 14 days** by email to agogaming@nd.gov, fax to (701) 328-3535 or by mail to:

Office of Attorney General
Gaming Division
600 E Blvd Ave, Dept. 125
Bismarck, ND 58505-0040

If you have questions on the local permit or restricted event permit process, please call: 1-800-326-9240



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☐ Raffle ☒ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group ND Simmental Association		Dates of Activity (Does not include dates for the sales of tickets) December 14, 2024	
Organization or Group Contact Person Kim Myers	E-mail gkmyers@outlook.com	Telephone Number 701-308-1018	
Business Address 12066 57 St SE	City Kathryn	State ND	ZIP Code 58049
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Kist Livestock		County	
Site Physical Address 1715 40th Ave SE	City Mandan	State ND	ZIP Code 58554
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Raffle 12-14-2024			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	Simmental Heifer	1,500.00
Total (limit \$40,000 per year)		\$ 1500.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Promotion of the simmental breed of cattle	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Kim Myers	Telephone Number 701-308-1018	E-mail Address gkmyers@outlook.com
Signature of Organization Group's Permit Organizer 	Title Secretary	Date 9-24-2024



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 8, 2024
SUBMITTING DEPARTMENT: Police Department
DEPARTMENT DIRECTOR: Jason Ziegler
PRESENTER: Jason Ziegler, Police Chief
SUBJECT: Consider approval of a raffle permit for Bismarck State College Mystic Athletic Club

STATEMENT/PURPOSE:

Consider approval of a raffle permit for Bismarck State College Mystic Athletic Club

BACKGROUND/ALTERNATIVES:

A 50/50 raffle drawing to be held on 10/18/2024 and 10/19/2024 at the Dale Pahlke Arena during the college rodeo event.

ATTACHMENTS:

1. 2024-51 Raffle Permit

FISCAL IMPACT:

N/A

STAFF IMPACT:

N/A

LEGAL REVIEW:

N/A

RECOMMENDATION:

I recommend approving the raffle permit for Bismarck State College Mystic Athletic Club.

SUGGESTED MOTION:

I move to approve the raffle permit for Bismarck State College Mystic Athletic Club.



LOCAL PERMIT OR RESTRICTED EVENT PERMIT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 17926 (11-2023)

Permit Number
2024-51

Permit Type (check one)	
☒ Local Permit	☐ Restricted Event Permit*
Games Authorized	
☐ Bingo	☒ Raffle
☐ Raffle Board	☐ Calendar Raffle
☐ Sports Pool	☐ Poker*
☐ Twenty-One*	☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group		Dates Authorized (Read Instruction 2)	
Bismarck State College Mystic Athletic Club		10/18/2024 - 10/19/2024	
Organization or Group Contact Person	E-mail	Telephone Number	
Mryon Schulz	myron.schulz@bismarckstate.edu	701-471-6357	
Mailing Address	City	State	ZIP Code
1601 Edwards Ave	Bismarck	ND	58554

SITE INFO

Site Name		County	
Dale Pahlke Arena		Morton	
Site Address	City	State	ZIP Code
2428 Longspur Trail	Mandan	ND	58554
If the city or county is placing restrictions on the permit, please explain			
N/A			
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)			
50/50 raffle drawing to be held both 10/18/2024 and 10/19/2024 at the Dale Pahlke Arena during the college rodeo event.			

Permits must be issued prior to the 1st event date.

Local governing bodies please see the instructions on the backside of this form on how to complete the permit. Be certain to provide the organization or group with the "Information Required to be Preprinted on a Standard Raffle Ticket" found on the backside of this forms if a raffle is being conducted. If a "Restricted Event Permit" is being issued, either provide organization or group with SFN 52880 "Report on a Restricted Event Permit" or make them aware that the report must be filed with the city or county **and** the Office of Attorney General within 30 days after the event. Before approving a site location, ensure compliance with the gaming law below

Before approving a local permit or restricted event permit the local governing body should review North Dakota Century Code 53-06.1-03(3)(a) which states:

3. A licensed organization or organization that has a permit shall conduct games as follows:

- a. Only one licensed organization or organization that has a permit may conduct games at an authorized site on a day, except that a raffle may be conducted for a special occasion by another licensed organization or organization that has a permit when one of these conditions is met:

(1) When the area for the raffle is physically separated from the area where games are conducted by the regular organization.

(2) Upon request of the regular organization and with the approval of the alcoholic beverage establishment, the regular organization's license or permit is suspended for that specific time of day by the Attorney General.

Local governing bodies should also review North Dakota Administrative Code 99-01.3-01-05 (Permits) for the administrative rules governing permits. These rules may be viewed on the North Dakota Attorney General's website at <https://attorneygeneral.nd.gov/licensing-and-gaming/gaming/gaming-laws-rules-and-publications>

CITY OR COUNTY CONTACT PERSON

Printed Name of City or County Official	Title of City or County Official	Telephone Number	E-mail Address
Michael Breid	Sergeant	701-667-3250	mbreid@mandanpd.com
Signature of City or County Official	Date	Issuing Governing Body	
	10/08/2024	☒ City ☐ County	

City or County must submit a copy of the permit above to the Office of Attorney General within 14 days of issuance.

Information required to be preprinted on a standard raffle ticket:

1. Name of Organization;
2. Ticket Number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player or option to convert a **merchandise** prize to a cash prize that is limited to the lesser of the value of the merchandise prize or six thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
5. Print the authorizing city or county and permit number
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time of the drawing or drawings and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on the same day of the week or month, print the day and time of the drawing;
8. Location and street address of the drawing;
9. If a merchandise prize requires a title transfer involving the Department of Transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of ticket or winning prize is restricted to a person of a minimum age, a statement that a person must be at least "-" years of age to buy a ticket or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an non-guaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep, or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or six thousand dollars.

North Dakota Administrative Code 99-01.3-05-02(4) states that an employee may not sell a ticket on a site where another organization is licensed or has a permit unless the employee is granted permission by the lessor and other organization.

North Dakota Administrative Code 99-01.3-05-01 through 99-01.3-05-05 (Raffles) in its entirety can be reviewed on the North Dakota Attorney General's website at <https://attorneygeneral.nd.gov/licensing-and-gaming/gaming/gaming-laws-rules-and-publications>

INSTRUCTIONS:

After a city or county governing board has authorized an organization to receive a local permit or restricted event permit, the city or county must complete the form.

1. Enter the city or county assigned "Permit Number".
2. Enter the beginning and ending date(s) for which the permit is authorized. **Note: Unexact blanket dates will not be accepted**
 - a. A permit must be on a fiscal year basis from July first to June thirtieth or on a calendar year basis.
 - b. A local permit can be issued for one or more events per fiscal year.
 - c. The "Dates Authorized" must only be the actual dates of the event(s) and does not include the dates the organization is selling tickets.
 - d. For a "one time" event permit, the beginning and ending date for "Dates Authorized" is the date of the event date.
 - e. If a local permit is issued for more than one event, enter the date of the first event as the beginning date and the date of the last event as the ending date.
 - f. A permit may not be issued more than twelve months prior to the first raffle drawing date.
 - g. A restricted event permit may be issued for only one event per year. If the organization has received a local permit during a fiscal year, it may not receive a restricted event permit. If the organization received a restricted event permit during the fiscal year, it may not receive a local permit.
3. Permits must provide the specific dates of event(s), site name, and site physical address. If there are multiple event dates that do not fit on the permit, a separate sheet must be submitted with the permit that provides a list of all event dates.
4. Enter any restriction place on the organization or group, such as days of the week or designation of an area at a site where games may be conducted.
5. When a restricted event permit is issued, provide a "Report on a Restricted Event Permit (SFN 52880)" form to the organization or be sure they know the form is available at <https://attorneygeneral.nd.gov/licensing-and-gaming/licensing/charitable-gaming> by scrolling to the bottom of the page.
6. Give the organization or group the completed permit form, keep a copy for your records, and **send a copy within 14 days** by email to agogaming@nd.gov, fax to (701) 328-3535 or by mail to:

Office of Attorney General
Gaming Division
600 E Blvd Ave, Dept. 125
Bismarck, ND 58505-0040

If you have questions on the local permit or restricted event permit process, please call: 1-800-326-9240



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (5-2023)

Applying for (check one)

☒ Local Permit

☐ Restricted Event Permit*

Games to be conducted

☐ Raffle by a Political or Legislative District Party

☐ Bingo

☒ Raffle

☐ Raffle Board

☐ Calendar Raffle

☐ Sports Pool

☐ Poker*

☐ Twenty-One*

☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group

Bismarck State College Mystic Athletic Club

Dates of Activity (Does not include dates for the sales of tickets)

10/18-19/2024

Organization or Group Contact Person

Mryon Schulz

E-mail

myron.schulz@bismarckstate.edu

Telephone Number

701-471-6357

Business Address

1601 Edwards Ave

City

Blismarck

State

ND

ZIP Code

58501

Mailing Address (if different)

City

State

ZIP Code

SITE INFO

Site Name

Dale Pahlke Arena

County

Morton

Site Physical Address

2428 Longspur Trail

City

Mandan

State

ND

ZIP Code

58554

Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)

50/50 raffle ticket on October 18th and on October 19th, 2024

college rodeo.

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
50/50	Half of the proceeds of each raffle	
Total (limit \$40,000 per year)		\$ <u> </u>

Intended Uses of Gaming Proceeds

Help offset costs for Student Athletes

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)

☐ Yes

☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes

☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)

☒ No

☒ Yes - Total Retail Value: **\$10,850**

(This amount is part of the total prize limit for \$40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)

☐ Yes

☒ No

Printed Name of Organization Group's Permit Organizer

Myron Schulz

Telephone Number

701-471-6357

E-mail Address

myron.schulz@bismarckstate.edu

Signature of Organization Group's Permit Organizer

Title

Employee

Date

10/1/24

Information required to be preprinted on a standard raffle ticket:

1. Name of organization;
2. Ticket number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player, or option to convert a merchandise prize to a cash prize that is limited to the lesser of the value of the merchandise prize or eight thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
5. For an organization that has a permit, print the authorizing city or county and permit number;
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time for each drawing and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on the same day of the week or month, print the day and time of the drawing;
8. Location and physical street address of the drawing;
9. If a merchandise prize requires a title transfer involving the Department of Transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of a ticket or winning prize is restricted to a person of a minimum age, a statement that a person must be at least "-" years of age to buy a ticket or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an unguaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep, or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or six thousand dollars.

PRIZE RESTRICTIONS:

A single cash prize cannot exceed \$8,000

The retail value of a merchandise prize cannot exceed \$8,000.

The **total** of all cash prizes and retail value of all merchandise prizes for all games cannot exceed \$40,000 per year.

If the value of the planned cash and merchandise prizes exceed \$40,000, the organization or group must reduce the prizes to this limit or a nonprofit corporation may apply for a state gaming license with the Office of Attorney General.

LOCAL PERMIT AND RESTRICTED EVENT PERMIT DIFFERENCES:

	<u>Local Permit</u>	<u>Restricted Event Permit</u>
Number of events per year	Limited by prizes	One
Must file an information report	Yes, if political party	Yes
May pay employees compensation	Yes	No
Must use chips as wagers	No	Yes
Use of net income	Unrestricted	Restricted
Games allowed	Bingo Raffles Sports Pools	Bingo Raffles Sports Pools Poker Twenty-One Paddlewheels

Compared to a "Local Permit," an organization or group with a "Restricted Event Permit" may conduct three more game types, but is restricted to one event per year, must file a "Report on a Restricted Event Permit" with the city or county and Office of Attorney General, and disburse net income to eligible uses. These uses are described by North Dakota Century Code 53-06.1-11.1(2) and North Dakota Administrative Code 99-01.3-14-02. Refer to the backside of the "Report on a Restricted Event Permit" form for a general list of eligible uses.

For a Restricted Event Permit, one method to ensure that the total of all cash prizes and retail value of all merchandise prizes do not exceed \$40,000 is to charge each player a standard amount at the start of the event for a certain number or value of chips. If a player loses all of the player's chips, the player may re-buy chips. The player would play games and, at the end of the event, the organization would auction merchandise prizes to the players. The player who bid the highest number or value of chips for a prize would win that prize. For those players who have chips but did not successfully bid on a prize, the organization may redeem the chips for a predetermined cash value per chip. For this method, the value of the players' chips redeemed for cash is no a prize.



PROCLAMATION

“Extra Mile Day”

November 1, 2024

WHEREAS Mandan, North Dakota is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

WHEREAS Mandan, North Dakota is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS Mandan, North Dakota is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

WHEREAS Mandan, North Dakota acknowledges the mission of Extra Mile America to create 550 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2024.

NOW THEREFORE, I, Mayor of Mandan, North Dakota do hereby proclaim November 1, 2024, to be Extra Mile Day. I urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

James Froelich,
President,
Board of City Commissioners

Attest:

James Neubauer, City Administrator



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 2, 2024
SUBMITTING DEPARTMENT: Street and Utility
DEPARTMENT DIRECTOR: Shane O'Keefe
PRESENTER: Shane O'Keefe, Public Works Director
SUBJECT: Consider a budget amendment to the 2025 street and utility departments' budgets

STATEMENT/PURPOSE:

Consider a budget amendment to the 2025 street and utility departments' budgets

BACKGROUND/ALTERNATIVES:

When we submitted our long term plan for 2025, 2026, and 2027, originally we planned to add a street operator in 2025 and a utility operator in 2026. As part of the 2025 budget process, a street equipment operator position was approved. After further consideration, we would like to change that position to a utility operator position and add a street operator in 2026. The main reason for this change is the anticipated utility conflicts during construction of memorial highway coupled with the current workload of the utility department. As a point of reference, we have experienced days with up to 87 calls for 811 locates. With current and future construction plans for the city of Mandan, we as the public works don't anticipate a reduction of locate requests.

ATTACHMENTS:

None

FISCAL IMPACT:

2025 street department budget 100.131.51010 (\$69,011)

2025 utility department budget 601.660.51010 \$69,011

STAFF IMPACT:

N/A

LEGAL REVIEW:

Attorney Oster's office has reviewed this document

RECOMMENDATION:

To approve the budget amendment to the 2025 street and utility departments' budgets as presented

SUGGESTED MOTION:

I move to approve the budget amendment to the 2025 street and utility departments' budgets as presented



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 2, 2024
SUBMITTING DEPARTMENT: Police Department
DEPARTMENT DIRECTOR: Jason Ziegler
PRESENTER: Jason Ziegler, Police Chief
SUBJECT: Consider approval to accept FY2024 COPS hiring grant funding of \$500,000.00 for 4 Police Officers.

STATEMENT/PURPOSE:

Consider approval to accept FY2024 COPS hiring grant funding of \$500,000.00 for 4 Police Officers.

BACKGROUND/ALTERNATIVES:

The COPS hiring program is a federal grant to allow police departments to add additional (new) police officer positions to their department. On May 7, 2024, Mandan City Commission approved the police department to apply for the FY2024 COPS hiring grant for 4 new police officer positions. On September 30, 2024, Mandan Police Department was awarded \$500,000.00 from the FY2024 COPS hiring grant for the 4 police officer positions.

ATTACHMENTS:

1. FY2024 COPS Grant

FISCAL IMPACT:

The total direct cost for the 4 new police officers for 3 years: \$1,135,968.00
FY2024 COPS total funding for 3 years: \$500,000.00
City of Mandan matching funds for 3 years: \$635,968.00

STAFF IMPACT:

N/A

LEGAL REVIEW:

N/A

City Commission

Agenda Documentation

October 15, 2024

Subject: Consider approval to accept FY2024 COPS hiring grant funding of \$500,000.00 for four Police Officers

Page 2 of 2

RECOMMENDATION:

I recommend approving the FY2024 COPS hiring grant funding of \$500,000.00 for 4 new police officer positions.

SUGGESTED MOTION:

I move to approve accepting the FY2024 COPS hiring grant funding of \$500,000.00 for 4 new police officer positions.



Department of Justice (DOJ)

Office of Community Oriented Policing Services (COPS Office)

Washington, D.C. 20531

Name and Address of Recipient:	CITY OF MANDAN 205 1 AVE NW
City, State and Zip:	MANDAN, ND 58554
Recipient UEI:	FB4EB5BGBJK6
Project Title: FY24 COPS Hiring Program (CHP)	Award Number: 15JCOPS-24-GG-03418-UHPX
Solicitation Title: FY24 COPS Hiring Program	
Federal Award Amount: \$500,000.00	Federal Award Date: 9/30/24
Awarding Agency:	Office of Community Oriented Policing Services
Funding Instrument Type:	Grant
Opportunity Category: D Assistance Listing: 16.710 - Public Safety Partnership and Community Policing Grants	
Project Period Start Date: 10/1/24	Project Period End Date: 9/30/29
Budget Period Start Date: 10/1/24	Budget Period End Date: 9/30/29
Project Description: The COPS Hiring Program (CHP) provides funding to law enforcement agencies to hire and/or rehire additional career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts. Anticipated outcomes of CHP awards include engagement in planned community partnerships, implementation of projects to analyze and assess problems, implementation of changes to personnel and agency management in support of community policing, and increased capacity of agency to engage in community policing activities.	

Award Letter

September 30, 2024

Dear Jason Bier,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Community Oriented Policing Services (the COPS Office) has approved the application submitted by CITY OF MANDAN for an award under the funding opportunity entitled 2024 FY24 COPS Hiring Program. The approved award amount is \$500,000. Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by the COPS Office, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Hugh T. Clements
COPS Director

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) enforces federal civil rights laws and other provisions that prohibit discrimination by recipients of federal financial assistance from OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW).

Several civil rights laws, including Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance (recipients) to give assurances that they will comply with those laws. Taken together, these and other civil rights laws prohibit recipients from discriminating in the provision of services and employment because of race, color, national origin, religion, disability, and sex or from discriminating in the provision of services on the bases of age.

Some recipients of DOJ financial assistance have additional obligations to comply with other applicable nondiscrimination provisions like the Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of religion in addition to race, color, national origin, and sex. Recipients may also have related requirements regarding the development and implementation of equal employment opportunity programs.

OCR provides technical assistance, training, and other resources to help recipients comply with civil rights obligations.

Further, OCR administratively enforces civil rights laws and nondiscrimination provisions by investigating DOJ recipients that are the subject of discrimination complaints. In addition, OCR conducts compliance reviews of DOJ recipients based on regulatory criteria. These investigations and compliance reviews permit OCR to evaluate whether DOJ recipients are providing services to the public and engaging in employment practices in a nondiscriminatory manner.

For more information about OCR, your civil rights and nondiscrimination responsibilities, how to notify your employees or beneficiaries of their civil rights protections and responsibilities and how to file a complaint, as well as technical assistance, training, and other resources, please visit www.ojp.gov/program/civil-rights-office/outreach. If you would like OCR to assist you in fulfilling your civil rights or nondiscrimination responsibilities, please contact us at askOCR@ojp.usdoj.gov or www.ojp.gov/program/civil-rights-office/about#ocr-contacts.

Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Recipient Information

Recipient Name

CITY OF MANDAN

UEI

FB4EB5BGBJK6

ORI Number

Street 1

205 1 AVE NW

Street 2

City

MANDAN

State/U.S. Territory

North Dakota

Zip/Postal Code

58554

Country

United States

County/Parish

Province

Award Details

Federal Award Date

9/30/24

Award Type

Initial

Award Number

15JCOPS-24-GG-03418-UHPX

Supplement Number

00

Federal Award Amount

\$500,000.00

Funding Instrument Type

Grant

Assistance Listing Number

16.710

Assistance Listings Program Title

Public Safety Partnership and Community Policing Grants

Statutory Authority

The Public Safety Partnership and Community Policing Act of 1994, 34 U.S.C. § 10381 et seq

[]

I have read and understand the information presented in this section of the Federal Award Instrument.

Project Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Solicitation Title

2024 FY24 COPS Hiring Program

Awarding Agency

COPS

Application Number

GRANT14128879

Grant Manager Name

MEGAN DUNCAN

Phone Number

202-600-1899

E-mail Address

Megan.Duncan2@usdoj.gov

Project Title

FY24 COPS Hiring Program (CHP)

Performance Period Start**Date**

10/01/2024

Performance Period End Date

09/30/2029

Budget Period Start Date

10/01/2024

Budget Period End Date

09/30/2029

Project Description

The COPS Hiring Program (CHP) provides funding to law enforcement agencies to hire and/or rehire additional career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts. Anticipated outcomes of CHP awards include engagement in planned community partnerships, implementation of projects to analyze and assess problems, implementation of changes to personnel and agency management in support of community policing, and increased capacity of agency to engage in community policing activities.

[]

I have read and understand the information presented in this section of the Federal Award Instrument.

Financial Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

A financial analysis of budgeted costs has been completed. All costs listed in the approved budget below were programmatically approved based on the final proposed detailed budget and budget narratives submitted by your agency to the COPS Office. Any adjustments or edits to the proposed budget are explained below.

Budget Clearance Date: 9/13/24 1:53 PM

Comments

No items

Budget Category	Proposed Budget	Change	Approved Budget	Percentages
Sworn Officer Positions:	\$1,135,967	\$1	\$1,135,968	—
Civilian or Non-Sworn Personnel:	\$0	\$0	\$0	—
Travel:	\$0	\$0	\$0	—
Equipment:	\$0	\$0	\$0	—
Supplies:	\$0	\$0	\$0	—
SubAwards:	\$0	\$0	\$0	—
Procurement Contracts:	\$0	\$0	\$0	—
Other Costs:	\$0	\$0	\$0	—
Total Direct Costs:	\$1,135,967	\$1	\$1,135,968	—
Indirect Costs:	\$0	\$0	\$0	—
Total Project Costs:	\$1,135,967	\$1	\$1,135,968	—
Federal Funds:	\$500,000	\$0	\$500,000	44.02%
Match Amount:	\$635,968	\$0	\$635,968	55.98%
Program Income:	\$0	\$0	\$0	0.00%
Budget Category				
Sworn Officer				
Civilian Personnel				

Travel

Equipment

Supplies

SubAwards

Procurement Contracts

Other Costs

Indirect Costs

[]

I have read and understand the information presented in this section of the Federal Award Instrument.

Other Award Documents

[]

Approved Problem Focus Area: Building Legitimacy and Trust

4 Full-Time Officers Funded

4 New Hires

0 Rehires Previously Laid Off

0 Rehires Scheduled for Lay Off

I have read and understand the information presented in this section of the Federal Award Instrument.

Award Conditions

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

1

Restrictions on Internal Confidentiality Agreements: No recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts the lawful reporting of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information. Further Consolidated Appropriations Act, 2024, Public Law 118-47, Division B, Title VII, Section 742.

2

Federal Civil Rights: The recipient and any subrecipient must comply with applicable federal civil rights and nondiscrimination statutes and regulations including: Section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d), as implemented in Subparts C and D of 28 C.F.R. Part 42; section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §

794), as implemented in Subpart G of 28 C.F.R. Part 42; section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681), as implemented in Subpart D of 28 C.F.R. Parts 42 and 54; section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102), as implemented in Subpart I of 28 C.F.R. Part 42; and section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)), as implemented in Subpart D of 28 C.F.R. Part 42. In addition to applicable federal statutes and regulations that pertain to civil rights and nondiscrimination, the recipient and any subrecipient must comply with the requirements in 28 C.F.R. Parts 22 (Confidentiality of Identifiable Research and Statistical Information); 28 C.F.R. Part 23 (Criminal Intelligence Systems Operating Policies); 28 C.F.R. Part 38 (Partnerships with Faith-Based and Other Neighborhood Organizations); and 28 C.F.R. Part 46 (Protection of Human Subjects). For an overview of the civil rights laws and nondiscrimination requirements in connection with your award, please see <https://www.ojp.gov/program/civil-rights/overview>.

3

Award Monitoring Activities: Federal law requires that recipients receiving federal funding from the COPS Office must be monitored to ensure compliance with their award conditions and other applicable statutes and regulations. The COPS Office is also interested in tracking the progress of our programs and the advancement of community policing. Both aspects of award implementation—compliance and programmatic benefits—are part of the monitoring process coordinated by the U.S. Department of Justice. Award monitoring activities conducted by the COPS Office include site visits, enhanced office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. As a COPS Office award recipient, you agree to cooperate with and respond to any requests for information pertaining to your award. This includes all financial records, such as general accounting ledgers and all supporting documents. All information pertinent to the implementation of the award is subject to agency review throughout the life of the award, during the close-out process and for three-years after the submission of the final expenditure report. 2 C.F.R. §§ 200.334 and 200.337, and, as applicable, 34 U.S.C. § 10385(a).

4

Authorized Representative Responsibility: The recipient understands that, in accepting this award, the Authorized Representatives declare and certify, among other things, that they possess the requisite legal authority to accept the award on behalf of the recipient entity and, in so doing, accept (or adopt) all material requirements throughout the period of performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the individual has the requisite legal authority.

5

Contract Provision: All contracts made by the award recipients under the federal award must contain the provisions required under 2 C.F.R. Part 200, Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards. Please see appendices in the Award Owner's Manual for a full text of the contract provisions.

6

Award Owner's Manual: The recipient agrees to comply with the terms and conditions in the applicable award year COPS Office Program Award Owner's Manual; DOJ Grants Financial Guide; COPS Office statute (34 U.S.C. § 10381, et seq.) as applicable; Students, Teachers, and Officers Preventing (STOP) School Violence Act of 2018 (34 U.S.C. § 10551, et seq.) as applicable; the requirements of 2 C.F.R. Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), including subsequent changes, as adopted by the U.S. Department of Justice in 2 C.F.R. § 2800.101; 48 C.F.R. Part 31 (FAR Part 31) as applicable (Contract Cost Principles and Procedures); the Cooperative Agreement as applicable; representations made in the application; and all other applicable program requirements, laws, orders, regulations, or circulars.

Failure to comply with one or more award requirements may result in remedial action including, but not limited to, withholding award funds, disallowing costs, suspending, or terminating the award, or other legal action as appropriate.

Should any provision of an award condition be deemed invalid or unenforceable by its terms, that provision will be applied to give it the maximum effect permitted by law. Should the provision be deemed invalid or unenforceable in its entirety, such provision will be severed from this award.

7

Duplicative Funding: The recipient understands and agrees to notify the COPS Office if it receives, from any other

source, funding for the same item or service also funded under this award.

8

Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and COPS Office authority to terminate award): The recipient and subrecipient agree to comply with the following requirements of 2 C.F.R. Part 175, Appendix A to Part 175 – Award Term:

I. Trafficking in Persons

(a) Provisions applicable to a recipient that is a private entity. (1) Under this award, the recipient, its employees, subrecipients under this award, and subrecipient's employees must not engage in:

(i) Severe forms of trafficking in persons;

(ii) The procurement of a commercial sex act during the period of time that this award or any subaward is in effect;

(iii) The use of forced labor in the performance of this award or any subaward; or

(iv) Acts that directly support or advance trafficking in persons, including the following acts:

(A) Destroying, concealing, removing, confiscating, or otherwise denying an employee access to that employee's identity or immigration documents;

(B) Failing to provide return transportation or pay for return transportation costs to an employee from a country outside the United States to the country from which the employee was recruited upon the end of employment if requested by the employee, unless:

(1) Exempted from the requirement to provide or pay for such return transportation by the Federal department or agency providing or entering into the grant or cooperative agreement; or

(2) The employee is a victim of human trafficking seeking victim services or legal redress in the country of employment or a witness in a human trafficking enforcement action;

(C) Soliciting a person for the purpose of employment, or offering employment, by means of materially false or fraudulent pretenses, representations, or promises regarding that employment;

(D) Charging recruited employees a placement or recruitment fee; or

(E) Providing or arranging housing that fails to meet the host country's housing and safety standards.

(2) The Federal agency may unilaterally terminate this award or take any remedial actions authorized by 22 U.S.C. 7104b(c), without penalty, if any private entity under this award:

(i) Is determined to have violated a prohibition in paragraph (a)(1) of this appendix; or

(ii) Has an employee that is determined to have violated a prohibition in paragraph

(a)(1) of this this appendix through conduct that is either:

(A) Associated with the performance under this award; or

(B) Imputed to the recipient or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB

Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by DOJ at 2 C.F.R. Part 2867.

(b) Provision applicable to a recipient other than a private entity. (1) The Federal agency may unilaterally terminate this award or take any remedial actions authorized by 22 U.S.C.

7104b(c), without penalty, if a subrecipient that is a private entity under this award:

(i) Is determined to have violated a prohibition in paragraph (a)(1) of this appendix; or

(ii) Has an employee that is determined to have violated a prohibition in paragraph

(a)(1) of this appendix through conduct that is either:

(A) Associated with the performance under this award; or

(B) Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB

Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by 2 C.F.R. Part 2867.

(c) Provisions applicable to any recipient.

(1) The recipient must inform the Federal agency and the Inspector General of the Federal agency immediately of any information you receive from any source alleging a violation of a prohibition in paragraph (a)(1) of this appendix.

(2) The Federal agency's right to unilaterally terminate this award as described in paragraphs (a)(2) or (b)(1) of this appendix:

(i) Implements the requirements of 22 U.S.C. 78, and

(ii) Is in addition to all other remedies for noncompliance that are available to the Federal agency under this award.

(3) The recipient must include the requirements of paragraph (a)(1) of this award term in any subaward it makes to a private entity.

(4) If applicable, the recipient must also comply with the compliance plan and certification requirements in 2 CFR

175.105(b).

(d) Definitions. For purposes of this award term:

Employee means either:

- (1) An individual employed by the recipient or a subrecipient who is engaged in the performance of the project or program under this award; or
- (2) Another person engaged in the performance of the project or program under this award and not compensated by the recipient including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing requirements.

Private Entity means any entity, including for-profit organizations, nonprofit organizations, institutions of higher education, and hospitals. The term does not include foreign public entities, Indian Tribes, local governments, or states as defined in 2 CFR 200.1.

The terms "severe forms of trafficking in persons," "commercial sex act," "sex trafficking," "Abuse or threatened abuse of law or legal process," "coercion," "debt bondage," and "involuntary servitude" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

9

Termination: Recipient understands and agrees that the COPS Office may terminate funding, in whole or in part, for the following reasons:

- (1) When the recipient fails to comply with the terms and conditions of a Federal award.
- (2) When the recipient agrees to the termination and termination conditions.
- (3) When the recipient provides the COPS Office written notification requesting termination including the reasons, effective date, and the portion of the award to be terminated. The COPS Office may terminate the entire award if the remaining portion will not accomplish the purposes of the award.
- (4) Pursuant to any other award terms and conditions, including, when an award no longer effectuates the program goals or agency priorities to the extent such termination is authorized by law.

2. C.F.R. § 200.340.

10

Recipient Integrity and Performance Matters: For awards over \$500,000, the recipient agrees to comply with the following requirements of 2 C.F.R. Part 200, Appendix XII to Part 200 – Award Term and Condition for Recipient Integrity and Performance Matters:

I. Reporting of Matters Related to Recipient Integrity and Performance

(a) General Reporting Requirement.

(1) If the total value of your active grants, cooperative agreements, and procurement contracts from all Federal agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient must ensure the information available in the responsibility/qualification records through the System for Award Management (SAM.gov), about civil, criminal, or administrative proceedings described in paragraph (b) of this award term is current and complete. This is a statutory requirement under section 872 of Public Law 110–417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111–212, all information posted in responsibility/qualification records in SAM.gov on or after April 15, 2011 (except past performance reviews required for Federal procurement contracts) will be publicly available.

(b) Proceedings About Which You Must Report.

(1) You must submit the required information about each proceeding that—

(i) Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;

(ii) Reached its final disposition during the most recent five-year period; and

(iii) Is one of the following—

(A) A criminal proceeding that resulted in a conviction;

(B) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;

(C) An administrative proceeding that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or

(D) Any other criminal, civil, or administrative proceeding if—

(1) It could have led to an outcome described in paragraph (b)(1)(iii)(A) through (C);

(2) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and

(3) The requirement in this award term to disclose information about the proceeding does not conflict with applicable laws and regulations.

(c) Reporting Procedures. Enter the required information in SAM.gov for each proceeding described in paragraph (b) of this award term. You do not need to submit the information a second time under grants and cooperative agreements that you received if you already provided the information in SAM.gov because you were required to do so under Federal procurement contracts that you were awarded.

(d) Reporting Frequency. During any period of time when you are subject to the requirement in paragraph (a) of this award term, you must report proceedings information in SAM.gov for the most recent five-year period, either to report new information about a proceeding that you have not reported previously or affirm that there is no new information to report. If you have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000, you must disclose semiannually any information about the criminal, civil, and administrative proceedings.

(e) Definitions. For purposes of this award term—

Administrative proceeding means a nonjudicial process that is adjudicatory in nature to make a determination of fault or liability (for example, Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with the performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

Conviction means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere. Total value of currently active grants, cooperative agreements, and procurement contracts includes the value of the Federal share already received plus any anticipated Federal share under those awards (such as continuation funding).

11

Reporting Subawards and Executive Compensation: The recipient agrees to comply with the following requirements of 2 C.F.R. Part 170, Appendix A to Part 170 – Award Term:

I. Reporting Subawards and Executive Compensation

(a) Reporting of first-tier subawards—(1) Applicability. Unless the recipient is exempt as provided in paragraph (d) of this award term, the recipient must report each subaward that equals or exceeds \$30,000 in Federal funds for a subaward to an entity or Federal agency. The recipient must also report a subaward if a modification increases the Federal funding to an amount that equals or exceeds \$30,000. All reported subawards should reflect the total amount of the subaward.

(2) Reporting Requirements. (i) The entity or Federal agency must report each subaward described in paragraph (a)(1) of this award term to the Federal Funding Accountability and Transparency Act Subaward Reporting System (FSRS) at <http://www.fsr.gov>.

(ii) For subaward information, report no later than the end of the month following the month in which the subaward was issued. (For example, if the subaward was made on November 7, 2025, the subaward must be reported by no later than December 31, 2025).

(b) Reporting total compensation of recipient executives for entities—(1) Applicability. The recipient must report the total compensation for each of the recipient's five most highly compensated executives for the preceding completed fiscal year if:

(i) The total Federal funding authorized to date under this Federal award equals or exceeds \$30,000;

(ii) in the preceding fiscal year, the recipient received:

(A) 80 percent or more of the recipient's annual gross revenues from Federal procurement contracts (and subcontracts) and Federal awards (and subawards) subject to the Transparency Act; and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal awards (and subawards) subject to the Transparency Act; and,

(iii) The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986 after receiving this subaward. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>.)

(2) Reporting Requirements. The recipient must report executive total compensation described in paragraph (b)(1) of this appendix:

(i) As part of the recipient's registration profile at <https://www.sam.gov>.

(ii) No later than the month following the month in which this Federal award is made, and annually after that. (For example, if this Federal award was made on November 7, 2025, the executive total compensation must be reported by no later than December 31, 2025.)

(c) Reporting of total compensation of subrecipient executives—(1) Applicability. Unless a first-tier subrecipient is exempt as provided in paragraph (d) of this appendix, the recipient must report the executive total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if:

- (i) The total Federal funding authorized to date under the subaward equals or exceeds \$30,000;
- (ii) In the subrecipient's preceding fiscal year, the subrecipient received:
 - (A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal awards (and subawards) subject to the Transparency Act; and,
 - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal awards (and subawards) subject to the Transparency Act; and
- (iii) The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986 after receiving this subaward. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

(2) Reporting Requirements. Subrecipients must report to the recipient their executive total compensation described in paragraph (c)(1) of this appendix. The recipient is required to submit this information to the Federal Funding Accountability and Transparency Act Subaward Reporting System (FSRS) at <http://www.fsrs.gov> no later than the end of the month following the month in which the subaward was made. (For example, if the subaward was made on November 7, 2025, the subaward must be reported by no later than December 31, 2025).

(d) Exemptions. (1) A recipient with gross income under \$300,000 in the previous tax year is exempt from the requirements to report:

- (i) Subawards, and
- (ii) The total compensation of the five most highly compensated executives of any subrecipient.

(e) Definitions. For purposes of this award term:

Entity includes:

- (1) Whether for profit or nonprofit:
 - (i) A corporation;
 - (ii) An association;
 - (iii) A partnership;
 - (iv) A limited liability company;
 - (v) A limited liability partnership;
 - (vi) A sole proprietorship;
 - (vii) Any other legal business entity;
 - (viii) Another grantee or contractor that is not excluded by subparagraph (2); and
 - (ix) Any State or locality;
- (2) Does not include:
 - (i) An individual recipient of Federal financial assistance; or
 - (ii) A Federal employee.

Executive means an officer, managing partner, or any other employee holding a management position.

Subaward has the meaning given in 2 CFR 200.1.

Subrecipient has the meaning given in 2 CFR 200.1.

Total Compensation means the cash and noncash dollar value an executive earns during an entity's preceding fiscal year. This includes all items of compensation as prescribed in 17 CFR 229.402(c)(2).

12

Assurances and Certifications: The recipient acknowledges its agreement to comply with the Assurances and Certifications forms that were signed as part of its application.

13

Conflict of Interest: Recipients and subrecipients must disclose in writing to the COPS Office or pass-through entity, as applicable, any potential conflict of interest affecting the awarded federal funding in 2 C.F.R. § 200.112.

14

Debarment and Suspension: The recipient agrees not to award federal funds under this program to any party which is

debarred or suspended from participation in federal assistance programs. 2 C.F.R. Part 180 (Government-wide Nonprocurement Debarment and Suspension) and 2 C.F.R. Part 2867 (DOJ Nonprocurement Debarment and Suspension).

15

Equal Employment Opportunity Plan (EEO): All recipients of funding from the COPS Office must comply with the federal regulations pertaining to the development and implementation of an Equal Employment Opportunity Plan. 28 C.F.R. Part 42 subpart E.

16

Employment Eligibility: The recipient agrees to complete and keep on file, as appropriate, the Department of Homeland Security, U.S. Citizenship and Immigration Services (USCIS) Employment Eligibility Verification Form (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States. Immigration Reform and Control Act of 1986 (IRCA), Public Law 99-603.

17

Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information: Recipients and subrecipients agree not to discharge, demote, or otherwise discriminate against an employee as reprisal for the employee disclosing information that he or she reasonably believes is evidence of gross mismanagement of a federal contract or award, a gross waste of federal funds, an abuse of authority relating to a federal contract or award, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or award. Recipients and subrecipients also agree to provide to their employees in writing (in the predominant native language of the workforce) of the rights and remedies provided in 41 U.S.C. § 4712. Please see appendices in the Award Owner's Manual for a full text of the statute.

18

False Statements: False statements or claims made in connection with COPS Office awards may result in fines, imprisonment, debarment from participating in federal awards or contracts, and/or any other remedy available by law. 31 U.S.C. § 3729-3733.

19

Mandatory Disclosure: Recipients and subrecipients must timely disclose in writing to the Federal awarding agency or pass-through entity, as applicable, all federal criminal law violations involving fraud, bribery, or gratuity that may potentially affect the awarded federal funding. Recipients that receive an award over \$500,000 must also report certain civil, criminal, or administrative proceedings in SAM and are required to comply with the Term and Condition for Recipient Integrity and Performance Matters as set out in 2 C.F.R. Part 200, Appendix XII to Part 200. Failure to make required disclosures can result in any of the remedies, including suspension and debarment, described in 2 C.F.R. § 200.339. 2 C.F.R. § 200.113.

20

Reports/Performance Goals: To assist the COPS Office in monitoring and tracking the performance of your award, your agency will be responsible for submitting semi-annual programmatic performance reports that describe project activities during the reporting period and quarterly Federal Financial Reports using Standard Form 425 (SF-425). 2 C.F.R. §§ 200.328 - 200.329. The performance report is used to track your agency's progress in implementing the award, and, as applicable, community policing strategies including gauging the effectiveness of your agency's community policing capacity. The Federal Financial Report is used to track the expenditures of the recipient's award funds on a cumulative basis throughout the life of the award.

21

System for Award Management (SAM.gov) and Universal Identifier Requirements: The recipient agrees to comply with the following requirements of 2 C.F.R. Part 25, Appendix A to Part 25 – Award Term:

I. System for Award Management (SAM.gov) and Universal Identifier Requirements

(a) Requirement for System for Award Management. (1) Unless exempt from this requirement under 2 CFR 25.110, the recipient must maintain a current and active registration in SAM.gov. The recipient's registration must always be current and active until the recipient submits all final reports required under this Federal award or receives the final

payment, whichever is later. The recipient must review and update its information in SAM.gov at least annually from the date of its initial registration or any subsequent updates to ensure it is current, accurate, and complete. If applicable, this includes identifying the recipient's immediate and highest-level owner and subsidiaries and providing information about the recipient's predecessors that have received a Federal award or contract within the last three years.

(b) Requirement for Unique Entity Identifier (UEI). (1) If the recipient is authorized to make subawards under this Federal award, the recipient:

(i) Must notify potential subrecipients that no entity may receive a subaward until the entity has provided its UEI to the recipient.

(ii) Must not make a subaward to an entity unless the entity has provided its UEI to the recipient. Subrecipients are not required to complete full registration in SAM.gov to obtain a UEI.

(c) Definitions. For the purposes of this award term:

System for Award Management (SAM.gov) means the Federal repository into which a recipient must provide the information required for the conduct of business as a recipient. Additional information about registration procedures may be found in SAM.gov (currently at <https://www.sam.gov>).

Unique entity identifier means the universal identifier assigned by SAM.gov to uniquely identify an entity.

Entity is defined at 2 CFR 25.400 and includes all of the following types as defined in 2 CFR 200.1:

- (1) Non-Federal entity;
- (2) Foreign organization;
- (3) Foreign public entity;
- (4) Domestic for-profit organization; and
- (5) Federal agency.

Subaward has the meaning given in 2 CFR 200.1.

Subrecipient has the meaning given in 2 CFR 200.1.

22

Additional High-Risk Recipient Requirements: The recipient agrees to comply with any additional requirements that may be imposed during the award performance period if the awarding agency determines that the recipient is a high-risk recipient. 2 C.F.R. § 200.208.

23

Memorandum of Understanding Requirement (for School Resource Officers only)

Recipients using award funding to hire and/or deploy School Resource Officers into schools understand and agree to the following:

- Your agency must submit a signed Memorandum of Understanding (MOU) between the law enforcement agency and the school partner(s) to the COPS Office before obligating or drawing down funds under this award. The MOU must be submitted to the COPS Office within 90 days of the date shown on the award letter.

- Your agency's MOU must contain the following information?

- o The purpose of the MOU

- o Clearly defined roles and responsibilities of the school district and the law enforcement agency, focusing officers' roles on safety

- o Information sharing

- o Supervision responsibility and chain of command for the SRO

- o Signatures

Note: Please refer to the MOU Fact Sheet for a detailed explanation of the requirements under each of the bullets

Your agency's implementation of the CHP award without submission and acceptance of the required MOU may result in expenditures not being reimbursed by the COPS Office and/or award de-obligation.

24

School Resource Officer (SRO) Training Requirement: COPS Office-funded SRO(s) are required to complete an SRO 40-hour basic training course from a list of COPS Office approved provider(s). Training must be completed no later than nine months after the date shown on the award congratulatory letter or six months from the SRO hire date; whichever comes first. If a COPS Office-funded SRO leaves the recipient agency after completing the training, the recipient agrees to pay for the new SRO, who is assigned to backfill this position, to attend a 40 hour basic training course. The new SRO must complete the training no later than nine months after being placed in the school. If the officer has completed 40-hour basic training within the last 12 months prior to the award date, the condition has been

fulfilled. Any longer than 12 months will require the officers to retake the course. The agency must coordinate with the training provider if they want funds to cover registration and travel costs.

25

Retention: At the time of award application, your agency committed to retaining all sworn officer positions awarded under the CHP award with state and/or local funds for a minimum of 12 months following the conclusion of 36 months of federal funding for each position, over and above the number of locally-funded sworn officer positions that would have existed in the absence of the award. Your agency cannot satisfy the retention requirement by using CHP-funded positions to fill locally-funded vacancies resulting from attrition. 34 U.S.C. § 10382 (c)(8).

26

Background Investigations: Recipients agree to ensure that each officer(s) hired with CHP funding will be subject to a background investigation, notify the COPS Office upon completion of the background investigation for each officer hired under the CHP award, and cooperate with the COPS Office and provide updates on the status of background investigations upon request. 2 C.F.R. § 200.208

If the COPS Office determines that CHP funds are being used to pay the salary and fringe benefits of an officer who has not undergone a background investigation, the COPS Office may temporarily suspend grant funds in accordance with 2 C.F.R. § 200.339 until the agency can demonstrate the background investigation has been completed.

27

Supplementing, not Supplanting: State, local, and tribal government recipients must use award funds to supplement, and not supplant, state, local, or Bureau of Indian Affairs (BIA) funds that are already committed or otherwise would have been committed for award purposes (hiring, training, purchases, and/or activities) during the award period. In other words, state, local, and tribal government recipients may not use COPS Office funds to supplant (replace) state, local, or BIA funds that would have been dedicated to the COPS Office-funded item(s) in the absence of the COPS Office award. 34 U.S.C. § 10384(a).

28

Modifications: Occasionally, a change in an agency's fiscal or law enforcement situation necessitates a change in its COPS Office CHP award. Award modifications under CHP are evaluated on a case-by-case basis in accordance with 2 C.F.R. § 200.308(i). For federal awards in excess of \$250,000, any modification request involving the reallocation of funding between budget categories that exceed or are expected to exceed 10 percent (10%) of the total approved budget requires prior written approval by the COPS Office. Regardless of the federal award amount or budget modification percentage, any reallocation of funding is limited to approved budget categories. In addition, any budget modification that changes the scope of the project requires prior written approval by the COPS Office. In addition, please be aware that the COPS Office will not approve any modification request that results in an increase of federal funds.

In addition, modification requests should be submitted to the COPS Office when an agency determines that it will need to shift officer positions awarded in one hiring category into a different hiring category and/or reduce the total number of positions awarded. For example, if an agency was awarded CHP funding for two new, additional sworn officer positions, but due to fiscal distress/constraints the agency needs to change the hiring category from the new hire category to the rehire category for officers laid off or scheduled for layoff on a specific future date post-application, the agency would have to request a modification. The COPS Office will only consider a modification request after an agency makes final, approved budget and/or personnel decisions. An agency may implement the modified award following written approval from the COPS Office. Please be aware that the COPS Office will not approve any modification request that results in an increase of federal funds.

During the CHP award period, it may become necessary for an agency to modify its CHP award due to changes in an agency's fiscal or law enforcement situation. Modification requests should be submitted to the COPS Office when an agency determines that it will need to shift officer positions awarded in one hiring category into a different hiring category, reduce the total number of positions awarded, shift funds among benefit categories, and/or reduce the entry-level salary and fringe benefit amounts. For example, an agency may have been awarded CHP funding for 10 new, additional full-time sworn officer positions, but due to severe fiscal distress/constraints, the agency determines it is unable to sustain all 10 positions and must reduce its request to five full-time positions; or an agency may have been awarded CHP funding for two new, additional sworn officer positions, but due to fiscal distress/constraints the agency needs to change the hiring category from the new hire category to the rehire category for officers laid off or scheduled for layoff on a specific future date post-application. Award modifications under CHP are evaluated on a case-by-case

basis. The COPS Office will only consider a modification request after an agency makes final, approved budget and/or personnel decisions. An agency may implement the modified award following written approval from the COPS Office. Please be aware that the COPS Office will not approve any modification request that results in an increase of federal funds.

29

Local Match: COPS Hiring Program award recipients are required to contribute a local match of at least 25 percent towards the total cost of the approved award project, unless waived in writing by the COPS Office. The local match must be a cash match from funds not previously budgeted for law enforcement purposes and must be paid during the award period. The local match contribution must be made on an increasing basis during each year of the three-year award period, with the federal share decreasing accordingly. 34 U.S.C. § 10381(g).

30

Extensions: Your agency may request an extension of the 60-month award performance period to receive additional time to implement your award program. Such extensions do not provide additional funding. Any request for an extension will be evaluated on a case-by-case basis. Only those recipients that can provide a reasonable justification for delays will be granted no-cost extensions. Reasonable justifications may include difficulties in filling COPS Office-funded positions, officer turnover, or other circumstances that interrupt the 36-month funding period. An extension allows your agency to compensate for such delays by providing additional time to complete the full 36 months of funding for each position awarded. 2 C.F.R. §§ 200.308(f)(10) and 200.309. Extension requests must be received prior to the end date of the award.

31

Contracts and/or MOUs with other Jurisdictions: Sworn law enforcement officer positions awarded must be used for law enforcement activities or services that benefit your agency and the population that it serves. The items funded under the CHP award cannot be utilized by other agencies unless the items benefit the population that your agency serves. Your agency may use items funded under the CHP award to assist other law enforcement agencies under a resource sharing, mutual aid, or other agreement to address multi-jurisdictional issues as described in the agreement.

32

Community Policing: Community policing activities to be initiated or enhanced by your agency and the officers funded by this award program were identified and described in your CHP award application. Your agency developed a community policing plan for the CHP award with specific reference to a crime or disorder problem and the following elements of community policing: (a) problem solving—your agency's plan to assess and respond to the problem identified; (b) community partnerships and support, including related governmental and community initiatives that complement your agency's proposed use of CHP funding; and (c) organizational transformation—how your agency will use the funds to reorient its mission to community policing or enhance its involvement in and commitment to community policing. Throughout the CHP award period, your agency is required to implement the community policing plan it set forth in the CHP award application.

The COPS Office defines community policing as a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime. CHP awards through the specific officers funded (or an equal number of redeployed veteran officers) must be used to initiate or enhance community policing activities. All newly hired additional or rehired officers (or an equal number of redeployed veteran officers) funded under CHP must implement your agency's approved community policing plan, which you described in your award application.

33

Career Law Enforcement Officer: Officer hiring funds may only be used to pay entry-level salaries and fringe benefits for full-time "career law enforcement officers" for 36 months. The COPS Office's statute defines a "career law enforcement officer" as "a person hired on a permanent basis who is authorized by law or by a State or local public agency to engage in or supervise the prevention, detection, or investigation of violations of criminal laws." 34 U.S.C. §10389(1). A recipient agency may use officer hiring funds to pay the salary and benefits of recruits while in academy training to become "career law enforcement officers" if it is the standard practice of the agency to do so with locally-funded recruits. The State of Alaska, and any Indian tribe or tribal organization in that State, may also use officer hiring funds for a "village public safety officer" defined as "an individual employed as a village public safety officer under the

program established by the State pursuant to Alaska Statute 18.65.670." Tribal Law and Order Act of 2010, Pub. L. 111-211, title II, § 247 (a)(2).

34

Evaluations: The COPS Office may conduct monitoring or sponsor national evaluations of its award programs. The recipient agrees to cooperate with the monitors and evaluators. 34 U.S.C. § 10385(b).

35

Allowable Costs Condition: The funding under this project is for the payment of three years (36 months) of approved full-time entry-level salaries and fringe benefits during the five-year (60 months) period of performance. The maximum federal share is \$125,000 per officer position (unless a local match waiver is approved) for career law enforcement officer positions hired and/or rehired on or after the official award start date. Any salary and fringe benefit costs higher than entry-level that your agency pays a CHP-funded officer must be paid with local funds. Your agency is required to use CHP award funds for the specific hiring categories awarded. In accordance with 2 C.F.R. § 200.400(g), the recipient or subrecipient must not earn or keep any profit resulting from the award. Funding under this program may be used for the following categories:

- Hiring new officers, which includes filling existing officer vacancies that are no longer funded in your agency's budget;
- Rehiring officers laid off by any jurisdiction as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions; and/or
- Rehiring officers who were, at the time of award application, scheduled to be laid off (by your jurisdiction) on a specific future date as a result of state, local, or BIA budget reductions.

If your agency's local fiscal conditions have changed and your agency needs to change one or more of the funded hiring categories, your agency should request an award modification and receive prior approval before spending CHP funding under the new category. The approved budget in the award package specifies the amount of CHP funds awarded to your agency. Please note that the salary and fringe benefit costs requested in your CHP application may have been adjusted or removed. Your agency may only be reimbursed for the approved cost categories up to the amounts specified in the approved budget. Only actual allowable costs incurred during the award period will be eligible for reimbursement and drawdown. If your agency experiences any cost savings over the course of the award (for example, your award application overestimated the total entry-level officer salary and fringe benefits package), your agency may not use that excess funding to continue salary payments to the officers beyond 36 months. Any funds remaining after your agency has drawn down for the costs of approved salaries and fringe benefits incurred for each awarded position during the 36-month funding period will be deobligated during the closeout process and should not be spent by your agency.

36

Advancing Department of Justice Priority Problem Focus Areas: This condition applies to agencies that selected one of the following priority crime problem/focus areas to address in their COPS Hiring Program (CHP) application:

- Building Legitimacy and Trust
- Violent Crime/Gun Violence
- Combatting Hate and Domestic Extremism
- Police-based Response to Persons in Crisis

Your agency understands and agrees to the following: Your agency will implement the one specific community policing plan identified in your CHP award application?

Your agency will address its specific priority crime problem throughout the entire CHP award period?

Your agency will implement any organizational changes identified in its CHP award application;

Your agency will cooperate with any award monitoring by the COPS Office to ensure that it is initiating or enhancing its community policing efforts to address its priority crime problem, which may include your agency having to respond to additional or modified reporting requirements.

[]

I have read and understand the information presented in this section of the Federal Award Instrument.

Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official
COPS Director

Name of Approving Official
Hugh T. Clements

Signed Date And Time
9/25/24 4:38 PM

Authorized Representative



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 3, 2024
SUBMITTING DEPARTMENT: Assessing
DEPARTMENT DIRECTOR: Kimberly Markley
PRESENTER: Kimberly Markley, City Assessor
SUBJECT: 2023 and 2024 Abatements for Darin & Megan Helbling at REDACTED ADDRESS

STATEMENT/PURPOSE:

To consider corrections to the 2023 and 2024 true and full values for property located at REDACTED ADDRESS. The corrections remove the additional garage assessed in error.

BACKGROUND/ALTERNATIVES:

This parcel is also known as parcel #REDACTED with a legal description of REDACTED LEGAL.

ATTACHMENTS:

1. 10182_001_Redacted
2. 10184_001_Redacted

FISCAL IMPACT:

2023 All taxing entities = \$702.53, City Share = \$169.73
2024 All taxing entities = \$755.77, City Share = \$173.66

STAFF IMPACT:

NA

LEGAL REVIEW:

Submitted for review to Attorney Oster.

RECOMMENDATION:

I recommend a motion to recommend approval to the Morton County Commission of the 2023 and 2024 Abatement Applications for Darin & Megan Helbling at REDACTED

City Commission

Agenda Documentation

October 15, 2024

Subject: Consider approval of 2023 and 2024 Abatements for Darin & Megan Helbling

Page 2 of 2

ADDRESS as presented.

SUGGESTED MOTION:

I move to recommend approval to the Morton County Commission of the 2023 and 2024 Abatement Applications for Darin & Megan Helbling at REDACTED ADDRESS as presented.

Application For Abatement Or Refund Of Taxes

North Dakota Century Code § 57-23-04

File with the County Auditor on or before November 1 of the year following the year in which the tax becomes delinquent.

State of North Dakota

Assessment District CITY OF MANDAN

County of MORTON

Property I.D. No. [REDACTED]

Name HELBLING/DARIN M & MEGAN J

Telephone No. [REDACTED]

Legal description of the property involved in this application:

[REDACTED]

Total true and full value of the property described above for the year 2024 is:

Land \$ 50,000
Improvements \$ 288,200
Total \$ 338,200

Total true and full value of the property described above for the year 2024 should be:

Land \$ 50,000
Improvements \$ 227,400
Total \$ 277,400

The difference of \$ 60,800.00 true and full value between (1) and (2) above is due to the following reason(s):

- ☐ 1 Agricultural property true and full value exceeds its agricultural value defined in N D C C § 57-02-27.2
- ☐ 2 Residential or commercial property's true and full value exceeds the market value
- ☒ 3 Error in property description, entering the description, or extending the tax
- ☐ 4 Nonexisting improvement assessed
- ☐ 5 Compliant or property is exempt from taxation. Attach a copy of Application for Property Tax Exemption
- ☐ 6 Duplicate assessment
- ☐ 7 Property improvement was destroyed or damaged by fire, flood, tornado, or other natural disaster (see N D C C § 57-23-04(1)(g))
- ☐ 8 Error in noting payment of taxes, taxes erroneously paid
- ☐ 9 Property qualifies for Homestead Credit (N D C C § 57-02-08.1) or Disabled Veterans Credit (N D C C § 57-02-08.8). Attach a copy of the application
- ☒ 10 Other (explain) ADDITIONAL GARAGE WAS ASSESSED

The following facts relate to the market value of the residential or commercial property described above. For agricultural property go directly to question #5.

- 1 Purchase price of property \$ _____ Date of purchase _____
Terms: Cash _____ Contract _____ Trade _____ Other (explain) _____
Was there personal property involved in the purchase price? _____ Estimated value \$ _____
yes/no
- 2 Has the property been offered for sale on the open market? _____ If yes, how long? _____
yes/no
Asking price \$ _____ Terms of sale _____
- 3 The property was independently appraised _____ Purpose of appraisal _____
yes/no
Market value estimate \$ _____
Appraisal was made by whom? _____
- 4 The applicant's estimate of market value of the property involved in this application is \$ _____
- 5 The estimated agricultural productive value of this property is excessive because of the following condition(s): _____

Applicant asks that _____

By filing this application, I consent to an inspection of the above-described property by an authorized assessment official for the purpose of making an appraisal of the property. I understand the official will give me reasonable notification of the inspection. See N D C C § 57-23-05.1.

I declare under the penalties of N D C C § 12.1-41-02, which provides for a Class A misdemeanor for making a false statement in a governmental matter, that this application is, to the best of my knowledge and belief, a true and correct application.

Signature of Preparer (if other than applicant) _____

Date _____

Signature of Applicant Darin Helbling

Date 10-2-24

Recommendation of the Governing Body of the City or Township

Recommendation of the governing board of _____

On _____ the governing board of this municipality after examination of this application and the facts, passed a resolution recommending to the Board of County Commissioners that the application be _____

Dated this _____ day of _____

City Auditor or Township Clerk

Action by the Board of County Commissioners

Application was _____ by action of _____ County Board of Commissioners
Approved-Rejected

Based upon an examination of the facts and the provisions of North Dakota Century Code § 57-23-04, we approve this application. The taxable valuation is reduced from \$ _____ to \$ _____ and the taxes are reduced accordingly. The taxes if paid, will be refunded to the extent of \$ _____. The Board accepts \$ _____ in full settlement of taxes for the tax year _____.

We reject this application in whole or in part for the following reason(s): Written explanation of the rationale for the decision must be attached _____

Dated _____

County Auditor

Chairperson

Certification of County Auditor

I certify that the Board of County Commissioners took the action stated above and the records of my office and the office of the County Treasurer show the following facts as to the assessment and the payment of taxes on the property described in this application:

Year	Taxable Value	Tax	Date Paid (if paid)	Payment Made Under Written Protest?
				yes/no

I further certify that the taxable valuation and the taxes ordered abated or refunded by the Board of County Commissioners are as follows:

Year	Reduction in Taxable Valuation	Reduction in Taxes

County Auditor

Date

**Application For Abatement
Or Refund Of Taxes**

Name of Applicant

County Auditor's File No.

Date Application Was Filed
With The County Auditor

Date County Auditor Mailed
Application to Township
Clerk or City Auditor

must be within five business days of being filed

Application For Abatement Or Refund Of Taxes

North Dakota Century Code § 57-23-04

File with the County Auditor on or before November 1 of the year following the year in which the tax becomes delinquent.

State of North Dakota

Assessment District CITY OF MANDAN

County of MORTON

Property I.D. No. [REDACTED]

Name HELBLING/DARIN M & MEGAN J

Telephone No. [REDACTED]

Legal description of the property involved in this application:

Total true and full value of the property described above for the year 2023 is:

Land \$ 50,000
Improvements \$ 277,200
Total \$ 327,200

Total true and full value of the property described above for the year 2023 should be:

Land \$ 50,000
Improvements \$ 218,200
Total \$ 268,200

The difference of \$ 59,000.00 true and full value between (1) and (2) above is due to the following reason(s):

- ☐ 1 Agricultural property true and full value exceeds its agricultural value defined in N D C C § 57-02-27.2
- ☐ 2 Residential or commercial property's true and full value exceeds the market value
- ☒ 3 Error in property description, entering the description, or extending the tax
- ☐ 4 Nonexisting improvement assessed
- ☐ 5 Complainant or property is exempt from taxation. Attach a copy of Application for Property Tax Exemption
- ☐ 6 Duplicate assessment
- ☐ 7 Property improvement was destroyed or damaged by fire, flood, tornado, or other natural disaster (see N D C C § 57-23-04(1)(g))
- ☐ 8 Error in noting payment of taxes, taxes erroneously paid
- ☐ 9 Property qualifies for Homestead Credit (N D C C § 57-02-08.1) or Disabled Veterans Credit (N D C C § 57-02-08.8). Attach a copy of the application
- ☒ 10 Other (explain) ADDITIONAL GARAGE WAS ASSESSED

The following facts relate to the market value of the residential or commercial property described above. For agricultural property go directly to question #5

- 1 Purchase price of property \$ _____ Date of purchase _____
Terms: Cash _____ Contract _____ Trade _____ Other (explain) _____
Was there personal property involved in the purchase price? _____ Estimated value \$ _____
yes/no
- 2 Has the property been offered for sale on the open market? _____ If yes, how long? _____
yes/no
Asking price \$ _____ Terms of sale _____
- 3 The property was independently appraised _____ Purpose of appraisal _____
yes/no
Market value estimate \$ _____
Appraisal was made by whom? _____
- 4 The applicant's estimate of market value of the property involved in this application is \$ _____
- 5 The estimated agricultural productive value of this property is excessive because of the following condition(s): _____

Applicant asks that _____

By filing this application, I consent to an inspection of the above-described property by an authorized assessment official for the purpose of making an appraisal of the property. I understand the official will give me reasonable notification of the inspection. See N D C C § 57-23-05.1

I declare under the penalties of N D C C § 12.1-11-02 which provides for a Class A misdemeanor for making a false statement in a governmental matter, that this application is to the best of my knowledge and belief, a true and correct application.

Signature of Preparer (if other than applicant) _____

Date: _____

Darin Helbling
Signature of Applicant

10-2-24
Date

Recommendation of the Governing Body of the City or Township

Recommendation of the governing board of _____

The _____ the governing board of this municipality after examination of this application and the facts, passed a resolution recommending to the Board of County Commissioners that the application be _____

Dated this _____ day of _____

City Auditor or Township Clerk

Action by the Board of County Commissioners

Application was _____ by action of _____ County Board of Commissioners
Approved/Rejected

Based upon an examination of the facts and the provisions of North Dakota Century Code § 57-23-04, we approve this application. The taxable valuation is reduced from \$ _____ to \$ _____ and the taxes are reduced accordingly. The taxes, if paid, will be refunded to the extent of \$ _____. The Board accepts \$ _____ in full settlement of taxes for the tax year _____.

We reject this application in whole or in part for the following reason(s). Written explanation of the rationale for the decision must be attached _____

Dated _____

County Auditor

Chairperson

Certification of County Auditor

I certify that the Board of County Commissioners took the action stated above and the records of my office and the office of the County Treasurer show the following facts as to the assessment and the payment of taxes on the property described in this application:

Year	Taxable Value	Tax	Date Paid (if paid)	Payment Made Under Written Protest*
				yes/no

I further certify that the taxable valuation and the taxes ordered abated or refunded by the Board of County Commissioners are as follows:

Year	Reduction in Taxable Valuation	Reduction in Taxes

County Auditor

Date

Application For Abatement Or Refund Of Taxes

Name of Applicant

County Auditor's File No.

Date Application Was Filed With The County Auditor

Date County Auditor Mailed Application to Township Clerk or City Auditor

*must be within five business days of filing date.



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 4, 2024
SUBMITTING DEPARTMENT: Public Works- (Forestry)
DEPARTMENT DIRECTOR: Shane O'Keefe
PRESENTER: Shane O'Keefe, Public Works Director
SUBJECT: Consider approval to apply for 2024 America The Beautiful Program Development Grant.

STATEMENT/PURPOSE:

Consider allowing the forestry department to apply for America the Beautiful Program Development Grant to assist with the cost of Dutch Elm Disease tree removal and selective ash removal on boulevards, right-of-way, and other public property.

BACKGROUND/ALTERNATIVES:

The Forestry Department has applied for this grant when available through the North Dakota Forest Service to help offset the financial burden that comes with removal of Dutch Elm Disease infected trees and selective ash on public property.

ATTACHMENTS:

None

FISCAL IMPACT:

Said grant awards up to \$10,000 in reimbursement funding. The forestry department has a line item specifically for yearly tree removal (30k). Said grant will help supplement some of the costs the city will incur.

STAFF IMPACT:

N/A

LEGAL REVIEW:

N/A

RECOMMENDATION:

I recommend allowing the forestry department to apply for the 2024 America The

City Commission

Agenda Documentation

October 15, 2024

Subject: Consider approval to apply for 2024 America The Beautiful Program Development Grant

Page 2 of 2

Beautiful Program Development Grant.

SUGGESTED MOTION:

I move to allow the forestry department to apply for the 2024 America The Beautiful Program Development Grant.



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 7, 2024
SUBMITTING DEPARTMENT: Planning
DEPARTMENT DIRECTOR: Andrew Stromme
PRESENTER: Andrew Stromme, City Planner
SUBJECT: Consider Minor Plat for Replat of Lots 15 & 16, Block 1, Shores At Lakewood Addition

STATEMENT/PURPOSE:

Consider Minor Plat for Replat of Lots 15 & 16, Block 1, Shores at Lakewood Addition

BACKGROUND/ALTERNATIVES:

Tanner & Beth Intveld and Curtis & Sharon Huettl requests consideration of a minor plat for the Replat of Lots 15 & 16, Block 1, Shores At Lakewood Addition.

The purpose of this request is for the exchange of property between the two parcels and relocate the lot line. No changes to lot access or utility service are proposed.

Adjacent Properties Zoning, Land Use and Future Land Use

Adjacent properties are zoned PUD - Planned Unit Development to the north, west and south, and R7 - Residential Single Family to the east. The future land use designation for this property is low-density residential.

Additional Information and Public Outreach:

- An application and fee of \$300 was received on September 26 and 30.

Findings of Fact **Minor Plat**

1. All requirements for approval of a minor subdivision plat have been met;
2. The proposed subdivision is generally consistent with the intent and purpose of the zoning ordinance;
3. The proposed subdivision is consistent with the Future Land Use Plan, other

- adopted plans and policies, as well as accepted planning practice; and
4. The proposed subdivision would not adversely affect public health, safety and general welfare.

ATTACHMENTS:

1. Application
2. Replat of L 15-16, Blk 1 Shores at Lakewood
3. Location Map

FISCAL IMPACT:

N/a

STAFF IMPACT:

N/a

LEGAL REVIEW:

This item has been reviewed as part of the agenda packet.

RECOMMENDATION:

Planning staff recommends approval of the Replat of Lots 15 & 16, Block 1, Shores At Lakewood Addition.

SUGGESTED MOTION:

I move to approve the Replat of Lots 15 & 16, Block 1, Shores At Lakewood Addition.

CITY OF MANDAN		
Development Review Application		
X	Minor Plat (\$300)	Zone Change (\$600)
	Preliminary Plat up to 20 acres (\$450)	Planned Unit Development (\$700)
	Preliminary Plat more than 20 acres (\$500)	Land Use and Transportation Plan Amendment (\$1,000)
	Final Plat up to 20 lots (\$450)	Vacation (\$500)
	Final Plat 21 to 40 lots (\$600)	Variance (\$400)
	Final Plat more than 40 lots (\$750)	Special Use Permit (\$450)
	Annexation (\$450)	Stormwater submittal (\$300)
	Masterplanned Subdivision (not accepted without preliminary plat) (\$250)	Stormwater 2 nd & subsequent resubmittal (\$50)
	Appeals to Administrative Denials (Variance to Non-zoning/Non-subdivision regulations) (\$250)	Document Recording (\$30)
Summary of Request (Add separate sheet(s) as necessary)		
To move property line on both the front/back in order to square up with the rest of development, which will allow both property owners more usable space		

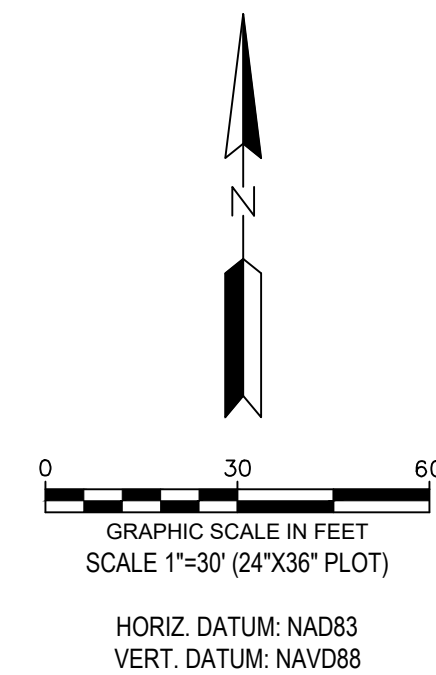
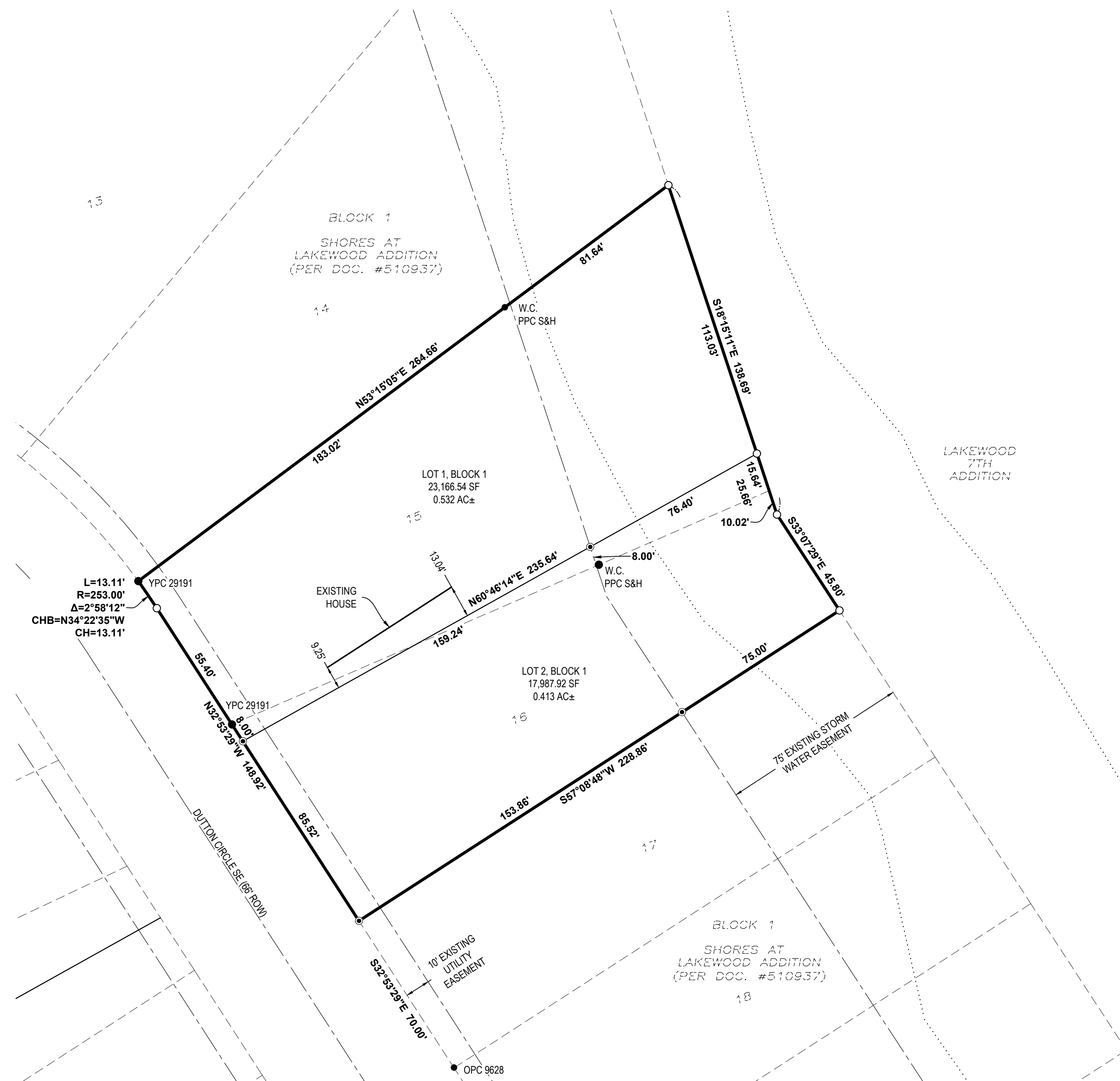
Engineer/Surveyor			Property Owner or Applicant		
Name Mountain Plains LLC			Name Tanner and Beth IntVeld		
Address 1300 Tacoma Ave, Ste A			Address 1405 4th AVE NE		
City Bismarck	State ND	Zip 58504	City Mandan	State ND	Zip 58554
email mtarnowski@mtnplains.com			email tanner_intveld@yahoo.com		
Phone 701-557-3348		Fax	Phone 701-361-5588		Fax
If the applicant is not the current owner, the current owner must submit a notarized statement authorizing the applicant to proceed with the request.					

Location			Type		Existing Zone	Proposed Zone	Project Name	
X	City	ETA	New	Addition				
Property Address 2600 Dutton Circle						Legal Description Lot 15 + Lot 16, Block 1, Shores at Lakewood 1st addition		
Current Use Residential								
Proposed Use Residential								
Section						Township	Range	
						1	138	81
Parcel Size See attached drawing	Building Footprint		Stories	Building SF		Required Parking		Provided Parking
Curtis Huettl		Curtis Huettl		Curtis Huettl		9-30-2024		
Tanner IntVeld			Signature Tanner IntVeld			Date 9/26/24		

Office Use Only			
Date Received:	Initials: <i>nm</i>	Fees Paid: \$ 150	Date 9-26-2024
Notice in paper	Mailed to neighbors	\$ 150	9-30-2024
Approved	Approved with conditions:		
Denied			

REPLAT OF LOTS 15 AND 16, BLOCK 1 OF SHORES AT LAKEWOOD ADDITION

TO THE CITY OF MANDAN
ALL OF LOTS 15 & 16, BLOCK 1 OF SHORES AT LAKEWOOD ADDITION
IN THE NORTH HALF OF SECTION 1, TOWNSHIP 138 NORTH, RANGE 81 WEST
OF THE FIFTH PRINCIPAL MERIDIAN, MORTON COUNTY, NORTH DAKOTA



HORIZ. DATUM: NAD83
VERT. DATUM: NAVD88
BASIS OF BEARINGS: BEARINGS SHOWN ARE GRID
BEARINGS BASED ON NORTH DAKOTA STATE PLANE
COORDINATE SYSTEM, SOUTH ZONE, NAD83,
INTERNATIONAL FEET

LEGEND	
●	FOUND MONUMENT - AS NOTED
⊙	SET #5 REBAR W/YPG
○	"TARNOWSKI LS-27506"
	CALCULATED POSITION
—	PLAT BOUNDARY
---	PROPOSED LOT LINE
- - -	EXISTING LOT LINE
- - -	EXISTING EASEMENT
.....	WETLAND BOUNDARY

CLIENT:
CURTIS HUETTL
2536 DUTTON CIRCLE
MANDAN, ND 58554
(701) 220-0213

SURVEYOR:
MICHAEL J. TARNOWSKI, PLS-27506
MOUNTAIN PLAINS, LLC
1300 TACOMA AVE, SUITE A
BISMARCK, ND 58504
(701) 557-3348

NOTES:

- BEARINGS AND DISTANCES MAY VARY FROM PREVIOUS DOCUMENTS OF RECORD DUE TO DIFFERENT METHODS OF FIELD MEASUREMENT.
- FIELD SURVEY COMPLETED 9/6/2024.
- SUBJECT TO ALL EASEMENTS OF RECORD WHETHER SHOWN OR NOT SHOWN.
- TOTAL LOTS: 2
TOTAL PLAT: 0.945 ACRES ±
- PROPOSED ZONING: PUD - RESIDENTIAL
- FRONT YARD SETBACK IS 25 FEET, SIDE YARD SETBACK IS 5 FEET, AND BACK YARD SETBACK IS 20 FEET.
- 100 YEAR FLOOD PLAN: FEMA ZONE X, DOCUMENT #38059C05150, EFFECTIVE DATE: 10/16/2015.
- IRRIGATION MASTER SYSTEM TO BE INSTALLED AND MAINTAINED BY HOA, PER AMENDED PUD.

PLAT BOUNDARY DESCRIPTION

ALL OF LOT 15 AND LOT 16, BLOCK 1 OF SHORES AT LAKEWOOD ADDITION (PER DOC # 510937) IN THE NORTH HALF OF SECTION 1, TOWNSHIP 138 NORTH, RANGE 81 WEST OF THE FIFTH PRINCIPLE MERIDIAN, CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA.

SAID TRACT CONTAINS 0.945 ACRES, MORE OR LESS.

SURVEYOR'S CERTIFICATE

I, MICHAEL J. TARNOWSKI, A REGISTERED PROFESSIONAL LAND SURVEYOR, NORTH DAKOTA PLS NO. PLS-27506, DO HEREBY CERTIFY THAT THE SURVEY SHOWN HEREON WAS MADE BY ME OR UNDER MY DIRECTION, AND THE INFORMATION SHOWN HEREON IS TRUE AND CORRECT, TO THE BEST OF MY KNOWLEDGE.

MICHAEL J. TARNOWSKI, PLS-27506

STATE OF NORTH DAKOTA)
SS)
COUNTY OF BURLEIGH)

ON THIS ____ DAY OF _____, 2024, APPEARED BEFORE ME, MICHAEL J. TARNOWSKI, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE ABOVE CERTIFICATE AND DID ACKNOWLEDGE TO ME THAT THEY EXECUTED THE SAME AS THEIR OWN FREE ACT AND DEED.

_____, (NOTARY PUBLIC)

_____, COUNTY,

MY COMMISSION EXPIRES: _____

OWNER'S CERTIFICATE AND DEDICATION

WE, BEING OWNER OF THE LANDS PLATTED HEREON, DO HEREBY VOLUNTARILY CONSENT TO THE EXECUTION OF THIS PLAT AND DO DEDICATE ALL RIGHTS OF WAY SHOWN ON THIS PLAT FOR PUBLIC USE, AND CONSENT TO ANY ACCESS CONTROL TO THE PROPERTY AS SHOWN.

WE ALSO DEDICATE EASEMENTS TO THE CITY OF MANDAN TO RUN WITH THE LANDS FOR WATER, SEWER, GAS, ELECTRICITY, TELEPHONE OR OTHER PUBLIC UTILITIES OR SERVICES UNDER, ON, OR OVER THOSE CERTAIN STRIPS OF LAND DESIGNATED HEREON AS UTILITY EASEMENTS.

CURTIS HUETTL

TANNER INTVELD

SHARON HUETTL

BETH INTVELD

STATE OF NORTH DAKOTA)
SS)
COUNTY OF _____)

ON THIS ____ DAY OF _____, 2024, APPEARED BEFORE ME, _____ AND _____, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE ABOVE CERTIFICATE AND DID ACKNOWLEDGE TO ME THAT THEY EXECUTED THE SAME AS THEIR OWN FREE ACT AND DEED.

STATE OF NORTH DAKOTA)
SS)
COUNTY OF _____)

ON THIS ____ DAY OF _____, 2024, APPEARED BEFORE ME, _____ AND _____, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE ABOVE CERTIFICATE AND DID ACKNOWLEDGE TO ME THAT THEY EXECUTED THE SAME AS THEIR OWN FREE ACT AND DEED.

APPROVAL OF BOARD OF CITY COMMISSIONERS

THE BOARD OF CITY COMMISSIONERS OF THE CITY OF MANDAN, NORTH DAKOTA, HAS APPROVED THE SUBDIVISION OF LAND SHOWN HEREIN AND HAS ACCEPTED THE DEDICATION OF ALL STREETS, ALLEYS AND PUBLIC WAYS SHOWN HEREON LYING WITHIN THE CORPORATE LIMITS OF THE CITY OF MANDAN, HAS ACCEPTED THE DEDICATION OF ALL PARKS AND PUBLIC GROUNDS SHOWN HEREON, FURTHERMORE SAID BOARD OF CITY COMMISSIONERS HAS APPROVED THE STREETS, ALLEYS AND OTHER PUBLIC WAYS AND GROUNDS SHOWN HEREON AS AN AMENDMENT TO THE MASTER STREET PLAN OF THE CITY OF MANDAN, THE FOREGOING ACTION BY THE BOARD OF CITY COMMISSIONERS OF MANDAN, NORTH DAKOTA, HAS TAKEN BY RESOLUTION APPROVED THIS ____ DAY OF _____, 2024.

JAMES FROELICH, MAYOR

JIM NEUBAUER, CITY ADMINISTRATOR

APPROVAL OF CITY ENGINEER

I, JAREK WIGNESS, CITY ENGINEER FOR THE CITY OF MANDAN, NORTH DAKOTA, HEREBY APPROVE "REPLAT OF LOTS 15 AND 16, BLOCK 1 OF SHORES AT LAKEWOOD ADDITION", MANDAN, NORTH DAKOTA AS SHOWN ON THE PLAT.

JAREK WIGNESS, CITY ENGINEER

PRELIMINARY





Zoning and Future Land Use Reference Map

Replat of Lots 15 & 16, Block 1, Shores At Lakewood Addition

Zoning

Zoning Map Key

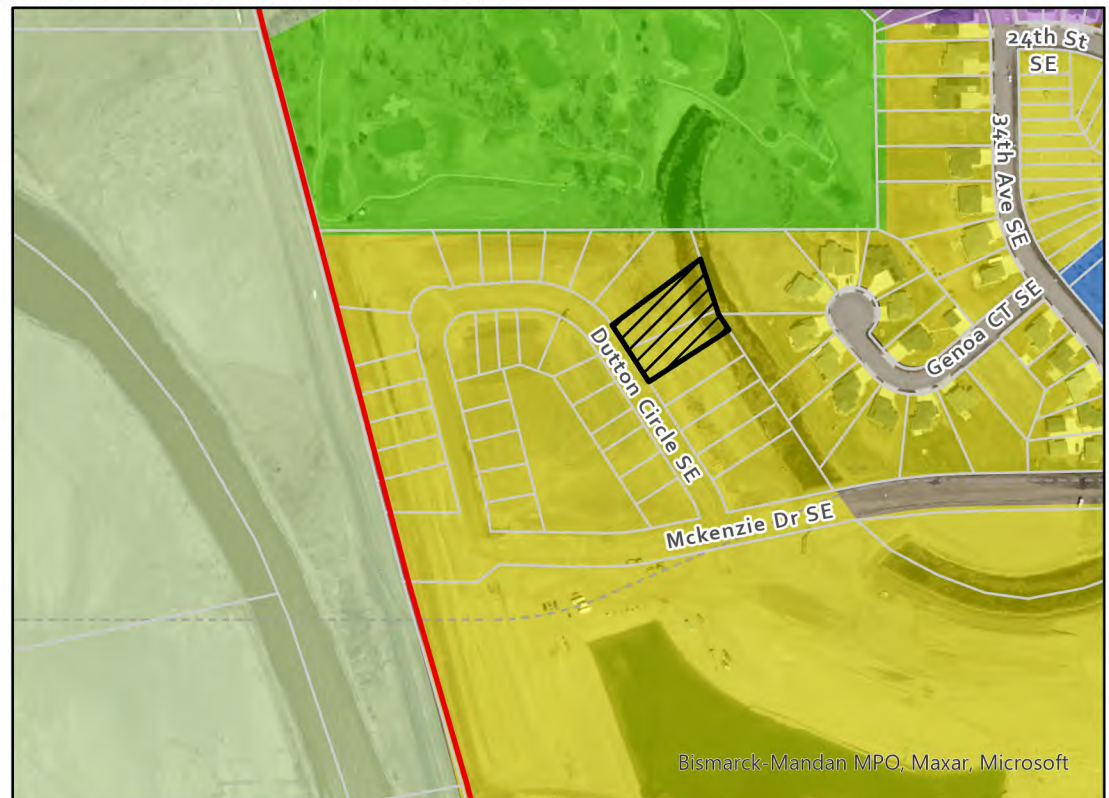
- Agriculture - City of Mandan
- Agriculture - Morton County
- CA - Neighborhood Commercial
- CB - Business Commercial
- CC - Commercial/Light Industrial Transition
- DC - Downtown Core
- DF - Downtown Fringe
- Industrial - Morton County
- LSMHS - Trailer Park Subdivision
- MA - Heavy Commercial/Light Industrial
- MB - Heavy Commercial/Heavy Industrial
- MC - Heavy Commercial/Light Industrial Restricted
- MD - Heavy Commercial/Heavy Industrial Restricted
- MHS - Trailer Park
- PUD - Planned Unit Development
- R3.2 - Residential Single & Two Family
- R7 - Residential Single Family
- RH - Residential Mobile Home Park
- RM - Residential Multi-family Dwellings
- RMH - Residential Mobile Home Subdivision
- Residential - County Residential Zoning
- ROW - Right-of-Way
- September '24 Planning Items



Future Land Use Plan Key

- Rural Residential
- Low Density Residential
- Medium Density Residential
- High Density Residential
- Commercial
- Industrial
- Public/Semi-Public
- Public Land
- Park
- Greenways
- Open Space
- Open Water
- Parcels
- City Limits
- ETA Line
- September '24 Planning Items

Future Land Use Plan





City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 7, 2024
SUBMITTING DEPARTMENT: Human Resources
DEPARTMENT DIRECTOR: Amy Berger
PRESENTER: Amy Berger, HR Director
SUBJECT: Consider approval of the 2024 Title VI/Nondiscrimination and ADA Plan

STATEMENT/PURPOSE:

Consider approval of the 2024 Title VI/Nondiscrimination and ADA Plan

BACKGROUND/ALTERNATIVES:

As a condition to receive Federal financial assistance from the U.S. Department of Transportation (DOT), through the Federal Highway Administration, the City is required to have a Title VI Plan in place. Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

As part of this plan, the city will review and update yearly, as well as provide yearly training and acknowledgment to staff.

ATTACHMENTS:

1. City_of_Mandan_-_Title_VI-ADA_NonDiscrimination_Plan_-_Draft_2024-10

FISCAL IMPACT:

NA

STAFF IMPACT:

NA

LEGAL REVIEW:

Sent to Amy Oster for review.

RECOMMENDATION:

I recommend approving the Title VI/Nondiscrimination and ADA 2024 Plan as presented.

SUGGESTED MOTION:

I move to approve the 2024 Title VI/Nondiscrimination and ADA Plan as presented.



TITLE VI/NONDISCRIMINATION PLAN

October 2024

Approved by City Commission: XX/XX/2024

Table Contents

INTRODUCTION	3
EQUAL EMPLOYMENT OPPORTUNITY ACT (EEO).....	4
<i>GOVERNANCE AND ORGANIZATIONAL STRUCTURE</i>	<i>4</i>
<i>SELECTION PROCESS.....</i>	<i>5</i>
<i>EEOC Reporting for Publicly held meetings.....</i>	<i>5</i>
Title VI	6
<i>TITLE VI PUBLIC PARTICIPATION SURVEY</i>	<i>6</i>
<i>SUB RECIPIENT TITLE VI PUBLIC PARTICIPATION SURVEY</i>	<i>7</i>
<i>TITLE VI/NONDISCRIMINATION AND ADA POLICY STATEMENT</i>	<i>8</i>
<i>Standard Title VI/Non-Discrimination Assurances.....</i>	<i>9</i>
<i>APPENDIX A OF THE TITLE VI ASSURANCES</i>	<i>12</i>
<i>APPENDIX B OF THE TITLE VI ASSURANCES</i>	<i>13</i>
<i>APPENDIX C OF THE TITLE VI ASSURANCES</i>	<i>14</i>
<i>APPENDIX D OF THE TITLE VI ASSURANCES.....</i>	<i>15</i>
<i>TITLE VI COORDINATOR RESPONSIBILITIES</i>	<i>16</i>
ADA	17
<i>ADA COORDINATOR RESPONSIBILITIES.....</i>	<i>17</i>
<i>REQUEST FOR REASONABLE ACCOMMODATIONS.....</i>	<i>18</i>
Limited English Proficiency Plan.....	20
<i>INTRODUCTION</i>	<i>21</i>
<i>PLAN SUMMARY</i>	<i>21</i>
<i>MEANINGFUL ACCESS: FOUR-FACTOR ANALYSIS.....</i>	<i>21</i>
<i>LANGUAGE ASSISTANCE</i>	<i>23</i>
<i>LANGUAGE ASSISTANCE MEASURES.....</i>	<i>24</i>
<i>STAFF TRAINING</i>	<i>25</i>
<i>MONITORING</i>	<i>25</i>
<i>DISSEMINATION OF THE CITY OF MANDAN LEP PLAN</i>	<i>25</i>
EMPLOYEE ACKNOWLEDGEMENT FORM.....	26
TITLE VI/ADA COMPLAINT PROCEDURE	27

INTRODUCTION

The City of Mandan is a recipient of Federal financial assistance. Title VI of the Civil Rights Act of 1964 requires recipients to comply with various nondiscrimination laws and regulations. Title VI of the Civil Rights Act of 1964 bars discrimination against anyone in the United States because of race, color, or national origin by an agency receiving federal funds.

The broader application of nondiscrimination law is found in statutes, regulations, and Executive orders which are detailed in this Title VI/Nondiscrimination and Americans with Disabilities Act (ADA) Program. The Federal-Aid Highway Act of 1973 added the requirement that there be no discrimination based on sex. Age was added in 1975 under the Age Discrimination Act. Disability was added through Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.

Additionally, the Civil Rights Restoration Act of 1987 defined “program” to make clear that discrimination is prohibited throughout an entire agency if any part of the agency receives federal financial assistance. Thus, sub recipients are required to comply with Title VI and related nondiscrimination laws and regulations.

Title VI was further defined in 1994, Executive Order 12898 – Environmental Justice (EJ) directed federal agencies to identify and address the effects of all programs, policies, and activities on “minority populations and low-income populations.”

In 2000, Executive Order 13166 – Limited English Proficiency (LEP), was also signed into effect requiring federal agencies to assess and address the needs of otherwise eligible limited English proficient persons seeking access to the programs and activities of recipients of federal financial assistance. Title VI regulations are for the protection of the public in regard to City of Mandan’s activities and effects. The City of Mandan is the primary recipient of Federal financial assistance. Sub recipients may include contractors, subcontractors, suppliers, consultants, cities, local governments, transit agencies, or any other entity receiving funds directly from City of Mandan.

City of Mandan is required to protect the public interest by developing a Title VI/Nondiscrimination and ADA Program for their benefit. Title VI Assurances are the foundation of our commitment to nondiscrimination. This Title VI/Nondiscrimination and ADA Program Implementation Plan identifies implementation, compliance, and enforcement policies and procedures the City of Mandan has developed to ensure compliance with Title VI at all levels.

EQUAL EMPLOYMENT OPPORTUNITY ACT (EEO)

The City of Mandan is an equal opportunity employer and has employment policies that adhere to the Civil Rights Act of 1964 and the Americans with Disabilities Act (ADA).

Bi-annually, City of Mandan submits an EEO-4 Report on the demographics of its workforce. This is a required report for employers of 15 or more employees.

There is also EEO information submitted voluntarily by employees when they are hired.

Promotions are recorded by each of the departments and human resources.

Since the City of Mandan is an equal opportunity employer, those that recruit may not exclude any particular class of people, however, there may be specialized events. For example, there may be a job fair at a college on a reservation or for all women, but all vacancies are advertised on the City of Mandan website, which is accessible to both internal and external candidates.

GOVERNANCE AND ORGANIZATIONAL STRUCTURE

City Commission

The City of Mandan operates under the Commission form of Municipal Government, composed of five members that reside within city limits. The five members are elected at-large from our community; the City of Mandan does not recognize wards or districts from which electors must reside. The Board of City Commissioners is chaired by the President of the City Commission; this position is often referred to as “Mayor”.

The board of city commissioners has the sole authority to pass and adopt rules and regulations concerning the organization, management, and operation of all the departments of the city and the other agencies created by it for the administration of the city's affairs. Reference: NDCC Sec. 40-09-14

Additionally, there are a number of boards and committees that assist the City Commission in executing municipal policies and programs in accordance with federal and state laws as well as local ordinances. These include:

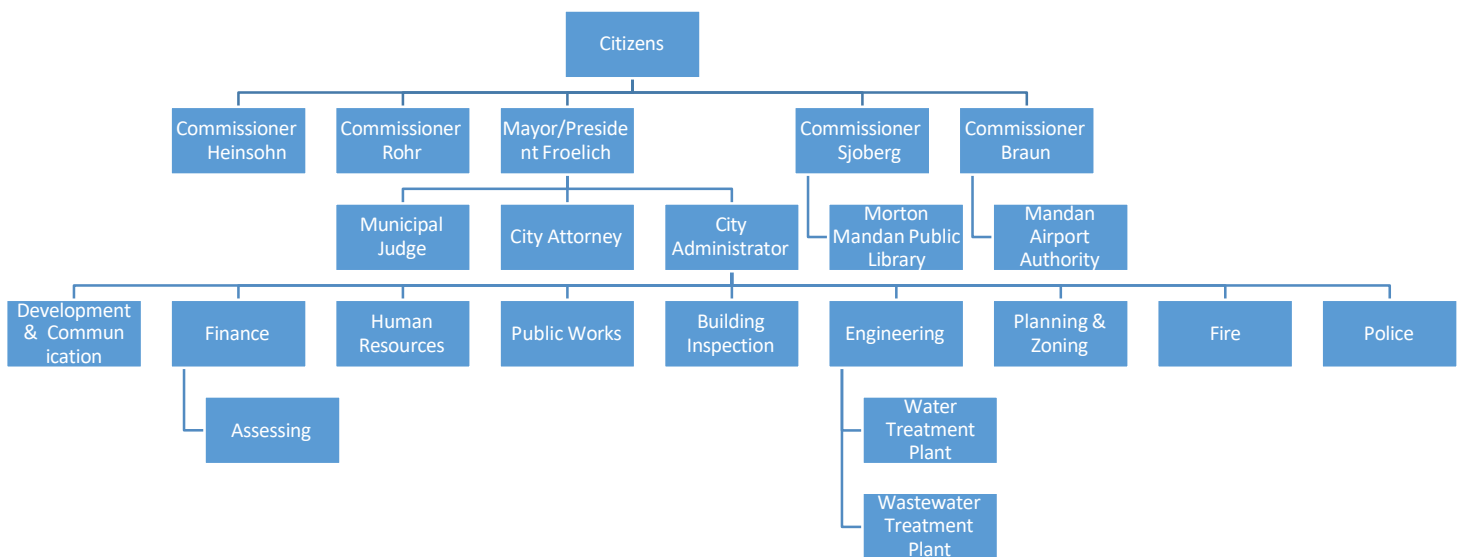
- Airport Authority
- Architectural Review Commission
- Bismarck-Mandan Mayors' Committee for People with Disabilities
- Civil Service Commission
- Cemetery Advisory Committee
- Code Enforcement Appeals Board
- Community Beautification Committee
- Equalization
- Growth Fund Committee
- Library Board of Trustees
- Parking Authority
- Planning & Zoning Commission
- Remediation Trust
- Renaissance Zone Committee
- Special Assessment Commission
- Tree Board
- Visitors Committee
- Weed Board

SELECTION PROCESS

The City of Mandan follows a process for appointing individuals to the various advisory boards within local government. When a position becomes vacant, the City Administration Department works collectively with other City departments to advertise the vacancy and announce the application for appointment. The local newspaper, the Bismarck Tribune, is provided with a press release containing information pertinent to the vacant position. The announcement is also posted on the City's social media accounts and on the City's official website- cityofmandan.com. In most cases, residency in the city is a requirement of serving as a board or committee member.

The City of Mandan requests any member of the public that is interested in applying for an open position on a board to submit a letter of interest to the City Administrator. The letters are collected by City Administration. Each letter is reviewed to determine qualifications and credentials appropriate for serving in an advisory capacity. A recommendation is provided to the Board of City Commissioners, at which time the Commission is tasked with confirming the recommendation or passing on the application(s) at a regularly scheduled meeting, which occurs on the first and third Tuesday of each month.

City of Mandan Department Organizational Structure



EEOC Reporting for Publicly held meetings

The Civil Rights Act of 1964 and related nondiscrimination authorities require the City of Mandan to ensure everyone has the opportunity to comment on the transportation programs and activities that may affect their community.

The City of Mandan monitors attendance to ensure equal opportunity at all publicly held meetings. The survey sheet found on the next page will be presented for voluntary participation of the attendees. This survey is for affirmative action purposes only. It will aid to monitor attendance, determining demographics being reached and how to announce future meetings to the public.

TITLE VI PUBLIC PARTICIPATION SURVEY

City of Mandan
205 2nd Avenue NW
Mandan, ND 58554

PLEASE USE DARK INK AND PRINT CLEARLY

The Civil Rights Act of 1964 and related nondiscrimination authorities require the City of Mandan to ensure everyone has the opportunity to comment on the transportation programs and activities that may affect their community.

To help with that, we ask that you respond to the following questions. You are not required to disclose the information requested in order to participate. Any information provided to City of Mandan will be retained solely for the purpose

of collecting statistical data to ensure inclusion of all segments of the population affected by transportation programs and activities.

Sex: ☐ Female ☐ Male ☐	Disability: ☐ Yes ☐ No
Age: ☐ Under 18 ☐ 18-40 ☐ 41-65 ☐ 65+	
Race: ☐ White ☐ Native Hawaiian/Other Pacific Islander ☐ Hispanic or Latino ☐ Black/African American ☐ Asian ☐ American Indian/Alaskan Native ☐ _____	
Language Most Frequently Spoken in your Home: ☐ Spanish ☐ German ☐ Other African Language ☐ Chinese ☐ Vietnamese ☐ Arabic ☐ Russian ☐ Other India Language ☐ Japanese ☐ Other Slavic Language ☐ English ☐ _____	
Do you receive public assistance? ☐ Yes ☐ No	
How did you hear about this event? ☐ Internet ☐ Radio ☐ Mailing ☐ NDDOT Contact ☐ Newspaper ☐ Social Service Agency ☐ Television ☐ Advocacy Group ☐ _____	

For Office Use Only

Event Date (MM/DD/YYYY)

City

County

Div/Dist Number

PCN

--	--	--	--	--	--	--	--	--	--

--	--	--

--	--

--	--

--	--	--	--	--

MPO:

- ☐ Bismarck-Mandan
☐ Fargo-Moorhead Metro COG
☐ Grand Forks-East Grand Forks

ROW:

- ☐ Negotiation
☐ Relocation

Subrecipient:

- ☐ Yes
☐ No

*After you have completed this form, please place it in the designated location.

SUB RECIPIENT TITLE VI PUBLIC PARTICIPATION SURVEY

Instructions

NDDOT developed the Title VI Public Participation Survey to collect statistical data of participants and beneficiaries of NDDOT and its' sub recipient's programs. This survey is a means to determine if FHWA or FTA financial assistance is reaching communities and populations that need the assistance as well as a means to quantitatively monitor the performance of our Title VI and nondiscrimination programs.

1. At your event, explain the purpose of the survey. The purpose of the survey is printed on the survey along with instructions on filling out the survey. The language question is intended to capture Limited English Proficiency (LEP) persons attending. The public assistance question is intended to capture traditionally underserved populations attending. Encourage event attendees to complete the survey. (Only the public attending the events should complete the survey. It is not intended for NDDOT, city, county, or consultant employees who are hosting the event.)
2. Process the survey information within your agency.

NDDOT Survey Processing

Sub recipients may send the completed surveys to the Local Government Division, NDDOT, for processing, if you have 30 or more responses. The NDDOT will process the completed surveys. The results will be provided to you from the Local Government Division.

The Title VI Public Participation Survey has been set up by NDDOT for use with the ILINX Capture Program. The surveys are scanned documents that automatically sort and record data into a file. The data file has the capability to be sorted on identifying information to produce a variety of reports.

If you choose to have NDDOT process your surveys, please follow the procedures listed below.

1. ILINX Capture requires specific processing to ensure accurate and timely reports. Prior to printing the survey, specific fields must be completed. Use leading zeros.
 - **Event Date:** Enter the date the event is being held.
 - **City:** Enter the ND city number. See code list on NDDOT website at <http://www.dot.nd.gov/divisions/civilrights/subrecipients-titlevi.htm>
 - **County:** Enter the ND county number. See code list on NDDOT website at <http://www.dot.nd.gov/divisions/civilrights/subrecipients-titlevi.htm>
 - **Division/District Number:** Leave blank. For NDDOT use only.
 - **Project Control Number (PCN):** Enter number if applicable. If there are multiple PCN's, only enter the Parent PCN.
 - **Right of Way (ROW):** Select/shade the appropriate oval only if the survey is being completed for the specific activity selected.
 - **Consultant:** Enter the Consultant ID number. See the Pre-Qualified Consultant List on NDDOT website at <http://www.dot.nd.gov/business/consultants.htm> For Consultants not listed, leave blank.
 - **MPO:** For use by MPO's only. If you are an MPO, select/shade your MPO area.
 - **Sub recipient:** Select Yes.
2. Save the survey completed with identifying information to your files. Do not copy the surveys for use at public events. Copies will not scan by the ILINX Capture program.
 - a. Print as many original documents as you need for your event.

CITY OF MANDAN

TITLE VI/NONDISCRIMINATION AND ADA POLICY STATEMENT

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin. Specifically, 42 USC 2000d states that "No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." In addition to Title VI, there are other Nondiscrimination statutes which include: Section 162(a) of the Federal-Aid Highway Act of 1973 (23 USC 324) (sex), Age Discrimination Act of 1975 (age), and Section 504 of the Rehabilitation Act of 1973/ADA of 1990 (disability). Taken together, these requirements define an over-arching Title VI/Nondiscrimination and ADA Program. Title VI and the additional Nondiscrimination requirements are applicable to programs receiving federal financial assistance due to the Civil Rights Restoration Act of 1987.

There are two Presidential Executive Orders that place further emphasis upon the Title VI protections of race and national origin. Executive Order 12898 ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations. Executive Order 13166 directs recipients of Federal financial assistance that to ensure compliance with Title VI, they must take reasonable steps to ensure that limited English proficiency persons have meaningful access to their programs.

I, as Mayor of the City of Mandan, am personally committed to and support taking all steps to ensure that no person or groups of persons shall, on the grounds of race, color, national origin, sex, age, disability, limited English proficiency, or income status, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs, services; or activities administered by City of Mandan, its recipients, sub recipients, and contractors.

The City of Mandan Human Resource Director is appointed as the Title VI Coordinator and ADA Coordinator and is granted the authority to develop, administer, and monitor the Title VI/Nondiscrimination and ADA Program as promulgated.

Further, I sub-delegate and charge the Department Directors with the responsibilities to ensure compliance with Title VI/Nondiscrimination and ADA Program requirements in their respective program areas.

Anyone who believes that he or she has been discriminated against should contact the Human Resource Director who has been appointed as the Title VI Coordinator and ADA Coordinator, (City of Mandan, 205 2nd Avenue NW, Mandan, ND 58554), at (701-667-3217). TTY users may call Relay North Dakota at 711 or 1-800-366-6888 (toll free).

James Froehlich, Mayor
City of Mandan

Date

The United States Department of Transportation (USDOT)
Standard Title VI/Non-Discrimination Assurances

DOT Order No. 1050.2A

The City of Mandan (herein referred to as the "Recipient"), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through the Federal Highway Administration is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled *Non-discrimination in Federally-Assisted Programs Of The Department Of Transportation-Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, "for which the Recipient receives Federal financial assistance from DOT, including the Federal Highway Administration.

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted Federal-Aid Highway Program.

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23 (b) and 21.23 (e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests for Proposals for work, or material subject to the Acts and the Regulations made in connection with all Federal-Aid Highway Program and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

"The City of Mandan, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the City of Mandan also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the Federal Highway Administration's access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the Federal Highway Administration. You must keep records, reports, and submit the material for review upon request to the Federal Highway Administration, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The City of Mandan gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Federal-Aid Highway Program. This ASSURANCE is binding on City of Mandan, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Federal-Aid Highway Program. The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

James Froelich, Mayor

City of Mandan

Name (Type/print)

Recipient

Signature

Date

CITY OF MANDAN
APPENDIX A OF THE TITLE VI ASSURANCES

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees as follows:

1. Compliance with Regulations: The Contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. Non-discrimination: The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the Contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Recipient or the Federal Highway Administration as appropriate, and will set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance: In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the Contractor under the contract until the Contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. Incorporation of Provisions: The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

A

CITY OF MANDAN
APPENDIX B OF THE TITLE VI ASSURANCES

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the City of Mandan will accept title to the lands and maintain the project constructed thereon in accordance with Title 23, United States Code, the Regulations for the Administration of the Federal-Aid Highway Program, and the policies and procedures prescribed by the Federal Highway Administration of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the City of Mandan all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto the City of Mandan and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the City of Mandan, its successors and assigns.

The City of Mandan, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that the City of Mandan will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended[, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

B

CITY OF MANDAN
APPENDIX C OF THE TITLE VI ASSURANCES

**CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY,
FACILITY, OR PROGRAM**

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by City of Mandan pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself:1/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:
1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, City of Mandan will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued. *
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, City of Mandan will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the City of Mandan and its assigns. *

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

CITY OF MANDAN
APPENDIX D OF THE TITLE VI ASSURANCES

**CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE
ACTIVITY, FACILITY OR PROGRAM**

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by City of Mandan pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, City of Mandan will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued. *
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, City of Mandan will there upon revert to and vest in and become the absolute property of City of Mandan and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

TITLE VI COORDINATOR RESPONSIBILITIES

The Title VI Coordinator is charged with the responsibility for implementing, monitoring, and ensuring the City's compliance with Title VI regulations. Title VI responsibilities are as follows:

1. Process the disposition of Title VI complaints received by the City.
2. Collect statistical data (race, color, sex, age, disability or national origin) of participants in and beneficiaries of City programs, e.g., affected citizens, and impacted communities.
3. Conduct annual Title VI reviews to determine the effectiveness of program activities at all levels.
4. Review City program directives. Where applicable, include Title VI language and related requirements.
5. Conduct training programs on Title VI and other related statutes for City employees and recipients of federal highway funds. Advise all employees of the availability of the Title VI Plan on the City of Mandan's website. Post the Title VI Plan on the City of Mandan's website. Post the Title VI Plan on employee bulletin boards at City of Mandan worksites. Inform all employees that a copy of the Title VI Plan is available upon request. Instruct all new employees about the Title VI Plan during orientation.
6. Prepare a yearly report of Title VI accomplishments and goals, as required.
7. Develop Title VI information for dissemination to the general public and, where appropriate, in languages other than English. Post the Title VI Plan on the City of Mandan website.
8. Identify and take corrective action to help eliminate discrimination.
9. Establish procedures to promptly resolve identified Title VI deficiencies.

ADA COORDINATOR RESPONSIBILITIES

The Americans with Disabilities Act (ADA) of 1990 is companion civil rights legislation with the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973 that prohibits discrimination against people with disabilities. ADA implementing regulations to Title II of the act prohibit discrimination in the provision of services, programs, and activities by state and local governments such that "...No qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any public entity." 28 CFR § 35.130(a).

The City of Mandan will make every reasonable accommodation to provide an accessible meeting facility for all persons, and to ensure that communications with applicants, participants, and members of the public with disabilities are as effective as communications with others, 28 CFR §35.160. Individuals may request appropriate provisions, auxiliary aids or services (such as sign language, interpreter, accessible parking, or materials in alternative format), by contacting the Human Resources Director/ADA Coordinator, City of Mandan, at 701-667-3217 or TDD 711, or at hr@cityofmandan.com.

The Americans with Disabilities Act requires public agencies with more than 50 employees to create and maintain a transition plan. The City of Mandan employs more than 50 employees; for information about the City of Mandan's ADA transition plan, please contact the Human Resources Director/ADA Coordinator. Contact information listed above.

As the Americans with Disabilities Act is companion civil rights legislation with the Civil Rights act of 1964, all disability/handicap related complaints will follow the complaint procedures and forms as outlined in the City of Mandan Title VI and Non-Discrimination Program.

Complaints about violations of ADA by units of state and local governments may also be filed directly with the US Department of Justice. The form may be found at <http://www.ada.gov/publicat.htm#Anchor-TitleII-47857>. For assistance, please call the toll-free ADA Information Line at 800-514-0301 (voice), or 800-514-0383 (TYY), or go to: <http://www.ada.gov/>.

REQUEST FOR REASONABLE ACCOMMODATIONS

				Date	
PART I					
Name			Telephone Number		
Street/Mailing Address		City	State	ZIP Code	
Preferred Method of Contact ☐ Day Phone ☐ Email ☐ USPS		Email Address			
Type of Event: ☐ Public Meeting/Public Hearing ☐ Training ☐ Other (specify)					
Date of Event	and/or	Date Needed	Location of Event		
PART II: LIMITED ENGLISH PROFICIENCY (LEP)					
☐ Yes ☐ No Do you need language assistance for LEP?					
Language Assistance					
☐ Oral Interpretation (specify language)					
☐ Written Translation (specify language)					
Name of Documents					
PART III: AMERICANS WITH DISABILITIES ACT (ADA)					
☐ Yes ☐ No Do you need an accommodation for a disability?					
Types of Accommodation					
☐ Interpreter for deaf (specify ASL, tactile, etc.)					
☐ Assistive Listening device (specify)					
☐ Physical location accessible for persons with a physical mobility impairment.					
☐ Other (specify)					
Nature of Disability (Medical documentation may be requested)					
☐ Physical Mobility Impairment (specify)					
☐ Speech Impairment (specify)					
☐ Visual impairment (specify)					
☐ Hearing Impairment (specify)					
☐ Other (specify)					
Alternative Format (Indicate first, second, third choice if possible.)				Date Needed	
☐ Braille				☐ Audio Recording -MP3	
☐ Large Print (font point size)				☐ CD/Flash Drive	
☐ Other (specify)					
Name of Documents					
For Office Use Only					
The accommodation request is:					
☐ Granted as requested ☐ Granted with change - see additional information ☐ Denied - see additional information					

INSTRUCTIONS:

Requests for Reasonable Accommodations can be made by completing this form. If you prefer to complete this form electronically, go to the City of Mandan website at www.cityofmandan.com.

You may submit the completed form to: City of Mandan, ADA Coordinator
205 2nd Avenue NW
Mandan, ND 58554

The City of Mandan will contact you to discuss your request.

If you need assistance to complete the Request For Reasonable Accommodations form, please contact the Human Resources Department for the City of Mandan at (701) 667-3217 or hr@cityofmandan.com. TTY users may use Relay North Dakota at 711 or 1 800-366-6888.

REQUESTS MUST BE MADE AS SOON AS POSSIBLE.

Appropriate provisions will be considered when the City of Mandan is notified at least 10 days prior to the meeting date or 15 days prior to the date the written comments are due.

Converting printed material may take several weeks.

City of Mandan
Limited English Proficiency Plan

October 2024

INTRODUCTION

This *Limited English Proficiency Plan* has been prepared to address the City of Mandan responsibilities as a sub recipient of federal financial assistance as they relate to the needs of individuals with Limited English Proficiency language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq, and its implementing regulations, which state that no person shall be subjected to discrimination on the basis of race, color or national origin.

Executive Order 13166, titled ***Improving Access to Services for Persons with Limited English Proficiency***, indicates that differing treatment based upon a person's inability to speak, read, write or understand English is a type of national origin discrimination. It directs each agency to publish guidance for its respective recipients clarifying their obligation to ensure that such discrimination does not take place. This order applies to all state and local agencies which receive federal funds, including all City of Mandan and its sub recipients.

PLAN SUMMARY

The City of Mandan has developed this **Limited English Proficiency Plan** to help identify reasonable steps for providing language assistance to individuals with Limited English Proficiency (LEP) who wish to access services provided. As defined Executive Order 13166, LEP individuals are those who do not speak English as their primary language and have limited ability to read, speak, write or understand English. This plan outlines how to identify a person who may need language assistance, the ways in which assistance may be provided, staff training that may be required, and how to notify LEP individuals that assistance is available.

In order to prepare this plan, the City of Mandan used the four-factor LEP analysis which considers the following factors:

1. The number or proportion of LEP persons served or encountered in the eligible service population.
2. The frequency with which LEP individuals come in contact with the program, activity, or services.
3. The nature and importance of the program, activity, or service provided by the program.
4. The resources available to the recipient and costs.

MEANINGFUL ACCESS: FOUR-FACTOR ANALYSIS

1. The number or proportion of LEP served or encountered in the eligible service population.

The City of Mandan is a local public agency with a defined service area as follows: areas within the boundaries of the city of Mandan. Services may be provided by a specific area as follows: police, fire, administration, public works, library, and municipal court. The City of Mandan defined service area does not include public school district or the park district.

The following data was identified from sources such as census, school systems, religious organization, community organizations, community agencies, and state and local government.

U.S. Census for City of Mandan

- 2015-2019 American Community Survey 5 Year Estimates
 - The City of Mandan staff reviewed the 2015-2019 American Community Survey 5-Year Estimates for the City of Mandan and determined that 1,057 individuals, in the City of Mandan [6% of the population] speak a language other than English. Of those, 260

individuals have limited English proficiency; that is; they speak English less than “very well” or “not at all.” This is only 1.1 % of the overall population in the City of Mandan.

- Individuals with Limited English Proficiency that are greater in number than 5% of the language group are:

Language	Total	Total who speak English less than very well	Percent
Spanish	510	182	35.7%
Other Indo-European	341	50	14.7%
Asian & Pacific Island	28	28	100%
Other	75	0	0%

- Characteristics of People by Language Spoken at Home – Table S1603, 2012-2016 ACS 5 Year Estimates report language estimates.
 - Educational Attainment: 0 individuals or 0% of 386 individuals 25 years of age and over who speak Spanish at home have less than a high school education. Other languages data estimates are not available.

North Dakota Department of Public Instruction (NDDPI) – Reports the English Language Learner languages.

- Mandan Public Schools
 - 2021-2022 Total Enrollment: 4,272
 - ELL Students: 140 (3% of student population)

2. The frequency with which LEP individuals come in contact with the program, activity, or service.

City of Mandan has had a low frequency of staff having contact with LEP individuals from different language groups seeking assistance. Therefore, the City of Mandan will begin tracking the following data points for an annual review of the LEP:

- Number of times telephonic interpreter service was used for walk-in and/or call-in customers during the year (Jan. 1 through Dec. 31).
- Frequency of contact per month.
- Contacts by language.
- Purpose of contact by department and project.

3. The nature and importance of services provided by the City of Mandan to the LEP population.

City of Mandan determined the importance of its services for the LEP population in its service area by reviewing and considering the following factors including the identification of vital documents.

Identification of Vital Documents

- A document will be considered vital if it contains information that is critical for obtaining the federal services and/or benefits, or is required by law.
- Examples:
 - Applications
 - Consent and complaint forms,
 - Notices of rights and disciplinary action

- Notices advising LEP persons of the availability of free language assistance
- Written tests that assess competency for a particular license, job, or skill for which English competency is not required
- Letters or notices that require a response from the beneficiary or client
- Larger documents, translation of vital information contained within the document will suffice and need not be translated in its entirety.
- Outreach docs: Continually survey/assess the needs of eligible service population to determine what outreach materials are critical to translate.

City of Mandan provides a Request for Reasonable Accommodations form for individuals to request services for oral or written translations as determined by the Four-Factor Analysis or defined by Safe Harbor requirements. Safe Harbor applies to written translations only.

Vital documents will be translated when a significant number of percentage of the population eligible to be served, or likely to be directly affected by the program/activity, needs services or information in a language other than English to communicate effectively.

If the English language version is posted on City of Mandan website, the translation will be posted on the website.

City of Mandan considered the importance of immediate and long-term effects of a delay in written translations. Most services have several days to weeks allowed for comment or completion.

Failure to provide written translation under these cited circumstances does not mean that the City of Mandan is in noncompliance; rather, it provides a starting point for City of Mandan to consider in relation to the Four Factors.

Immediate oral telephonic interpreter services are provided free.

4. The resources available to the recipient and costs.

Telephonic Interpreter Services

City of Mandan will contract with Propio Language Services for telephonic interpreter services that is available for use.

Written Translation

The City of Mandan will identify and contact several written translation service providers for vital documents. The City of Mandan will prioritize the needs so that language services are targeted where most needed because of the nature and importance of the activity.

LANGUAGE ASSISTANCE

A person who does not speak English as their primary language or who has a limited ability to read, write, speak or understand English may be a Limited English Proficient person and may be entitled to language assistance with respect to City of Mandan services.

Language assistance can include interpretation, which means oral or spoken transfer of a message from one language into another language and/or translation, which means the written transfer of a message from one language into another language.

After applying the four-factor analysis, City of Mandan has examined the following language assistance options and identified which methods will provide City of Mandan with an effective LEP Plan.

Selecting Language Assistance Services

Oral Language Services

Using Propio Language Services interpreter lines offer prompt interpreting assistance in many different languages.

- Use of family members, friends, other customers/passengers as interpreters
 - City of Mandan allows at the request of LEP individual, if they are not willing to speak with an interpreter provided by City of Mandan.

Written Language Services - Translation of Documents

For ‘vital’ City of Mandan documents, if there are fewer than 50 persons in a language group (that reaches five percent of the population of persons eligible to be served or likely to be affected or encountered), the City of Mandan does not translate ‘vital’ written materials but will provide written notice in the primary language of the LEP language group of the right to receive competent oral interpretation of those written materials, free of cost.

- Identification of Vital Documents
 - A document will be considered vital if it contains information that is critical for obtaining the federal services and/or benefits, or is required by law.
 - Examples:
 - Applications
 - Consent and complaint forms,
 - Notices of rights and disciplinary action
 - Notices advising LEP persons of the availability of free language assistance
 - Written tests that assess competency for a particular license, job, or skill for which English competency is not required
 - Letters or notices that require a response from the beneficiary or client
 - Larger documents, translation of vital information contained within the document will suffice and need not be translated in its entirety.
 - Outreach docs: difficult to determine if vital- lack of awareness may effectively deny LEP persons access. It’s important to continually survey/assess the needs of eligible service population to determine what outreach materials are critical to translate.

Failure to provide written translation under these cited circumstances does not mean that the sub recipient is in noncompliance; rather, it provides a starting point for sub recipients to consider in relation to the Four Factors.

LANGUAGE ASSISTANCE MEASURES

City of Mandan employees will inform all LEP individuals attempting to access services that the City of Mandan provides free interpreter services upon request for their interactions with the City of Mandan.

When City of Mandan receives a request or identifies a need for services, City of Mandan will make every effort to provide the services in a timely manner. City of Mandan will pay for interpreter services and translation of vital documents as necessary.

STAFF TRAINING

Training includes how to obtain language assistance service and communication with interpreters and translators.

- Annual training is provided to all City of Mandan employees
 - Information to know their obligations to provide meaningful access to information and services for LEP persons.
 - Information on City of Mandan LEP procedures
 - Description of language assistance services offered to the public.
 - Instructions to work effectively with telephone interpreters.
 - Instructions for working with an in-person interpreter
 - Instructions for transferring calls with LEP individuals on the telephone line
 - Use of Propio Language Services telephonic interpreter language lists
 - Use of “I Speak” cards for in-person LEP individuals. It is located at:
<http://www.justice.gov/sites/default/files/crt/legacy/2010/12/14/ISpeakCards.pdf>

MONITORING

Monitoring and Updating the LEP Plan - The City of Mandan will update the LEP Plan as required. At a minimum, the plan will be reviewed and updated when data from the next U.S. Census is available, or when it is clear that higher concentrations of LEP individuals are present in City of Mandan service area. Updates will include the following:

- The number of encountered LEP persons, by language who received language assistance services annually.
- The frequency of encounters with LEP persons
- The current/primary language of LEP populations in the service area.
- Whether the need for translation services has changed.
- Whether local language assistance programs have been effective.
- Whether the City of Mandan financial resources are sufficient to fund language assistance resources needed.
- Determine whether the City of Mandan fully complies with the goals of this LEP Plan.
- Determine the number and type of complaints received concerning the needs of LEP individuals.
- Whether staff are knowledgeable about City of Mandan LEP procedures.

DISSEMINATION OF THE CITY OF MANDAN LEP PLAN

- Post City of Mandan LEP Plan to their website.
- Post City of Mandan LEP Plan in all City Buildings and employee breakrooms.
- Display free language assistance posters in all City of Mandan building’s public areas.
- State on agendas, public notices, brochures, fliers, ads that a Request for Reasonable Accommodation is available to request language assistance (oral interpretation and written translation) of documents from City of Mandan.

EMPLOYEE ACKNOWLEDGEMENT FORM

Title VI Policy

No person shall, on the grounds of race, sex, age, color, national origin, religion, disability, or income status, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

All employees of the City are expected to consider, respect, and observe this policy. Citizen questions or complaints shall be directed to the Title VI Coordinator.

Acknowledgement of Receipt of Title VI Plan

I hereby acknowledge receipt of the City of Mandan's Title VI/Nondiscrimination and ADA Plan and Policy Statement. I have read these documents and am committed to ensuring that no person is excluded from participation in, or denied the benefits or services delivered by the City on the basis of race, sex, age, color, national origin, religion, disability, or income status, as protected by Title VI.

Employee Signature

Employee Name (Please Print)

Date

TITLE VI/ADA COMPLAINT PROCEDURE

This procedure outlines the Title VI and ADA complaint procedures related to providing programs, services, and benefits. It does not deny the complainant the right to file formal complaints with the North Dakota Department of Transportation (NDDOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), or to seek private counsel for complaints alleging discrimination, intimidation, or retaliation of any kind that is prohibited by law.

Title VI of the Civil Rights Act of 1964 and Titles II and III of the Americans with Disabilities Act of 1990 requires that no person in the United States shall, on the grounds of disability, race, color, or national origin, be excluded from, be denied benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Any person who believes that they have been subjected to discrimination may file a written complaint with the City of Mandan. Complaints must be filed within 180 calendar days of the alleged incident. The complainant may download the complaint form from the City of Mandan website or request the complaint form from the Title VI Coordinator.

The complaint will include the following information:

- a) Name, address, and telephone number of the complainant.
- b) The basis of the complaint (i.e., race, color, national origin, sex, age, or disability)
- c) The date or dates on which the alleged discriminatory event or events occurred.
- d) The nature of the incident that led the complainant to feel discrimination was a factor.
- e) Names, addresses, and telephone numbers of persons who may have knowledge of the event.
- f) Other agencies or courts where complaint may have been filed and a contact name.
- g) Complainant's signature and date.

If the complainant is unable to write a complaint, the City of Mandan staff will assist the complainant.

The complaint may be mailed or faxed to the following address:

City of Mandan
Attention: Title VI Coordinator
205 2nd Avenue NW
Mandan, ND 58554

Fax: 701-667-3223

The complaint may be sent via email to hr@cityofmandan.com.

The complainant also has the right within the 180-day timeframe to file a Title VI or ADA claim with the:

Federal Transit Administration
Office of Civil Rights
Attention: Complaint Team
230 Peachtree NW, Suite 800
Atlanta, GA 30303

EXTERNAL COMPLAINTS OF DISCRIMINATION

City of Mandan
205 2nd Avenue NW
Mandan, ND 58554

COMPLAINANT INFORMATION (Complete all items below.)

Name		Telephone Number	
Address	City	State	ZIP Code
Email Address			

CAUSE OF DISCRIMINATION (Check all that apply.)

Title VI of the Civil Rights Act of 1964 ☐ Race ☐ National Origin ☐ Color	Other Nondiscrimination Statutes/Executive Orders ☐ Sex ☐ Disability ☐ Age ☐ Limited English Proficiency
---	---

Name of public entity complaint is against.

Provide an explanation of what happened and date(s) of the alleged discriminatory act and location.

WE CANNOT ACCEPT YOUR COMPLAINT WITHOUT A SIGNATURE AND DATE.

Complainant's Signature	Date
-------------------------	------

Any person or specific class of persons, who believes they were subjected to discrimination on the basis of race, color, national origin; or sex, age, disability, or limited English proficiency in the programs and activities of Sub-Recipient or its sub-recipients (e.g., a city, county, Metropolitan Planning Organization, Transit Agency, etc.) may by himself/herself or through his/her legally authorized representative, make, sign and date a written complaint and file such complaint with the Sub-Recipient within 180 calendar days following the date of the last instance of the alleged discriminatory action. Complainants must complete in its entirety, sign, and date Sub-Recipient's External Complaints of Discrimination form and file by mail, fax, in person, or e-mail. However, the complainant may call Sub-Recipient and provide the allegations by telephone. Sub-Recipient will transcribe the complainant's allegations into the complaint form and send the written complaint to the complainant for corrections, signature, and date.

To request accommodations, complainants may contact Sub-Recipient at:

City of Mandan
205 2nd Avenue NW
Mandan, ND 58554

Human Resources Director
Phone: 701-667-3217
Fax: 701-667-3223
Email: hr@cityofmandan.com

TTY users may use Relay North Dakota at 711 or 1-800-366-6888.

The Sub-Recipient will review the complaint, gather additional information from the complainant if necessary, and refer the complaint to NDDOT. It is also within your rights to file directly with the appropriate Federal agency that oversees the transportation activities, services or facilities.

FHWA JURISDICTION (Roads and Bridges)

Title VI Complaints will be forwarded to the NDDOT. See NDDOT's External Complaints of Discrimination (SFN 51795) for processing information at: <https://www.dot.nd.gov/divisions/civilrights/titlevi.htm>

FTA JURISDICTION (Public Transit)

Complaints filed under Title VI, related statutes, and Section 504/ADA in which Sub-Recipient is named as the respondent will be forwarded by Sub-Recipient to NDDOT Civil Rights Division.

Title VI, related statutes, and Section 504/ADA complaints filed directly with Sub-Recipient against its sub recipients or contractors will be processed by Sub-Recipient in accordance with the FTA approved complaint procedures under FTA C 4710.1, FTA C 4702.1B, 49 CFR 27.13(b).

Sub-Recipient may investigate complaints against its sub recipients as follows:

1. The complaint will be reviewed within 10 business days to determine whether it contains all the necessary information required for acceptance.
2. If the complaint is complete and no additional information is needed, the complainant will be sent a letter of acceptance along with the Complainant Consent/Release form (SFN 60741) and the Notice About Investigatory Uses of Personal Information fact sheet.

For Title VI or related statutes Complaints, Sub-Recipient is required to follow the FTA C 4702.1B to comply with reporting requirements of 49 CFR 21.9(b). The investigation information is recorded on the Transit Title VI - List of Investigations, Lawsuits, and Complaints (SFN 60805) and included in the Title VI/Nondiscrimination and ADA Program submitted to NDDOT every year. Although, FTA regulations do not specify a time frame for the investigation of Title VI complaints, the Sub-Recipient attempts to complete investigations within 90 days of receipt of the complaint from NDDOT.

For a Section 504/ADA complaint, Sub-Recipient shall forward a copy of the complaint, together with a copy of the report of investigation within 90 days of receipt of the complaint to the NDDOT and the FTA Office of Civil Rights.

The FTA has delegated authority for issuing LOFs for Title VI, related statutes, and Section 504/ADA complaints processed by FTA. LOFs issued by the FTA are administratively final.

Sub-Recipient has delegated authority for issuing LOFs for Title VI, related statutes, and Section 504/ADA complaints processed by Sub-Recipient against FTA funded sub recipients or contractors. Closure letters or LOFs issued by Sub-Recipients under FTA jurisdiction on Title VI, related statutes, and Section 504/ADA complaints are administratively final. Individuals or a specific class of individuals, personally or through a representative, may submit a complaint to FTA within 180 days from the date of the alleged discrimination.

Agencies Authorized to Receive and Process Complaints

City of Mandan
205 2nd Avenue NW
Mandan, ND 58554
Phone: 701-667-3217
Fax: 701-667-3223
Email: hr@cityofmandan.com

North Dakota Department of Transportation

Civil Rights Division
608 E Boulevard Ave.
Bismarck, ND 58507-0700
Phone: (701) 328-2576
Fax: (701) 328-0343
TTY: 711 or (800) 366-6888
E-mail: civilrights@nd.gov

FHWA

North Dakota Division Office
4503 Coleman St. N., Suite 205
Bismarck, ND 58503
Phone: (701) 250-4204
Fax: (701) 250-4395
E-mail: NorthDakota.fhwa@dot.gov

Federal Transit Administration (FTA)

Office of Civil Rights
Attention: Complaint Team
East Building, 5th Floor - TCR
1200 New Jersey Ave., S.E.
Washington, DC 20590
Phone: (888) 446-4511

USDOJ - ADA Complaints

U.S. Department of Justice (USDOJ)
950 Pennsylvania Avenue, N.W.
Civil Rights Division
Disability Rights Section - 1425 NYAV
Washington, DC 20530
Fax: (202) 307-1197
ADA Information Line:
(800) 514-0301 (voice) or (800)514-0383 (TTY)
Main Section Telephone Number:
(202) 307-0663 (voice and TTY)

United States Department of Transportation (USDOT)

Departmental Office of Civil Rights
U.S. Department of Transportation
Office of Civil Rights
1200 New Jersey Ave., S.E.
Washington, DC 20590
Phone: (202) 366-4648
Fax: (202) 366-5575
TTY/Assistive Device: (202) 366-9696

USDOJ - Race, Color, National Origin Complaints

Federal Coordination and Compliance Section - NWB
Civil Rights Division
U.S. Department of Justice (USDOJ)
950 Pennsylvania Avenue, N.W.
Washington, DC 20530
Phone: (888) 848-5306 (English and Spanish)
(202) 307-2222 (voice)
(202) 307-2678 (TDD)

United States Department of Transportation (FHWA)

Federal Highway Administration
U.S. Department of Transportation
Office of Civil Rights
1200 New Jersey Ave., S.E.
8th Floor E81-105
Washington, DC 20590
Phone: (202) 366-0693
Fax: (202) 366-1599
TTY: (202) 366-5132
E-mail: CivilRights.FHWA@dot.gov

COMPLAINANT CONSENT/RELEASE (EXTERNAL COMPLAINTS OF DISCRIMINATION)

City of Mandan
205 2nd Avenue NW
Mandan, ND 58554

Name			
Mailing Address	City	State	ZIP Code
Complaint Number(s) if known:			

Please read the information below, check the appropriate box, and sign this form.

I have read the Notice About Investigatory Uses of Personal Information by the Sub Recipient. As a complainant, I understand that in the course of an investigation it may become necessary for Sub Recipient to reveal my identity to persons at the organization or institution under investigation. I am also aware of the obligations of Sub Recipient to honor requests under the Freedom of Information Act and North Dakota Century Code 44-04-18. I understand that it may be necessary for Sub Recipient to disclose information, including personally identifying details, which it has gathered as a part of its investigation of my complaint. In addition, I understand that as a complainant I am protected by Sub Recipient's regulations from intimidation or retaliation for having taken action or participated in action to secure rights protected by nondiscrimination statutes enforced by Sub Recipient.

CONSENT/RELEASE

☐ CONSENT - I have read and understand the above information and authorize Sub Recipient to reveal my identity to persons at the organization or institution under investigation. I hereby authorize the Sub Recipient to receive material and information about me pertinent to the investigation of my complaint. I understand that the material and information will be used for authorized civil rights compliance and enforcement activities. I further understand that I am not required to authorize this release, and do so voluntarily.	
☐ CONSENT - The respondent named in this complaint may receive a copy of my complaint upon request.	
☐ CONSENT DENIED - I have read and understand the above information and do not want Sub Recipient to reveal my identity to the organization or institution under investigation, or to review, receive copies of, or discuss material and information about me, pertinent to the investigation of my complaint. I understand this is likely to impede the investigation of my complaint and may result in the closure of the investigation.	
Signature	Date

**NOTICE ABOUT INVESTIGATORY
USES OF PERSONAL INFORMATION
(External Complaints of Discrimination)**

Sub Recipient

NOTICE OF COMPLAINANT/INTERVIEWEE RIGHTS AND PRIVILEGES

Complainants and individuals who cooperate in an investigation, proceeding or hearing conducted by Sub Recipient are afforded certain rights and protections. This brief description will provide you with an overview of these rights and protections.

- A respondent may not force its employees to be represented by the respondent's counsel nor may it intimidate, threaten, coerce or discriminate against any employee who refuses to reveal to the respondent the content of an interview. An employee does, however, have the right to representation during an interview with Sub Recipient. The representative may be the respondent's counsel, the employee's private counsel, or anyone else the interviewee authorizes to be present.

- The laws and regulations which govern Sub Recipient's compliance and enforcement authority provide that no respondent or other person shall intimidate, threaten, coerce or discriminate against any individual because he/she has made a complaint, testified, assisted or participated in any manner in an investigation, proceeding, or hearing conducted under Sub Recipient's jurisdiction, or has asserted rights protected by statutes Sub Recipient enforces.

- Information obtained from the complainant or other individuals which is maintained in Sub Recipient's investigative files may be exempt from disclosure under the Privacy Act, the Freedom of Information Act (FOIA), or North Dakota Century Code (NDCC) 44-04-18 if release of such information would constitute an unwarranted invasion of personal privacy.

The law governing personal information submitted to any public entity, including the Sub Recipient is NDCC 44-04-18.

NDCC 44-04-18 protects individuals from misuse of personal information held by the Sub Recipient. The law applies to records that are kept and that can be located by the individual's name or social security number or other personal identification system. Persons who submit information to the public entity should know that:

- Sub Recipient is required to investigate complaints of discrimination on the basis of race, color, national origin, sex, disability, age, and, in some instances, religion against respondents of Federal financial assistance. Sub Recipient also is authorized to conduct reviews of federally funded respondents to assess their compliance with civil rights laws.

- Information that Sub Recipient collects is analyzed by authorized personnel within the agency. This information may include personnel records or other personal information. Sub Recipient staff may need to reveal certain information to persons outside the agency in the course of verifying facts or gathering new facts to develop a basis for making a civil rights compliance determination. Such details could include the physical condition or age of a complainant. Sub Recipient also may be required to reveal certain information to any individual who requests it under the provisions of NDCC 44-04-18. (See below)

- Personal information will be used only for the specific purpose for which it was submitted, that is, for authorized civil rights compliance and enforcement activities. Except in the instances defined by NDCC Chapter 44-04, Sub Recipient will not release the information to any other agency or individual unless the person who supplied the information submits a written consent. One of these exceptions is when release is required under NDCC 44-04-18. (See below)

- No law requires a complainant to give personal information to Sub Recipient, and no sanctions will be imposed on complainants or other individuals who deny Sub Recipient's request. However, if Sub Recipient fails to obtain information needed to investigate allegations of discrimination, it may be necessary to close the investigation.

- NDCC 44-04-18 permits certain types of systems of records to be exempt from some of its requirements, including the access provisions. It is the policy of Sub Recipient to exercise authority to exempt systems of records only in compelling cases. Sub Recipient may deny a complainant access to the files compiled during the agency investigation of his or her civil rights complaint against a respondent of Federal financial assistance. Complaint files are exempt in order to aid negotiations between respondents and Sub Recipient in resolving civil rights issues and to encourage respondents to furnish information essential to the investigation.

- Sub Recipient does not reveal the names or other identifying information about an individual unless it is necessary for the completion of an investigation or for enforcement activities against a respondent that violates the laws, or unless such information is required to be disclosed under NDCC 44-04-18. Sub Recipient will keep the identity of complainants confidential except to the extent necessary to carry out the purposes of the civil rights laws, or unless disclosure is required under NDCC 44-04-18 or otherwise required by law.

NDCC 44-04-18 gives the public access to certain files and records of the public entity. Individuals can obtain items from many categories of records of the public entity--not just materials that apply to them personally. Sub Recipient must honor requests under NDCC 44-04-18, with some exceptions. Sub Recipient generally is not required to release documents during an investigation or enforcement proceedings if the release could have an adverse effect on the ability of the agency to do its job.

Also, a public entity may refuse a request for records compiled for law enforcement purposes if their release could be an "unwarranted invasion of privacy" of an individual. Requests for other records, such as personnel and medical files, may be denied where the disclosure would be a "clearly unwarranted invasion of privacy."



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 8, 2024
SUBMITTING DEPARTMENT: Finance
DEPARTMENT DIRECTOR: Greg Welch
PRESENTER: Justin Schulz, Assistant Finance Director
SUBJECT: Assessments for Weed Cutting of 2024, Health & Safety of 2024, Sidewalks of 2024, Delinquent Alarm System Accounts for 2024, and Delinquent Utility Billing Accounts for 2024.

STATEMENT/PURPOSE:

To approve the assessments for Weed Cutting of 2024, Health & Safety of 2024, Sidewalks of 2024, Delinquent Alarm System Accounts for 2024, and Delinquent Utility Billing Accounts for 2024.

BACKGROUND/ALTERNATIVES:

Weed Cutting of 2024 – For the eradication, cutting or control of noxious weeds or tall grasses exceeding six inches in height. The assessment for these costs are allowed under the Mandan Code of Ordinances Section 16-5-5. The Notices for these assessments were published in the Mandan News on September 20, 2024 and September 27, 2024.

Health & Safety of 2024 – For the repair of curb stops, water & sewer service lines, lot clearing, and the removal of diseased trees. The assessment for these costs are allowed under the Mandan Code of Ordinances Section 2-5-1, Section 16-3-10, and Section 16-4-7. The Notices for these assessments were published in the Mandan News on September 20, 2024 and September 27, 2024.

Sidewalks of 2024 – For the construction, repair or rebuilding of sidewalks, curbs or gutters. The assessment for these costs are allowed under the Mandan Code of Ordinances Section 115-7-3. The Notices for these assessments were published in the Mandan News on September 20, 2024 and September 27, 2024.

Delinquent Alarm System Accounts for 2024 – For annual or false alarms fees. The assessment for these costs are allowed under the Mandan Code of Ordinances Section

8-2-4. The written notifications for these assessments were sent by the police department to the respective property owners.

Delinquent Utility Billing Accounts for 2024 – For utility services supplied, provided or furnished to customers. The assessment for these costs are allowed under the Mandan Code of Ordinances Section 2-5-3 and Section 117-7-2. Written notifications for these assessments were sent by the utility billing department to the respective property owners.

ATTACHMENTS:

1. 2024 WEEDS Attachment 10.07.2024
2. 2024 HEALTH SAFETY Attachment 10.07.2024
3. 2024 SIDEWALKS Attachment 10.07.2024
4. 2024 ALARMS Attachment 10.07.2024
5. 2024 Utility Billing Attachment 10.11.2024

FISCAL IMPACT:

- Weed Cutting of 2024 = \$93,183.75 (1-year assessment)
- Health & Safety of 2024 = \$97,662.12 (5-year assessment)
- Sidewalks of 2024 = \$34,208.24 (5-year assessment)
- Delinquent Alarm System Accounts for 2024 = \$396.00 (1-year assessment)
- Delinquent Utility Billing Accounts for 2024 = \$25,157.93 (1-year assessment)

Included in the assessment is a 10% Administration Fee.

STAFF IMPACT:

No additional staff impact.

LEGAL REVIEW:

The assessments were prepared in accordance with the Mandan Code of Ordinances.

RECOMMENDATION:

To approve the assessments for Weed Cutting of 2024, Health & Safety of 2024, Sidewalks of 2024, Delinquent Alarm System Accounts for 2024, and Delinquent Utility Billing Accounts for 2024.

SUGGESTED MOTION:

I move to approve the assessments for Weed Cutting of 2024, Health & Safety of 2024, Sidewalks of 2024, Delinquent Alarm System Accounts for 2024, and Delinquent Utility Billing Accounts for 2024.

City Commission

Agenda Documentation

October 15, 2024

Subject: Assessments for Weed Cutting of 2024, Health & Safety of 2024, Sidewalks of 2024, Delinquent Alarm System Accounts for 2024, and Delinquent Utility Billing Accounts for 2024

Page 3 of 3

WEED CUTTING OF 2024

NOTICE IS HEREBY GIVEN that the following is a true and correct list of the particular lots and tracts of land on which the City of Mandan caused the cutting, spraying and removal of grass and weeds or caused the performance of such acts which contributed to the general health, safety and welfare of the community.

PARCEL #	ADDRESS	AMOUNT ASSESSED
65-0171660	4920 HARBOR TRL SE	\$660.00
65-0265000	1001 16TH ST NE	\$330.00
65-0266000	929 16TH ST NE	\$330.00
65-0267000	915 16TH ST NE	\$330.00
65-0268000	901 16TH ST NE	\$330.00
65-0662000	506 6TH AVE NE	\$330.00
65-0806000	416 15TH ST NE	\$330.00
65-0807000	412 15TH ST NE	\$330.00
65-0912000	1710 MAIN ST E	\$660.00
65-1289300	3813 24TH ST SE	\$330.00
65-1289310	3817 24TH ST SE	\$330.00
65-1289320	3821 24TH ST SE	\$330.00
65-1289330	3825 24TH ST SE	\$330.00
65-1289340	3829 24TH ST SE	\$330.00
65-1289350	3901 24TH ST SE	\$330.00
65-1289360	3905 24TH ST SE	\$330.00
65-1289370	3909 24TH ST SE	\$330.00
65-1289380	3913 24TH ST SE	\$330.00
65-1289390	3917 24TH ST SE	\$330.00
65-1289400	3921 24TH ST SE	\$330.00
65-1289410	3925 24TH ST SE	\$330.00
65-1289420	3929 24TH ST SE	\$330.00
65-1289430	3933 24TH ST SE	\$330.00
65-1289440	3937 24TH ST SE	\$330.00
65-1289450	3941 24TH ST SE	\$330.00
65-1289990	2015 4TH AVE NW	\$577.50
65-1391000	212 11TH AVE NE	\$495.00
65-1493000	1310 2ND ST NE	\$660.00
65-1576140	1311 1ST ST NE	\$660.00
65-1698300	1301 7TH AVE SE	\$330.00
65-1804075	408 15TH ST NE	\$330.00
65-1809875	4902 LAKEWOOD DR SE	\$330.00
65-1809950	4802 LAKEWOOD DR SE	\$330.00
65-1810000	4700 LAKEWOOD DR SE	\$330.00
65-1810970	2001 46TH AVE SE	\$577.50
65-1810990	4300 MCKENZIE DR SE	\$330.00
65-1838700	406 LENA CT SE	\$990.00
65-1838790	500 MIA CT SE	\$330.00

65-1838800	504 MIA CT SE	\$330.00
65-1838810	507 MIA CT SE	\$330.00
65-1838820	503 MIA CT SE	\$330.00
65-1838840	403 MIA CT SE	\$330.00
65-1838860	504 WILL CT SE	\$330.00
65-1838870	505 WILL CT SE	\$330.00
65-1838880	405 WILL CT SE	\$330.00
65-1838890	402 MARIO CT SE	\$330.00
65-1838900	406 MARIO CT SE	\$330.00
65-1838910	502 MARIO CT SE	\$330.00
65-1838920	506 MARIO CT SE	\$330.00
65-1838930	505 MARIO CT SE	\$330.00
65-1838940	405 MARIO CT SE	\$330.00
65-1838950	401 MARIO CT SE	\$330.00
65-2007520	2005 MACEDONIA AVE SE	\$330.00
65-2007570	2105 MACEDONIA AVE SE	\$330.00
65-2007580	2109 MACEDONIA AVE SE	\$330.00
65-2211440	4302 30TH AVE NW	\$330.00
65-2515000	203 2ND AVE NE	\$330.00
65-2533000	306 1ST ST NE	\$330.00
65-2619000	303 4TH AVE NE	\$660.00
65-2965700	302 5TH AVE NW	\$330.00
65-3080000	1201 1ST ST NW	\$330.00
65-3214000	505 1ST AVE NE	\$495.00
65-3216000	110 4TH ST NE	\$330.00
65-3432000	709 1ST AVE NW	\$330.00
65-3687000	712 3RD ST SW	\$330.00
65-3746000	203 3RD AVE SW	\$330.00
65-3747000	201 3RD AVE SW	\$330.00
65-3771050	704 3RD ST SW	\$330.00
65-3788000	901 SWEETBRIAR RD NW	\$330.00
65-3816000	1313 8TH AVE SE	\$330.00
65-3826000	1413 8TH AVE SE	\$330.00
65-3876000	1313 11TH AVE SE	\$330.00
65-3891000	1212 10TH AVE SE	\$330.00
65-3892000	1208 10TH AVE SE	\$330.00
65-3920000	1208 9TH AVE SE	\$330.00
65-4000970	302 5TH ST NE	\$330.00
65-4000980	304 5TH ST NE	\$330.00
65-4283130	1400 12TH AVE SE	\$330.00
65-4518000	905 1ST AVE NW	\$330.00
65-4825000	1010 4th St SW	\$990.00
65-5045000	2126 OLD RED TRL NW	\$495.00
65-5053000	3500 OLD RED TRL NW	\$330.00
65-5054850	2580 OVERLOOK LN NW	\$825.00
65-5088000	4400 19TH ST SE	\$990.00
65-5089000	4408 19TH ST SE	\$990.00

65-5090000	4416 19TH ST SE	\$990.00
65-5091000	4500 19TH ST SE	\$990.00
65-5263575	4504 32ND AVE NW	\$660.00
65-5263580	4508 32ND AVE NW	\$660.00
65-5263585	4512 32ND AVE NW	\$660.00
65-5263590	4516 32ND AVE NW	\$660.00
65-5263595	4520 32ND AVE NW	\$660.00
65-5263600	4517 32ND AVE NW	\$660.00
65-5263605	4513 32ND AVE NW	\$660.00
65-5263610	4509 32ND AVE NW	\$660.00
65-5263615	4505 32ND AVE NW	\$660.00
65-5263620	4501 32ND AVE NW	\$660.00
65-5263625	4405 32ND AVE NW	\$660.00
65-5263630	4401 32ND AVE NW	\$660.00
65-5315000	4616 CORTEZ CIR NW	\$660.00
65-5358000	4102 LASALLE DR NW	\$330.00
65-5438000	205 12TH ST NW	\$660.00
65-5629000		\$1,567.50
65-5820000	1401 12TH AVE SE	\$412.50
65-6101820		\$660.00
65-6102820	2510 40TH AVE SE	\$1,567.50
65-6103221	2909 JUDE LN NW	\$660.00
65-6103235	3005 VIEWPOINT LN NW	\$660.00
65-6105355	1907 4TH AVE SW	\$495.00
65-6108210	1000 19TH ST SE	\$990.00
65-6108380	1309 7TH AVE SE	\$330.00
65-6108480	1409 7TH AVE SE	\$330.00
65-6109325	407 18TH ST SE	\$330.00
65-6110725	2413 34TH AVE SE	\$1,320.00
65-6110900	2401 40TH AVE SE	\$660.00
65-6110925	2031 46TH AVE SE	\$577.50
65-6111045	3100 14TH AVE SE	\$660.00
65-6111050	3110 14TH AVE SE	\$825.00
65-6112280	2021 46TH AVE SE	\$577.50
65-6112725	708 26TH ST NW	\$330.00
65-6112730	706 26TH ST NW	\$330.00
65-6112735	704 26TH ST NW	\$330.00
65-6112740	702 26TH ST NW	\$330.00
65-6113300	2003 MEMORIAL HWY SE	\$577.50
65-6116100	4600 21ST ST SE	\$577.50
65-6116400	818 COBBLESTONE LOOP SW	\$660.00
65-6116420	810 COBBLESTONE LOOP SW	\$660.00
65-6116570	823 COBBLESTONE LOOP SW	\$330.00
65-6116850	305 COBBLESTONE LOOP SW	\$330.00
65-6116870	301 COBBLESTONE LOOP SW	\$660.00
65-6116880	231 COBBLESTONE LOOP SW	\$660.00
65-6116890	227 COBBLESTONE LOOP SW	\$660.00

65-6117925	3011 8TH AVE NW	\$990.00
65-6118125	2829 8TH AVE NW	\$866.25
65-6119900	2928 JUDE LN NW	\$660.00
65-6119925	2920 JUDE LN NW	\$330.00
65-6127515	2017 34TH AVE SE	\$1,320.00
65-6127755	2122 34th Ave SE	\$1,155.00
65-6128855	3511 21ST ST SE	\$330.00
65-6128870	3601 21ST ST SE	\$330.00
65-6129675	122 18TH AVE SE	\$330.00
65-6129775	102 18TH AVE SE	\$330.00
65-6129875	92 18TH AVE SE	\$330.00
65-6129975	82 18TH AVE SE	\$330.00
65-6135740	3511 MEMORIAL HWY SE	\$990.00
65-6136270	3919 AMARI LOOP NW	\$330.00
65-6136605	1120 LAKOTA PL NE	\$330.00
65-6136620	1116 LAKOTA PL NE	\$330.00
65-6136665	1104 LAKOTA PL NE	\$330.00
65-6136680	1101 CHIPPEWA LOOP NE	\$330.00
65-6136695	1105 CHIPPEWA LOOP NE	\$330.00
65-6136740	1117 CHIPPEWA LOOP NE	\$330.00
65-6136755	1121 CHIPPEWA LOOP NE	\$330.00
65-6136770	1125 CHIPPEWA LOOP NE	\$330.00
65-6136785	1129 CHIPPEWA LOOP NE	\$330.00
65-6136860	1102 CHIPPEWA LOOP NE	\$330.00
65-6136875	1031 LAKOTA AVE NE	\$330.00
65-6136905	1023 LAKOTA AVE NE	\$330.00
65-6136920	1019 LAKOTA AVE NE	\$330.00
65-6136935	1015 LAKOTA AVE NE	\$330.00
65-6136950	1011 LAKOTA AVE NE	\$330.00
65-6136965	1007 LAKOTA AVE NE	\$330.00
65-6136980	1003 LAKOTA AVE NE	\$330.00
65-6136995	911 LAKOTA AVE NE	\$330.00
65-6137010	907 LAKOTA AVE NE	\$330.00
65-6137025	809 LAKOTA AVE NE	\$330.00
65-6137040	805 LAKOTA AVE NE	\$330.00
65-6137055	711 LAKOTA AVE NE	\$330.00
65-6137070	707 LAKOTA AVE NE	\$330.00
65-6137085	703 LAKOTA AVE NE	\$330.00
65-6137100	910 LAKOTA AVE NE	\$330.00
65-6137115	906 LAKOTA AVE NE	\$330.00
65-6137130	808 LAKOTA AVE NE	\$330.00
65-6137145	804 LAKOTA AVE NE	\$330.00
65-6137160	710 LAKOTA AVE NE	\$330.00
65-6137175	706 LAKOTA AVE NE	\$330.00
65-6137190	702 LAKOTA AVE NE	\$330.00
65-6137220	1022 LAKOTA AVE NE	\$330.00
65-6137280	1006 LAKOTA AVE NE	\$330.00

65-6137295	1002 LAKOTA AVE NE	\$330.00
65-6137310	1005 CHIPPEWA AVE NE	\$330.00
65-6137355	1017 CHIPPEWA AVE NE	\$330.00
65-6137415	1026 CHIPPEWA AVE NE	\$330.00
65-6137540	1601 18TH AVE SE	\$330.00
65-6137560	1609 18TH AVE SE	\$330.00
65-6137580	1617 18TH AVE SE	\$330.00
65-6137660	800 16TH ST NE	\$1,155.00
65-6137760	626 16TH ST NE	\$1,155.00
65-6140025	610 OLD RED TRAIL	\$577.50
65-6140050	520 OLD RED TRAIL	\$577.50
65-6140190	2400 34TH AVE SE	\$495.00
65-6140715	401 18TH ST SE	\$990.00
65-6140720	403 18TH ST SE	\$990.00
65-6140755	4251 30TH AVE NW	\$330.00
65-6140775	4201 30TH AVE NW	\$330.00
65-6140800	4321 30TH AVE NW	\$330.00

TOTAL	\$93,183.75
-------	-------------

TAKE FURTHER NOTICE that the Board of City Commissioners of the City of Mandan will meet in regular session at City Hall on October 15, 2024 at 5:30 p.m. at which meeting action will be taken upon such assessment list. Any person may appear to present testimony regarding the above assessments.

Publish:	September 20, 2024	Dayne Anderson
	September 27, 2024	

HEALTH & SAFETY OF 2024

NOTICE IS HEREBY GIVEN that the following is a true and correct list of the particular lots and tracts of land on which the City of Mandan caused the performance of such acts which contributed to the general health, safety and welfare of the community.

<u>PARCEL #</u>	<u>ADDRESS</u>	<u>AMOUNT ASSESSED</u>
65-0006000	511 8TH AVE NW	\$1,320.00
65-0060000	724 CUSTER DR NW	\$4,400.00
65-1209000	206 13TH AVE NW	\$1,650.00
65-1241000	102 14TH AVE NW	\$6,050.00
65-1876000	701 17TH AVE NW	\$4,204.01
65-1960000	519 MARILYN DR NW	\$4,400.00
65-2737000	311 5TH AVE NW	\$17,545.00
65-3206000	203 4TH ST NE	\$10,494.00
65-3341000	608 5TH AVE NW	\$1,100.00
65-3350000	602 6TH AVE NW	\$12,100.00
65-3515000	801 5TH AVE NW	\$3,080.00
65-3550000	907 4TH AVE NW	\$5,577.00
65-3824000	1409 8TH AVE SE	\$7,317.11
65-4401000	5008 WAGONWHEEL CIR	\$5,500.00
65-4569000	1404 SUNSET DR NW	\$3,795.00
65-4684000	1802 SUNSET DR NW	\$5,060.00
65-5368000	4306 LASALLE DR NW	\$4,070.00
TOTAL		\$97,662.12

TAKE FURTHER NOTICE that the Board of City Commissioners of the City of Mandan will meet in regular session at City Hall on October 15, 2024 at 5:30 p.m. at which meeting action will be taken upon such assessment list. Any person may appear to present testimony regarding the above assessments.

Publish:	September 20, 2024	Dayne Anderson
	September 27, 2024	

SIDEWALKS OF 2024

NOTICE IS HEREBY GIVEN that the following is a true and correct list of the particular lots and tracts of land on which the City of Mandan caused sidewalks to be constructed, replaced or repaired and the cost thereof.

PARCEL #	ADDRESS	AMOUNT ASSESSED
65-0672000	1100 TOWER PL NE	\$ 10,948.30
65-0718000	310 14TH ST NE	\$ 231.31
65-0719000	308 14TH ST NE	\$ 231.31
65-0720000	306 14TH ST NE	\$ 231.29
65-0721000	304 14TH ST NE	\$ 231.29
65-0722000	302 14TH ST NE	\$ 231.31
65-0723000	300 14TH ST NE	\$ 231.31
65-0724000	230 14TH ST NE	\$ 231.30
65-0725000	228 14TH ST NE	\$ 231.31
65-0726000	226 14TH ST NE	\$ 231.31
65-0727000	224 14TH ST NE	\$ 231.31
65-0728000	222 14TH ST NE	\$ 231.31
65-0729000	220 14TH ST NE	\$ 231.31
65-0730000	218 14TH ST NE	\$ 231.31
65-0731000	216 14TH ST NE	\$ 231.31
65-1125000	1710 6TH AVE NW	\$ 4,838.90
65-1126000	1708 6TH AVE NW	\$ 5,383.95
65-4612000	701 BOUNDARY ST NW	\$ 9,798.80
TOTAL		\$ 34,208.24

TAKE FURTHER NOTICE that the Board of City Commissioners of the City of Mandan will meet in regular session at City Hall on October 15, 2024 at 5:30 p.m. at which meeting action will be taken upon such assessment list. Any person may appear to present testimony regarding the above assessments.

Publish:

September 20, 2024
September 27, 2024

Dayne Anderson

DELINQUENT ALARM SYSTEM ACCOUNTS FOR 2024

The following is a list of the delinquent alarms system accounts for 2024. These amounts consist of fire or security alarm system fees to customers who directly notify the police department of an emergency. It is recommended that these accounts be assess to the respective properties according to the Mandan Code of Ordinances Section 8-2-4.

COUNTY ID	ADDRESS	AMOUNT ASSESSED
65-6106005	1608 CANYON RD SW	\$16.50
65-6116910	219 COBBLESTONE LP SW	\$16.50
65-0712000	1408 3RD AVE NE	\$16.50
65-5263555	4509 30TH AVE NW	\$33.00
65-3168000	408 4TH AVE NE	\$16.50
65-2864000	411 COLLINS AVE	\$33.00
65-2197000	2817 37TH ST NW	\$16.50
65-1809025	3313 BAYSHORE BND SE	\$16.50
65-3772280	3200 46TH AVE SE	\$16.50
65-2353000	113 3RD AVE NW	\$33.00
65-4865000	506 9TH AVE SW	\$16.50
65-6099930	4812 37TH ST NW	\$33.00
65-5361000	4204 LASALLE DR NW	\$33.00
65-1674000	403 13TH ST NW	\$33.00
65-4215814	1019 PLAINVIEW DR SE	\$16.50
65-2859000	406 2ND AVE NW	\$16.50
65-2354000	400 MAIN ST W	\$16.50
65-1838270	2304 EASTVIEW PL SE	\$16.50
	Total	\$396.00

DELINQUENT UTILITY BILLING ACCOUNTS FOR 2024

The following is a list of the delinquent utility billing accounts for 2024. These amounts consist of water, sewage, storm drainage, garbage collection, recycling, solid waste disposal, and street lighting services furnished to the customers. It is recommended that these accounts be assessed to the respective properties according to the Mandan Code of Ordinances Sections 2-5-3 and 117-7-2.

PARCEL #	OWNER	ADDRESS	AMOUNT ASSESSED
65-0005000	LEFLEUR/CHARLES E	507 8TH AVE NW	\$ 234.34
65-0006000	SCHAFF/SCOTT M	511 8TH AVE NW	\$ 258.08
65-0011000	DEAN/GINGER J	609 8TH AVE NW	\$ 202.11
65-0048000	SALAZAR/DERECK L & MISTY J	705 8TH AVE NW	\$ 270.59
65-0120000	PFAU/JOHN	1202 6TH ST NW	\$ 210.11
65-0168032	LITTLE BIGFOOT PROPERTIES LLC	109 8TH AVE NE	\$ 177.13
65-0283000	STOLTZ/CRYSTAL L	3416 37TH ST NW	\$ 113.30
65-0662000	NELSON/ANDREW	506 6TH AVE NE	\$ 595.69
65-0807420	ALKIRE/JESSE & ASHLEY	1300 4TH AVE NE	\$ 109.51
65-0851000	FOX/DONALD/JR	304 10TH AVE NW	\$ 273.12
65-1074000	MEYER/DWAIN	401 1ST ST SE	\$ 240.89
65-1086000	BAUER/AARON	305 1ST ST SE	\$ 282.48
65-1231000	JOHNSON/TAYLOR	1400 1ST ST NW	\$ 897.37
65-1241000	ADAM/JOHN & REBECCA MORENO-ADAM	102 14TH AVE NW	\$ 207.27
65-1391000	MARCHUS/GARY & JUNE	212 11TH AVE NE	\$ 146.21
65-1424000	WERK/JOHN P &	209 9TH AVE NE	\$ 134.10
65-1440000	CICHOS/JAMES	301 8TH AVE NE	\$ 837.54
65-1450000	GONCHAROV/VIKTOR	902 2ND ST NE	\$ 161.71
65-1769720	LAHMAN/JIMMY D LIVING TRUST	3218 MEMORIAL HWY SE	\$ 162.80
65-1811380	ANDERSON/STETSON & JORDAN JONES	4204 S BAY DR SE	\$ 201.84
65-2346000	GMI INVESTMENTS LLP	316 W MAIN ST	\$ 59.44
65-2447000	BAUMAN RENTALS LLC	506 1ST ST NW	\$ 69.39
65-2548000	RHODES/STEVEN L	203 4TH AVE NE	\$ 856.33
65-2590000	BERGENHEIER/JAYDAN	305 6TH AVE NE	\$ 270.24
65-2595000	GUTHMILLER/DENNIS	304 5TH AVE NE	\$ 185.47
65-2681000	OL TOWN REAL ESTATE INVESTMENTS LLP	304 1ST AVE NW	\$ 20.46
65-2703000	OL-TOWN REAL ESTATE INVESTMENTS LLP	307 2ND AVE NW	\$ 593.98
65-2730000	MATTHEWS/CHRISTINE JUNE	510 2ND ST NW	\$ 95.67
65-2730000	MATTHEWS/CHRISTINE JUNE	510 1/2 2ND ST NW	\$ 95.67
65-2735000	O'KEEFE/SHAWN	308 5TH AVE NW	\$ 146.29
65-2797000	HELLAND/LEON G & JESSICA	610 3RD ST NW	\$ 2,259.62
65-2830000	CHASE/MONTE & GRACE I	410 4TH AVE NW	\$ 65.35
65-2864000	HELLMAN/MARCUS	411 COLLINS AVE	\$ 199.33
65-2985000	SMITH/THERESE	1204 2ND ST NW	\$ 172.34
65-3006000	KAUTZMAN FAMILY IRREVOCABLE TRUST	1110 1ST ST NW	\$ 251.41
65-3020000	MEUCHEL/ELIZABETH A %DAVE MEUCHEL	204 10TH AVE NW	\$ 854.33
65-3024000	MANSEAU/DERON	1007 2ND ST NW	\$ 188.64
65-3030000	CONDON/CHENILLE	204 9TH AVE NW	\$ 46.64
65-3285000	SKIPWORTH/RYAN & DOROTHY WARD	112 5TH ST NE	\$ 98.20
65-3386000	ESCAPE PLAN LLC	701 5TH AVE NW	\$ 219.38
65-3432000	WATTS/ROOSEVELT W	709 1ST AVE NW	\$ 380.42
65-3515000	PAUL/THOMAS V	801 5TH AVE NW	\$ 318.77
65-3540000	SHEESE/ERIC P & AMANDA J	903 5TH AVE NW	\$ 1,846.82
65-3547000	REED/JOSH A & TYLER J	911 4TH AVE NW	\$ 192.94
65-3580000	NEFF/CLYDE M	304 8TH ST NW	\$ 268.73
65-3593000	SWEENEY/THOMAS R	206 8TH ST NW	\$ 1,261.01
65-3611000	ENTZEL/LESLEY E	307 DIVISION ST NW	\$ 263.30
65-3662000	DEWITZ/CHAD A	202 8TH AVE SW	\$ 856.33
65-3743000	COLLINS/RAVEN & GAGE MCMAHEN	209 3RD AVE SW	\$ 218.57
65-3786000	ZINGRICH/KENNETH	806 13TH AVE NW	\$ 65.93
65-3796000	SMITH/SHANE	805 13TH AVE NW	\$ 739.73
65-3816000	HOLTE/JADE R & LARRY E HOLTE	1313 8TH AVE SE	\$ 356.96
65-3841000	KRAFT/LESIE	1112 11TH ST SE	\$ 211.35
65-3870000	WING/KELLY & VIOLA J	1205 11TH AVE SE	\$ 37.81
65-4016000	SEVERSON/MARI	616 3RD AVE SE	\$ 175.84
65-4202000	SHG LLC	1101 23RD ST SE	\$ 238.04
65-4565000	LEONARD/JOSHUA & TINA	1306 SUNSET DR NW	\$ 751.07
65-4569000	MARCHUS/GARY & JUNE	1404 SUNSET DR NW	\$ 1,447.41
65-4658000	NYGAARD/AARON J & KELSEY J NYGAARD	1803 MONTE DR NW	\$ 114.05
65-4825000	MARCHUS/GARY & JUNE	1010 4TH ST SW	\$ 250.25
65-4826000	MARCHUS/GARY & JUNE	1008 4TH ST SW	\$ 299.02
65-5263540	WELLS/MAURISA	4533 30TH AVE NW	\$ 83.02
65-5339000	MILLER/KEENAN L	4605 CORTEZ CIRCLE NW	\$ 331.41
65-5368000	BAUMAN RENTALS LLC	4306 LASALLE DR NW	\$ 469.71
65-6103622	GLASS/LISA M	2801 14TH AVE SE	\$ 233.21
65-6105325	MOMALE/CHRIST GEGO	1809 4TH AVE SW	\$ 328.39
65-6109415	EBBOLE/TONY	506 18TH ST SE	\$ 30.16
65-6112255	MISSOURI SHORE HOLDINGS LLC	2614 VERITY LN SE	\$ 156.44
65-6115810	D&S CONTRACTING LLC	2605 DOUGLAS PL SE	\$ 233.23
65-6119375	ANDERSON/STEVEN M	707 26TH ST NW	\$ 155.44
65-6127120	LAKEWOOD PROPERTY GROUP LLC	3724 24TH ST SE	\$ 64.78
65-6128475	EDWARDS/BREANNA R & JAMES L BONAGOFKY	3515 AMITY CIRCLE	\$ 104.23
65-6136150	NDOUMBE/ALAIN ROGER NENDE & FRIDA NGO HO	3809 AMARI LOOP NW	\$ 209.19
TOTAL			\$ 25,157.93



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 9, 2024
SUBMITTING DEPARTMENT: Planning
DEPARTMENT DIRECTOR: Andrew Stromme
PRESENTER: Andrew Stromme, City Planner
SUBJECT: Consider Minor Plat for Joseph Addition

STATEMENT/PURPOSE:

Consider Minor Plat for Joseph Addition

BACKGROUND/ALTERNATIVES:

James Becker requests consideration of a minor plat for Joseph Addition, a replat of Lots 8-10, Block 1, Plainview Heights 2nd Addition. The request would replat the lot of a current four-unit townhouse for them to each be on their own lot. The property is located in south Mandan, south of 19th Street SE on the west side of 11th Avenue SE.

Project Overview

The applicant seeks to split the four-unit townhome structure from one lot into four for the purposes of individual ownership of the units.

Minor Plat

The minor plat comprises .36 acres and would have four lots in one block. The lots range from .07 acres to .11 acres in size. The plat shows a utility easement in the rear and in front of the homes.

Adjacent Properties Zoning, Land Use and Future Land Use

Adjacent properties to the North, East and West are zoned RM - Residential and are residential in nature. Zoning to the south is R3.2 - Residential and the use is a single-unit home. The future land use plan for this area calls for low-density residential.

Staff Comments

Staff received this application with limited advance notice before the City Commission meeting. The applicant expressed a sense of urgency and requested an expedited review. While City staff will make every effort to work with the applicant, no guarantees can be made that all reviews and requirements will be completed within the applicant's

desired timeline. It is possible that corrective actions may be required by engineering, public works, utility billing, assessing, or other departments. The City reserves the right to conduct further reviews as necessary. Necessary items may include review of curb stops and potential need for water shut off meters and other documents as determined necessary by staff.

Findings of Fact Minor Plat

1. It is believed that all requirements for approval of a minor subdivision plat may be met with this request;
2. The proposed subdivision is generally consistent with the intent and purpose of the zoning ordinance;
3. The proposed subdivision is consistent with the Future Land Use Plan, other adopted plans and policies, as well as accepted planning practice; and
4. The proposed subdivision would not adversely affect public health, safety and general welfare.

ATTACHMENTS:

1. Application
2. Joseph Addition Final Plat
3. Joseph Addition Location map

FISCAL IMPACT:

N/a

STAFF IMPACT:

Minor

LEGAL REVIEW:

This item has been reviewed as part of the agenda packet.

RECOMMENDATION:

Staff recommends approval of the minor plat for Joseph Addition subject to further review and requirements of City departments and applicable agencies.

SUGGESTED MOTION:

I move to approve the minor plat for Joseph Addition contingent on the items outlined in this agenda document.

CITY OF MANDAN		
Development Review Application		
☒	Minor Plat (\$300)	Zone Change (\$600)
	Preliminary Plat up to 20 acres (\$450)	Planned Unit Development (\$700)
	Preliminary Plat more than 20 acres (\$500)	Land Use and Transportation Plan Amendment (\$1,000)
	Final Plat up to 20 lots (\$450)	Vacation (\$500)
	Final Plat 21 to 40 lots (\$600)	Variance (\$400)
	Final Plat more than 40 lots (\$750)	Special Use Permit (\$450)
	Annexation (\$450)	Stormwater submittal (\$300)
	Masterplanned Subdivision (not accepted without preliminary plat) (\$250)	Stormwater 2 nd & subsequent resubmittal (\$50)
	Appeals to Administrative Denials (Variance to Non-zoning/Non-subdivision regulations) (\$250)	Document Recording (\$30)
Summary of Request (Add separate sheet(s) as necessary)		
Resubdivide lots to match existing 4-plex units		

Engineer/Surveyor			Property Owner or Applicant		
Name Toman Engineering Co / Andra Marquardt			Name James Becker		
Address 501 1st St NW			Address 2908 Bay Shore Bend SE #4		
City Mandan	State ND	Zip 585544	City Mandan	State ND	Zip 58554
email andram@tomanengineering.com			email		
Phone 701-663-6483		Fax	Phone 701-226-0883		Fax
If the applicant is not the current owner, the current owner must submit a notarized statement authorizing the applicant to proceed with the request.					

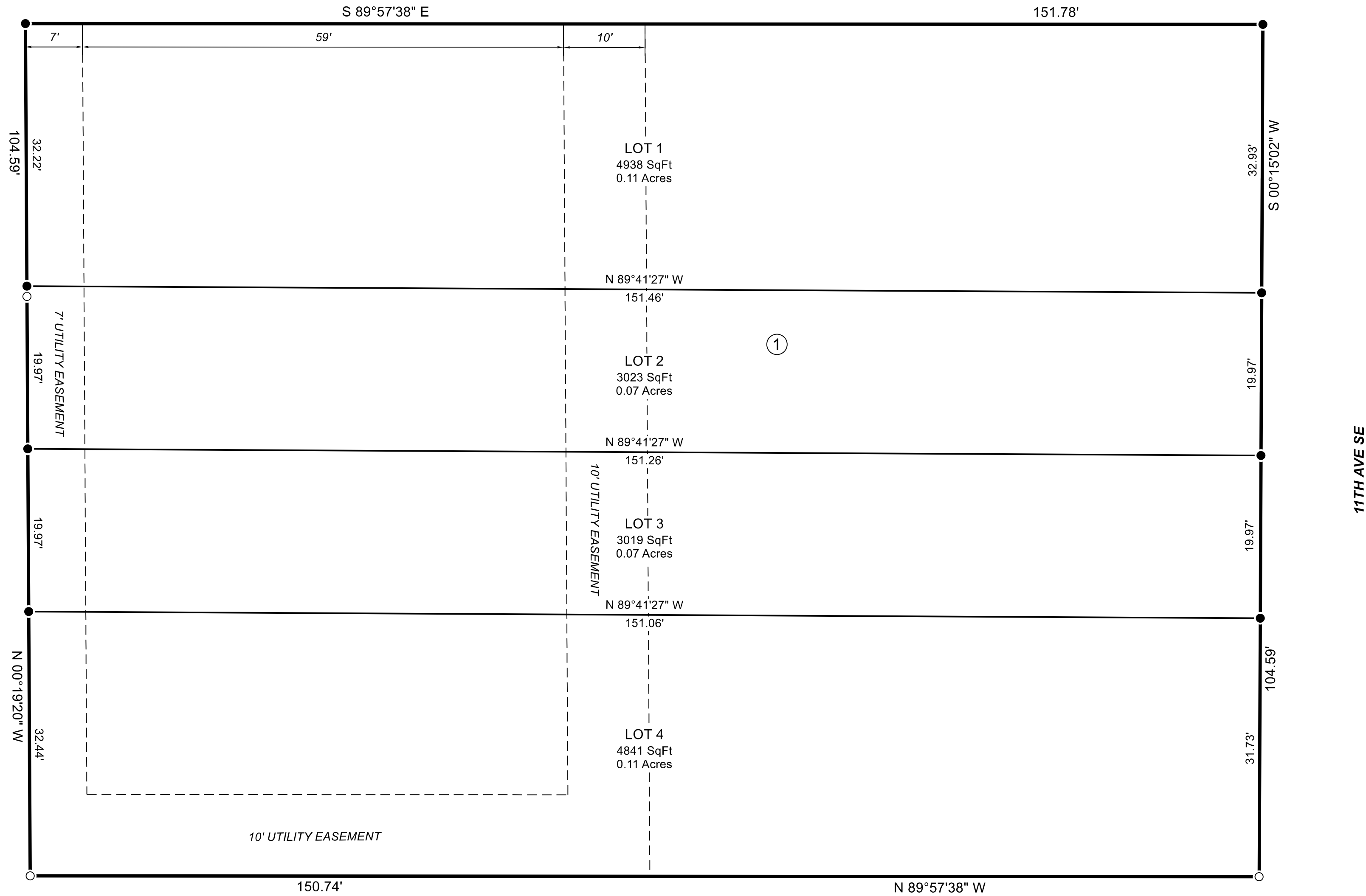
Location		Type		Existing Zone	Proposed Zone	Project Name	
X	City	ETA	New	X	Addition	RM	No change
						Joseph Addition	
Property Address						Legal Description	
2019, 2021, 2023 & 2025 11th Ave SE						Lots 8-10, Block 1	
Current Use						Plainview Heights 2nd Add.	
Residential							
Proposed Use							
Residential						Section 2	Township 138
						Range 81	
Parcel Size	Building Footprint		Stories	Building SF		Required Parking	
0.36 AC±						Provided Parking	

Print Name <i>James J. Becker</i>	Signature <i>James J. Becker</i>	Date <i>10/8/2024</i>
--------------------------------------	-------------------------------------	--------------------------

Office Use Only			
Date Received:	Initials: <i>nm</i>	Fees Paid: \$ <i>300</i>	Date <i>10-8-2024</i>
Notice in paper		Mailed to neighbors	
P&Z meeting			
Approved	Approved with conditions:		
Denied			

JOSEPH ADDITION

TO THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA
ALL OF LOTS 8-10, BLOCK 1, PLAINVIEW HEIGHTS 2ND ADDITION OF THE NW1/4 OF SECTION 2,
T138N-R81W OF THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA



DESCRIPTION OF PROPERTY

ALL OF LOTS 8-10, BLOCK 1, PLAINVIEW HEIGHTS 2ND ADDITION OF THE NW1/4 OF SECTION 2, TOWNSHIP 138 NORTH, RANGE 81 WEST OF THE 5TH PRINCIPAL MERIDIAN, OF THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA. SAID TRACT OF LAND CONTAINING 15,820 SQFT (0.36 ACRES), MORE OR LESS.

SURVEYOR'S CERTIFICATE

I, ANDRA MARQUARDT, NORTH DAKOTA REGISTERED LAND SURVEYOR NO. 4623, HEREBY CERTIFY THAT I HAVE CAUSED TO BE SURVEYED BY MY FORCES UNDER MY SUPERVISION THE PROPERTY DESCRIBED HEREON AND I HAVE PREPARED THE ACCOMPANYING PLAT; FURTHER, THAT DISTANCES INDICATED HEREON ARE IN FEET AND HUNDREDTHS THEREOF, AND BEARINGS ARE INDICATED IN QUADRANTS AND DEGREES, MINUTES, AND SECONDS THEREOF; FURTHER, THAT SAID PLAT DOES TRULY SHOW THE SURVEY TO THE BEST OF MY KNOWLEDGE AND BELIEF.

ANDRA MARQUARDT, RLS 4623

OWNER'S CERTIFICATE OF DEDICATION

WE, THE UNDERSIGNED, BEING THE SOLE OWNERS OF THE LAND PLATTED HEREON, DO HEREBY VOLUNTARILY CONSENT TO THE EXECUTION OF SAID PLAT, AND DO DEDICATE ALL THE STREETS, ALLEYS, PARKS, AND PUBLIC GROUNDS AS SHOWN HEREON, INCLUDING ALL SEWERS, CULVERTS, BRIDGES, WATERLINES, SIDEWALKS AND OTHER IMPROVEMENTS ON OR UNDER SUCH STREETS, ALLEYS OR OTHER PUBLIC GROUNDS, WHETHER SUCH IMPROVEMENTS ARE SHOWN HEREON OR NOT, TO PUBLIC USE FOREVER. WE ALSO DEDICATE EASEMENTS TO RUN WITH THE LANDS FOR WATER, SEWER, GAS, ELECTRICITY, TELEPHONE, OR OTHER PUBLIC UTILITY LINES OF SERVICES UNDER, ON OR OVER THESE CERTAIN STRIPS OF LAND DESIGNATED AS "UTILITY EASEMENTS".

JAMES J. BECKER

SUBSCRIBED AND SWORN BEFORE ME, A NOTARY PUBLIC, THIS ____ DAY OF ____, 2024.

NOTARY PUBLIC
COUNTY, _____
MY COMMISSION EXPIRES: _____

APPROVAL OF BOARD OF CITY COMMISSIONERS

THE BOARD OF CITY COMMISSIONERS OF THE CITY OF MANDAN, NORTH DAKOTA, HAS APPROVED THE SUBDIVISION OF LAND SHOWN HEREON, HAS ACCEPTED THE DEDICATION OF ALL STREETS, ALLEYS, AND PUBLIC WAYS SHOWN HEREON LYING WITHIN THE CORPORATE LIMITS OF THE CITY OF MANDAN, HAS ACCEPTED THE DEDICATION OF ALL PARKS AND PUBLIC GROUNDS SHOWN HEREON, FURTHERMORE, SAID BOARD OF CITY COMMISSIONERS HAS APPROVED THE STREETS, ALLEYS, AND OTHER PUBLIC WAYS AND GROUNDS SHOWN HEREON AS AN AMENDMENT TO THE MASTER STREET PLAN OF THE CITY OF MANDAN, THE FOREGOING ACTION BY THE BOARD OF CITY COMMISSIONERS OF MANDAN, NORTH DAKOTA, HAS TAKEN BY RESOLUTION THIS ____ DAY OF ____, 2024.

JIM NEUBAUER -
CITY ADMINISTRATOR

JAMES FROELICH - PRESIDENT OF
THE BOARD OF CITY COMMISSIONERS

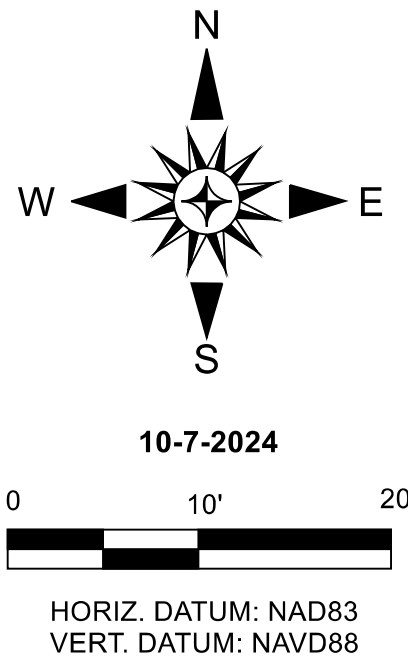
I, JAREK WIGNESS, CITY ENGINEER FOR THE CITY OF MANDAN, NORTH DAKOTA HEREBY APPROVES "JOSEPH ADDITION," OF THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA AS SHOWN ON THE ANNEXED PLAT.

JAREK WIGNESS, PE

OWNER:
JAMES J. BECKER
2908 BAY SHORE BEND SE #4
MANDAN, ND 58554

BASIS OF BEARING:
SOUTH BOUNDARY LINE
NORTH 89° 57' 38" WEST

NOTES:
1. BEARINGS AND DISTANCES MAY VARY FROM PREVIOUS DOCUMENTS OF RECORD DUE TO DIFFERENT METHODS OF FIELD MEASUREMENT.
2. INTERIOR LOTLINES ARE MEANT TO REFLECT SHARED WALLS OF EXISTING 4-PLEX AND MEASURED ON 10/07/2024



LEGEND

- FOUND REBAR MONUMENT
- SET REBAR MONUMENT



**TOMAN ENGINEERING
COMPANY**
501 1st Street NW, Mandan, ND 58554
Ph: 701-663-6483 * www.tomanengineering.com



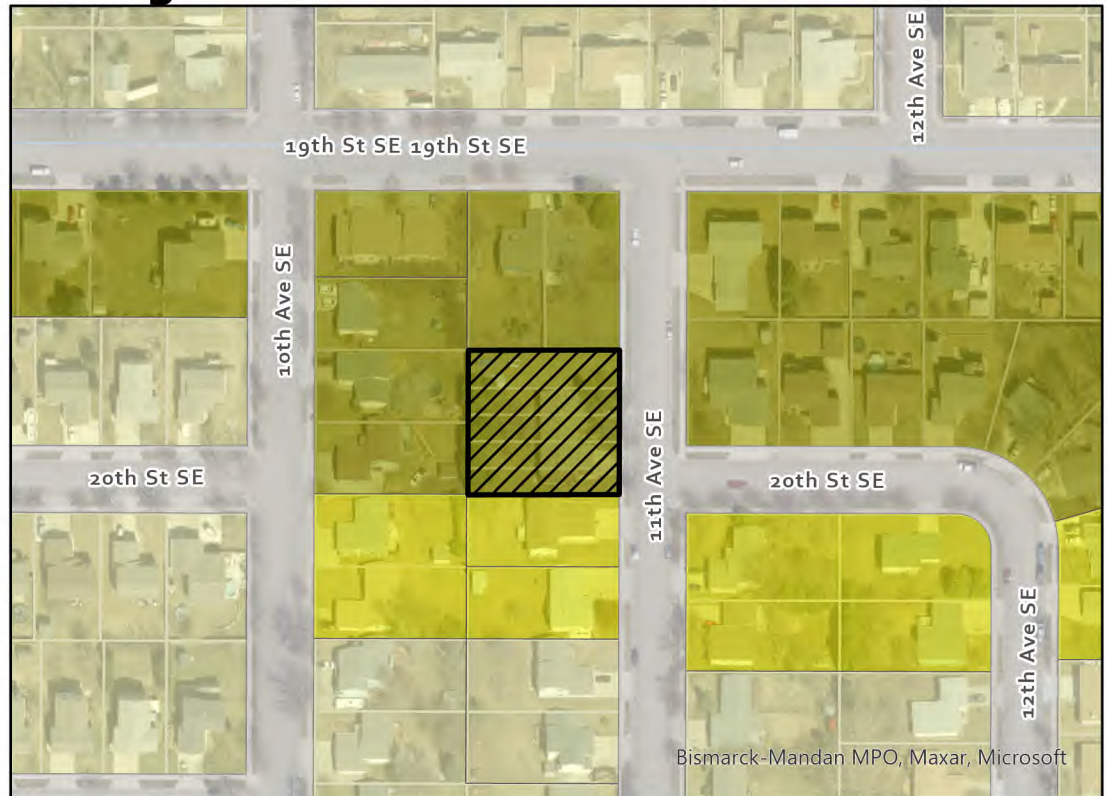
Zoning and Future Land Use Reference Map

Joseph Addition

Zoning

Zoning Map Key

- | | |
|---|---|
| Agriculture - City of Mandan | MD - Heavy Commercial/Heavy Industrial Restricted |
| Agriculture - Morton County | MHS - Trailer Park |
| CA - Neighborhood Commercial | PUD - Planned Unit Development |
| CB - Business Commercial | R3.2 - Residential Single & Two Family |
| CC - Commercial/Light Industrial Transition | R7 - Residential Single Family |
| DC - Downtown Core | RH - Residential Mobile Home Park |
| DF - Downtown Fringe | RM - Residential Multi-family Dwellings |
| Industrial - Morton County | RMH - Residential Mobile Home Subdivision |
| LSMHS - Trailer Park Subdivision | Residential - County Residential Zoning |
| MA - Heavy Commercial/Light Industrial | ROW - Right-of-Way |
| MB - Heavy Commercial/Heavy Industrial | September '24 Planning Items |
| MC - Heavy Commercial/Light Industrial Restricted | |



Future Land Use Plan Key

- | |
|----------------------------|
| Rural Residential |
| Low Density Residential |
| Medium Density Residential |
| High Density Residential |
| Commercial |
| Industrial |
| Public/Semi-Public |
| Public Land |
| Park |
| Greenways |
| Open Space |
| Open Water |
| Parcels |
| City Limits |
| ETA Line |
| Planning Activities |

Future Land Use Plan





City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: September 17, 2024
SUBMITTING DEPARTMENT: Engineering
DEPARTMENT DIRECTOR: Jarek Wigness
PRESENTER: Jarek Wigness, City Engineer
SUBJECT: Consider Water and Sewer Improvement District 65 design agreement

STATEMENT/PURPOSE:

To consider and possibly enter into an agreement with Moore Engineering for design engineering and bidding services for the 2025 Water & Sewer Improvement District 65.

BACKGROUND/ALTERNATIVES:

On October 1st, the City Commission created a Water and Sewer Improvement District to replace aging cast iron water mains in the Monte Drive neighborhood. Since 2008, this portion of town has experienced 27 water main breaks. The most recent break occurred the morning after the October 1st commission meeting. Several of these breaks have occurred during fire events, creating safety issues for residents.

This area was evaluated by Moore Engineering as a part of the City's Infrastructure Improvement Decision Document. The cast iron water main was installed in the 1950's. Improvements would include water main replacement and restoration. A resolution approving the engineer's report is attached along with Moore's Design and Bidding amendment.

ATTACHMENTS:

1. Water and Sewer District 65 Engineers Report
2. Monte Drive Water Main Design Amendment

FISCAL IMPACT:

This engineering service agreement amendment is for \$484,705. The preliminary engineering was in the amount of \$223,635. We would expect to bring a second engineering service amendment for construction oversight and contract administration after bids are opened. The total estimate for the project is \$8,727,500, and we are

pursuing 60% cost share from the State Water Commission for eligible items.

STAFF IMPACT:

Significant time and effort working alongside Moore Engineering on this project.

LEGAL REVIEW:

This item has been reviewed as part of the agenda packet.

RECOMMENDATION:

To approve the engineer's report and enter into the agreement, as presented.

SUGGESTED MOTION:

I move to approve the engineer's report and enter into the engineering design agreement, as presented.

FEASIBILITY AND EVALUATION OF IMPROVEMENTS FOR WATER AND SEWER IMPROVEMENT DISTRICT 65, PROJECT 2025-03

1.) General Nature of Project

The district has been created to allow for water main improvements to the areas identified in the map and includes water main replacement, roadway restoration, concrete restoration, ADA ramp improvements, tree trimming, and other related work.

2.) Location of Proposed Construction

The proposed construction will take place throughout the areas identified on the map. The water main improvements will occur on, but not limited to, Boundary St NW, 18th St NW, 15th St NW, 14th St NW, Sunset Dr, Monte Dr, Linda Dr, and 6th Ave NW.

3.) Environmental Impact

It is anticipated that there will be some dirt, noise, and pollutants during the construction period as a result of the use of necessary equipment. There will also be some surplus or waste construction materials that will need to be disposed of by the contractor at his or her expense. The contractors will be responsible for leaving the area in an attractive and neat condition. Sensitivity to contaminants from construction will be addressed by the contractor as part of the construction documents and storm water management permitting procedures.

4.) Feasibility of Project

The work in the Water Improvement District will replace aging cast iron water mains that were installed in the 1950's. These water mains have had 27 water main breaks since 2008. Replacing the water mains will significantly reduce operation and maintenance costs for the City. In the opinion of the undersigned this project is feasible and needed throughout the indicated area to replace aging water mains.

5.) Estimate of Cost

Attached is a map showing the area and the district boundary. The construction costs are estimated at \$6,464,550.00. Other costs of making the improvement necessary including necessary and reasonable change order, engineering, fiscal agents' and attorneys' fees, publication of legal notices, printing of warrants, and all expenses incurred in the making of the improvement and levy of assessments therefore are estimated at \$2,262,950.00. The total cost for the improvement is estimated at \$8,727,500.00.

Dated this 15th day of October 2024.

Jarek Wigness, PE
City Engineer

Amendment No. 1 To Task Order No. 5

1. Background Data:

- A. Effective Date of Task Order: May 7, 2024
- B. Owner: City of Mandan
- C. Engineer: Moore Engineering, Inc.
- D. Specific Project: Mandan 2025 Street & Water Improvements

2. Description of Modifications

- A. The project shall include water main, water appurtenance, and water service replacement in the identified project area. Roadway improvements will include trench width reconstruction and mill and overlay. Additional restoration and improvements will include sanitary sewer televising review, identification of sewer spot repairs, tree trimming, ADA improvements, and other concrete repairs identified.
- B. Engineer shall perform the following Additional Services:
 - 1. Final Design Services. Engineer shall provide Final Design Services in accordance with Part A1.03 of the Agreement. Specifically, the following tasks are included:
 - a. Project coordination, management, and budget administration (20 weeks)
 - b. Facilitate a geotechnical report.
 - c. Complete DWR applications for preconstruction funding and construction funding.
 - d. Progress meetings with Owner. (4 Meetings)
 - e. Gather existing information from Owner to create existing conditions drawings.
 - f. Dry and existing utility coordination and inclusion in plans as ASCE 38-02 (Level D).
 - g. Field review of existing conditions with Owner.
 - h. Assist with special assessment documents.
 - i. Topographic survey
 - j. Coordinate sanitary sewer televising, including review and spot repair identification for inclusion in the plans.
 - k. Street design is limited to pavement patching, ADA ramps, and spot repairs of existing curb. Street improvements will primarily entail mill and overlay.
 - l. Final construction drawings are to include:
 - i. General notes, legend, and scope of work
 - ii. Details and typical sections

- iii. Existing conditions and removals
- iv. Paving sheets
- v. Plan and profile for water main replacement and sanitary sewer spot repairs
- vi. Traffic control
- vii. ADA ramp plans, details, and notes
- viii. Erosion control/SWPPP
- m. Facilitate kickoff, 60%, 90% and final design meeting with Owner.
- n. Provide 90% plans, specifications, and estimate for Owner feedback (PS&E).
- o. Meet with Lewis & Clark Elementary for additional needs and phasing.
- p. Prepare project manual documents and bid form.
- q. Prepare project specific specs utilizing Owner's specs and editing as needed.
- r. Conduct site visits as needed (Assume 4).
- s. Coordinate with Owner to ensure pipe sizes, pressure zones, and PRV's are designed per existing City model and master plan. Design to include 1 PRV.
- t. Include tree trimming necessary to meet Owner ordinance.
- u. Facilitate and coordinate Public Input Meeting (1 meeting).
- v. Assemble final documents for bidding.
- w. The scope of services does not include:
 - i. Water modeling
 - ii. Roadway modeling
 - iii. Lighting system improvements

2. Bidding and Negotiating Phase Services. Upon completion of the above and authorization by Owner to proceed, Engineer shall provide services in accordance with Part A1.04 of the Agreement.

- C. The Scope of Services currently authorized to be performed by Engineer in accordance with the Task Order and previous amendments, if any, is modified as follows: N/A
- D. The responsibilities of Owner with respect to the Task Order are modified as follows: N/A
- E. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation: \$484,705. Part 6.A of the Task Order is modified as follows:

Final Design Phase	<u>\$467,240</u>	<u>NA</u>	<u>Hourly, Standard Rates</u>
Bidding & Negotiating Phase	<u>\$17,465</u>	<u>NA</u>	<u>Hourly, Standard Rates</u>

- F. The schedule for rendering services under this Task Order is modified as follows:

30% Plans & Review (Existing Conditions)	December 13, 2024
60% Plans & Review	January 6, 2025
90% Plans & Review	January 31, 2025
Final Plans and Bidding Documents	February 18, 2025
Project Bidding	March 11, 2025
Commission to Review Bids	March 18, 2025

- G. Other portions of the Task Order (including previous amendments, if any) are modified as follows: N/A
- H. Attachments:
1. Project Area Map
 2. Work Breakdown Structure (tasks and hours)

3. Task Order Summary (Reference only)

A.	Original Task Order amount:	\$223,635
B.	Net change for prior amendments:	\$0
C.	This amendment amount:	\$484,705
D.	Adjusted Task Order amount:	\$708,340

The foregoing Task Order Summary is for reference only and does not alter the terms of the Task Order, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Task Order as set forth in this Amendment. All provisions of the Agreement and Task Order not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is October 15, 2024.

OWNER: City of Mandan

ENGINEER: Moore Engineering, Inc.

Signed: _____

By: _____

Name: _____

Name: _____

Title: _____

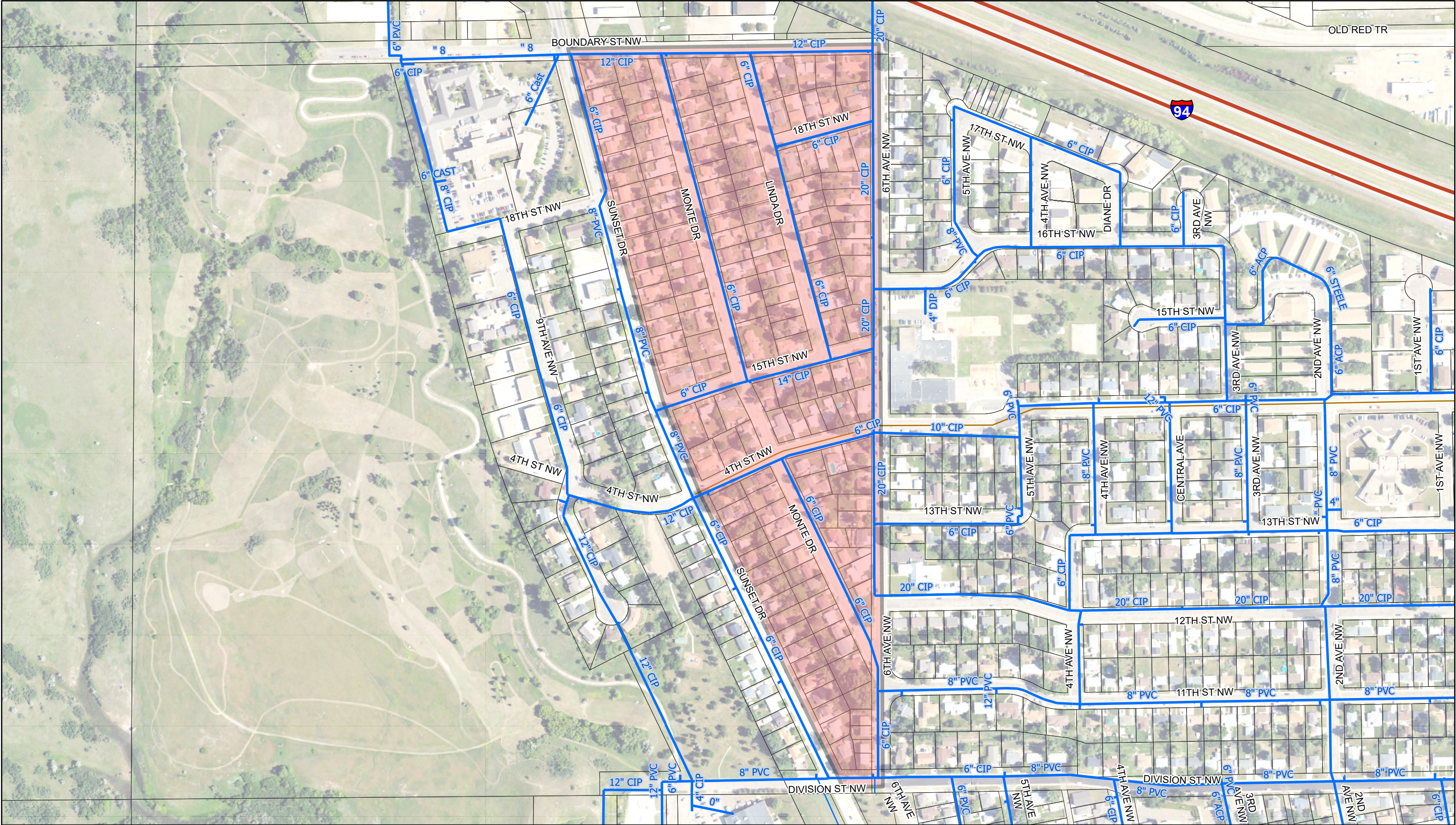
Title: _____

Date
Signed: _____

Date
Signed: _____

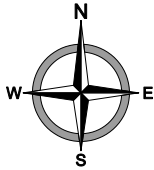


																			
Project Name:		Mandan 2025 Street and Water Improvements																	
Project Number:		24080																	
Client:		City of Mandan, ND																	
DATE:		10/15/2024																	
PHASE	TASK NO.	PHASE DESCRIPTION	Defined Limits	TASK HOURS TOTAL	SR PROJECT MANAGER	FUNDING SPECIALIST	SENIOR PE	PE II	PROJECT ENGINEER	GRADUATE ENGINEER	ENGINEERING DESIGNER II	SR LAND SURVEYOR	SURVEY MANAGER	SURVEY CREW CHIEF II	SURVEY CREW CHIEF I	OFFICE ADMINISTRATOR II			
300		300 - Design Services																	
300	300.001	Geotechnical Engineering	Braun Intertec	8				4	4										
300	300.002	Project coordination, invoicing, and communication	20 Weeks	128	60			60	8										
300	300.003	Preparation for and attend Commission meetings	Assume 2 meetings	10	4			6											
300	300.004	Coordination meetings with City Engineering and Public Works staff (kick off, 50%, 60%, 90%)	Assume 4 meetings	40	8			16	16										
300	300.005	Internal coordination meetings (PM, Lead Engineer, Group Leader, Project Engineer, Grad)	Assume 16 meetings	112	16		16	32	32	16									
300	300.006	Topographic Survey - Manhole dips - Boundary Survey		312				2	2	40	4	40	4	110	110				
300	300.007	Dry utility coordination - shown on plans as ASCE 38-02 (Level D)		4					4										
300	300.008	Existing Conditions Drawing		32			4	4	8		16								
300	300.009	Field review with existing conditions - Include City staff	1 meeting	9	1			4	4										
300	300.010	Gather existing utility information from the City - verify existing conditions with City		12				4	4		4								
300	300.011	Coordination with City regarding pipe sizes, PRV's, City water model, and master plan		200	12		64	80	40		4								
300	300.012	Water main alignment, profile review, and utility conflict review		92			4	32	32		24								
300	300.013	Removals Sheets		82			2	8	40	8	24								
300	300.014	Plan and Profile Sheets/Water Main Design	21 blocks of WM	98			2	8	24	24	40								
300	300.015	Paving Sheets/Roadway Design	Reconstruct trench, M&O full width	86			2	4	24	24	32								
300	300.016	Details		26				2	8	8	8								
300	300.017	Typical Sections		34			2	4	16	4	8								
300	300.018	Cover sheet, legend, and plan notes		28				8	8	4	8								
300	300.019	Erosion Control/SWPPP Sheets		16					8		8								
300	300.020	Traffic Control Plan Sheets		38			4	2	16		16								
300	300.021	ADA Design and Plan Sheets		152			8	12	60	32	40								
300	300.022	Outline project specific specifications		88			4	12	32	40									
300	300.023	Special provisions for City of Mandan specifications		52			4	16	32										
300	300.024	Project Manual front end documents		45	1			16	16	12									
300	300.025	90% Plan, Project Manual, and Estimate deliverable to City (PS&E)		65	1			8	8	24	24								
300	300.026	Incorporate City feedback and update plans and project manual		58			2	8	16	8	24								
300	300.027	Separate meeting with the School - traffic control, timeline, additional work	1 meeting	5	1			2	2										
300	300.028	Alternative bid development	1 alternative	18				2	8		8								
300	300.029	Final Plans, Specifications, Bidding Documents, and Engineer's Opinion of Cost		121	1		4	12	24	40	40								
300	300.030	Agency Approval, Seal Plans and Distribute to City		17	1			4	4		4					4			
300	300.031	Special Assessment support		86	2			40	24	4						16			
300	300.032	Public Input Meeting	1 Meeting	36	4			12	8	12									
300	300.033	Site Visits	Assume 4	32	8		8	8	8										
300	300.034	Tree Trimming design		44				4	16	16	8								
300	300.035	Sanitary Sewer Televising	Televising sanitary sewer in project area	8					8										
300	300.036	Review televising for spot repairs & include in plans		30			2	4	16	8									
300	300.037	DWR Preconstruction Funding Application		14		8		6											
300	300.038	DWR Construction Funding Application		14		8		6											
300	300.039	Attend DWR Meetings and coordination	2 Meetings	4	4														
				2256	124	16	132	452	580	324	344	40	4	110	110	20			
330		330 - Bidding & Negotiation																	
330	330.001	Upload plans and specifications to Quest		5					1								4		
330	330.002	Send and coordinate advertisement		5					1								4		
330	330.003	Respond to bidder questions		21			4	8	4								5		
330	330.004	Addenda		17	1		2	4	4								6		
330	330.005	vBid opening; review bids		12	1			2	2								7		
330	330.006	Recommend to Award letter and Notice of Award form		13	1			2	2								8		
330	330.007	Engineer's statement of cost		13				2	2								9		
330	330.008	Prepare and review construction contract for signatures		12					2								10		
330	330.009	Attend commission meetings	Assume 2	15	2			2									11		
				113	5		6	20	18								64		
					129	16	138	472	598	324	344	40	4	110	110	84			



WATER SYSTEM EXHIBIT
MONTE DRIVE PROJECT AREA
MANDAN, NORTH DAKOTA

Created By: KJV Date Created: 09/29/23 Date Saved: 07/17/24 Date Exported: 07/17/24
Plotted By: kyle.volk Parcel Date: 05/07/23 Aerial Image: 2023 County NAIP SIDS
Elevation Data: N/A Horizontal Datum: NAD 1983 StatePlane North Dakota North FIPS 3301 Feet Vertical Datum: NAVD1988
T:\Projects\240000\24080_Midtown\10_ArcPro\24080_Monte_Drive\24080_Monte_Drive.aprx



Legend

 Project Area





City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: September 23, 2024
SUBMITTING DEPARTMENT: Engineering
DEPARTMENT DIRECTOR: Jarek Wigness
PRESENTER: Jarek Wigness, City Engineer
SUBJECT: Consider confirmation of special assessments for Street Improvement Districts #222, #224 #226, #227, #229, and #232

STATEMENT/PURPOSE:

To consider confirmation of special assessments for Street Improvement Districts #222, #224 #226, #227, #229, and #232.

BACKGROUND/ALTERNATIVES:

The project, along with cost and description of the improvements provided within the district, is as follows:

- **Street Improvement District #222 - (\$ 583,298.11)**The project constructed a new segment of share use path along 19th Street SE. The new segment spans from ND 6 to Macedonia Ave SE.
- **Street Improvement District #224 - (\$4,721,055.27)** The project constructed new asphalt streets, new curb and gutter, lighting improvements and chip seal that benefit the Rockwood and Sunrise View Estates subdivisions. The new subdivision is north of Beretta St. NW and west of HWY 1806.
- **Street Improvement District #226 - (\$1,748,259.69)**The project constructed new asphalt streets, new curb and gutter, lighting improvements and chip seal that benefit the West Hill Fifth subdivision. The new subdivision is north of Crown Point Rd NW and west of Cortez Circle.
- **Street Improvement District #227 - (\$6,161,124.92)**The project constructed new asphalt streets, new curb and gutter, lighting improvements, pedestrian facilities, chip seal, storm sewer, utility water lines, and sanitary sewer. The general location is north of Old Red Trail, south of 27th St. N, East of Walmart to HWY 1806.
- **Street Improvement District #229 - (\$2,371,516.86)**The project constructed new asphalt streets, new curb and gutter, lighting improvements and chip seal

Subject: Consider approval of the verification of 6 special assessment districts:

- i. Street Improvement District #222, 19th Street Trail
- ii. Street Improvement District #224, Sunrise View Estates & Rockwood
- iii. Street Improvement District #226, West Hills 5th Addition
- iv. Street Improvement District #227, Heck Addition - new high school area
- v. Street Improvement District #229, Shores at Lakewood
- vi. Street Improvement District #232, 2023 Street Improvement Project

Page 2 of 3

that benefit the Shores at Lakewood subdivision. The new subdivision is to the west of Lakewood Elementary School north of McKenzie Dr. SE.

- **Street Improvement District #232 - (\$3,417,245.08)** Preventative maintenance focused street improvements in the northwest region of the city that is south of the interstate with some work being done in the south part of the city near 27th St. SE. The work being done was predominately chip seals, with some mill & overlays area, and some reconstruction areas. Other work that occurred on this project was adjustment of manholes, lighting improvements, striping, asphalt patching and concrete repairs. Area 1 can generally be described as north of Division St. NW, west of 8th Ave NE and south of the interstate. Area 2 can be described as south of 27th St. SE, with portions of 14th Ave SE and East View Place SE.

ATTACHMENTS:

1. Published List SID 222 - 19th Street Trail
2. Published List SID 224 - Sunrise View Estates
3. Published List SID 226 - West Hills 5th
4. Published List SID 227 - Heck Addition
5. Published List SID 229 - Shores at lakewood
6. Published List SID 232 - 2023 Street Rehabilitation Project

FISCAL IMPACT:

Total Amount Assessed:

Street Improvement District #222 - \$ 583,298.11

Years Assessed: 5

Interest Rate: 4.950%

Street Improvement District #224 - \$4,721,055.27

Years Assessed: 15

Interest Rate: 4.997%

Street Improvement District #226 - \$1,748,259.69

Subject: Consider approval of the verification of 6 special assessment districts:

- i. Street Improvement District #222, 19th Street Trail
- ii. Street Improvement District #224, Sunrise View Estates & Rockwood
- iii. Street Improvement District #226, West Hills 5th Addition
- iv. Street Improvement District #227, Heck Addition - new high school area
- v. Street Improvement District #229, Shores at Lakewood
- vi. Street Improvement District #232, 2023 Street Improvement Project

Page 3 of 3

Years Assessed: 15
Interest Rate: 4.997%

Street Improvement District #227 - \$6,161,124.92
Years Assessed: 15
Interest Rate: 3.891%

Street Improvement District #229 - \$2,371,516.86
Years Assessed: 15
Interest Rate: 4.997%

Street Improvement District #232 - \$3,417,245.08
Years Assessed: 7 for Chip Seal Locations, 15 for reconstruction
Interest Rate: (7 year = 5.125%), (15 year = 4.997%)

STAFF IMPACT:

City staff will have minor additional effort to finish this process.

LEGAL REVIEW:

All agenda documents have been made available to the City Attorney for review.

RECOMMENDATION:

To approve proposed assessments as certified by the Special Assessment Commission be confirmed on these districts.

SUGGESTED MOTION:

I move to approve the special assessments for certification on Street Improvement Districts #222, #224, #226, #227, #229, and #232.

NOTICE OF HEARING OF OBJECTIONS TO SPECIAL
ASSESSMENTS FOR STREET IMPROVEMENT DISTRICT # 222

Notice is Hereby Given that the Special Assessment Commission of the City of Mandan, North Dakota will meet at Mandan City Hall, 205 2nd Avenue NW on August 28th, 2024 at 5:30 p.m. to hear objections which may be made to any of the foregoing assessments in Street Improvement District # 222 as shown on the foregoing list by any person interested or his agent or attorney.

Riley McAdoo-Roesler, Assistant City Engineer

NOTICE OF PAYMENT OF SPECIALS ASSESMENTS - INTEREST

All special assessments levied under this title may be paid without interest within ten days after they have been approved by the governing body and thereafter shall bear interest at an annual rate not exceeding one and one-half percentage points above the average net annual interest rate on any warrants or bonds for the payment of which they are pledged on the total amount thereof remaining unpaid.

NOTICE OF ASSESSMENTS FOR STREET IMPROVEMENT DISTRICT # 222

We the undersigned, constituting the Special Assessment Commission of the City of Mandan do hereby certify that the following is a true and correct list of the particular lots of land which, in the opinion of the Commission, are especially benefited by the construction performed in Street Improvement District # 222 of the City of Mandan, showing the amount against each lot or tract, the same is a true and correct assessment of the property there in described to the best judgement of the members of the Commission. The items of expense in said improvement district and the assessments are as follows, to wit.

Total Construction	\$	1,523,524.53
NDDOT Share of Construction	\$	1,202,709.55
City Share of Construction	\$	320,814.98
Engineering, Legal, Administration	\$	262,483.13
Amount to be Assessed	\$	583,298.11

PARCEL	ADDRESS	AMOUNT ASSESSED
655513540	NO LEGAL ADDRESS	\$ 22,347.09
655513535	NO LEGAL ADDRESS	\$ 12,577.11
655798000	NO LEGAL ADDRESS	\$ 5,030.85
655513550	NO LEGAL ADDRESS	\$ 4,192.37
654783220	2500 MACEDONIA AVE SE	\$ 4,192.37
654477100	2007 8TH AVE SE	\$ 3,633.39
655820000	1401 12TH AVE SE	\$ 1,397.46
653954110	904 8TH AVE SE	\$ 1,397.46
656108210	1000 19TH ST SE	\$ 1,117.97
653954100	800 8TH AVE SE	\$ 1,117.97
653868000	1216 14TH ST SE	\$ 1,117.97
654783200	2503 MACEDONIA AVE SE	\$ 1,117.97
656109404	NO LEGAL ADDRESS	\$ 838.48
656103752	1501 27TH ST SE	\$ 838.48
651057000	1600 10TH AVE SE	\$ 838.48
651838930	505 MARIO CT SE	\$ 558.99
651804050	701 PRAIRIE VIEW DR SW	\$ 558.99
652007640	203 PHILIP CT SE	\$ 558.99
651838860	504 WILL CT SE	\$ 558.99
652007915	2405 MACEDONIA AVE SE	\$ 558.99
656109360	1701 PLAINS BND SE	\$ 558.99
652007680	2401 MACEDONIA AVE SE	\$ 558.99
651838940	405 MARIO CT SE	\$ 558.99
652007630	202 PHILIP CT SE	\$ 558.99
652007580	2109 MACEDONIA AVE SE	\$ 558.99
656116780	230 COBBLESTONE LOOP SW	\$ 558.99
656111705	1709 AMBER PL SW	\$ 558.99
656111715	1801 AMBER PL SW	\$ 558.99
656116740	302 COBBLESTONE LOOP SW	\$ 558.99
656116790	226 COBBLESTONE LOOP SW	\$ 558.99

656105555	225 KEIDEL TRL SW	\$	558.99
656116770	234 COBBLESTONE LOOP SW	\$	558.99
652007570	2105 MACEDONIA AVE SE	\$	558.99
656116750	300 COBBLESTONE LOOP SW	\$	558.99
656109350	1805 PLAINS BND SE	\$	558.99
651838950	401 MARIO CT SE	\$	558.99
656111695	1705 AMBER PL SW	\$	558.99
656106165	103 KEIDEL TRL SW	\$	558.99
656111845	1812 SPRING CT SW	\$	558.99
656111295	718 FARMSTEAD CT SW	\$	558.99
656111735	1804 AMBER PL SW	\$	558.99
656109355	1801 PLAINS BND SE	\$	558.99
656116730	304 COBBLESTONE LOOP SW	\$	558.99
656111855	1808 SPRING CT SW	\$	558.99
656109385	1617 PLAINS BND SE	\$	558.99
656111910	1809 SPRING CT SW	\$	558.99
656109380	1621 PLAINS BND SE	\$	558.99
651838810	507 MIA CT SE	\$	558.99
656111195	602 CANYON RD SW	\$	558.99
651838920	506 MARIO CT SE	\$	558.99
656116760	240 COBBLESTONE LOOP SW	\$	558.99
656109435	402 18TH ST SE	\$	558.99
656107640	1612 RIDGE DR SE	\$	558.99
656109440	1800 PLAINS BND SE	\$	558.99
656111175	1206 SUNFLOWER LN SW	\$	558.99
656111285	716 FARMSTEAD CT SW	\$	558.99
652007650	207 PHILIP CT SE	\$	558.99
656111125	1002 SUNFLOWER LN SW	\$	558.99
656111725	1805 AMBER PL SW	\$	558.99
656116880	231 COBBLESTONE LOOP SW	\$	558.99
656111275	712 FARMSTEAD CT SW	\$	558.99
656108365	1529 RIDGE DR SE	\$	558.99
656106145	104 KEIDEL TRL SW	\$	558.99
656105545	301 KEIDEL TRL SW	\$	558.99
656116580	813 COBBLESTONE LOOP SW	\$	558.99
656107615	1708 RIDGE DR SE	\$	558.99
656109345	1809 PLAINS BND SE	\$	558.99
656106105	120 KEIDEL TRL SW	\$	558.99
652007620	206 PHILIP CT SE	\$	558.99
656116570	823 COBBLESTONE LOOP SW	\$	558.99
651838870	505 WILL CT SE	\$	558.99
656108360	1601 RIDGE DR SE	\$	558.99
656116810	501 COBBLESTONE LOOP SW	\$	558.99
656109550	1604 PLAINS BND SE	\$	558.99
656107635	1616 RIDGE DR SE	\$	558.99
656116800	222 COBBLESTONE LOOP SW	\$	558.99
656109545	1608 PLAINS BND SE	\$	558.99
656116910	219 COBBLESTONE LOOP SW	\$	558.99
656109405	514 18TH ST SE	\$	558.99
656107620	1704 RIDGE DR SE	\$	558.99
652007550	2017 MACEDONIA AVE SE	\$	558.99
656116550	502 COBBLESTONE LOOP SW	\$	558.99
656116410	814 COBBLESTONE LOOP SW	\$	558.99
656111907	1805 SPRING CT SW	\$	558.99
656116670	500 COBBLESTONE LOOP SW	\$	558.99
656105495	321 KEIDEL TRL SW	\$	558.99
656116900	223 COBBLESTONE LOOP SW	\$	558.99
656116440	806 COBBLESTONE LOOP SW	\$	558.99
656105565	221 KEIDEL TRL SW	\$	558.99
652007530	2009 MACEDONIA AVE SE	\$	558.99

652007540	2013 MACEDONIA AVE SE	\$	558.99
656105405	1906 4TH AVE SW	\$	558.99
656107645	1608 RIDGE DR SE	\$	558.99
656111135	1006 SUNFLOWER LN SW	\$	558.99
656107610	1712 RIDGE DR SE	\$	558.99
656108315	1805 RIDGE DR SE	\$	558.99
656109410	510 18TH ST SE	\$	558.99
656109325	407 18TH ST SE	\$	558.99
656109320	411 18TH ST SE	\$	558.99
656116890	227 COBBLESTONE LOOP SW	\$	558.99
656116610	701 COBBLESTONE LOOP SW	\$	558.99
656109315	503 18TH ST SE	\$	558.99
656108355	1605 RIDGE DR SE	\$	558.99
656109540	1612 PLAINS BND SE	\$	558.99
656109310	507 18TH ST SE	\$	558.99
656109485	512 FIELDS CT SE	\$	558.99
656109305	511 18TH ST SE	\$	558.99
656109530	1620 PLAINS BND SE	\$	558.99
652007840	302 WILL CT SE	\$	558.99
656116460	802 COBBLESTONE LOOP SW	\$	558.99
652007520	2005 MACEDONIA AVE SE	\$	558.99
656109300	515 18TH ST SE	\$	558.99
656116400	818 COBBLESTONE LOOP SW	\$	558.99
656116450	804 COBBLESTONE LOOP SW	\$	558.99
656109375	1625 PLAINS BND SE	\$	558.99
656109535	1616 PLAINS BND SE	\$	558.99
656109470	513 FIELDS CT SE	\$	558.99
656109340	1813 PLAINS BND SE	\$	558.99
651838850	404 WILL CT SE	\$	558.99
652007510	2001 MACEDONIA AVE SE	\$	558.99
656116840	403 COBBLESTONE LOOP SW	\$	558.99
656116420	810 COBBLESTONE LOOP SW	\$	558.99
656105415	1902 4TH AVE SW	\$	558.99
656116620	603 COBBLESTONE LOOP SW	\$	558.99
651838890	402 MARIO CT SE	\$	558.99
656116500	606 COBBLESTONE LOOP SW	\$	558.99
656116490	702 COBBLESTONE LOOP SW	\$	558.99
656116530	506 COBBLESTONE LOOP SE	\$	558.99
656116520	602 COBBLESTONE LOOP SW	\$	558.99
656116510	604 COBBLESTONE LOOP SW	\$	558.99
656116540	504 COBBLESTONE LOOP SW	\$	558.99
656109335	1817 PLAINS BND SE	\$	558.99
656106205	119 KEIDEL TRL SW	\$	558.99
656105985	1600 CANYON RD SW	\$	558.99
656106175	107 KEIDEL TRL SW	\$	558.99
656107605	1716 RIDGE DR SE	\$	558.99
656106005	1608 CANYON RD SW	\$	558.99
656105995	1604 CANYON RD SW	\$	558.99
656106015	1612 CANYON RD SW	\$	558.99
656108325	1713 RIDGE DR SE	\$	558.99
656106115	116 KEIDEL TRL SW	\$	558.99
656116480	704 COBBLESTONE LOOP SW	\$	558.99
656107630	1620 RIDGE DR SE	\$	558.99
656108350	1609 RIDGE DR SE	\$	558.99
651838910	502 MARIO CT SE	\$	558.99
656116720	306 COBBLESTONE LOOP SW	\$	558.99
656138600	1725 HEART RIDGE LOOP SE	\$	558.99
656116680	408 COBBLESTONE LOOP SW	\$	558.99
656116690	406 COBBLESTONE LOOP SW	\$	558.99
656116700	404 COBBLESTONE LOOP SW	\$	558.99

656116710	402 COBBLESTONE LOOP SW	\$	558.99
656108320	1801 RIDGE DR SE	\$	558.99
656116470	706 COBBLESTONE LOOP SW	\$	558.99
656107625	1700 RIDGE DR SE	\$	558.99
651838820	503 MIA CT SE	\$	558.99
651838800	504 MIA CT SE	\$	558.99
656106135	108 KEIDEL TRL SW	\$	558.99
656116850	305 COBBLESTONE LOOP SW	\$	558.99
656109415	506 18TH ST SE	\$	558.99
656105425	1810 4TH AVE SW	\$	558.99
656109480	516 FIELDS CT SE	\$	558.99
651838900	406 MARIO CT SE	\$	558.99
656109465	509 FIELDS CT SE	\$	558.99
656106025	1616 CANYON RD SW	\$	558.99
656106125	112 KEIDEL TRL SW	\$	558.99
656106155	100 KEIDEL TRL SW	\$	558.99
656106095	1808 CANYON RD SW	\$	558.99
656116590	705 COBBLESTONE LOOP SW	\$	558.99
656116600	703 COBBLESTONE LOOP SW	\$	558.99
656108330	1709 RIDGE DR SE	\$	558.99
656107580	1908 RIDGE DR SE	\$	558.99
656106185	111 KEIDEL TRL SW	\$	558.99
656109425	410 18TH ST SE	\$	558.99
656109460	505 FIELDS CT SE	\$	558.99
656105435	1806 4TH AVE SW	\$	558.99
656109455	501 FIELDS CT SE	\$	558.99
656109490	508 FIELDS CT SE	\$	558.99
656108340	1701 RIDGE DR SE	\$	558.99
656105935	1502 CANYON RD SW	\$	558.99
656111305	717 FARMSTEAD CT SW	\$	558.99
656107600	1800 RIDGE DR SE	\$	558.99
651838720	506 LENA CT SE	\$	558.99
656109420	502 18TH ST SE	\$	558.99
656109430	406 18TH ST SE	\$	558.99
656116870	301 COBBLESTONE LOOP SW	\$	558.99
656105445	1802 4TH AVE SW	\$	558.99
656106195	115 KEIDEL TRL SW	\$	558.99
656111745	1800 AMBER PL SW	\$	558.99
656111535	601 CANYON RD SW	\$	558.99
656105975	1510 CANYON RD SW	\$	558.99
656105535	305 KEIDEL TRL SW	\$	558.99
656109500	500 FIELDS CT SE	\$	558.99
656111545	1701 4TH AVE SW	\$	558.99
656111345	701 FARMSTEAD CT SW	\$	558.99
656109450	409 FIELDS CT SE	\$	558.99
656106035	1700 CANYON RD SW	\$	558.99
656105905	416 KEIDEL TRL SW	\$	558.99
656111905	1700 SPRING CT SW	\$	558.99
656111115	906 SUNFLOWER LN SW	\$	558.99
656116660	503 COBBLESTONE LOOP SW	\$	558.99
656109495	504 FIELDS CT SE	\$	558.99
656107595	1804 RIDGE DR SE	\$	558.99
656105925	1500 CANYON RD SW	\$	558.99
656105505	317 KEIDEL TRL SW	\$	558.99
656105395	1910 4TH AVE SW	\$	558.99
656116630	601 COBBLESTONE LOOP SW	\$	558.99
656108345	1615 RIDGE DR SE	\$	558.99
656116640	507 COBBLESTONE LOOP SW	\$	558.99
656116860	303 COBBLESTONE LOOP SW	\$	558.99
656116650	505 COBBLESTONE LOOP SW	\$	558.99

656105915	420 KEIDEL TRL SW	\$	558.99
656111235	1005 SUNFLOWER LN SW	\$	558.99
656109370	1629 PLAINS BND SE	\$	558.99
656105385	1914 4TH AVE SW	\$	558.99
656105775	1813 CANYON RD SW	\$	558.99
656116820	407 COBBLESTONE LOOP SW	\$	558.99
656109475	517 FIELDS CT SE	\$	558.99
656116830	405 COBBLESTONE LOOP SW	\$	558.99
656105625	1600 4TH AVE SW	\$	558.99
656105615	201 KEIDEL TRL SW	\$	558.99
656107585	1904 RIDGE DR SE	\$	558.99
656108335	1705 RIDGE DR SE	\$	558.99
656106085	1804 CANYON RD SW	\$	558.99
656105525	309 KEIDEL TRL SW	\$	558.99
656138570	1701 HEART RIDGE LOOP SE	\$	558.99
656109400	1601 PLAINS BND SE	\$	558.99
656106055	1708 CANYON RD SW	\$	558.99
656105945	1504 CANYON RD SW	\$	558.99
656106065	1712 CANYON RD SW	\$	558.99
656106075	1800 CANYON RD SW	\$	558.99
656106045	1704 CANYON RD SW	\$	558.99
656105955	1506 CANYON RD SW	\$	558.99
656105965	1508 CANYON RD SW	\$	558.99
656111425	804 CANYON RD SW	\$	558.99
656105725	1703 CANYON RD SW	\$	558.99
656105755	1805 CANYON RD SW	\$	558.99
656105765	1809 CANYON RD SW	\$	558.99
656105735	1707 CANYON RD SW	\$	558.99
656105745	1801 CANYON RD SW	\$	558.99
656111165	1202 SUNFLOWER LN SW	\$	558.99
656111155	1106 SUNFLOWER LN SW	\$	558.99
656111145	1102 SUNFLOWER LN SW	\$	558.99
656105855	324 KEIDEL TRL SW	\$	558.99
656107650	1604 RIDGE DR SE	\$	558.99
656105715	1701 CANYON RD SW	\$	558.99
656111085	802 SUNFLOWER LN SW	\$	558.99
656105515	313 KEIDEL TRL SW	\$	558.99
656111245	700 FARMSTEAD CT SW	\$	558.99
656108375	1521 RIDGE DR SE	\$	558.99
656111205	801 SUNFLOWER LN SW	\$	558.99
656111785	1701 SPRING CT SW	\$	558.99
656109445	405 FIELDS CT SE	\$	558.99
656138590	1717 HEART RIDGE LOOP SE	\$	558.99
656109505	408 FIELDS CT SE	\$	558.99
656138650	1909 HEART RIDGE LOOP SE	\$	558.99
656111655	812 KEIDEL TRL SW	\$	558.99
656105785	214 KEIDEL TRL SW	\$	558.99
656105685	1605 CANYON RD SW	\$	558.99
656105695	1609 CANYON RD SW	\$	558.99
656105705	1613 CANYON RD SW	\$	558.99
656107590	1900 RIDGE DR SE	\$	558.99
656138530	1914 HEART RIDGE LOOP SE	\$	558.99
651838730	505 LENA CT SE	\$	558.99
652007830	306 WILL CT SE	\$	558.99
656116560	2103 7TH AVE SW	\$	558.99
656105375	1915 4TH AVE SW	\$	558.99
656105675	1601 CANYON RD SW	\$	558.99
656105645	1505 CANYON RD SW	\$	558.99
656105655	1507 CANYON RD SW	\$	558.99
656111105	902 SUNFLOWER LN SW	\$	558.99

652007820	310 WILL CT SE	\$	558.99
656111095	806 SUNFLOWER LN SW	\$	558.99
656107670	1520 RIDGE DR SE	\$	558.99
651838880	405 WILL CT SE	\$	558.99
656105575	217 KEIDEL TRL SW	\$	558.99
656109390	1613 PLAINS BND SE	\$	558.99
656109365	1633 PLAINS BND SE	\$	558.99
656111215	805 SUNFLOWER LN SW	\$	558.99
656105665	1509 CANYON RD SW	\$	558.99
656111225	905 SUNFLOWER LN SW	\$	558.99
656111265	708 FARMSTEAD CT SW	\$	558.99
656111435	811 CANYON RD SW	\$	558.99
656111865	1804 SPRING CT SW	\$	558.99
656105295	1703 4TH AVE SW	\$	558.99
656111875	1800 SPRING CT SW	\$	558.99
656111665	811 KEIDEL TRL SW	\$	558.99
656111465	715 CANYON RD SW	\$	558.99
656107660	1528 RIDGE DR SE	\$	558.99
656105355	1907 4TH AVE SW	\$	558.99
656109525	1624 PLAINS BND SE	\$	558.99
656109515	400 FIELDS CT SE	\$	558.99
656111685	803 KEIDEL TRL SW	\$	558.99
656111355	604 CANYON RD SW	\$	558.99
656105335	1813 4TH AVE SW	\$	558.99
656105875	404 KEIDEL TRL SW	\$	558.99
656105635	1503 CANYON RD SW	\$	558.99
656111475	711 CANYON RD SW	\$	558.99
656111455	803 CANYON RD SW	\$	558.99
656105485	405 KEIDEL TRL SW	\$	558.99
656111445	807 CANYON RD SW	\$	558.99
656111525	603 CANYON RD SW	\$	558.99
656111815	1801 SPRING CT SW	\$	558.99
656105865	400 KEIDEL TRL SW	\$	558.99
651838740	501 LENA CT SE	\$	558.99
656105345	1903 4TH AVE SW	\$	558.99
656105305	1801 4TH AVE SW	\$	558.99
656107655	1600 RIDGE DR SE	\$	558.99
656138645	1905 HEART RIDGE LOOP SE	\$	558.99
656111515	607 CANYON RD SW	\$	558.99
656111505	611 CANYON RD SW	\$	558.99
656111495	703 CANYON RD SW	\$	558.99
656105365	1911 4TH AVE SW	\$	558.99
656111485	707 CANYON RD SW	\$	558.99
656105455	417 KEIDEL TRL SW	\$	558.99
656108370	1525 RIDGE DR SE	\$	558.99
656105845	320 KEIDEL TRL SW	\$	558.99
656105895	412 KEIDEL TRL SW	\$	558.99
656105835	316 KEIDEL TRL SW	\$	558.99
656105825	312 KEIDEL TRL SW	\$	558.99
656111885	1708 SPRING CT SW	\$	558.99
656105885	408 KEIDEL TRL SW	\$	558.99
656105815	308 KEIDEL TRL SW	\$	558.99
652007810	311 MIA CT SE	\$	558.99
656105805	304 KEIDEL TRL SW	\$	558.99
656105795	300 KEIDEL TRL SW	\$	558.99
651838790	500 MIA CT SE	\$	558.99
656107665	1524 RIDGE DR SE	\$	558.99
652007930	307 MARIO CT SE	\$	558.99
656111325	709 FARMSTEAD CT SW	\$	558.99
656111335	705 FARMSTEAD CT SW	\$	558.99

656111595	612 KEIDEL TRL SW	\$	558.99
656111775	709 KEIDEL TRL SW	\$	558.99
656111255	704 FARMSTEAD CT SW	\$	558.99
656111365	608 CANYON RD SW	\$	558.99
656111375	700 CANYON RD SW	\$	558.99
652007790	303 MIA CT SE	\$	558.99
652007610	2211 MACEDONIA AVE SE	\$	558.99
656111385	704 CANYON RD SW	\$	558.99
656111645	808 KEIDEL TRL SW	\$	558.99
656105605	205 KEIDEL TRL SW	\$	558.99
651838710	502 LENA CT SE	\$	558.99
656109520	1628 PLAINS BND SE	\$	558.99
656111315	713 FARMSTEAD CT SW	\$	558.99
656111615	708 KEIDEL TRL SW	\$	558.99
656111635	804 KEIDEL TRL SW	\$	558.99
656111585	608 KEIDEL TRL SW	\$	558.99
656111625	712 KEIDEL TRL SW	\$	558.99
656111605	704 KEIDEL TRL SW	\$	558.99
656105595	209 KEIDEL TRL SW	\$	558.99
656111895	1704 SPRING CT SW	\$	558.99
656138575	1705 HEART RIDGE LOOP SE	\$	558.99
651838830	407 MIA CT SE	\$	558.99
656138545	1812 HEART RIDGE LOOP SE	\$	558.99
656111395	708 CANYON RD SW	\$	558.99
656105585	213 KEIDEL TRL SW	\$	558.99
656111555	522 KEIDEL TRL SW	\$	558.99
652007940	311 MARIO CT SE	\$	558.99
656111805	1709 SPRING CT SW	\$	558.99
656111415	800 CANYON RD SW	\$	558.99
656111575	604 KEIDEL TRL SW	\$	558.99
656111565	600 KEIDEL TRL SW	\$	558.99
656111755	1708 AMBER PL SW	\$	558.99
656111795	1705 SPRING CT SW	\$	558.99
656111765	1704 AMBER PL SW	\$	558.99
656105315	1805 4TH AVE SW	\$	558.99
656105325	1809 4TH AVE SW	\$	558.99
656111405	712 CANYON RD SW	\$	558.99
651838840	403 MIA CT SE	\$	558.99
656109555	1509 PLAINS BND SE	\$	558.99
652007800	307 MIA CT SE	\$	558.99
656111675	807 KEIDEL TRL SW	\$	558.99
656138565	1726 HEART RIDGE LOOP SE	\$	558.99
656138585	1713 HEART RIDGE LOOP SE	\$	558.99
656138580	1709 HEART RIDGE LOOP SE	\$	558.99
652007660	2305 MACEDONIA AVE SE	\$	558.99
656140725	282 PLAINS BND SE	\$	558.99
652007780	300 MIA CT SE	\$	558.99
652007600	2207 MACEDONIA AVE SE	\$	558.99
656138610	1801 HEART RIDGE LOOP SE	\$	558.99
656109510	404 FIELDS CT SE	\$	558.99
656109395	1609 PLAINS BND SE	\$	558.99
652007920	2408 MACEDONIA AVE SE	\$	558.99
656105465	413 KEIDEL TRL SW	\$	558.99
652007910	2404 MACEDONIA AVE SE	\$	558.99
656138540	1818 HEART RIDGE LOOP SE	\$	558.99
656134800	300 MARIO CT SE	\$	558.99
656138550	1702 HEART RIDGE LOOP SE	\$	558.99
656138655	1913 HEART RIDGE LOOP SE	\$	558.99
652007760	308 MIA CT SE	\$	558.99
652007670	2309 MACEDONIA AVE SE	\$	558.99

656138640	1901 HEART RIDGE LOOP SE	\$	558.99
651838700	406 LENA CT SE	\$	558.99
656138605	1729 HEART RIDGE LOOP SE	\$	558.99
652007560	2101 MACEDONIA VAE SE	\$	558.99
652007770	304 MIA CT SE	\$	558.99
656138660	1917 HEART RIDGE LOOP SE	\$	558.99
656138615	1805 HEART RIDGE LOOP SE	\$	558.99
656105475	409 KEIDEL TRL SW	\$	558.99
656138620	1809 HEART RIDGE LOOP SE	\$	558.99
656138535	1822 HEART RIDGE LOOP SE	\$	558.99
656138625	1813 HEART RIDGE LOOP SE	\$	558.99
656138630	1817 HEART RIDGE LOOP SE	\$	558.99
656138635	1821 HEART RIDGE LOOP SE	\$	558.99
656140715	401 18TH ST SE	\$	558.99
656134700	301 WILL CT SE	\$	558.99
656138595	1721 HEART RIDGE LOOP SE	\$	558.99
651838780	404 MIA CT SE	\$	558.99
656138555	1706 HEART RIDGE LOOP SE	\$	558.99
656138560	1710 HEART RIDGE LOOP SE	\$	558.99
651838770	400 MIA CT SE	\$	558.99
656116430	NO LEGAL ADDRESS	\$	558.99
656134770	310 MARIO CT SE	\$	558.99
656130300	302 LENA CT SE	\$	558.99
656108310	1907 RIDGE DR SE	\$	558.99
656108304	1901 RIDGE DR SE	\$	558.99
656130360	301 LENA CT SE	\$	558.99
656134760	308 MARIO CT SE	\$	558.99
656134750	311 WILL CT SE	\$	558.99
656134790	306 MARIO CT SE	\$	558.99
656134740	309 WILL CT SE	\$	558.99
656134780	304 MARIO CT SE	\$	558.99
656140720	403 18TH ST SE	\$	558.99
656138180	407 LENA CT SE	\$	558.99
656134720	305 WILL CT SE	\$	558.99
656134730	307 WILL CT SE	\$	558.99
656134220	2203 MACEDONIA AVE SE	\$	558.99
656134210	2201 MACEDONIA AVE SE	\$	558.99
656134810	302 MARIO CT SE	\$	558.99
656130350	312 LENA CT SE	\$	558.99
656134710	303 WILL CT SE	\$	558.99
656130340	310 LENA CT SE	\$	558.99
656108308	1905 RIDGE DR SE	\$	558.99
656108306	1903 RIDGE DR SE	\$	558.99
656130330	308 LENA CT SE	\$	558.99
656130320	306 LENA CT SE	\$	558.99
656138150	402 LENA CT SE	\$	558.99
656130410	311 LENA CT SE	\$	558.99
656130400	309 LENA CT SE	\$	558.99
656130310	304 LENA CT SE	\$	558.99
656130390	307 LENA CT SE	\$	558.99
656130380	305 LENA CT SE	\$	558.99
656138160	404 LENA CT SE	\$	558.99
656130370	303 LENA CT SE	\$	558.99
656138190	401 LENA CT SE	\$	558.99
656138200	403 LENA CT SE	\$	558.99
656138170	405 LENA CT SE	\$	558.99
655785000	1001 8TH AVE SW	\$	279.50
651838970	1900 LIVING WATER DR SE	\$	279.50
656108480	1409 7TH AVE SE	\$	279.50
656108380	1309 7TH AVE SE	\$	279.50

656108010	1609 8TH AVE SE	\$	279.50
650168200	2204 14TH AVE SE	\$	279.50
656107710	801 14TH ST SE	\$	279.50
650168215	2300 14TH AVE SE	\$	279.50
650168260	2100 14TH AVE SE	\$	279.50
656109620	1200 PLAINS BND SE	\$	279.50
650168230	2404 14TH AVE SE	\$	279.50
650168240	2500 14TH AVE SE	\$	279.50
650168250	2604 14TH AVE SE	\$	279.50
650168065	2301 14TH AVE SE	\$	279.50
651838160	2201 WESTVIEW PL SE	\$	279.50
655513040	NO LEGAL ADDRESS	\$	279.50
656109615	1203 PLAINS BND SE	\$	279.50
651059750	1607 HWY 1806 S	\$	279.50
650168060	2203 14TH AVE SE	\$	279.50
651698100	1201 7TH AVE SE	\$	279.50
650168040	2101 14TH AVE SE	\$	279.50
650168100	2401 14TH AVE SE	\$	279.50
655513000	NO LEGAL ADDRESS	\$	279.50
654283110	1306 15TH ST SE	\$	279.50
651059700	1417 15TH AVE SE	\$	279.50
650168035	2003 14TH AVE SE	\$	279.50
656109610	1207 PLAINS BND SE	\$	279.50
651838140	2204 WESTVIEW PL SE	\$	279.50
654283000	1364 14TH ST SE	\$	279.50
651698300	1301 7TH AVE SE	\$	279.50
655808000	NO LEGAL ADDRESS	\$	279.50
654283240	1309 14TH ST SE	\$	279.50
656109625	1204 PLAINS BND SE	\$	279.50
651838150	2200 WESTVIEW PL SE	\$	279.50
651838130	2208 WESTVIEW PL SE	\$	279.50
651698200	1211 7TH AVE SE	\$	279.50
650168115	2515 14TH AVE SE	\$	279.50
650168110	2503 14TH AVE SE	\$	279.50
656109630	1208 PLAINS BND SE	\$	279.50
651838120	2210 WESTVIEW PL SE	\$	279.50
654283325	1400 14TH ST SE	\$	279.50
654092000	2316 12TH AVE SE	\$	279.50
651838170	2205 WESTVIEW PL SE	\$	279.50
656111050	3110 14TH AVE SE	\$	279.50
651059725	1601 HWY 1806 S	\$	279.50
654283275	1370 14TH ST SE	\$	279.50
656109605	1301 PLAINS BND SE	\$	279.50
656103654	2832 MESSARA PL SE	\$	279.50
654283250	1416 15TH ST SE	\$	279.50
654283262	1356 14TH ST SE	\$	279.50
651838430	406 LINCOLN CT SE	\$	279.50
651838110	2300 WESTVIEW PL SE	\$	279.50
651838400	2401 WESTVIEW PL SE	\$	279.50
651838320	800 23RD ST SE	\$	279.50
651838180	2209 WESTVIEW PL SE	\$	279.50
654283260	1360 14TH ST SE	\$	279.50
656109595	1309 PLAINS BND SE	\$	279.50
656109600	1305 PLAINS BND SE	\$	279.50
651838190	2301 WESTVIEW PL SE	\$	279.50
651838580	804 LINCOLN CT SE	\$	279.50
651838210	2309 WESTVIEW PL SE	\$	279.50
651838650	605 25TH ST SE	\$	279.50
651838390	2201 EASTVIEW PL SE	\$	279.50
654215842	2711 9TH AVE SE	\$	279.50

656109590	1313 PLAINS BND SE	\$	279.50
654125000	1309 23RD ST SE	\$	279.50
656111025	1410 SUFFOLK DR SE	\$	279.50
651838200	2305 WESTVIEW PL SE	\$	279.50
653954170	1103 10TH ST SE	\$	279.50
651838655	607 25TH ST SE	\$	279.50
654080000	2100 12TH AVE SE	\$	279.50
651838100	2304 WESTVIEW PL SE	\$	279.50
651838090	704 23RD ST SE	\$	279.50
651838470	601 LINCOLN CT SE	\$	279.50
656109585	1401 PLAINS BND SE	\$	279.50
651838440	402 LINCOLN CT SE	\$	279.50
651838660	609 SOUTH VIEW PL SE	\$	279.50
654215908	900 27TH ST SE	\$	279.50
654154000	2001 10TH AVE SE	\$	279.50
656103662	2904 14TH AVE SE	\$	279.50
656103642	2800 MESSARA PL SE	\$	279.50
651838460	501 LINCOLN CT SE	\$	279.50
651838665	611 SOUTH VIEW PL SE	\$	279.50
656113500	3108 PERCHERON DR SE	\$	279.50
651838340	2305 EASTVIEW PL SE	\$	279.50
656103658	2900 MESSARA PL SE	\$	279.50
656103650	2828 MESSARA PL SE	\$	279.50
656103570	3017 BUCKSKIN RD SE	\$	279.50
656109580	1405 PLAINS BND SE	\$	279.50
653954130	904 10TH ST SE	\$	279.50
651838520	713 25TH ST SE	\$	279.50
656103646	2824 MESSARA PL SE	\$	279.50
653954180	1101 10TH ST SE	\$	279.50
653954160	1100 10TH ST SE	\$	279.50
651838350	2301 EASTVIEW PL SE	\$	279.50
656110985	1413 SHIRES DR SE	\$	279.50
654283300	1372 14TH ST SE	\$	279.50
651838570	800 LINCOLN CT SE	\$	279.50
651039000	1611 9TH AVE SE	\$	279.50
654215812	1023 PLAINVIEW DR SE	\$	279.50
656111020	1406 SUFFOLK DR SE	\$	279.50
651838270	2304 EASTVIEW PL SE	\$	279.50
654215690	2707 9TH AVE SE	\$	279.50
654127000	1301 23RD ST SE	\$	279.50
656109575	1409 PLAINS BND SE	\$	279.50
651838330	2309 EASTVIEW PL SE	\$	279.50
656113400	1320 NORDLAND WAY SE	\$	279.50
656108680	708 14TH ST SE	\$	279.50
654215790	2626 10TH AVE SE	\$	279.50
651838645	603 25TH ST SE	\$	279.50
651044000	1104 WHITMAN RD SE	\$	279.50
654215804	2617 10TH AVE SE	\$	279.50
651010000	1805 9TH AVE SE	\$	279.50
656103666	2908 14TH AVE SE	\$	279.50
651838450	401 LINCOLN CT SE	\$	279.50
654215822	2712 9TH AVE SE	\$	279.50
656103730	3012 BRETON CT SE	\$	279.50
656107705	713 14TH ST SE	\$	279.50
651838675	705 SOUTH VIEW PL SE	\$	279.50
654215924	2807 PLAINVIEW DR SE	\$	279.50
656103734	3016 BRETON CT SE	\$	279.50
651838360	2213 EASTVIEW PL SE	\$	279.50
651027000	905 16TH ST SE	\$	279.50
654283234	1405 14TH ST SE	\$	279.50

650171059	2505 BENDER PL SE	\$	279.50
651838370	2209 EASTVIEW PL SE	\$	279.50
656107675	601 14TH ST SE	\$	279.50
651838380	2205 EASTVIEW PL SE	\$	279.50
651045000	1100 WHITMAN RD SE	\$	279.50
650171055	2411 BENDER PL SE	\$	279.50
656102998	2901 BUCKSKIN RD SE	\$	279.50
656108685	704 14TH ST SE	\$	279.50
654079000	1220 20TH ST SE	\$	279.50
656111015	1400 SUFFOLK DR SE	\$	279.50
651838420	502 LINCOLN CT SE	\$	279.50
656103670	2912 14TH AVE SE	\$	279.50
651838670	701 SOUTH VIEW PL SE	\$	279.50
654215784	1003 25TH ST SE	\$	279.50
656109570	1413 PLAINS BND SE	\$	279.50
656108690	700 14TH ST SE	\$	279.50
654185000	1001 21ST ST SE	\$	279.50
654197000	2201 10TH AVE SE	\$	279.50
654128000	1221 23RD ST SE	\$	279.50
651838510	802 25TH ST SE	\$	279.50
656103686	3009 14TH AVE SE	\$	279.50
650983000	1819 10TH AVE SE	\$	279.50
650963000	1808 EMBERLAND DR SE	\$	279.50
651011000	1809 9TH AVE SE	\$	279.50
654231000	1312 16TH ST SE	\$	279.50
654169000	901 21ST ST SE	\$	279.50
656108695	608 14TH ST SE	\$	279.50
656103722	3004 BRETON CT SE	\$	279.50
654193000	2305 10TH AVE SE	\$	279.50
650964000	1806 EMBERLAND DR SE	\$	279.50
656113540	3208 PERCHERON DR SE	\$	279.50
656102996	2900 BELGIAN BND SE	\$	279.50
654215792	2630 10TH AVE SE	\$	279.50
656107695	705 14TH ST SE	\$	279.50
650171051	2403 BENDER PL SE	\$	279.50
654215816	1015 PLAINVIEW DR SE	\$	279.50
654215814	1019 PLAINVIEW DR SE	\$	279.50
654104000	1200 23RD ST SE	\$	279.50
656103738	3020 PERCHERON DR SE	\$	279.50
654283230	1401 14TH ST SE	\$	279.50
654096000	2108 11TH AVE SE	\$	279.50
656107700	709 14TH ST SE	\$	279.50
651838480	2404 WESTVIEW PL SE	\$	279.50
656103678	3004 14TH AVE SE	\$	279.50
651838590	808 LINCOLN CT SE	\$	279.50
656103574	3014 BUCKSKIN RD SE	\$	279.50
654167000	900 21ST ST SE	\$	279.50
650965000	1804 EMBERLAND DR SE	\$	279.50
653954120	900 10TH ST SE	\$	279.50
651838300	2308 EASTVIEW PL SE	\$	279.50
656109665	600 14TH ST SE	\$	279.50
656113660	1217 SHIRES DR SE	\$	279.50
656102970	2901 BELGIAN BND SE	\$	279.50
656103598	2905 PERCHERON DR SE	\$	279.50
654162000	2004 8TH AVE SE	\$	279.50
654215786	2618 10TH AVE SE	\$	279.50
651838540	801 25TH ST SE	\$	279.50
653954150	1004 10TH ST SE	\$	279.50
653954140	1000 10TH ST SE	\$	279.50
656137815	700 25TH ST SE	\$	279.50

654091000	2312 12TH AVE SE	\$	279.50
654161000	901 19TH ST SE	\$	279.50
651838550	805 25TH ST SE	\$	279.50
654215600	2512 9TH AVE SE	\$	279.50
656108700	604 14TH ST SE	\$	279.50
656103674	3000 14TH AVE SE	\$	279.50
654215774	1033 25TH ST SE	\$	279.50
654215820	1007 PLAINVIEW DR SE	\$	279.50
651838530	717 25TH ST SE	\$	279.50
656109565	1501 PLAINS BND SE	\$	279.50
651838680	709 SOUTH VIEW PL SE	\$	279.50
656103682	3008 14TH AVE SE	\$	279.50
656103602	2901 PERCHERON DR SE	\$	279.50
655513500	NO LEGAL ADDRESS	\$	279.50
654186000	2204 9TH AVE SE	\$	279.50
654134000	1101 19TH ST SE	\$	279.50
654135000	1103 19TH ST SE	\$	279.50
654136000	1105 19TH ST SE	\$	279.50
654137000	1107 19TH ST SE	\$	279.50
654187000	2208 9TH AVE SE	\$	279.50
654195000	2209 10TH AVE SE	\$	279.50
654196000	2205 10TH AVE SE	\$	279.50
654094000	2100 11TH AVE SE	\$	279.50
656111070	3300 14TH AVE SE	\$	279.50
656111065	3208 14TH AVE SE	\$	279.50
656111060	3204 14TH AVE SE	\$	279.50
656111075	3304 14TH AVE SE	\$	279.50
656111055	3200 14TH AVE SE	\$	279.50
656103606	2817 14TH AVE SE	\$	279.50
651038000	1607 9TH AVE SE	\$	279.50
654081000	2102 12TH AVE SE	\$	279.50
656111045	3100 14TH AVE SE	\$	279.50
656103026	2814 BUCKSKIN RD SE	\$	279.50
656107690	701 14TH ST SE	\$	279.50
654198000	905 23RD ST SE	\$	279.50
654194000	2301 10TH AVE SE	\$	279.50
651838310	804 23RD ST SE	\$	279.50
656111080	3308 14TH AVE SE	\$	279.50
654170000	2204 8TH AVE SE	\$	279.50
654192000	1004 23RD ST SE	\$	279.50
656102972	2905 BELGIAN BND SE	\$	279.50
656110990	1409 SHIRES DR SE	\$	279.50
654116000	1215 20TH ST SE	\$	279.50
656113410	3107 PERCHERON DR SE	\$	279.50
650171053	2407 BENDER PL SE	\$	279.50
651838260	2300 EASTVIEW PL SE	\$	279.50
654215730	2618 9TH AVE SE	\$	279.50
651028000	909 16TH ST SE	\$	279.50
654215818	1011 PLAINVIEW DR SE	\$	279.50
650984000	1901 10TH AVE SE	\$	279.50
656103690	3005 14TH AVE SE	\$	279.50
654172000	2212 8TH AVE SE	\$	279.50
654215772	2614 10TH AVE SE	\$	279.50
654184000	907 21ST ST SE	\$	279.50
656110965	1400 SHIRES DR SE	\$	279.50
651012000	1813 9TH AVE SE	\$	279.50
651016000	1913 9TH AVE SE	\$	279.50
654090000	2308 12TH AVE SE	\$	279.50
654215060	906 20TH ST SE	\$	279.50
654215926	2811 PLAINVIEW DR SE	\$	279.50

650987000	1913 10TH AVE SE	\$	279.50
651040000	1615 9TH AVE SE	\$	279.50
656103622	2801 14TH AVE SE	\$	279.50
650968000	1704 10TH AVE SE	\$	279.50
656107680	605 14TH ST SE	\$	279.50
650982000	1815 10TH AVE SE	\$	279.50
654215090	907 20TH ST SE	\$	279.50
654164000	2012 8TH AVE SE	\$	279.50
651838602	714 LINCOLN CT SE	\$	279.50
654215700	1000 25TH ST SE	\$	279.50
654215610	2518 9TH AVE SE	\$	279.50
654165000	2100 8TH AVE SE	\$	279.50
650171061	822 25TH ST SE	\$	279.50
654215782	1009 25TH ST SE	\$	279.50
654166000	2104 8TH AVE SE	\$	279.50
656103710	2825 14TH AVE SE	\$	279.50
656103694	3001 14TH AVE SE	\$	279.50
651838010	817 23RD ST SE	\$	279.50
656107685	609 14TH ST SE	\$	279.50
654105000	1202 23RD ST SE	\$	279.50
651059350	1814 14TH AVE SE	\$	279.50
654110000	2209 12TH AVE SE	\$	279.50
654283130	1400 12TH AVE SE	\$	279.50
651838600	708 LINCOLN CT SE	\$	279.50
654173000	2300 8TH AVE SE	\$	279.50
651017000	1912 8TH AVE SE	\$	279.50
654215810	2631 10TH AVE SE	\$	279.50
654086000	2204 12TH AVE SE	\$	279.50
656103012	3008 BUCKSKIN RD SE	\$	279.50
654171000	2208 8TH AVE SE	\$	279.50
656103726	3008 BRETON CT SE	\$	279.50
654215744	2509 10TH AVE SE	\$	279.50
654179000	2305 9TH AVE SE	\$	279.50
654150000	2304 10TH AVE SE	\$	279.50
654215922	2805 PLAINVIEW DR SE	\$	279.50
654215860	2733 10TH AVE SE	\$	279.50
651838595	702 LINCOLN CT SE	\$	279.50
654215070	902 20TH ST SE	\$	279.50
651026000	901 16TH ST SE	\$	279.50
654191000	1000 23RD ST SE	\$	279.50
654203000	1111 19TH ST SE	\$	279.50
654215080	903 20TH ST SE	\$	279.50
655513020	NO LEGAL ADDRESS	\$	279.50
654204000	1113 19TH ST SE	\$	279.50
656103714	2904 PERCHERON DR SE	\$	279.50
650988000	1912 9TH AVE SE	\$	279.50
654117000	1112 23RD ST SE	\$	279.50
654215872	2732 10TH AVE SE	\$	279.50
656103718	2908 PERCHERON DR SE	\$	279.50
654215960	2804 PLAINVIEW DR SE	\$	279.50
654283180	1606 12TH AVE SE	\$	279.50
654180000	2301 9TH AVE SE	\$	279.50
656102968	2815 BELGIAN BND SE	\$	279.50
656110950	1412 SHIRES DR SE	\$	279.50
650985000	1905 10TH AVE SE	\$	279.50
653883000	1410 10TH AVE SE	\$	279.50
653885000	1400 10TH AVE SE	\$	279.50
656103030	2806 10TH AVE SE	\$	279.50
650939000	1613 12TH AVE SE	\$	279.50
654174000	2304 8TH AVE SE	\$	279.50

651059450	1912 14TH AVE SE	\$	279.50
656102966	2811 BELGIAN BND SE	\$	279.50
651059100	1708 14TH AVE SE	\$	279.50
654163000	2008 8TH AVE SE	\$	279.50
653862000	1308 11TH AVE SE	\$	279.50
651838605	602 25TH ST SE	\$	279.50
654494500	1407 SUFFOLK DR SE	\$	279.50
654215746	2515 10TH AVE SE	\$	279.50
656111000	1401 SHIRES DR SE	\$	279.50
654199000	901 23RD ST SE	\$	279.50
656103028	2810 BUCKSKIN RD SE	\$	279.50
654176000	900 23RD ST SE	\$	279.50
651838630	702 25TH ST SE	\$	279.50
654181000	2213 9TH AVE SE	\$	279.50
653813000	1308 7TH AVE SE	\$	279.50
656110995	1405 SHIRES DR SE	\$	279.50
656103000	2905 BUCKSKIN RD SE	\$	279.50
654103000	2308 11TH AVE SE	\$	279.50
654283150	1500 12TH AVE SE	\$	279.50
651838280	812 23RD ST SE	\$	279.50
651046000	1020 WHITMAN RD SE	\$	279.50
653843000	1104 11TH ST SE	\$	279.50
650171057	2501 BENDER PL SE	\$	279.50
650945000	1805 12TH AVE SE	\$	279.50
656103618	2805 14TH AVE SE	\$	279.50
654201000	1001 23RD ST SE	\$	279.50
654075000	1204 20TH ST SE	\$	279.50
655816000	1412 15TH ST SE	\$	279.50
654074000	2000 11TH AVE SE	\$	279.50
656111005	1309 SHIRES DR SE	\$	279.50
654175000	2308 8TH AVE SE	\$	279.50
650986000	1909 10TH AVE SE	\$	279.50
654188000	2212 9TH AVE SE	\$	279.50
654089000	2300 12TH AVE SE	\$	279.50
656109645	1308 PLAINS BND SE	\$	279.50
654182000	2209 9TH AVE SE	\$	279.50
654183000	2205 9TH AVE SE	\$	279.50
654088000	2212 12TH AVE SE	\$	279.50
650961000	1812 EMBERLAND DR SE	\$	279.50
654087000	2208 12TH AVE SE	\$	279.50
651838250	2212 EASTVIEW PL SE	\$	279.50
653840000	1116 11TH ST SE	\$	279.50
651024000	1800 8TH AVE SE	\$	279.50
656102962	2803 10TH AVE SE	\$	279.50
656113570	1212 SHIRES DR SE	\$	279.50
654215912	901 27TH ST SE	\$	279.50
654149000	2300 10TH AVE SE	\$	279.50
654148000	2212 10TH AVE SE	\$	279.50
654147000	2208 10TH AVE SE	\$	279.50
656109655	1404 PLAINS BND SE	\$	279.50
656109635	1300 PLAINS BND SE	\$	279.50
654177000	904 23RD ST SE	\$	279.50
651838560	805 LINCOLN CT SE	\$	279.50
656113580	1216 SHIRES DR SE	\$	279.50
651025000	1708 8TH AVE SE	\$	279.50
654084000	2112 12TH AVE SE	\$	279.50
654215920	2801 PLAINVIEW DR SE	\$	279.50
654215748	1026 25TH ST SE	\$	279.50
656103742	3024 PERCHERON DR SE	\$	279.50
654083000	2108 12TH AVE SE	\$	279.50

656113420	3111 PERCHERON DR SE	\$	279.50
651009000	1803 9TH AVE SE	\$	279.50
654283170	1600 12TH AVE SE	\$	279.50
656102964	2807 10TH AVE SE	\$	279.50
654082000	2104 12TH AVE SE	\$	279.50
656102994	2904 BELGIAN BND SE	\$	279.50
650990000	1904 9TH AVE SE	\$	279.50
650991000	1900 9TH AVE SE	\$	279.50
654108000	2301 12TH AVE SE	\$	279.50
654109000	2213 12TH AVE SE	\$	279.50
650989000	1908 9TH AVE SE	\$	279.50
656113440	3201 PERCHERON DR SE	\$	279.50
656103610	2813 14TH AVE SE	\$	279.50
650975000	1614 9TH AVE SE	\$	279.50
654215680	2701 9TH AVE SE	\$	279.50
650967000	1708 10TH AVE SE	\$	279.50
653863000	1316 11TH AVE SE	\$	279.50
654283160	1504 12TH AVE SE	\$	279.50
654178000	2309 9TH AVE SE	\$	279.50
656113460	3209 PERCHERON DR SE	\$	279.50
654215590	2506 9TH AVE SE	\$	279.50
656103032	1101 27TH ST SE	\$	279.50
656113430	3115 PERCHERON DR SE	\$	279.50
651838290	808 23RD ST SE	\$	279.50
654190000	2308 9TH AVE SE	\$	279.50
650993000	1804 9TH AVE SE	\$	279.50
654215840	2722 PLAINVIEW DR SE	\$	279.50
653954230	901 10TH ST SE	\$	279.50
650992000	1812 9TH AVE SE	\$	279.50
656103706	2829 14TH AVE SE	\$	279.50
654215910	908 27TH ST SE	\$	279.50
656103024	2818 BUCKSKIN RD SE	\$	279.50
654200000	1005 23RD ST SE	\$	279.50
656103594	2909 PERCHERON DR SE	\$	279.50
650171065	814 25TH ST SE	\$	279.50
654189000	2300 9TH AVE SE	\$	279.50
650171067	810 25TH ST SE	\$	279.50
656109660	1408 PLAINS BND SE	\$	279.50
651018000	1908 8TH AVE SE	\$	279.50
656103010	3013 BUCKSKIN RD SE	\$	279.50
656110960	1404 SHIRES DR SE	\$	279.50
654283140	1404 12TH AVE SE	\$	279.50
651019000	1904 8TH AVE SE	\$	279.50
651838020	813 23RD ST SE	\$	279.50
654215844	2715 9TH AVE SE	\$	279.50
654139000	2008 10TH AVE SE	\$	279.50
654119000	2301 11TH AVE SE	\$	279.50
654122000	2109 11TH AVE SE	\$	279.50
654144000	2112 10TH AVE SE	\$	279.50
654138000	2004 10TH AVE SE	\$	279.50
654152000	2113 11TH AVE SE	\$	279.50
654140000	2012 10TH AVE SE	\$	279.50
654145000	2200 10TH AVE SE	\$	279.50
654121000	2209 11TH AVE SE	\$	279.50
654141000	2100 10TH AVE SE	\$	279.50
654120000	2213 11TH AVE SE	\$	279.50
654153000	2201 11TH AVE SE	\$	279.50
654142000	2104 10TH AVE SE	\$	279.50
654143000	2108 10TH AVE SE	\$	279.50
654123000	2105 11TH AVE SE	\$	279.50

654214000	2101 11TH AVE SE	\$	279.50
654146000	2204 10TH AVE SE	\$	279.50
654124000	2103 11TH AVE SE	\$	279.50
654118000	2309 11TH AVE SE	\$	279.50
656113650	1213 SHIRES DR SE	\$	279.50
651015000	1909 9TH AVE SE	\$	279.50
651838620	707 LINCOLN CT SE	\$	279.50
651020000	1900 8TH AVE SE	\$	279.50
656103022	2900 BUCKSKIN RD SE	\$	279.50
651014000	1905 9TH AVE SE	\$	279.50
651013000	1901 9TH AVE SE	\$	279.50
654215848	2723 PLAINVIEW DR SE	\$	279.50
651021000	1812 8TH AVE SE	\$	279.50
654215742	2503 10TH AVE SE	\$	279.50
656109650	1400 PLAINS BND SE	\$	279.50
654151000	1100 23RD ST SE	\$	279.50
654267000	1909 14TH AVE SE	\$	279.50
651029000	913 16TH ST SE	\$	279.50
650944000	1801 12TH AVE SE	\$	279.50
651022000	1808 8TH AVE SE	\$	279.50
651838625	710 25TH ST SE	\$	279.50
656111030	1411 SUFFOLK DR SE	\$	279.50
654215150	1012 21ST ST SE	\$	279.50
654107000	2309 12TH AVE SE	\$	279.50
654225000	1305 15TH ST SE	\$	279.50
654224000	1313 15TH ST SE	\$	279.50
651023000	1804 8TH AVE SE	\$	279.50
654113000	2113 12TH AVE SE	\$	279.50
654115000	2105 12TH AVE SE	\$	279.50
654102000	2300 11TH AVE SE	\$	279.50
654097000	2112 11TH AVE SE	\$	279.50
654100000	2208 11TH AVE SE	\$	279.50
654101000	2212 11TH AVE SE	\$	279.50
654112000	2201 12TH AVE SE	\$	279.50
654095000	2104 11TH AVE SE	\$	279.50
654114000	2109 12TH AVE SE	\$	279.50
656109640	1304 PLAINS BND SE	\$	279.50
656110980	1300 SHIRES DR SE	\$	279.50
654269000	1405 18TH ST SE	\$	279.50
656103614	2809 14TH AVE SE	\$	279.50
650974000	1622 9TH AVE SE	\$	279.50
654215710	2606 9TH AVE SE	\$	279.50
654215824	1022 PLAINVIEW DR SE	\$	279.50
650171063	818 25TH ST SE	\$	279.50
651838240	2208 EASTVIEW PL SE	\$	279.50
656102992	2908 BELGIAN BND SE	\$	279.50
654215906	2714 8TH AVE SE	\$	279.50
656103698	2905 14TH AVE SE	\$	279.50
651000000	1700 9TH AVE SE	\$	279.50
650994000	1802 9TH AVE SE	\$	279.50
654085000	2200 12TH AVE SE	\$	279.50
654215936	3001 PLAINVIEW DR SE	\$	279.50
654215780	1015 25TH ST SE	\$	279.50
654215962	2800 PLAINVIEW DR SE	\$	279.50
650977000	1701 10TH AVE SE	\$	279.50
650981000	1807 10TH AVE SE	\$	279.50
653894000	1200 10TH AVE SE	\$	279.50
651838500	714 25TH ST SE	\$	279.50
651059150	1712 14TH AVE SE	\$	279.50
651059400	1908 14TH AVE SE	\$	279.50

651059250	1806 14TH AVE SE	\$	279.50
651059200	1716 14TH AVE SE	\$	279.50
651059300	1810 14TH AVE SE	\$	279.50
656103002	2909 BUCKSKIN RD SE	\$	279.50
654202000	1101 23RD ST SE	\$	279.50
656103626	1401 27TH ST SE	\$	279.50
650969000	1700 10TH AVE SE	\$	279.50
651838030	809 23RD ST SE	\$	279.50
654215010	1014 20TH ST SE	\$	279.50
656103702	2901 14TH AVE SE	\$	279.50
656109560	1505 PLAINS BND SE	\$	279.50
656103746	3028 PERCHERON DR SE	\$	279.50
654215938	3005 PLAINVIEW DR SE	\$	279.50
656113530	3200 PERCHERON DR SE	\$	279.50
650976000	1610 9TH AVE SE	\$	279.50
654106000	2317 12TH AVE SE	\$	279.50
656113450	3205 PERCHERON DR SE	\$	279.50
654215806	2623 10TH AVE SE	\$	279.50
654215808	2627 10TH AVE SE	\$	279.50
654215140	1015 20TH ST SE	\$	279.50
654130000	1213 23RD ST SE	\$	279.50
654129000	1217 23RD ST SE	\$	279.50
650937000	1605 12TH AVE SE	\$	279.50
654215940	3009 PLAINVIEW DR SE	\$	279.50
654215852	2717 10TH AVE SE	\$	279.50
651838610	611 LINCOLN CT SE	\$	279.50
654215766	2526 10TH AVE SE	\$	279.50
651838615	701 LINCOLN CT SE	\$	279.50
653895000	1205 10TH AVE SE	\$	279.50
654215826	1018 PLAINVIEW DR SE	\$	279.50
656102984	3012 BELGIAN BND SE	\$	279.50
653869000	1117 11TH ST SE	\$	279.50
650956000	1100 19TH ST SE	\$	279.50
650955000	1108 19TH ST SE	\$	279.50
656137810	606 25TH ST SE	\$	279.50
654215934	2913 PLAINVIEW DR SE	\$	279.50
656103750	3100 PERCHERON DR SE	\$	279.50
651035000	1105 WHITMAN RD SE	\$	279.50
656111010	1303 SHIRES DR SE	\$	279.50
654133000	1113 23RD ST SE	\$	279.50
656113470	3211 PERCHERON DR SE	\$	279.50
650949000	1909 12TH AVE SE	\$	279.50
654215560	2404 9TH AVE SE	\$	279.50
654215580	2500 9TH AVE SE	\$	279.50
654215570	2408 9TH AVE SE	\$	279.50
654078000	1216 20TH ST SE	\$	279.50
654215720	2612 9TH AVE SE	\$	279.50
656113490	3104 PERCHERON DR SE	\$	279.50
654131000	1207 23RD ST SE	\$	279.50
656113560	1208 SHIRES DR SE	\$	279.50
656103630	1301 27TH ST SE	\$	279.50
654215788	2622 10TH AVE SE	\$	279.50
654215928	2901 PLAINVIEW DR SE	\$	279.50
656102974	2909 BELGIAN BND SE	\$	279.50
654215776	1027 25TH ST SE	\$	279.50
651059600	1616 14TH AVE SE	\$	279.50
654283220	1312 15TH ST SE	\$	279.50
656102990	3000 BELGIAN BND SE	\$	279.50
650940000	1617 12TH AVE SE	\$	279.50
653950000	1300 8TH AVE SE	\$	279.50

653952000	1212 8TH AVE SE	\$	279.50
654215870	2728 10TH AVE SE	\$	279.50
654215866	2720 10TH AVE SE	\$	279.50
654215858	2729 10TH AVE SE	\$	279.50
654215864	2716 10TH AVE SE	\$	279.50
654215778	1021 25TH ST SE	\$	279.50
650936000	1602 9TH AVE SE	\$	279.50
651008000	1801 9TH AVE SE	\$	279.50
656102960	1003 27TH ST SE	\$	279.50
656103578	3019 PERCHERON DR SE	\$	279.50
651056000	900 16TH ST SE	\$	279.50
656103004	3001 BUCKSKIN RD SE	\$	279.50
654215862	2712 10TH AVE SE	\$	279.50
651043000	1108 WHITMAN RD SE	\$	279.50
656113480	1110 SHIRES DR SE	\$	279.50
656110970	1308 SHIRES DR SE	\$	279.50
654215854	2721 10TH AVE SE	\$	279.50
656110975	1304 SHIRES DR SE	\$	279.50
654132000	1201 23RD ST SE	\$	279.50
656102986	3008 BELGIAN BND SE	\$	279.50
654215740	2409 10TH AVE SE	\$	279.50
654215770	2608 10TH AVE SE	\$	279.50
654111000	2205 12TH AVE SE	\$	279.50
654215752	1014 25TH ST SE	\$	279.50
654215958	2808 PLAINVIEW DR SE	\$	279.50
655388025	821 25TH ST SE	\$	279.50
655388020	817 25TH ST SE	\$	279.50
655388015	813 25TH ST SE	\$	279.50
655388050	2705 8TH AVE SE	\$	279.50
656103582	3015 PERCHERON DR SE	\$	279.50
650960000	1814 EMBERLAND DR SE	\$	279.50
656103006	3005 BUCKSKIN RD SE	\$	279.50
656113620	1201 SHIRES DR SE	\$	279.50
656113630	1205 SHIRES DR SE	\$	279.50
656113610	1117 SHIRES DR SE	\$	279.50
656113640	1209 SHIRES DR SE	\$	279.50
650997000	1716 9TH AVE SE	\$	279.50
650995000	1800 9TH AVE SE	\$	279.50
650998000	1708 9TH AVE SE	\$	279.50
650996000	1720 9TH AVE SE	\$	279.50
650999000	1704 9TH AVE SE	\$	279.50
650950000	1913 12TH AVE SE	\$	279.50
656102988	3004 BELGIAN BND SE	\$	279.50
656111040	1401 SUFFOLK DR SE	\$	279.50
654215868	2724 10TH AVE SE	\$	279.50
650980000	1801 10TH AVE SE	\$	279.50
650966000	1802 EMBERLAND DR SE	\$	279.50
654215550	2519 9TH AVE SE	\$	279.50
654215520	2501 9TH AVE SE	\$	279.50
654215510	2409 9TH AVE SE	\$	279.50
654215540	2513 9TH AVE SE	\$	279.50
654215500	2405 9TH AVE SE	\$	279.50
654215530	2507 9TH AVE SE	\$	279.50
654215856	2725 10TH AVE SE	\$	279.50
654215670	2619 9TH AVE SE	\$	279.50
656103008	3009 BUCKSKIN RD SE	\$	279.50
650973000	1204 WHITMAN RD SE	\$	279.50
654068000	1309 19TH ST SE	\$	279.50

650938000	1609 12TH AVE SE	\$	279.50
650978000	1705 10TH AVE SE	\$	279.50
650979000	1709 10TH AVE SE	\$	279.50
651001000	1701 9TH AVE SE	\$	279.50
654283120	1305 14TH ST SE	\$	279.50
656103590	2913 PERCHERON DR SE	\$	279.50
650970000	1216 WHITMAN RD SE	\$	279.50
654283190	1304 15TH ST SE	\$	279.50
651033000	1009 16TH ST SE	\$	279.50
655388030	2603 8TH AVE SE	\$	279.50
654215750	1020 25TH ST SE	\$	279.50
651042000	1112 WHITMAN RD SE	\$	279.50
654098000	2200 11TH AVE SE	\$	279.50
656103016	3000 BUCKSKIN RD SE	\$	279.50
651838060	709 23RD ST SE	\$	279.50
655388035	2607 8TH AVE SE	\$	279.50
655388045	2701 8TH AVE SE	\$	279.50
651838070	705 23RD ST SE	\$	279.50
654099000	2204 11TH AVE SE	\$	279.50
651838050	801 23RD ST SE	\$	279.50
651838080	701 23RD ST SE	\$	279.50
656103018	2908 BUCKSKIN RD SE	\$	279.50
655388040	2611 8TH AVE SE	\$	279.50
653907000	1413 10TH AVE SE	\$	279.50
653867000	1200 14TH ST SE	\$	279.50
653954210	905 10TH ST SE	\$	279.50
653954220	903 10TH ST SE	\$	279.50
653954200	1003 10TH ST SE	\$	279.50
656103014	3004 BUCKSKIN RD SE	\$	279.50
654215846	2719 PLAINVIEW DR SE	\$	279.50
654215620	2523 9TH AVE SE	\$	279.50
650972000	1208 WHITMAN RD SE	\$	279.50
654215836	2714 PLAINVIEW DR SE	\$	279.50
654215834	1002 PLAINVIEW DR SE	\$	279.50
651030000	917 16TH ST SE	\$	279.50
655388010	809 25TH ST SE	\$	279.50
651034000	1013 16TH ST SE	\$	279.50
654215956	2812 PLAINVIEW DR SE	\$	279.50
656103634	1201 27TH ST SE	\$	279.50
654160000	905 19TH ST SE	\$	279.50
654076000	1208 20TH ST SE	\$	279.50
654159000	909 19TH ST SE	\$	279.50
654158000	913 19TH ST SE	\$	279.50
654157000	1001 19TH ST SE	\$	279.50
654156000	1005 19TH ST SE	\$	279.50
654077000	1212 20TH ST SE	\$	279.50
654215898	2612 8TH AVE SE	\$	279.50
651031000	1001 16TH ST SE	\$	279.50
654215838	2718 PLAINVIEW DR SE	\$	279.50
651047000	1016 16TH ST SE	\$	279.50
653921000	1001 11TH ST SE	\$	279.50
654215900	2702 8TH AVE SE	\$	279.50
654215946	3000 PLAINVIEW DR SE	\$	279.50
656113520	3116 PERCHERON DR SE	\$	279.50
654215764	2520 10TH AVE SE	\$	279.50

654215874	2404 8TH AVE SE	\$	279.50
654072000	1213 19TH ST SE	\$	279.50
654070000	1301 19TH ST SE	\$	279.50
654069000	1305 19TH ST SE	\$	279.50
654071000	1217 19TH ST SE	\$	279.50
654073000	1209 19TH ST SE	\$	279.50
650957000	1908 10TH AVE SE	\$	279.50
654215944	3004 PLAINVIEW DR SE	\$	279.50
651055000	904 16TH ST SE	\$	279.50
654215942	3008 PLAINVIEW DR SE	\$	279.50
654215802	2708 10TH AVE SE	\$	279.50
656103586	3001 PERCHERON DR SE	\$	279.50
654215948	2912 PLAINVIEW DR SE	\$	279.50
654283200	1308 15TH ST SE	\$	279.50
653882000	1412 10TH AVE SE	\$	279.50
651032000	1005 16TH ST SE	\$	279.50
653842000	1108 11TH ST SE	\$	279.50
654215932	2909 PLAINVIEW DR SE	\$	279.50
650971000	1212 WHITMAN RD SE	\$	279.50
653772540	1016 11TH ST SE	\$	279.50
653846000	1012 11TH ST SE	\$	279.50
653847000	1008 11TH ST SE	\$	279.50
653848000	1004 11TH ST SE	\$	279.50
653881000	1413 11TH AVE SE	\$	279.50
653849000	1000 11TH ST SE	\$	279.50
653850000	916 11TH ST SE	\$	279.50
653851000	912 11TH ST SE	\$	279.50
653852000	908 11TH ST SE	\$	279.50
650943000	1713 12TH AVE SE	\$	279.50
653853000	904 11TH ST SE	\$	279.50
651037000	1605 9TH AVE SE	\$	279.50
650962000	1810 EMBERLAND DR SE	\$	279.50
654215660	2613 9TH AVE SE	\$	279.50
654215630	2529 9TH AVE SE	\$	279.50
654215640	2601 9TH AVE SE	\$	279.50
654215650	2607 9TH AVE SE	\$	279.50
654215930	2905 PLAINVIEW DR SE	\$	279.50
654283210	1310 15TH ST SE	\$	279.50
654215794	2634 10TH AVE SE	\$	279.50
654215796	2638 10TH AVE SE	\$	279.50
651838040	805 23RD ST SE	\$	279.50
653922000	913 11TH ST SE	\$	279.50
654215768	2602 10TH AVE SE	\$	279.50
656110955	1408 SHIRES DR SE	\$	279.50
654215832	1006 PLAINVIEW DR SE	\$	279.50
654215888	2514 8TH AVE SE	\$	279.50
656103020	2904 BUCKSKIN RD SE	\$	279.50
650951000	1208 19TH ST SE	\$	279.50
650953000	1200 19TH ST SE	\$	279.50
650952000	1204 19TH ST SE	\$	279.50
650954000	1112 19TH ST SE	\$	279.50
656102976	3001 BELGIAN BND SE	\$	279.50
654215886	2510 8TH AVE SE	\$	279.50
654215798	2700 10TH AVE SE	\$	279.50
653937000	1505 9TH AVE SE	\$	279.50

656102980	3009 BELGIAN BND SE	\$	279.50
651050000	1004 16TH ST SE	\$	279.50
651048000	1012 16TH ST SE	\$	279.50
651051000	1000 16TH ST SE	\$	279.50
651049000	1008 16TH ST SE	\$	279.50
651052000	916 16TH ST SE	\$	279.50
656102978	3005 BELGIAN BND SE	\$	279.50
650947000	1813 12TH AVE SE	\$	279.50
650946000	1809 12TH AVE SE	\$	279.50
650948000	1905 12TH AVE SE	\$	279.50
656102982	3013 BELGIAN BND SE	\$	279.50
650959000	1900 10TH AVE SE	\$	279.50
651005000	1717 9TH AVE SE	\$	279.50
654215754	1008 25TH ST SE	\$	279.50
654215756	1002 25TH ST SE	\$	279.50
651003000	1709 9TH AVE SE	\$	279.50
650941000	1705 12TH AVE SE	\$	279.50
651002000	1705 9TH AVE SE	\$	279.50
651007000	1725 9TH AVE SE	\$	279.50
651054000	908 16TH ST SE	\$	279.50
651006000	1721 9TH AVE SE	\$	279.50
651004000	1713 9TH AVE SE	\$	279.50
654215800	2704 10TH AVE SE	\$	279.50
654215030	1006 20TH ST SE	\$	279.50
654215020	1010 20TH ST SE	\$	279.50
654215040	1002 20TH ST SE	\$	279.50
651059000	1608 14TH AVE SE	\$	279.50
654215950	2908 PLAINVIEW DR SE	\$	279.50
653938000	1508 8TH AVE SE	\$	279.50
653924000	1213 9TH AVE SE	\$	279.50
654215918	913 27TH ST SE	\$	279.50
654215916	909 27TH ST SE	\$	279.50
654215914	905 27TH ST SE	\$	279.50
654215952	2904 PLAINVIEW DR SE	\$	279.50
654215894	2604 8TH AVE SE	\$	279.50
654215120	1007 20TH ST SE	\$	279.50
654215130	1011 20TH ST SE	\$	279.50
654215110	1003 20TH ST SE	\$	279.50
654215220	904 21ST ST SE	\$	279.50
654215896	2608 8TH AVE SE	\$	279.50
654215170	1004 21ST ST SE	\$	279.50
654215180	1000 21ST ST SE	\$	279.50
654215190	916 21ST ST SE	\$	279.50
654215160	1008 21ST ST SE	\$	279.50
654215200	912 21ST ST SE	\$	279.50
656113600	1113 SHIRES DR SE	\$	279.50
654215210	908 21ST ST SE	\$	279.50
653908000	1416 9TH AVE SE	\$	279.50
656113550	1204 SHIRES DR SE	\$	279.50
651036000	1601 9TH AVE SE	\$	279.50
651053000	912 16TH ST SE	\$	279.50
653875000	1309 11TH AVE SE	\$	279.50
654215850	2713 10TH AVE SE	\$	279.50
654215890	2518 8TH AVE SE	\$	279.50
653917000	1300 9TH AVE SE	\$	279.50

653870000	1205 11TH AVE SE	\$	279.50
654215902	2706 8TH AVE SE	\$	279.50
653874000	1305 11TH AVE SE	\$	279.50
654215892	2600 8TH AVE SE	\$	279.50
653890000	1300 10TH AVE SE	\$	279.50
653891000	1212 10TH AVE SE	\$	279.50
653892000	1208 10TH AVE SE	\$	279.50
653893000	1204 10TH AVE SE	\$	279.50
653873000	1301 11TH AVE SE	\$	279.50
653872000	1213 11TH AVE SE	\$	279.50
654215904	2710 8TH AVE SE	\$	279.50
653899000	1303 10TH AVE SE	\$	279.50
650958000	1904 10TH AVE SE	\$	279.50
653887000	1312 10TH AVE SE	\$	279.50
653871000	1209 11TH AVE SE	\$	279.50
653876000	1313 11TH AVE SE	\$	279.50
654215954	2900 PLAINVIEW DR SE	\$	279.50
654215762	2514 10TH AVE SE	\$	279.50
651058000	1604 14TH AVE SE	\$	279.50
653861000	1304 11TH AVE SE	\$	279.50
653860000	1300 11TH AVE SE	\$	279.50
653859000	1212 11TH AVE SE	\$	279.50
653858000	1208 11TH AVE SE	\$	279.50
653857000	1204 11TH AVE SE	\$	279.50
654215760	2508 10TH AVE SE	\$	279.50
654215830	1010 PLAINVIEW DR SE	\$	279.50
654215876	2408 8TH AVE SE	\$	279.50
654215880	2412 8TH AVE SE	\$	279.50
653886000	1316 10TH AVE SE	\$	279.50
654215828	1014 PLAINVIEW DR SE	\$	279.50
654215758	2408 10TH AVE SE	\$	279.50
650942000	1709 12TH AVE SE	\$	279.50
653880000	1409 11TH AVE SE	\$	279.50
654215882	2502 8TH AVE SE	\$	279.50
653878000	1401 11TH AVE SE	\$	279.50
653877000	1317 11TH AVE SE	\$	279.50
653879000	1405 11TH AVE SE	\$	279.50
654215884	2506 8TH AVE SE	\$	279.50
656113590	1109 SHIRES DR SE	\$	279.50
653866000	1408 11TH AVE SE	\$	279.50
653865000	1404 11TH AVE SE	\$	279.50
653864000	1400 11TH AVE SE	\$	279.50
656126130	713 HILLCREST DR SE	\$	279.50
656126060	712 HILLCREST DR SE	\$	279.50
653954000	901 11TH ST SE	\$	279.50
653918000	1216 9TH AVE SE	\$	279.50
653888000	1308 10TH AVE SE	\$	279.50
654215050	910 20TH ST SE	\$	279.50
654215100	911 20TH ST SE	\$	279.50
653855000	1200 11TH AVE SE	\$	279.50
653889000	1304 10TH AVE SE	\$	279.50
653896000	1209 10TH AVE SE	\$	279.50
651041000	1621 9TH AVE SE	\$	279.50
654221000	1409 15TH ST SE	\$	279.50
654273000	1305 18TH ST SE	\$	279.50

654281000	1408 19TH ST SE	\$	279.50
653925000	1217 9TH AVE SE	\$	279.50
653897000	1213 10TH AVE SE	\$	279.50
654270000	1401 18TH ST SE	\$	279.50
654240000	1309 16TH ST SE	\$	279.50
654223000	1401 15TH ST SE	\$	279.50
654239000	1313 16TH ST SE	\$	279.50
654238000	1401 16TH ST SE	\$	279.50
654237000	1405 16TH ST SE	\$	279.50
654236000	1409 16TH ST SE	\$	279.50
654272000	1309 18TH ST SE	\$	279.50
654241000	1305 16TH ST SE	\$	279.50
654242000	1706 12TH AVE SE	\$	279.50
654227000	1608 12TH AVE SE	\$	279.50
654256000	1309 17TH ST SE	\$	279.50
654255000	1313 17TH ST SE	\$	279.50
654253000	1405 17TH ST SE	\$	279.50
654258000	1804 12TH AVE SE	\$	279.50
654257000	1305 17TH ST SE	\$	279.50
654254000	1401 17TH ST SE	\$	279.50
654252000	1409 17TH ST SE	\$	279.50
654263000	1400 18TH ST SE	\$	279.50
654265000	1408 18TH ST SE	\$	279.50
654261000	1308 18TH ST SE	\$	279.50
654264000	1404 18TH ST SE	\$	279.50
654260000	1304 18TH ST SE	\$	279.50
654262000	1312 18TH ST SE	\$	279.50
654245000	1308 17TH ST SE	\$	279.50
654249000	1408 17TH ST SE	\$	279.50
654248000	1404 17TH ST SE	\$	279.50
654233000	1408 16TH ST SE	\$	279.50
654246000	1312 17TH ST SE	\$	279.50
654247000	1400 17TH ST SE	\$	279.50
654230000	1308 16TH ST SE	\$	279.50
654244000	1304 17TH ST SE	\$	279.50
654277000	1308 19TH ST SE	\$	279.50
654278000	1312 19TH ST SE	\$	279.50
654229000	1304 16TH ST SE	\$	279.50
654232000	1404 16TH ST SE	\$	279.50
654279000	1400 19TH ST SE	\$	279.50
654280000	1404 19TH ST SE	\$	279.50
654276000	1304 19TH ST SE	\$	279.50
654259000	1812 12TH AVE SE	\$	279.50
654243000	1712 12TH AVE SE	\$	279.50
654228000	1616 12TH AVE SE	\$	279.50
654275000	1912 12TH AVE SE	\$	279.50
654234000	1617 14TH AVE SE	\$	279.50
654266000	1813 14TH AVE SE	\$	279.50
654250000	1713 14TH AVE SE	\$	279.50
654282000	1913 14TH AVE SE	\$	279.50
654235000	1709 14TH AVE SE	\$	279.50
654271000	1313 18TH ST SE	\$	279.50
654222000	1405 15TH ST SE	\$	279.50
654274000	1908 12TH AVE SE	\$	279.50
654251000	1805 14TH AVE SE	\$	279.50

654220000	1413 15TH ST SE	\$	279.50
653854000	900 11TH ST SE	\$	279.50
653919000	1212 9TH AVE SE	\$	279.50
653898000	1301 10TH AVE SE	\$	279.50
653913000	1316 9TH AVE SE	\$	279.50
653910000	1408 9TH AVE SE	\$	279.50
653916000	1304 9TH AVE SE	\$	279.50
653915000	1308 9TH AVE SE	\$	279.50
653911000	1404 9TH AVE SE	\$	279.50
653912000	1400 9TH AVE SE	\$	279.50
653914000	1312 9TH AVE SE	\$	279.50
653909000	1412 9TH AVE SE	\$	279.50
653900000	1305 10TH AVE SE	\$	279.50
653901000	1309 10TH AVE SE	\$	279.50
653902000	1313 10TH AVE SE	\$	279.50
653906000	1409 10TH AVE SE	\$	279.50
653903000	1317 10TH AVE SE	\$	279.50
653904000	1401 10TH AVE SE	\$	279.50
653905000	1405 10TH AVE SE	\$	279.50
653920000	1208 9TH AVE SE	\$	279.50
653799000	1200 7TH AVE SE	\$	279.50
653837000	1516 7TH AVE SE	\$	279.50
653838000	1517 8TH AVE SE	\$	279.50
653800000	1201 8TH AVE SE	\$	279.50
653946000	1316 8TH AVE SE	\$	279.50
653948000	1308 8TH AVE SE	\$	279.50
653940000	1500 8TH AVE SE	\$	279.50
653943000	1408 8TH AVE SE	\$	279.50
653945000	1400 8TH AVE SE	\$	279.50
653942000	1412 8TH AVE SE	\$	279.50
653939000	1504 8TH AVE SE	\$	279.50
653949000	1304 8TH AVE SE	\$	279.50
653947000	1312 8TH AVE SE	\$	279.50
653944000	1404 8TH AVE SE	\$	279.50
653941000	1416 8TH AVE SE	\$	279.50
653926000	1301 9TH AVE SE	\$	279.50
653936000	1501 9TH AVE SE	\$	279.50
653928000	1309 9TH AVE SE	\$	279.50
653933000	1409 9TH AVE SE	\$	279.50
653931000	1401 9TH AVE SE	\$	279.50
653934000	1413 9TH AVE SE	\$	279.50
653930000	1317 9TH AVE SE	\$	279.50
653935000	1417 9TH AVE SE	\$	279.50
653929000	1313 9TH AVE SE	\$	279.50
653927000	1305 9TH AVE SE	\$	279.50
653932000	1405 9TH AVE SE	\$	279.50
653953000	905 11TH ST SE	\$	279.50
653923000	909 11TH ST SE	\$	279.50
651838222	2201 8TH AVE SE	\$	279.50
653841000	1112 11TH ST SE	\$	279.50
653844000	1100 11TH ST SE	\$	279.50
653839000	1120 11TH ST SE	\$	279.50
656108635	716 14TH ST SE	\$	279.50
653815000	1312 7TH AVE SE	\$	279.50
653831000	1504 7TH AVE SE	\$	279.50

653821000	1404 7TH AVE SE	\$	279.50
653807000	1216 7TH AVE SE	\$	279.50
653827000	1416 7TH AVE SE	\$	279.50
653825000	1412 7TH AVE SE	\$	279.50
653817000	1316 7TH AVE SE	\$	279.50
653835000	1512 7TH AVE SE	\$	279.50
653833000	1508 7TH AVE SE	\$	279.50
653819000	1400 7TH AVE SE	\$	279.50
653803000	1208 7TH AVE SE	\$	279.50
653829000	1500 7TH AVE SE	\$	279.50
653805000	1212 7TH AVE SE	\$	279.50
653823000	1408 7TH AVE SE	\$	279.50
653809000	1300 7TH AVE SE	\$	279.50
653801000	1204 7TH AVE SE	\$	279.50
653836000	1513 8TH AVE SE	\$	279.50
653834000	1509 8TH AVE SE	\$	279.50
653832000	1505 8TH AVE SE	\$	279.50
653830000	1501 8TH AVE SE	\$	279.50
653826000	1413 8TH AVE SE	\$	279.50
653814000	1309 8TH AVE SE	\$	279.50
653812000	1305 8TH AVE SE	\$	279.50
653816000	1313 8TH AVE SE	\$	279.50
653822000	1405 8TH AVE SE	\$	279.50
653828000	1417 8TH AVE SE	\$	279.50
653804000	1209 8TH AVE SE	\$	279.50
653810000	1301 8TH AVE SE	\$	279.50
653808000	1217 8TH AVE SE	\$	279.50
653806000	1213 8TH AVE SE	\$	279.50
653820000	1401 8TH AVE SE	\$	279.50
653818000	1317 8TH AVE SE	\$	279.50
653824000	1409 8TH AVE SE	\$	279.50
653802000	1205 8TH AVE SE	\$	279.50
654206000	NO LEGAL ADDRESS	\$	279.50
651838230	2204 EASTVIEW PL SE	\$	279.50
651838232	2205 8TH AVE SE	\$	279.50
656107715	717 14TH ST SE	\$	279.50
656108630	714 14TH ST SE	\$	279.50
656107930	823 14TH ST SE	\$	279.50
656107915	817 14TH ST SE	\$	279.50
656107845	815 14TH ST SE	\$	279.50
656107730	723 14TH ST SE	\$	279.50
656107735	801 14TH ST SE	\$	279.50
656130450	723 HILLCREST DR SE	\$	279.50
656108625	712 14TH ST SE	\$	279.50
656130430	722 HILLCREST DR SE	\$	279.50
656108620	710 14TH ST SE	\$	279.50
656107830	809 14TH ST SE	\$	279.50
656107825	807 14TH ST SE	\$	279.50
651838220	2200 EASTVIEW PL SE	\$	279.50
654210000	2019 11TH AVE SE	\$	279.50
654213000	2025 11TH AVE SE	\$	279.50
654212000	2023 11TH AVE SE	\$	279.50
654211000	2021 11TH AVE SE	\$	279.50
653856000	1200 11TH AVE SE	\$	279.50
656107720	719 14TH ST SE	\$	279.50

656107725	721 14TH ST SE	\$	279.50
656130440	720 HILLCREST DR SE	\$	279.50
656130460	721 HILLCREST DR SE	\$	279.50
656107925	821 14TH ST SE	\$	279.50
656107920	819 14TH ST SE	\$	279.50
656107840	813 14TH ST SE	\$	279.50
656107835	811 14TH ST SE	\$	279.50
656107820	805 14TH ST SE	\$	279.50
656107815	803 14TH ST SE	\$	279.50
653954240	NO LEGAL ADDRESS	\$	279.50
656126110	717 HILLCREST DR SE	\$	279.50
656126120	715 HILLCREST DR SE	\$	279.50
656126100	719 HILLCREST DR SE	\$	279.50
656126070	714 HILLCREST DR SE	\$	279.50
656126080	716 HILLCREST DR SE	\$	279.50
656126090	718 HILLCREST DR SE	\$	279.50
653954370	NO LEGAL ADDRESS	\$	279.50
655784300	NO LEGAL ADDRESS	\$	-
655513530	NO LEGAL ADDRESS	\$	-
653954270	NO LEGAL ADDRESS	\$	-
653954300	NO LEGAL ADDRESS	\$	-
653954280	916 11TH ST SE	\$	-
653954260	NO LEGAL ADDRESS	\$	-
655797000	NO LEGAL ADDRESS	\$	-

/s/Keth Winks

Chairman

/s/Sherwin Wanner

Member

/s/Mike Kennedy

Member

NOTICE OF HEARING OF OBJECTIONS TO SPECIAL
ASSESSMENTS FOR STREET IMPROVEMENT DISTRICT # 224

Notice is Hereby Given that the Special Assessment Commission of the City of Mandan, North Dakota will meet at Mandan City Hall, 205 2nd Avenue NW on August 28th, 2024 at 5:30 p.m. to hear objections which may be made to any of the foregoing assessments in Street Improvement District # 224 as shown on the foregoing list by any person interested or his agent or attorney.

Riley McAdoo-Roesler, Assistant City Engineer

NOTICE OF PAYMENT OF SPECIALS ASSESMENTS - INTEREST

All special assessments levied under this title may be paid without interest within ten days after they have been approved by the governing body and thereafter shall bear interest at an annual rate not exceeding one and one-half percentage points above the average net annual interest rate on any warrants or bonds for the payment of which they are pledged on the total amount thereof remaining unpaid.

NOTICE OF ASSESSMENTS FOR STREET IMPROVEMENT DISTRICT # 224

We the undersigned, constituting the Special Assessment Commission of the City of Mandan do hereby certify that the following is a true and correct list of the particular lots of land which, in the opinion of the Commission, are especially benefited by the construction performed in Street Improvement District # 224 of the City of Mandan, showing the amount against each lot or tract, the same is a true and correct assessment of the property there in described to the best judgement of the members of the Commission. The items of expense in said improvement district and the assessments are as follows, to wit.

Total Construction	\$	3,744,605.01
Other Project Costs	\$	558,352.00
Engineering, Legal, Administration	\$	418,098.26
Amount to be Assessed	\$	4,721,055.27

PARCEL	ADDRESS	AMOUNT ASSESSED
655583210	NO LEGAL ADDRESS	\$ 419,290.72
655583220	3410 SILVER LEAF AVE NW	\$ 313,151.00
656139275	585 37TH ST NW	\$ 96,695.20
656139340	3501 SILVER LEAF AVE NW	\$ 40,624.90
656139425	3212 CHERRY PLUM CT NW	\$ 42,995.02
656139395	809 BERETTA ST NW	\$ 40,624.90
656139415	3221 CHERRY PLUM CT NW	\$ 42,995.02
656139410	723 BERETTA ST NW	\$ 42,995.02
656139405	801 BERETTA ST NW	\$ 36,773.44
656139400	805 BERETTA ST NW	\$ 36,773.44
656139315	501 37TH ST NW	\$ -
656139440	701 BERETTA ST NW	\$ 40,624.90
656139350	3405 SILVER LEAF AVE NW	\$ 36,773.44
656139345	3409 SILVER LEAF AVE NW	\$ 36,773.44
656139430	3232 CHERRY PLUM CT NW	\$ 42,995.02
656139380	810 BERETTA ST NW	\$ 40,624.90
656139325	717 WOOD LILY ST NW	\$ 36,773.44
656139435	3302 CHERRY PLUM CT NW	\$ 40,624.90
656139270	3713 SILVER LEAF AVE NW	\$ 36,773.44
656139420	3211 CHERRY PLUM CT NW	\$ 42,995.02
656139335	625 WOOD LILY ST NW	\$ 36,773.44
656139145	3707 SWEET CLOVER AVE NW	\$ 40,624.90
656139330	713 WOOD LILY ST NW	\$ 36,773.44
656139365	710 BERETTA ST NW	\$ 36,773.44
656139390	802 BERETTA ST NW	\$ 40,624.90
656139375	718 BERETTA ST NW	\$ 36,773.44
656139220	3508 SWEET CLOVER AVE NW	\$ 36,773.44
656139320	721 WOOD LILY ST NW	\$ 36,773.44
656139235	3603 SILVER LEAF AVE NW	\$ 36,773.44
656139190	3708 SWEET CLOVER AVE NW	\$ 40,624.90
656139370	714 BERETTA ST NW	\$ 36,773.44

656139230	3515 SILVER LEAF AVE NW	\$	36,773.44
656139140	3711 SWEET CLOVER AVE NW	\$	40,624.90
656139185	3712 SWEET CLOVER AVE NW	\$	40,624.90
656139205	3612 SWEET CLOVER AVE NW	\$	40,624.90
656139250	3615 SILVER LEAF AVE NW	\$	40,624.90
656139245	3611 SILVER LEAF AVE NW	\$	40,624.90
656139200	3616 SWEET CLOVER AVE NW	\$	40,624.90
656139280	3702 SILVER LEAF AVE NW	\$	40,624.90
656139300	3602 SILVER LEAF AVE NW	\$	40,624.90
656139295	3606 SILVER LEAF AVE NW	\$	40,624.90
656139290	3610 SILVER LEAF AVE NW	\$	40,624.90
656139285	3614 SILVER LEAF AVE NW	\$	40,624.90
656139135	3715 SWEET CLOVER AVE NW	\$	36,773.44
656139180	3716 SWEET CLOVER AVE NW	\$	36,773.44
656139225	3511 SILVER LEAF AVE NW	\$	40,624.90
656139385	806 BERETTA ST NW	\$	40,624.90
656139305	3512 SILVER LEAF AVE NW	\$	36,773.44
656139175	3601 SWEET CLOVER AVE NW	\$	40,624.90
656139130	632 37TH ST NW	\$	36,773.44
656139150	3703 SWEET CLOVER AVE NW	\$	36,773.44
656139360	706 BERETTA ST NW	\$	36,773.44
656139125	702 37TH ST NW	\$	36,773.44
656139120	722 37TH ST NW	\$	36,773.44
656139260	3705 SILVER LEAF AVE NW	\$	40,624.90
656139255	3701 SILVER LEAF AVE NW	\$	36,773.44
656139210	3608 SWEET CLOVER AVE NW	\$	36,773.44
656139355	702 BERETTA ST NW	\$	36,773.44
656139265	3709 SILVER LEAF AVE NW	\$	40,624.90
656139215	3604 SWEET CLOVER AVE NW	\$	36,773.44
656139240	3607 SILVER LEAF AVE NW	\$	36,773.44
656139195	3704 SWEET CLOVER AVE NW	\$	36,773.44
656139160	3613 SWEET CLOVER AVE NW	\$	36,773.44
656139165	3609 SWEET CLOVER AVE NW	\$	36,773.44
656139155	3617 SWEET CLOVER AVE NW	\$	36,773.44
656139170	3605 SWEET CLOVER AVE NW	\$	36,773.44
655586500	NO LEGAL ADDRESS	\$	207,454.20
656140710	3327 12TH AVE NW	\$	237,049.46
656140685	3280 12TH AVE NW	\$	165,602.47
656140635	1105 BERETTA ST NW	\$	16,566.95
656140645	1101 BERETTA ST NW	\$	16,566.95
656140375	1106 BERETTA ST NW	\$	16,566.95
656140385	1102 BERETTA ST NW	\$	16,566.95
656140395	1040 BERETTA ST NW	\$	16,566.95
656140405	1036 BERETTA ST NW	\$	16,566.95
656140415	1032 BERETTA ST NW	\$	16,566.95
656140425	1028 BERETTA ST NW	\$	16,566.95
656140435	1024 BERETTA ST NW	\$	16,566.95
656140445	1020 BERETTA ST NW	\$	16,566.95
656140455	1016 BERETTA ST NW	\$	16,566.95
656140465	1012 BERETTA ST NW	\$	16,566.95
656140475	1008 BERETTA ST NW	\$	16,566.95
656140485	1004 BERETTA ST NW	\$	16,566.95
656140495	938 BERETTA ST NW	\$	16,566.95
656140505	934 BERETTA ST NW	\$	16,566.95
656140515	930 BERETTA ST NW	\$	16,566.95
656140525	926 BERETTA ST NW	\$	16,566.95
656140535	922 BERETTA ST NW	\$	16,566.95
656140545	918 BERETTA ST NW	\$	16,566.95
656140555	914 BERETTA ST NW	\$	16,566.95
656140565	910 BERETTA ST NW	\$	16,566.95

656140575	906 BERETTA ST NW	\$	16,566.95
656140585	902 BERETTA ST NW	\$	16,566.95
656140595	3307 8TH AVE NW	\$	-
656140625	3490 12TH AVE NW	\$	168,985.83
656140665	1003 BERETTA ST NW	\$	311,723.37

Witness our hands officially as said Commission this 25th day of July, 2024.

/s/Keith Winks
 Chairman
/s/Sherwin Wanner
 Member
/s/Mike Kennedy
 Member

NOTICE OF HEARING OF OBJECTIONS TO SPECIAL
ASSESSMENTS FOR STREET IMPROVEMENT DISTRICT # 226

Notice is Hereby Given that the Special Assessment Commission of the City of Mandan, North Dakota will meet at Mandan City Hall, 205 2nd Avenue NW on August 28th, 2024 at 5:30 p.m. to hear objections which may be made to any of the foregoing assessments in Street Improvement District # 226 as shown on the foregoing list by any person interested or his agent or attorney.

Riley McAdoo-Roesler, Assistant City Engineer

NOTICE OF PAYMENT OF SPECIALS ASSESMENTS - INTEREST

All special assessments levied under this title may be paid without interest within ten days after they have been approved by the governing body and thereafter shall bear interest at an annual rate not exceeding one and one-half percentage points above the average net annual interest rate on any warrants or bonds for the payment of which they are pledged on the total amount thereof remaining unpaid.

NOTICE OF ASSESSMENTS FOR STREET IMPROVEMENT DISTRICT # 226

We the undersigned, constituting the Special Assessment Commission of the City of Mandan do hereby certify that the following is a true and correct list of the particular lots of land which, in the opinion of the Commission, are especially benefited by the construction performed in Street Improvement District # 226 of the City of Mandan, showing the amount against each lot or tract, the same is a true and correct assessment of the property there in described to the best judgement of the members of the Commission. The items of expense in said improvement district and the assessments are as follows, to wit.

Total Construction	\$	1,585,389.36
Engineering, Legal, Administration	\$	162,870.33
Amount to be Assessed	\$	1,748,259.69

PARCEL	ADDRESS	AMOUNT ASSESSED
655395445	4741 OBSIDIAN CT NW	\$ 36,805.48
655395635	4401 47TH ST NW	\$ 36,805.48
655395640	4327 47TH ST NW	\$ 36,805.47
655395685	4116 47TH ST NW	\$ 36,805.47
655395380	4701 47TH ST NW	\$ 36,805.47
655395450	4740 OBSIDIAN CT NW	\$ 36,805.47
655395680	4113 47TH ST NW	\$ 36,805.47
655395630	4405 47TH ST NW	\$ 36,805.47
655395440	4737 OBSIDIAN CT NW	\$ 36,805.47
655395385	4702 47TH ST NW	\$ 36,805.47
655395690	4112 47TH ST NW	\$ 36,805.47
655395625	4409 47TH ST NW	\$ 36,805.47
655395620	4413 47TH ST NW	\$ 36,805.47
655395615	4501 47TH ST NW	\$ 36,805.47
655395675	4117 47TH ST NW	\$ 36,805.47
655395645	4323 47TH ST NW	\$ 36,805.47
655395455	4736 OBSIDIAN CT NW	\$ 36,805.47
655395660	4305 47TH ST NW	\$ 36,805.47
655395670	4201 47TH ST NW	\$ 36,805.47
655395665	4301 47TH ST NW	\$ 36,805.47
655395650	4319 47TH ST NW	\$ 36,805.47
655395655	4309 47TH ST NW	\$ 36,805.47
655395435	4733 OBSIDIAN CT NW	\$ 36,805.47
655395390	4608 47TH ST NW	\$ 27,604.10
655395505	4400 47TH ST NW	\$ 27,604.10
655395460	4732 OBSIDIAN CT NW	\$ 27,604.10
655395465	4728 OBSIDIAN CT NW	\$ 27,604.10
655395510	4328 47TH ST NW	\$ 27,604.10
655395475	4720 OBSIDIAN CT NW	\$ 27,604.10
655395470	4724 OBSIDIAN CT NW	\$ 27,604.10
655395480	4716 OBSIDIAN CT NW	\$ 27,604.10
655395430	4729 OBSIDIAN CT NW	\$ 27,604.10

655395425	4725 OBSIDIAN CT NW	\$	27,604.10
655395420	4721 OBSIDIAN CT NW	\$	27,604.10
655395415	4717 OBSIDIAN CT NW	\$	27,604.10
655395515	4324 47TH ST NW	\$	27,604.10
655395520	4320 47TH ST NW	\$	27,604.10
655395530	4312 47TH ST NW	\$	27,604.10
655395540	4304 47TH ST NW	\$	27,604.10
655395535	4308 47TH ST NW	\$	27,604.10
655395525	4316 47TH ST NW	\$	27,604.10
655395395	4508 47TH ST NW	\$	18,402.73
655395575	4613 47TH ST NW	\$	18,402.73
655395555	4200 47TH ST NW	\$	18,402.73
655395500	4410 47TH ST NW	\$	18,402.73
655395565	4719 OLIVINE AVE NW	\$	18,402.73
655395550	4204 47TH ST NW	\$	18,402.73
655395570	4723 OLIVINE AVE NW	\$	18,402.73
655395545	4300 47TH ST NW	\$	18,402.73
655395560	4715 OLIVINE AVE NW	\$	18,402.73
655395485	4712 OBSIDIAN CT NW	\$	18,402.73
655395605	4509 47TH ST NW	\$	18,402.73
655395610	4505 47TH ST NW	\$	18,402.73
655395595	4517 47TH ST NW	\$	18,402.73
655395600	4513 47TH ST NW	\$	18,402.73
655395590	4601 47TH ST NW	\$	18,402.73
655395585	4605 47TH ST NW	\$	18,402.73
655395580	4609 47TH ST NW	\$	18,402.73
655395410	4713 OBSIDIAN CT NW	\$	18,402.73
655395490	4708 OBSIDIAN CT NW	\$	18,402.73
655395400	4705 OBSIDIAN CT NW	\$	18,402.73
655395405	4709 OBSIDIAN CT NW	\$	18,402.73
655395495	4704 OBSIDIAN CT NW	\$	18,402.73

Witness our hands officially as said Commission this 25th day of July, 2024.

/s/Keith Winks
Chairman
/s/Sherwin Wanner
Member
/s/Mike Kennedy
Member

NOTICE OF HEARING OF OBJECTIONS TO SPECIAL
ASSESSMENTS FOR STREET IMPROVEMENT DISTRICT # 227

Notice is Hereby Given that the Special Assessment Commission of the City of Mandan, North Dakota will meet at Mandan City Hall, 205 2nd Avenue NW on August 28th, 2024 at 5:30 p.m. to hear objections which may be made to any of the foregoing assessments in Street Improvement District # 227 as shown on the foregoing list by any person interested or his agent or attorney.

Riley McAdoo-Roesler, Assistant City Engineer

NOTICE OF PAYMENT OF SPECIALS ASSESMENTS - INTEREST

All special assessments levied under this title may be paid without interest within ten days after they have been approved by the governing body and thereafter shall bear interest at an annual rate not exceeding one and one-half percentage points above the average net annual interest rate on any warrants or bonds for the payment of which they are pledged on the total amount thereof remaining unpaid.

NOTICE OF ASSESSMENTS FOR STREET IMPROVEMENT DISTRICT # 227

We the undersigned, constituting the Special Assessment Commission of the City of Mandan do hereby certify that the following is a true and correct list of the particular lots of land which, in the opinion of the Commission, are especially benefited by the construction performed in Street Improvement District # 227 of the City of Mandan, showing the amount against each lot or tract, the same is a true and correct assessment of the property there in described to the best judgement of the members of the Commission. The items of expense in said improvement district and the assessments are as follows, to wit.

Total Construction	\$	5,270,629.68
Other Project Costs	\$	433,326.63
Engineering & Administration	\$	561,905.87
Less City of Mandan Utility Fund		-\$104,737.26
Amount to be Assessed	\$	6,161,124.92

PARCEL	ADDRESS	AMOUNT ASSESSED
651289960	2335 4TH AVE NW	\$ 5,560,210.81
651289970	700 OLD RED TRAIL NW	\$ 219,696.04
656140000	550 OLD RED TRAIL	\$ 129,414.70
656140050	520 OLD RED TRAIL	\$ 75,001.98
656140025	610 OLD RED TRAIL	\$ 53,848.37
656112580	600 MEADOW RIDGE LOOP NW	\$ 19,413.66
656134170	2503 6TH AVE NW	\$ 2,157.07
656112740	702 26TH ST NW	\$ 2,157.07
656119295	2614 7TH AVE NW	\$ 2,157.07
656134100	2607 6TH AVE NW	\$ 2,157.07
656134200	2505 6TH AVE NW	\$ 2,157.07
656137650	2500 7TH AVE NW	\$ 2,157.07
656135700	2615 7TH AVE NW	\$ 2,157.07
656136080	2607 7TH AVE NW	\$ 2,157.07
656119435	701 26TH ST NW	\$ 2,157.07
656119415	703 26TH ST NW	\$ 2,157.07
656119395	705 26TH ST NW	\$ 2,157.07
656119375	707 26TH ST NW	\$ 2,157.07
656119355	2608 7TH AVE NW	\$ 2,157.07
656119335	2610 7TH AVE NW	\$ 2,157.07
656119315	2612 7TH AVE NW	\$ 2,157.07
656112705	804 26TH ST NW	\$ 2,157.07
656112710	802 26TH ST NW	\$ 2,157.07
656112715	712 26TH ST NW	\$ 2,157.07
656112720	710 26TH ST NW	\$ 2,157.07
656112725	708 26TH ST NW	\$ 2,157.07
656112730	706 26TH ST NW	\$ 2,157.07
656112735	704 26TH ST NW	\$ 2,157.07
656126260	2604 7TH AVE NW	\$ 2,157.07
656126280	2514 7TH AVE NW	\$ 2,157.07

656126300	2510 7TH AVE NW	\$	2,157.07
656134070	2603 6TH AVE NW	\$	2,157.07
656134160	2506 7TH AVE NW	\$	2,157.07
656134110	2603 7TH AVE NW	\$	2,157.07
656134140	2513 7TH AVE NW	\$	2,157.07
656134130	2511 7TH AVE NW	\$	2,157.07
656134150	2508 7TH AVE NW	\$	2,157.07
656134080	2601 6TH AVE NW	\$	2,157.07
656126250	2606 7TH AVE NW	\$	2,157.07
656126270	2602 7TH AVE NW	\$	2,157.07
656126290	2512 7TH AVE NW	\$	2,157.07
656134190	2507 6TH AVE NW	\$	2,157.07
656112825	2507 7TH AVE NW	\$	2,157.07
656134180	2501 6TH AVE NW	\$	2,157.07
656134090	2605 6TH AVE NW	\$	2,157.07
656134120	2605 7TH AVE NW	\$	2,157.07
656113040	2511 6TH AVE NW	\$	2,157.07
656113015	2505 7TH AVE NW	\$	2,157.07
656113035	2501 7TH AVE NW	\$	2,157.07
656135720	2611 7TH AVE NW	\$	2,157.07
656113025	2503 7TH AVE NW	\$	2,157.07
656113045	2509 6TH AVE NW	\$	2,157.07
656136070	2609 7TH AVE NW	\$	2,157.07
656137640	2502 7TH AVE NW	\$	2,157.07

Witness our hands officially as said Commission this 25th day of July, 2024.

/s/Keth Winks
Chairman
/s/Sherwin Wanner
Member
/s/Mike Kennedy
Member

NOTICE OF HEARING OF OBJECTIONS TO SPECIAL
ASSESSMENTS FOR STREET IMPROVEMENT DISTRICT # 229

Notice is Hereby Given that the Special Assessment Commission of the City of Mandan, North Dakota will meet at Mandan City Hall, 205 2nd Avenue NW on August 28th, 2024 at 5:30 p.m. to hear objections which may be made to any of the foregoing assessments in Street Improvement District # 229 as shown on the foregoing list by any person interested or his agent or attorney.

Riley McAdoo-Roesler, Assistant City Engineer

NOTICE OF PAYMENT OF SPECIALS ASSESMENTS - INTEREST

All special assessments levied under this title may be paid without interest within ten days after they have been approved by the governing body and thereafter shall bear interest at an annual rate not exceeding one and one-half percentage points above the average net annual interest rate on any warrants or bonds for the payment of which they are pledged on the total amount thereof remaining unpaid.

NOTICE OF ASSESSMENTS FOR STREET IMPROVEMENT DISTICT # 229

We the undersigned, constituting the Special Assessment Commission of the City of Mandan do hereby certify that the following is a true and correct list of the particular lots of land which, in the opinion of the Commission, are especially benefited by the construction performed in Street Improvement District # 229 of the City of Mandan, showing the amount against each lot or tract, the same is a true and correct assessment of the property there in described to the best judgement of the members of the Commission. The items of expense in said improvement district and the assessments are as follows, to wit.

Total Construction	\$	2,150,731.70
Engineering, Legal, Administration	\$	220,785.16
Amount to be Assessed	\$	2,371,516.86

PARCEL	ADDRESS	AMOUNT ASSESSED
655511525		\$ 159,695.05
656110785	2803 OXBOW AVE SE	\$ 25,709.97
655511360		\$ 602,311.75
655513800		\$ 125,927.94
300114100		\$ -
655511352		\$ 395,432.59
656139860	3202 MCKENZIE DR SE	\$ -
656141300	2504 DUTTON CIR SE	\$ 107,821.02
656139650	2620 DUTTON CIR SE	\$ 65,195.12
656139580	2532 DUTTON CIR SE	\$ 55,645.68
656139590	2536 DUTTON CIR SE	\$ 49,903.41
656139500	2432 DUTTON CIR SE	\$ 44,969.03
656139570	2528 DUTTON CIR SE	\$ 39,070.95
656139450	2412 DUTTON CIR SE	\$ 36,266.95
656139600	2600 DUTTON CIR SE	\$ 35,473.02
656139640	2616 DUTTON CIR SE	\$ 33,371.47
656139630	2612 DUTTON CIR SE	\$ 33,330.11
656139620	2608 DUTTON CIR SE	\$ 33,288.85
656139610	2604 DUTTON CIR SE	\$ 33,247.36
656139490	2428 DUTTON CIR SE	\$ 25,447.63
656139480	2424 DUTTON CIR SE	\$ 25,401.48
656139470	2420 DUTTON CIR SE	\$ 25,358.05
656139460	2416 DUTTON CIR SE	\$ 25,314.90
656139560	2524 DUTTON CIR SE	\$ 25,260.79
656139530	2512 DUTTON CIR SE	\$ 25,242.91
656139770	2529 DUTTON CIR SE	\$ 23,015.53
656139850	2621 DUTTON CIR SE	\$ 22,120.65
656139760	2525 DUTTON CIR SE	\$ 21,832.76
656139730	2431 DUTTON CIR SE	\$ 21,530.45
656139660	2403 DUTTON CIR SE	\$ 21,106.99
656139550	2520 DUTTON CIR SE	\$ 20,442.02
656139540	2516 DUTTON CIR SE	\$ 18,464.36

656139740	2517 DUTTON CIR SE	\$	15,214.89
656139750	2521 DUTTON CIR SE	\$	14,227.22
656141310	2605 DUTTON CIR SE	\$	18,939.18
656141320	2609 DUTTON CIR SE	\$	18,939.18
656141330	2613 DUTTON CIR SE	\$	18,939.18
656141340	2617 DUTTON CIR SE	\$	18,939.18
656141350		\$	19,662.93
656141360		\$	19,602.90
656141370		\$	12,593.40
656141380		\$	18,630.00
656141390		\$	18,630.00

Witness our hands officially as said Commission this 25th day of July, 2024.

/s/Keith Winks
Chairman
/s/Sherwin Wanner
Member
/s/Mike Kennedy
Member

NOTICE OF HEARING OF OBJECTIONS TO SPECIAL
ASSESSMENTS FOR STREET IMPROVEMENT DISTRICT #232

Notice is Hereby Given that the Special Assessment Commission of the City of Mandan, North Dakota will meet at Mandan City Hall, 205 2nd Avenue NW on August 28th, 2024 at 5:30 p.m. to hear objections which may be made to any of the foregoing assessments in Street Improvement District #232 as shown on the foregoing list by any person interested or his agent or attorney.

Riley McAdoo-Roesler, Assistant City Engineer

NOTICE OF PAYMENT OF SPECIALS ASSESMENTS - INTEREST

All special assessments levied under this title may be paid without interest within ten days after they have been approved by the governing body and thereafter shall bear interest at an annual rate not exceeding one and one-half percentage points above the average net annual interest rate on any warrants or bonds for the payment of which they are pledged on the total amount thereof remaining unpaid.

NOTICE OF ASSESSMENTS FOR STREET IMPROVEMENT DISTICT # 232

We the undersigned, constituting the Special Assessment Commission of the City of Mandan do hereby certify that the following is a true and correct list of the particular lots of land which, in the opinion of the Commission, are especially benefited by the construction performed in Street Improvement District # 232 of the City of Mandan, showing the amount against each lot or tract, the same is a true and correct assessment of the property there in described to the best judgement of the members of the Commission. The items of expense in said improvement district and the assessments are as follows, to wit.

Total Construction	\$	3,253,156.86
City Share of Construction		-\$194,176.11
Engineering, Legal, Administration	\$	358,264.33
Amount to be Assessed	\$	3,417,245.08

PARCEL	ADDRESS	AMOUNT ASSESSED
300308050	2000 14TH AVE SE	\$ 15,805.95
650168200	2204 14TH AVE SE	\$ 15,805.95
650168215	2300 14TH AVE SE	\$ 15,805.95
650168260	2100 14TH AVE SE	\$ 15,805.95
650168230	2404 14TH AVE SE	\$ 15,805.95
300308000	2700 14TH AVE SE	\$ 15,805.95
650168240	2500 14TH AVE SE	\$ 15,805.95
650168250	2604 14TH AVE SE	\$ 15,805.95
650168065	2301 14TH AVE SE	\$ 15,805.95
300302000	2703 14TH AVE SE	\$ 15,805.95
300301000	2601 14TH AVE SE	\$ 15,805.95
650168060	2203 14TH AVE SE	\$ 15,805.95
650168040	2101 14TH AVE SE	\$ 15,805.95
650168100	2401 14TH AVE SE	\$ 15,805.95
650168035	2003 14TH AVE SE	\$ 15,805.95
300308060	2000 14TH AVE SE	\$ 15,805.95
650168115	2515 14TH AVE SE	\$ 15,805.95
650168110	2503 14TH AVE SE	\$ 15,805.95
651838390	2201 EASTVIEW PL SE	\$ 13,818.91
651838340	2305 EASTVIEW PL SE	\$ 13,818.91
651838350	2301 EASTVIEW PL SE	\$ 13,818.91
651838270	2304 EASTVIEW PL SE	\$ 13,818.91
651838330	2309 EASTVIEW PL SE	\$ 13,818.91
651838360	2213 EASTVIEW PL SE	\$ 13,818.91
651838370	2209 EASTVIEW PL SE	\$ 13,818.91
651838380	2205 EASTVIEW PL SE	\$ 13,818.91
651838300	2308 EASTVIEW PL SE	\$ 13,818.91
651838260	2300 EASTVIEW PL SE	\$ 13,818.91
651838250	2212 EASTVIEW PL SE	\$ 13,818.91
651838240	2208 EASTVIEW PL SE	\$ 13,818.91
651838230	2204 EASTVIEW PL SE	\$ 13,818.91

651838220	2200 EASTVIEW PL SE	\$	13,818.91
656103752	1501 27TH ST SE	\$	15,348.41
656103654	2832 MESSARA PL SE	\$	5,116.13
654215908	900 27TH ST SE	\$	5,116.13
656103662	2904 14TH AVE SE	\$	5,116.13
656103642	2800 MESSARA PL SE	\$	5,116.13
656103658	2900 MESSARA PL SE	\$	5,116.13
656103650	2828 MESSARA PL SE	\$	5,116.13
656103570	3017 BUCKSKIN RD SE	\$	5,116.13
656103646	2824 MESSARA PL SE	\$	5,116.13
656103666	2908 14TH AVE SE	\$	5,116.13
656103730	3012 BRETON CT SE	\$	5,116.13
654215924	2807 PLAINVIEW DR SE	\$	5,116.13
656103734	3016 BRETON CT SE	\$	5,116.13
656102998	2901 BUCKSKIN RD SE	\$	5,116.13
656103670	2912 14TH AVE SE	\$	5,116.13
656103686	3009 14TH AVE SE	\$	5,116.13
656103722	3004 BRETON CT SE	\$	5,116.13
656102996	2900 BELGIAN BND SE	\$	5,116.13
656103738	3020 PERCHERON DR SE	\$	5,116.13
656103678	3004 14TH AVE SE	\$	5,116.13
656103574	3014 BUCKSKIN RD SE	\$	5,116.13
656102970	2901 BELGIAN BND SE	\$	5,116.13
656103598	2905 PERCHERON DR SE	\$	5,116.13
656103674	3000 14TH AVE SE	\$	5,116.13
656103682	3008 14TH AVE SE	\$	5,116.13
656103602	2901 PERCHERON DR SE	\$	5,116.13
656103606	2817 14TH AVE SE	\$	5,116.13
656103026	2814 BUCKSKIN RD SE	\$	5,116.13
656102972	2905 BELGIAN BND SE	\$	5,116.13
656103690	3005 14TH AVE SE	\$	5,116.13
654215926	2811 PLAINVIEW DR SE	\$	5,116.13
656103622	2801 14TH AVE SE	\$	5,116.13
656103710	2825 14TH AVE SE	\$	5,116.13
656103694	3001 14TH AVE SE	\$	5,116.13
656103012	3008 BUCKSKIN RD SE	\$	5,116.13
656103726	3008 BRETON CT SE	\$	5,116.13
654215922	2805 PLAINVIEW DR SE	\$	5,116.13
656103714	2904 PERCHERON DR SE	\$	5,116.13
656103718	2908 PERCHERON DR SE	\$	5,116.13
654215960	2804 PLAINVIEW DR SE	\$	5,116.13
656102968	2815 BELGIAN BND SE	\$	5,116.13
656103030	2806 10TH AVE SE	\$	5,116.13
656102966	2811 BELGIAN BND SE	\$	5,116.13
656103028	2810 BUCKSKIN RD SE	\$	5,116.13
656103000	2905 BUCKSKIN RD SE	\$	5,116.13
656103618	2805 14TH AVE SE	\$	5,116.13
656102962	2803 10TH AVE SE	\$	5,116.13
654215912	901 27TH ST SE	\$	5,116.13
654215920	2801 PLAINVIEW DR SE	\$	5,116.13
656103742	3024 PERCHERON DR SE	\$	5,116.13
656102964	2807 10TH AVE SE	\$	5,116.13
656102994	2904 BELGIAN BND SE	\$	5,116.13
656103610	2813 14TH AVE SE	\$	5,116.13
300038225	NO LEGAL ADDRESS	\$	5,116.13
656103032	1101 27TH ST SE	\$	5,116.13
656103706	2829 14TH AVE SE	\$	5,116.13
654215910	908 27TH ST SE	\$	5,116.13
656103024	2818 BUCKSKIN RD SE	\$	5,116.13

656103594	2909 PERCHERON DR SE	\$	5,116.13
656103010	3013 BUCKSKIN RD SE	\$	5,116.13
656103022	2900 BUCKSKIN RD SE	\$	5,116.13
656103614	2809 14TH AVE SE	\$	5,116.13
656102992	2908 BELGIAN BND SE	\$	5,116.13
656103698	2905 14TH AVE SE	\$	5,116.13
654215936	3001 PLAINVIEW DR SE	\$	5,116.13
654215962	2800 PLAINVIEW DR SE	\$	5,116.13
656103002	2909 BUCKSKIN RD SE	\$	5,116.13
656103626	1401 27TH ST SE	\$	5,116.13
656103702	2901 14TH AVE SE	\$	5,116.13
656103746	3028 PERCHERON DR SE	\$	5,116.13
654215938	3005 PLAINVIEW DR SE	\$	5,116.13
654215940	3009 PLAINVIEW DR SE	\$	5,116.13
656102984	3012 BELGIAN BND SE	\$	5,116.13
654215934	2913 PLAINVIEW DR SE	\$	5,116.13
656103750	3100 PERCHERON DR SE	\$	5,116.13
656103630	1301 27TH ST SE	\$	5,116.13
654215928	2901 PLAINVIEW DR SE	\$	5,116.13
656102974	2909 BELGIAN BND SE	\$	5,116.13
656102990	3000 BELGIAN BND SE	\$	5,116.13
656102960	1003 27TH ST SE	\$	5,116.13
656103578	3019 PERCHERON DR SE	\$	5,116.13
656103004	3001 BUCKSKIN RD SE	\$	5,116.13
656102986	3008 BELGIAN BND SE	\$	5,116.13
654215958	2808 PLAINVIEW DR SE	\$	5,116.13
656103582	3015 PERCHERON DR SE	\$	5,116.13
656103006	3005 BUCKSKIN RD SE	\$	5,116.13
656102988	3004 BELGIAN BND SE	\$	5,116.13
656103008	3009 BUCKSKIN RD SE	\$	5,116.13
656103590	2913 PERCHERON DR SE	\$	5,116.13
656103016	3000 BUCKSKIN RD SE	\$	5,116.13
656103018	2908 BUCKSKIN RD SE	\$	5,116.13
656103014	3004 BUCKSKIN RD SE	\$	5,116.13
654215956	2812 PLAINVIEW DR SE	\$	5,116.13
656103634	1201 27TH ST SE	\$	5,116.13
654215946	3000 PLAINVIEW DR SE	\$	5,116.13
654215944	3004 PLAINVIEW DR SE	\$	5,116.13
654215942	3008 PLAINVIEW DR SE	\$	5,116.13
656103586	3001 PERCHERON DR SE	\$	5,116.13
654215948	2912 PLAINVIEW DR SE	\$	5,116.13
654215932	2909 PLAINVIEW DR SE	\$	5,116.13
654215930	2905 PLAINVIEW DR SE	\$	5,116.13
656103020	2904 BUCKSKIN RD SE	\$	5,116.13
656102976	3001 BELGIAN BND SE	\$	5,116.13
656102980	3009 BELGIAN BND SE	\$	5,116.13
656102978	3005 BELGIAN BND SE	\$	5,116.13
656102982	3013 BELGIAN BND SE	\$	5,116.13
654215950	2908 PLAINVIEW DR SE	\$	5,116.13
654215918	913 27TH ST SE	\$	5,116.13
654215916	909 27TH ST SE	\$	5,116.13
654215914	905 27TH ST SE	\$	5,116.13
654215952	2904 PLAINVIEW DR SE	\$	5,116.13
654215954	2900 PLAINVIEW DR SE	\$	5,116.13
656113660	1217 SHIRES DR SE	\$	2,051.73
656113650	1213 SHIRES DR SE	\$	2,051.73
656113640	1209 SHIRES DR SE	\$	2,051.73
656113630	1205 SHIRES DR SE	\$	2,051.73
656113620	1201 SHIRES DR SE	\$	2,051.73

656113610	1117 SHIRES DR SE	\$	2,051.73
656113600	1113 SHIRES DR SE	\$	2,051.73
656113590	1109 SHIRES DR SE	\$	2,051.73
656113580	1216 SHIRES DR SE	\$	2,051.73
656113570	1212 SHIRES DR SE	\$	2,051.73
656113560	1208 SHIRES DR SE	\$	2,051.73
656113550	1204 SHIRES DR SE	\$	2,051.73
656113540	3208 PERCHERON DR SE	\$	2,051.73
656113530	3200 PERCHERON DR SE	\$	2,051.73
656113520	3116 PERCHERON DR SE	\$	2,051.73
656113500	3108 PERCHERON DR SE	\$	2,051.73
656113490	3104 PERCHERON DR SE	\$	2,051.73
656113480	1110 SHIRES DR SE	\$	2,051.73
656113470	3211 PERCHERON DR SE	\$	2,051.73
656113460	3209 PERCHERON DR SE	\$	2,051.73
656113450	3205 PERCHERON DR SE	\$	2,051.73
656113440	3201 PERCHERON DR SE	\$	2,051.73
656113430	3115 PERCHERON DR SE	\$	2,051.73
656113420	3111 PERCHERON DR SE	\$	2,051.73
656113410	3107 PERCHERON DR SE	\$	2,051.73
656113400	1320 NORDLAND WAY SE	\$	2,051.73
656111080	3308 14TH AVE SE	\$	2,051.73
656111075	3304 14TH AVE SE	\$	2,051.73
656111070	3300 14TH AVE SE	\$	2,051.73
656111065	3208 14TH AVE SE	\$	2,051.73
656111060	3204 14TH AVE SE	\$	2,051.73
656111055	3200 14TH AVE SE	\$	2,051.73
656111050	3110 14TH AVE SE	\$	2,051.73
656111040	1401 SUFFOLK DR SE	\$	2,051.73
656111030	1411 SUFFOLK DR SE	\$	2,051.73
656111025	1410 SUFFOLK DR SE	\$	2,051.73
656111020	1406 SUFFOLK DR SE	\$	2,051.73
656111015	1400 SUFFOLK DR SE	\$	2,051.73
656111010	1303 SHIRES DR SE	\$	2,051.73
656111005	1309 SHIRES DR SE	\$	2,051.73
656111000	1401 SHIRES DR SE	\$	2,051.73
656110995	1405 SHIRES DR SE	\$	2,051.73
656110990	1409 SHIRES DR SE	\$	2,051.73
656110985	1413 SHIRES DR SE	\$	2,051.73
656110980	1300 SHIRES DR SE	\$	2,051.73
656110975	1304 SHIRES DR SE	\$	2,051.73
656110970	1308 SHIRES DR SE	\$	2,051.73
656110965	1400 SHIRES DR SE	\$	2,051.73
656110960	1404 SHIRES DR SE	\$	2,051.73
656110955	1408 SHIRES DR SE	\$	2,051.73
656110950	1412 SHIRES DR SE	\$	2,051.73
654494500	1407 SUFFOLK DR SE	\$	2,051.73
655756000	910 COLLINS AVE	\$	2,124.18
655755000	NO LEGAL ADDRESS	\$	2,124.18
655754000	910 COLLINS AVE	\$	4,248.37
655753000	NO LEGAL ADDRESS	\$	-
655752000	804 COLLINS AVE	\$	2,124.18
655751000	808 COLLINS AVE	\$	2,124.18
655750000	810 COLLINS AVE	\$	2,124.18
655749000	812 COLLINS AVE	\$	2,124.18
655748000	110 9TH ST NW	\$	2,124.18
655747000	109 DIVISION ST NW	\$	2,124.18
655746000	107 DIVISION ST NW	\$	2,124.18
655745000	105 DIVISION ST NW	\$	2,124.18

655744000	913 COLLINS AVE	\$	2,124.18
655597000	901 DIVISION ST NW	\$	16,993.49
655477000	1201 2ND AVE NW	\$	2,124.18
655476000	302 11TH ST NW	\$	2,124.18
655475000	303 12TH ST NW	\$	2,124.18
655474000	1203 2ND AVE NW	\$	2,124.18
655473000	1101 2ND AVE NW	\$	2,124.18
655472000	302 DIVISION ST NW	\$	2,124.18
655471000	303 11TH ST NW	\$	2,124.18
655470000	1103 2ND AVE NW	\$	2,124.18
655469000	100 DIVISION ST NW	\$	2,124.18
655468000	102 DIVISION ST NW	\$	2,124.18
655467000	104 DIVISION ST NW	\$	2,124.18
655466000	108 DIVISION ST NW	\$	2,124.18
655465000	200 DIVISION ST NW	\$	2,124.18
655464000	202 DIVISION ST NW	\$	2,124.18
655463000	204 DIVISION ST NW	\$	2,124.18
655462000	208 DIVISION ST NW	\$	2,124.18
655461000	1100 2ND AVE NW	\$	2,124.18
655460000	1102 2ND AVE NW	\$	2,124.18
655459000	207 11TH ST NW	\$	2,124.18
655458000	205 11TH ST NW	\$	2,124.18
655457000	203 11TH ST NW	\$	2,124.18
655456000	201 11TH ST NW	\$	2,124.18
655455000	109 11TH ST NW	\$	2,124.18
655454000	107 11TH ST NW	\$	2,124.18
655453000	105 11TH ST NW	\$	2,124.18
655452000	103 11TH ST NW	\$	2,124.18
655451000	101 11TH ST NW	\$	2,124.18
655450000	100 11TH ST NW	\$	2,124.18
655449000	1203 COLLINS AVE	\$	2,124.18
655448000	104 11TH ST NW	\$	2,124.18
655447000	106 11TH ST NW	\$	2,124.18
655446000	108 11TH ST NW	\$	2,124.18
655445000	200 11TH ST NW	\$	2,124.18
655444000	202 11TH ST NW	\$	2,124.18
655443000	204 11TH ST NW	\$	2,124.18
655442000	206 11TH ST NW	\$	2,124.18
655441000	1200 2ND AVE NW	\$	2,124.18
655440000	1202 2ND AVE NW	\$	2,124.18
655439000	209 12TH ST NW	\$	2,124.18
655438000	205 12TH ST NW	\$	2,124.18
655437000	203 12TH ST NW	\$	2,124.18
655436000	201 12TH ST NW	\$	2,124.18
655435000	109 12TH ST NW	\$	2,124.18
655434000	107 12TH ST NW	\$	2,124.18
655433000	105 12TH ST NW	\$	2,124.18
655432000	NO LEGAL ADDRESS	\$	-
655431000	103 12TH ST NW	\$	2,124.18
655430000	101 12TH ST NW	\$	2,124.18
655388300	1106 8TH AVE NE	\$	2,124.18
655031000	NO LEGAL ADDRESS	\$	-
655030000	NO LEGAL ADDRESS	\$	-
655029000	NO LEGAL ADDRESS	\$	700.98
655028000	NO LEGAL ADDRESS	\$	-
655027000	NO LEGAL ADDRESS	\$	-
655026000	NO LEGAL ADDRESS	\$	-
655025000	NO LEGAL ADDRESS	\$	-
655024000	808 BOUNDARY ST NW	\$	700.98

655023000	806 BOUNDARY ST NW	\$	700.98
655022000	804 BOUNDARY ST NW	\$	700.98
655021000	802 BOUNDARY ST NW	\$	700.98
655020000	708 BOUNDARY ST NW	\$	700.98
655019000	NO LEGAL ADDRESS	\$	700.98
655018000	706 BOUNDARY ST NW	\$	700.98
655017000	500 DIVISION ST NW	\$	2,124.18
655016000	502 DIVISION ST NW	\$	2,124.18
655015000	504 DIVISION ST NW	\$	2,124.18
655014000	600 DIVISION ST NW	\$	2,124.18
655013000	602 DIVISION ST NW	\$	2,124.18
655012000	604 DIVISION ST NW	\$	2,124.18
655011000	606 DIVISION ST NW	\$	2,124.18
655010000	1100 6TH AVE NW	\$	2,124.18
655009000	609 11TH ST NW	\$	2,124.18
655008000	607 11TH ST NW	\$	2,124.18
655007000	605 11TH ST NW	\$	2,124.18
655006000	603 11TH ST NW	\$	2,124.18
655005000	601 11TH ST NW	\$	2,124.18
655004000	503 11TH ST NW	\$	2,124.18
655003000	501 11TH ST NW	\$	2,124.18
655002000	610 11TH ST NW	\$	2,124.18
655001000	608 11TH ST NW	\$	2,124.18
655000000	606 11TH ST NW	\$	2,124.18
654999000	604 11TH ST NW	\$	2,124.18
654998000	602 11TH ST NW	\$	2,124.18
654997000	600 11TH ST NW	\$	2,124.18
654996000	502 11TH ST NW	\$	2,124.18
654995000	500 11TH ST NW	\$	2,124.18
654782000	1001 SUNSET DR NW	\$	2,124.18
654781000	1003 SUNSET DR NW	\$	2,124.18
654779000	1505 9TH AVE NW	\$	2,124.18
654778000	1501 9TH AVE NW	\$	2,124.18
654777000	1601 9TH AVE NW	\$	2,124.18
654776000	1603 9TH AVE NW	\$	2,124.18
654775000	1000 DEWEY DR NW	\$	2,124.18
654774000	1007 18TH ST NW	\$	2,124.18
654773000	1415 9TH AVE NW	\$	2,124.18
654772000	1413 9TH AVE NW	\$	2,124.18
654771000	1411 9TH AVE NW	\$	2,124.18
654770000	1409 9TH AVE NW	\$	2,124.18
654769000	1407 9TH AVE NW	\$	2,124.18
654768000	1405 9TH AVE NW	\$	2,124.18
654767000	1403 9TH AVE NW	\$	2,124.18
654766000	1401 9TH AVE NW	\$	2,124.18
654765000	1400 9TH AVE NW	\$	2,124.18
654764000	1402 9TH AVE NW	\$	2,124.18
654763000	1404 9TH AVE NW	\$	2,124.18
654762000	1406 9TH AVE NW	\$	2,124.18
654761000	1408 9TH AVE NW	\$	2,124.18
654760000	1410 9TH AVE NW	\$	2,124.18
654759050	1710 9TH AVE NW	\$	2,124.18
654759025	1005 18TH ST NW	\$	2,124.18
654759000	NO LEGAL ADDRESS	\$	2,124.18
654758000	1608 9TH AVE NW	\$	2,124.18
654757000	1606 9TH AVE NW	\$	2,124.18
654756000	1604 9TH AVE NW	\$	2,124.18
654755000	1602 9TH AVE NW	\$	2,124.18
654754000	1600 9TH AVE NW	\$	2,124.18

654753000	1504 9TH AVE NW	\$	2,124.18
654752000	1502 9TH AVE NW	\$	2,124.18
654751000	1006 14TH ST NW	\$	2,124.18
654750000	1000 14TH ST NW	\$	2,124.18
654749000	1503 SUNSET DR NW	\$	700.98
654748000	1505 SUNSET DR NW	\$	700.98
654747000	1507 SUNSET DR NW	\$	700.98
654746000	1509 SUNSET DR NW	\$	700.98
654745000	1601 SUNSET DR NW	\$	700.98
654744000	1603 SUNSET DR NW	\$	700.98
654743000	1605 SUNSET DR NW	\$	700.98
654742000	1607 SUNSET DR NW	\$	700.98
654741000	1609 SUNSET DR NW	\$	700.98
654740000	1702 9TH AVE NW	\$	2,124.18
654739000	1700 9TH AVE NW	\$	2,124.18
654738000	1701 SUNSET DR NW	\$	700.98
654737000	1705 SUNSET DR NW	\$	2,124.18
654736900	1703 SUNSET DR NW	\$	2,124.18
654736000	1407 SUNSET DR NW	\$	2,124.18
654735000	1405 SUNSET DR NW	\$	700.98
654734000	1403 SUNSET DR NW	\$	700.98
654733000	1401 SUNSET DR NW	\$	700.98
654732000	1309 SUNSET DR NW	\$	700.98
654731000	1307 SUNSET DR NW	\$	700.98
654730000	1305 SUNSET DR NW	\$	700.98
654729000	1303 SUNSET DR NW	\$	700.98
654728000	1301 SUNSET DR NW	\$	700.98
654726000	1205 SUNSET DR NW	\$	700.98
654725000	1203 SUNSET DR NW	\$	700.98
654724000	1201 SUNSET DR NW	\$	700.98
654723000	1105 SUNSET DR NW	\$	700.98
654722000	1103 SUNSET DR NW	\$	700.98
654721000	1101 SUNSET DR NW	\$	2,124.18
654720000	701 18TH ST NW	\$	2,124.18
654719000	703 18TH ST NW	\$	700.98
654718000	705 18TH ST NW	\$	700.98
654717000	707 18TH ST NW	\$	700.98
654716000	1710 LINDA DR NW	\$	700.98
654715000	1706 LINDA DR NW	\$	700.98
654714000	1704 LINDA DR NW	\$	700.98
654713000	1702 LINDA DR NW	\$	700.98
654712000	1700 LINDA DR NW	\$	700.98
654711000	1610 LINDA DR NW	\$	700.98
654710000	1608 LINDA DR NW	\$	700.98
654709000	1606 LINDA DR NW	\$	700.98
654708000	1604 LINDA DR NW	\$	700.98
654707000	1600 LINDA DR NW	\$	700.98
654706000	700 15TH ST NW	\$	2,124.18
654705000	1605 6TH AVE NW	\$	2,124.18
654704000	1607 6TH AVE NW	\$	2,124.18
654703000	1609 6TH AVE NW	\$	2,124.18
654702000	1611 6TH AVE NW	\$	2,124.18
654701000	1701 6TH AVE NW	\$	2,124.18
654700000	1703 6TH AVE NW	\$	2,124.18
654699000	1705 6TH AVE NW	\$	2,124.18
654698000	805 15TH ST NW	\$	700.98
654697000	803 15TH ST NW	\$	700.98
654696000	801 15TH ST NW	\$	700.98
654695000	705 15TH ST NW	\$	700.98

654694000	703 15TH ST NW	\$	700.98
654693000	701 15TH ST NW	\$	2,124.18
654692000	905 15TH ST NW	\$	700.98
654691000	903 15TH ST NW	\$	700.98
654690000	901 15TH ST NW	\$	700.98
654689000	1812 SUNSET DR NW	\$	700.98
654688000	1810 SUNSET DR NW	\$	700.98
654687000	1808 SUNSET DR NW	\$	700.98
654686000	1806 SUNSET DR NW	\$	700.98
654685000	1804 SUNSET DR NW	\$	700.98
654684000	1802 SUNSET DR NW	\$	700.98
654683000	1800 SUNSET DR NW	\$	700.98
654682000	1710 SUNSET DR NW	\$	700.98
654681000	1708 SUNSET DR NW	\$	700.98
654680000	1706 SUNSET DR NW	\$	700.98
654679000	1704 SUNSET DR NW	\$	700.98
654678000	1702 SUNSET DR NW	\$	700.98
654677000	1700 SUNSET DR NW	\$	700.98
654676000	1610 SUNSET DR NW	\$	700.98
654675000	1608 SUNSET DR NW	\$	700.98
654674000	1606 SUNSET DR NW	\$	700.98
654673000	1604 SUNSET DR NW	\$	700.98
654672000	1602 SUNSET DR NW	\$	700.98
654671000	902 15TH ST NW	\$	700.98
654670000	1601 MONTE DR NW	\$	700.98
654669000	1603 MONTE DR NW	\$	700.98
654668000	1607 MONTE DR NW	\$	700.98
654667000	1609 MONTE DR NW	\$	700.98
654666000	1611 MONTE DR NW	\$	700.98
654665000	1701 MONTE DR NW	\$	700.98
654664000	1703 MONTE DR NW	\$	700.98
654663000	1705 MONTE DR NW	\$	700.98
654662000	1707 MONTE DR NW	\$	700.98
654661000	1709 MONTE DR NW	\$	700.98
654660000	1711 MONTE DR NW	\$	700.98
654659000	1801 MONTE DR NW	\$	700.98
654658000	1803 MONTE DR NW	\$	700.98
654657000	1805 MONTE DR NW	\$	700.98
654656000	1807 MONTE DR NW	\$	700.98
654655000	1809 MONTE DR NW	\$	700.98
654654000	1811 MONTE DR NW	\$	700.98
654653000	1810 MONTE DR NW	\$	700.98
654652000	1808 MONTE DR NW	\$	700.98
654651000	1806 MONTE DR NW	\$	700.98
654650000	1804 MONTE DR NW	\$	700.98
654649000	1802 MONTE DR NW	\$	700.98
654648000	1800 MONTE DR NW	\$	700.98
654647000	1710 MONTE DR NW	\$	700.98
654646000	1708 MONTE DR NW	\$	700.98
654645000	1706 MONTE DR NW	\$	700.98
654644000	1704 MONTE DR NW	\$	700.98
654643000	1702 MONTE DR NW	\$	700.98
654642000	1700 MONTE DR NW	\$	700.98
654641000	1610 MONTE DR NW	\$	700.98
654640000	1608 MONTE DR NW	\$	700.98
654639000	1606 MONTE DR NW	\$	700.98
654638000	1602 MONTE DR NW	\$	700.98
654637000	800 15TH ST NW	\$	700.98
654636000	1603 LINDA DR NW	\$	700.98

654635000	1605 LINDA DR NW	\$	700.98
654634000	1607 LINDA DR NW	\$	700.98
654633000	1609 LINDA DR NW	\$	700.98
654632000	1611 LINDA DR NW	\$	700.98
654631000	1701 LINDA DR NW	\$	700.98
654630000	1703 LINDA DR NW	\$	700.98
654629000	1705 LINDA DR NW	\$	700.98
654628000	1707 LINDA DR NW	\$	700.98
654627000	1709 LINDA DR NW	\$	700.98
654626000	1711 LINDA DR NW	\$	700.98
654625000	1803 LINDA DR NW	\$	700.98
654624000	1805 LINDA DR NW	\$	700.98
654623000	1807 LINDA DR NW	\$	700.98
654622000	1809 LINDA DR NW	\$	700.98
654621000	703 BOUNDARY ST NW	\$	700.98
654620000	705 BOUNDARY ST NW	\$	700.98
654619000	707 BOUNDARY ST NW	\$	700.98
654618000	1804 LINDA DR NW	\$	700.98
654617000	1800 LINDA DR NW	\$	700.98
654616000	706 18TH ST NW	\$	700.98
654615000	704 18TH ST NW	\$	700.98
654614000	702 18TH ST NW	\$	700.98
654613000	700 18TH ST NW	\$	2,124.18
654612000	701 BOUNDARY ST NW	\$	2,124.18
654611400	1101 6TH AVE NW	\$	2,124.18
654611300	1103 6TH AVE NW	\$	2,124.18
654611200	1105 6TH AVE NW	\$	2,124.18
654611100	1107 6TH AVE NW	\$	2,124.18
654611000	1307 6TH AVE NW	\$	2,124.18
654610000	1306 MONTE DR NW	\$	700.98
654609000	1304 MONTE DR NW	\$	700.98
654608000	1302 MONTE DR NW	\$	700.98
654607000	1300 MONTE DR NW	\$	700.98
654606000	1403 6TH AVE NW	\$	2,124.18
654605000	1401 6TH AVE NW	\$	2,124.18
654604000	1405 6TH AVE NW	\$	2,124.18
654603000	701 14TH ST NW	\$	2,124.18
654602000	703 14TH ST NW	\$	700.98
654601000	1404 MONTE DR NW	\$	700.98
654600000	1402 MONTE DR NW	\$	700.98
654599000	1400 MONTE DR NW	\$	700.98
654598000	1501 6TH AVE NW	\$	2,124.18
654597000	702 14TH ST NW	\$	700.98
654596000	704 14TH ST NW	\$	700.98
654595000	706 14TH ST NW	\$	700.98
654594000	708 14TH ST NW	\$	700.98
654593000	710 14TH ST NW	\$	700.98
654592000	800 14TH ST NW	\$	700.98
654591000	802 14TH ST NW	\$	700.98
654590000	806 14TH ST NW	\$	700.98
654585000	1109 6TH AVE NW	\$	2,124.18
654584000	1201 MONTE DR NW	\$	700.98
654583000	1205 MONTE DR NW	\$	700.98
654582000	1207 MONTE DR NW	\$	700.98
654581000	1301 MONTE DR NW	\$	700.98
654580000	1303 MONTE DR NW	\$	700.98
654579000	1305 MONTE DR NW	\$	700.98
654578000	1307 MONTE DR NW	\$	700.98
654577000	1309 MONTE DR NW	\$	700.98

654576000	1401 MONTE DR NW	\$	700.98
654575000	1403 MONTE DR NW	\$	700.98
654574000	1405 MONTE DR NW	\$	700.98
654573000	1407 MONTE DR NW	\$	700.98
654572000	1409 MONTE DR NW	\$	700.98
654571000	1408 SUNSET DR NW	\$	700.98
654570000	1406 SUNSET DR NW	\$	700.98
654569000	1404 SUNSET DR NW	\$	700.98
654568000	1402 SUNSET DR NW	\$	700.98
654567000	1400 SUNSET DR NW	\$	700.98
654566000	1308 SUNSET DR NW	\$	700.98
654565000	1306 SUNSET DR NW	\$	700.98
654564000	1304 SUNSET DR NW	\$	700.98
654563000	1302 SUNSET DR NW	\$	700.98
654562000	1300 SUNSET DR NW	\$	700.98
654561000	1206 SUNSET DR NW	\$	700.98
654560000	1204 SUNSET DR NW	\$	700.98
654559000	1202 SUNSET DR NW	\$	700.98
654558000	1200 SUNSET DR NW	\$	700.98
654557000	1104 SUNSET DR NW	\$	700.98
654556000	1102 SUNSET DR NW	\$	700.98
654555000	1100 SUNSET DR NW	\$	700.98
654545000	611 13TH ST NW	\$	2,124.18
654543000	609 13TH ST NW	\$	2,124.18
654542000	607 13TH ST NW	\$	2,124.18
654541000	605 13TH ST NW	\$	2,124.18
654540000	605 14TH ST NW	\$	2,124.18
654539000	607 14TH ST NW	\$	2,124.18
654538000	609 14TH ST NW	\$	2,124.18
654537000	1406 6TH AVE NW	\$	2,124.18
654536000	1404 6TH AVE NW	\$	2,124.18
654535000	1402 6TH AVE NW	\$	2,124.18
654534000	1400 6TH AVE NW	\$	2,124.18
654533000	608 13TH ST NW	\$	2,124.18
654532000	606 13TH ST NW	\$	2,124.18
654531000	604 13TH ST NW	\$	2,124.18
654530000	1303 COLLINS AVE	\$	2,124.18
654528000	103 13TH ST NW	\$	2,124.18
654527000	105 13TH ST NW	\$	2,124.18
654526000	201 13TH ST NW	\$	2,124.18
654525000	203 13TH ST NW	\$	2,124.18
654524000	205 13TH ST NW	\$	2,124.18
654523000	207 13TH ST NW	\$	2,124.18
654522000	211 13TH ST NW	\$	2,124.18
654521000	1306 2ND AVE NW	\$	2,124.18
654477500	600 14TH ST NW	\$	14,869.30
654476560	901 DIVISION ST NW	\$	10,620.93
654476515	1000 DIVISION ST NW	\$	6,379.99
654000870	310 5TH ST NE	\$	2,124.18
654000000	101 6TH ST NE	\$	2,124.18
653997000	103 6TH ST NE	\$	2,124.18
653996000	109 6TH ST NE	\$	2,124.18
653995000	111 6TH ST NE	\$	2,124.18
653994000	706 1ST AVE NE	\$	2,124.18
653993000	702 COLLINS AVE	\$	2,124.18
653992000	706 COLLINS AVE	\$	2,124.18
653991000	102 6TH ST NE	\$	2,124.18
653990000	104 6TH ST NE	\$	2,124.18
653989000	103 7TH ST NE	\$	2,124.18

653988000	105 7TH ST NE	\$	2,124.18
653987000	107 7TH ST NE	\$	2,124.18
653986000	109 7TH ST NE	\$	2,124.18
653985000	708 1ST AVE NE	\$	2,124.18
653984000	710 1ST AVE NE	\$	2,124.18
653983000	800 1ST AVE NE	\$	2,124.18
653982000	802 1ST AVE NE	\$	2,124.18
653981000	804 1ST AVE NE	\$	2,124.18
653980000	806 1ST AVE NE	\$	2,124.18
653979000	808 1ST AVE NE	\$	2,124.18
653978000	810 1ST AVE NE	\$	2,124.18
653977000	808 TOWER PL NE	\$	2,124.18
653976000	806 TOWER PL NE	\$	2,124.18
653975000	804 TOWER PL NE	\$	2,124.18
653974000	802 TOWER PL NE	\$	2,124.18
653973000	102 7TH ST NE	\$	2,124.18
653972000	104 7TH ST NE	\$	2,124.18
653971000	803 1ST AVE NE	\$	2,124.18
653970000	805 1ST AVE NE	\$	2,124.18
653969000	807 1ST AVE NE	\$	2,124.18
653968000	100 7TH ST NE	\$	2,124.18
653967000	803 TOWER PL NE	\$	2,124.18
653966000	805 TOWER PL NE	\$	2,124.18
653965000	807 TOWER PL NE	\$	2,124.18
653964000	809 TOWER PL NE	\$	2,124.18
653963000	811 TOWER PL NE	\$	2,124.18
653962000	210 8TH ST NE	\$	2,124.18
653961000	903 1ST AVE NE	\$	2,124.18
653960000	905 1ST AVE NE	\$	2,124.18
653959000	907 1ST AVE NE	\$	2,124.18
653958000	200 8TH ST NE	\$	2,124.18
653957000	902 1ST AVE NE	\$	2,124.18
653956000	904 1ST AVE NE	\$	2,124.18
653955000	906 1ST AVE NE	\$	2,124.18
653650000	802 COLLINS AVE	\$	2,124.18
653649000	NO LEGAL ADDRESS	\$	-
653648000	1014 6TH AVE NW	\$	2,124.18
653647000	1012 6TH AVE NW	\$	2,124.18
653646000	1010 6TH AVE NW	\$	2,124.18
653645000	1008 6TH AVE NW	\$	2,124.18
653644000	1006 6TH AVE NW	\$	2,124.18
653643000	1004 6TH AVE NW	\$	2,124.18
653642000	1002 6TH AVE NW	\$	-
653641000	610 9TH ST NW	\$	2,124.18
653640000	600 9TH ST NW	\$	2,124.18
653639000	1003 5TH AVE NW	\$	2,124.18
653638000	1005 5TH AVE NW	\$	2,124.18
653637000	1007 5TH AVE NW	\$	2,124.18
653636000	1009 5TH AVE NW	\$	2,124.18
653635000	1011 5TH AVE NW	\$	2,124.18
653634000	1013 5TH AVE NW	\$	2,124.18
653633000	605 DIVISION ST NW	\$	2,124.18
653632000	511 DIVISION ST NW	\$	2,124.18
653631000	1008 5TH AVE NW	\$	2,124.18
653630000	1006 5TH AVE NW	\$	2,124.18
653629000	1004 5TH AVE NW	\$	2,124.18
653628000	510 9TH ST NW	\$	2,124.18
653627000	506 9TH ST NW	\$	2,124.18
653626000	500 9TH ST NW	\$	2,124.18

653625000	502 9TH ST NW	\$	2,124.18
653624000	1005 4TH AVE NW	\$	2,124.18
653623000	1007 4TH AVE NW	\$	2,124.18
653622000	1009 4TH AVE NW	\$	2,124.18
653621000	1011 4TH AVE NW	\$	2,124.18
653612000	408 9TH ST NW	\$	4,248.37
653611000	307 DIVISION ST NW	\$	2,124.18
653610000	1006 3RD AVE NW	\$	2,124.18
653609000	1002 3RD AVE NW	\$	2,124.18
653608000	1000 3RD AVE NW	\$	2,124.18
653607000	306 9TH ST NW	\$	2,124.18
653606000	305 DIVISION ST NW	\$	2,124.18
653605000	304 9TH ST NW	\$	2,124.18
653604000	1001 2ND AVE NW	\$	2,124.18
653603000	1003 2ND AVE NW	\$	2,124.18
653602000	210 9TH ST NW	\$	2,124.18
653601000	206 9TH ST NW	\$	2,124.18
653600000	207 DIVISION ST NW	\$	2,124.18
653599000	200 9TH ST NW	\$	2,124.18
653598000	201 DIVISION ST NW	\$	2,124.18
652188100	910 18TH ST NW	\$	4,248.37
652188000	1000 18TH ST NW	\$	10,620.93
652187000	100 13TH ST NW	\$	2,124.18
652186000	1415 COLLINS AVE	\$	2,124.18
652185000	1417 COLLINS AVE	\$	2,124.18
652184000	1413 COLLINS AVE	\$	2,124.18
652183000	1411 COLLINS AVE	\$	2,124.18
652182000	1409 COLLINS AVE	\$	2,124.18
652181000	1407 COLLINS AVE	\$	2,124.18
652180000	1405 COLLINS AVE	\$	2,124.18
652179000	1403 COLLINS AVE	\$	2,124.18
652178000	1401 COLLINS AVE	\$	2,124.18
652177000	102 13TH ST NW	\$	2,124.18
652176000	104 13TH ST NW	\$	2,124.18
652175000	1402 1ST AVE NW	\$	2,124.18
652174000	1404 1ST AVE NW	\$	2,124.18
652173000	1406 1ST AVE NW	\$	2,124.18
652172000	1408 1ST AVE NW	\$	2,124.18
652171000	201 14TH ST NW	\$	6,372.55
652167000	1502 2ND AVE NW	\$	-
652165000	1501 1ST AVE NW	\$	2,124.18
652163000	1507 1ST AVE NW	\$	2,124.18
652162000	1509 1ST AVE NW	\$	2,124.18
652161000	1511 1ST AVE NW	\$	2,124.18
652160000	1510 1ST AVE NW	\$	2,124.18
652159000	1508 1ST AVE NW	\$	2,124.18
652157000	1506 1ST AVE NW	\$	2,124.18
652156000	100 14TH ST NW	\$	2,124.18
652150000	1500 1ST AVE NW	\$	2,124.18
652148000	500 17TH ST NW	\$	2,124.18
652147000	508 17TH ST NW	\$	2,124.18
652146000	506 17TH ST NW	\$	2,124.18
652145000	504 17TH ST NW	\$	2,124.18
652144000	514 17TH ST NW	\$	2,124.18
652143000	512 17TH ST NW	\$	2,124.18
652142000	510 17TH ST NW	\$	2,124.18
652141000	1717 5TH AVE NW	\$	2,124.18
652140000	1715 5TH AVE NW	\$	2,124.18
652139000	1713 5TH AVE NW	\$	2,124.18

652138000	1711 5TH AVE NW	\$	2,124.18
652137000	1709 5TH AVE NW	\$	2,124.18
652136000	1707 5TH AVE NW	\$	2,124.18
652135000	1705 5TH AVE NW	\$	2,124.18
652134000	1703 5TH AVE NW	\$	2,124.18
652133000	1701 5TH AVE NW	\$	2,124.18
652132000	509 17TH ST NW	\$	2,124.18
652131000	1704 5TH AVE NW	\$	2,124.18
652130000	1702 5TH AVE NW	\$	2,124.18
652129000	502 16TH ST NW	\$	2,124.18
652128000	500 16TH ST NW	\$	2,124.18
652127000	1703 4TH AVE NW	\$	2,124.18
652126000	1705 4TH AVE NW	\$	2,124.18
652125000	501 17TH ST NW	\$	2,124.18
652124000	505 16TH ST NW	\$	2,124.18
652123000	503 16TH ST NW	\$	2,124.18
652122000	501 16TH ST NW	\$	2,124.18
652121000	NO LEGAL ADDRESS	\$	-
652120000	415 16TH ST NW	\$	2,124.18
652119000	413 16TH ST NW	\$	2,124.18
652118000	411 16TH ST NW	\$	2,124.18
652117000	409 16TH ST NW	\$	2,124.18
652116000	407 16TH ST NW	\$	2,124.18
652115000	405 16TH ST NW	\$	2,124.18
652114000	403 16TH ST NW	\$	2,124.18
652113000	1605 3RD AVE NW	\$	2,124.18
652112000	1704 4TH AVE NW #6	\$	2,124.18
652111000	1704 4TH AVE NW #5	\$	2,124.18
652110000	1704 4TH AVE NW #4	\$	2,124.18
652109000	1704 4TH AVE NW #3	\$	2,124.18
652108000	1704 4TH AVE NW #2	\$	2,124.18
652107000	1704 4TH AVE NW #1	\$	2,124.18
652106000	1700 4TH AVE NW #6	\$	2,124.18
652105000	1700 4TH AVE NW #5	\$	2,124.18
652104000	1700 4TH AVE NW #4	\$	2,124.18
652103000	1700 4TH AVE NW #3	\$	2,124.18
652102000	1700 4TH AVE NW #2	\$	2,124.18
652101000	1700 4TH AVE NW #1	\$	2,124.18
652100000	406 16TH ST NW	\$	2,124.18
652099000	1703 DIANE DR NW	\$	2,124.18
652096000	406 17TH ST NW	\$	2,124.18
652095000	402 17TH ST NW	\$	2,124.18
652094000	400 17TH ST NW	\$	2,124.18
652093000	1702 DIANE DR NW	\$	2,124.18
652092000	402 16TH ST NW	\$	2,124.18
652091000	1701 3RD AVE NW	\$	2,124.18
652090000	1703 3RD AVE NW	\$	2,124.18
652089000	1705 3RD AVE NW	\$	2,124.18
652088000	1702 3RD AVE NW	\$	2,124.18
652087000	1700 3RD AVE NW	\$	2,124.18
652086000	304 15TH ST NW	\$	-
652085000	301 15TH ST NW	\$	2,124.18
652084000	400 15TH ST NW	\$	2,124.18
652083000	402 15TH ST NW	\$	2,124.18
652082000	404 15TH ST NW	\$	2,124.18
652081000	406 15TH ST NW	\$	2,124.18
652080000	408 15TH ST NW	\$	2,124.18
652079000	410 15TH ST NW	\$	2,124.18
652078000	409 15TH ST NW	\$	2,124.18

652077000	407 15TH ST NW	\$	2,124.18
652076000	405 15TH ST NW	\$	2,124.18
652075000	403 15TH ST NW	\$	2,124.18
652074000	401 15TH ST NW	\$	2,124.18
652073000	1506 3RD AVE NW	\$	2,124.18
652072000	1504 3RD AVE NW	\$	2,124.18
652071000	1502 3RD AVE NW	\$	2,124.18
652070000	1500 3RD AVE NW	\$	2,124.18
652069000	1501 2ND AVE NW	\$	1,062.09
652068000	1503 2ND AVE NW	\$	-
652067000	1505 2ND AVE NW	\$	-
652066000	1507 2ND AVE NW	\$	-
652065000	600 13TH ST NW	\$	2,124.18
652064000	602 13TH ST NW	\$	2,124.18
652063000	603 14TH ST NW	\$	2,124.18
652062000	1407 5TH AVE NW	\$	2,124.18
652061000	503 14TH ST NW	\$	2,124.18
652060000	1406 5TH AVE NW	\$	2,124.18
652059000	1404 5TH AVE NW	\$	2,124.18
652058000	1402 5TH AVE NW	\$	2,124.18
652057000	1400 5TH AVE NW	\$	2,124.18
652056000	603 13TH ST NW	\$	2,124.18
652055000	601 13TH ST NW	\$	2,124.18
652054000	511 13TH ST NW	\$	2,124.18
652053000	1305 4TH AVE NW	\$	2,124.18
652052000	1303 4TH AVE NW	\$	2,124.18
652051000	1401 4TH AVE NW	\$	2,124.18
652050000	1403 4TH AVE NW	\$	2,124.18
652049000	1405 4TH AVE NW	\$	2,124.18
652048000	1407 4TH AVE NW	\$	2,124.18
652047000	501 14TH ST NW	\$	2,124.18
652046000	407 14TH ST NW	\$	2,124.18
652045000	1406 4TH AVE NW	\$	2,124.18
652044000	1404 4TH AVE NW	\$	2,124.18
652043000	1402 4TH AVE NW	\$	2,124.18
652042000	410 13TH ST NW	\$	2,124.18
652041000	408 13TH ST NW	\$	2,124.18
652040000	1403 CENTRAL DR NW	\$	2,124.18
652039000	1405 CENTRAL DR NW	\$	2,124.18
652038000	1407 CENTRAL DR NW	\$	2,124.18
652037000	405 14TH ST NW	\$	2,124.18
652036000	1408 CENTRAL DR NW	\$	2,124.18
652035000	1406 CENTRAL DR NW	\$	2,124.18
652034000	1404 CENTRAL DR NW	\$	2,124.18
652033000	1402 CENTRAL DR NW	\$	2,124.18
652032000	404 13TH ST NW	\$	2,124.18
652031000	400 13TH ST NW	\$	2,124.18
652030000	1403 3RD AVE NW	\$	2,124.18
652029000	1405 3RD AVE NW	\$	2,124.18
652028000	1407 3RD AVE NW	\$	2,124.18
652027000	1411 3RD AVE NW	\$	2,124.18
652026000	307 14TH ST NW	\$	2,124.18
652025000	1404 3RD AVE NW	\$	2,124.18
652024000	1402 3RD AVE NW	\$	2,124.18
652023000	302 13TH ST NW	\$	2,124.18
652022000	300 13TH ST NW	\$	2,124.18
652021000	1403 2ND AVE NW	\$	2,124.18
652020000	1405 2ND AVE NW	\$	2,124.18
652019000	1407 2ND AVE NW	\$	2,124.18

652017000	506 14TH ST NW	\$	2,124.18
652016000	504 14TH ST NW	\$	2,124.18
652015000	502 14TH ST NW	\$	2,124.18
652014000	500 14TH ST NW	\$	2,124.18
652013000	410 14TH ST NW	\$	2,124.18
652012000	408 14TH ST NW	\$	2,124.18
652011000	406 14TH ST NW	\$	2,124.18
652010000	404 14TH ST NW	\$	2,124.18
652009000	402 14TH ST NW	\$	2,124.18
652008000	1501 3RD AVE NW	\$	2,124.18
651804075	408 15TH ST NE	\$	2,124.18
651698000	611 12TH ST NW	\$	2,124.18
651697000	609 12TH ST NW	\$	2,124.18
651696000	607 12TH ST NW	\$	2,124.18
651695000	605 12TH ST NW	\$	2,124.18
651694000	603 12TH ST NW	\$	2,124.18
651693000	601 12TH ST NW	\$	2,124.18
651692000	507 12TH ST NW	\$	2,124.18
651691000	505 12TH ST NW	\$	2,124.18
651690000	503 12TH ST NW	\$	2,124.18
651689000	1203 4TH AVE NW	\$	2,124.18
651688000	610 12TH ST NW	\$	2,124.18
651684000	602 12TH ST NW	\$	2,124.18
651683000	600 12TH ST NW	\$	2,124.18
651682000	506 12TH ST NW	\$	2,124.18
651681000	504 12TH ST NW	\$	2,124.18
651680000	502 12TH ST NW	\$	2,124.18
651679000	1301 4TH AVE NW	\$	2,124.18
651678000	1310 4TH AVE NW	\$	2,124.18
651677000	409 13TH ST NW	\$	2,124.18
651676000	407 13TH ST NW	\$	2,124.18
651675000	405 13TH ST NW	\$	2,124.18
651674000	403 13TH ST NW	\$	2,124.18
651673000	401 13TH ST NW	\$	2,124.18
651672000	313 13TH ST NW	\$	2,124.18
651671000	311 13TH ST NW	\$	2,124.18
651670000	309 13TH ST NW	\$	2,124.18
651669000	307 13TH ST NW	\$	2,124.18
651668000	305 13TH ST NW	\$	2,124.18
651667000	303 13TH ST NW	\$	2,124.18
651666000	1309 2ND AVE NW	\$	2,124.18
651665000	1300 4TH AVE NW	\$	2,124.18
651664000	410 12TH ST NW	\$	2,124.18
651663000	408 12TH ST NW	\$	2,124.18
651662000	406 12TH ST NW	\$	2,124.18
651661000	404 12TH ST NW	\$	2,124.18
651660000	402 12TH ST NW	\$	2,124.18
651659000	400 12TH ST NW	\$	2,124.18
651658000	312 12TH ST NW	\$	2,124.18
651657000	310 12TH ST NW	\$	2,124.18
651656000	308 12TH ST NW	\$	2,124.18
651655000	306 12TH ST NW	\$	2,124.18
651654000	304 12TH ST NW	\$	2,124.18
651653000	302 12TH ST NW	\$	2,124.18
651652000	300 12TH ST NW	\$	2,124.18
651651000	304 11TH ST NW	\$	2,124.18
651650000	306 11TH ST NW	\$	2,124.18
651649000	308 11TH ST NW	\$	2,124.18
651648000	310 11TH ST NW	\$	2,124.18

651647000	312 11TH ST NW	\$	2,124.18
651646000	400 11TH ST NW	\$	2,124.18
651645000	402 11TH ST NW	\$	2,124.18
651644000	404 11TH ST NW	\$	2,124.18
651643000	406 11TH ST NW	\$	2,124.18
651642000	408 11TH ST NW	\$	2,124.18
651641000	410 11TH ST NW	\$	2,124.18
651640000	412 11TH ST NW	\$	2,124.18
651639000	1202 4TH AVE NW	\$	2,124.18
651638000	411 12TH ST NW	\$	2,124.18
651637000	409 12TH ST NW	\$	2,124.18
651636000	407 12TH ST NW	\$	2,124.18
651635000	405 12TH ST NW	\$	2,124.18
651634000	403 12TH ST NW	\$	2,124.18
651633000	401 12TH ST NW	\$	2,124.18
651632000	313 12TH ST NW	\$	2,124.18
651631000	311 12TH ST NW	\$	2,124.18
651630000	309 12TH ST NW	\$	2,124.18
651629000	307 12TH ST NW	\$	2,124.18
651628000	305 12TH ST NW	\$	2,124.18
651627000	304 DIVISION ST NW	\$	2,124.18
651626000	306 DIVISION ST NW	\$	2,124.18
651625000	308 DIVISION ST NW	\$	2,124.18
651624000	310 DIVISION ST NW	\$	2,124.18
651623000	312 DIVISION ST NW	\$	2,124.18
651622000	400 DIVISION ST NW	\$	2,124.18
651621000	402 DIVISION ST NW	\$	2,124.18
651620000	404 DIVISION ST NW	\$	2,124.18
651619000	406 DIVISION ST NW	\$	2,124.18
651617000	410 DIVISION ST NW	\$	2,124.18
651616000	412 DIVISION ST NW	\$	2,124.18
651615000	413 11TH ST NW	\$	2,124.18
651614000	411 11TH ST NW	\$	2,124.18
651613000	409 11TH ST NW	\$	2,124.18
651612000	407 11TH ST NW	\$	2,124.18
651611000	405 11TH ST NW	\$	2,124.18
651610000	403 11TH ST NW	\$	2,124.18
651609000	401 11TH ST NW	\$	2,124.18
651608000	313 11TH ST NW	\$	2,124.18
651607000	311 11TH ST NW	\$	2,124.18
651606000	309 11TH ST NW	\$	2,124.18
651605000	307 11TH ST NW	\$	2,124.18
651604000	305 11TH ST NW	\$	2,124.18
651603000	208 12TH ST NW	\$	2,124.18
651602000	206 12TH ST NW	\$	2,124.18
651601000	204 12TH ST NW	\$	2,124.18
651600000	202 12TH ST NW	\$	2,124.18
651599000	200 12TH ST NW	\$	2,124.18
651598000	108 12TH ST NW	\$	2,124.18
651597000	106 12TH ST NW	\$	2,124.18
651596000	104 12TH ST NW	\$	2,124.18
651595000	102 12TH ST NW	\$	2,124.18
651594000	100 12TH ST NW	\$	2,124.18
651593270	1150 COLLINS AVE	\$	2,124.18
651593250	1100 COLLINS AVE	\$	4,248.37
651593150	1200 COLLINS AVE	\$	2,124.18
651593110	1300 COLLINS AVE	\$	2,124.18
651593100	1400 COLLINS AVE	\$	4,248.37
651593000	1006 TOWER PL NE	\$	2,124.18

651592000	1004 TOWER PL NE	\$	2,124.18
651591000	1002 TOWER PL NE	\$	2,124.18
651590000	108 DIVISION ST NE	\$	2,124.18
651589000	1001 1ST AVE NE	\$	2,124.18
651588000	1003 1ST AVE NE	\$	2,124.18
651587000	1002 1ST AVE NE	\$	2,124.18
651586000	1000 1ST AVE NE	\$	2,124.18
651585000	1001 TOWER PL NE	\$	2,124.18
651584000	1003 TOWER PL NE	\$	2,124.18
651583000	1005 TOWER PL NE	\$	2,124.18
651582000	1007 TOWER PL NE	\$	2,124.18
651581000	1009 TOWER PL NE	\$	2,124.18
651580000	1011 TOWER PL NE	\$	2,124.18
651132000	1608 6TH AVE NW	\$	2,124.18
651131000	1610 6TH AVE NW	\$	2,124.18
651130000	1700 6TH AVE NW	\$	2,124.18
651129000	1702 6TH AVE NW	\$	2,124.18
651128000	1704 6TH AVE NW	\$	2,124.18
651127000	1706 6TH AVE NW	\$	2,124.18
651126000	1708 6TH AVE NW	\$	2,124.18
651125000	1710 6TH AVE NW	\$	2,124.18
651124000	1800 6TH AVE NW	\$	2,124.18
651123000	1802 6TH AVE NW	\$	2,124.18
651122000	1804 6TH AVE NW	\$	2,124.18
651121000	1806 6TH AVE NW	\$	2,124.18
651118000	100 14TH ST NE	\$	8,496.74
651117000	1410 COLLINS AVE	\$	2,124.18
650807902	1308 8TH AVE NE	\$	2,124.18
650807900	1306 8TH AVE NE	\$	2,124.18
650807898	1302 8TH AVE NE	\$	2,124.18
650807896	1210 8TH AVE NE	\$	2,124.18
650807894	1206 8TH AVE NE	\$	2,124.18
650807892	1202 8TH AVE NE	\$	2,124.18
650807890	1108 8TH AVE NE	\$	2,124.18
650807886	1102 8TH AVE NE	\$	2,124.18
650807884	1307 8TH AVE NE	\$	2,124.18
650807882	1301 8TH AVE NE	\$	2,124.18
650807880	1205 8TH AVE NE	\$	2,124.18
650807878	1201 8TH AVE NE	\$	2,124.18
650807876	804 DIANES CT NE	\$	2,124.18
650807874	800 DIANES CT NE	\$	2,124.18
650807872	801 DIANES CT NE	\$	2,124.18
650807870	805 DIANES CT NE	\$	2,124.18
650807868	1105 8TH AVE NE	\$	2,124.18
650807866	806 DIVISION ST NE	\$	2,124.18
650807864	802 DIVISION ST NE	\$	2,124.18
650807862	708 DIVISION ST NE	\$	2,124.18
650807860	704 DIVISION ST NE	\$	2,124.18
650807858	610 15TH ST NE	\$	2,124.18
650807856	702 15TH ST NE	\$	2,124.18
650807854	706 15TH ST NE	\$	2,124.18
650807852	703 15TH ST NE	\$	2,124.18
650807850	1304 6TH AVE NE	\$	2,124.18
650807848	1300 6TH AVE NE	\$	2,124.18
650807846	1204 6TH AVE NE	\$	2,124.18
650807844	1200 6TH AVE NE	\$	2,124.18
650807842	1108 6TH AVE NE	\$	2,124.18
650807840	1104 6TH AVE NE	\$	2,124.18
650807838	700 DIVISION ST NE	\$	2,124.18

650807836	1401 6TH AVE NE	\$	2,124.18
650807834	1305 6TH AVE NE	\$	2,124.18
650807832	1301 6TH AVE NE	\$	2,124.18
650807830	1205 6TH AVE NE	\$	2,124.18
650807828	1201 6TH AVE NE	\$	2,124.18
650807826	1109 6TH AVE NE	\$	2,124.18
650807824	1105 6TH AVE NE	\$	2,124.18
650807822	602 DIVISION ST NE	\$	2,124.18
650807820	604 15TH ST NE	\$	2,124.18
650807810	606 15TH ST NE	\$	2,124.18
650807800	608 15TH ST NE	\$	2,124.18
650807790	1404 5TH AVE NE	\$	2,124.18
650807780	1400 5TH AVE NE	\$	2,124.18
650807770	1304 5TH AVE NE	\$	2,124.18
650807760	1300 5TH AVE NE	\$	2,124.18
650807750	1204 5TH AVE NE	\$	2,124.18
650807740	1200 5TH AVE NE	\$	2,124.18
650807730	1108 5TH AVE NE	\$	2,124.18
650807720	1104 5TH AVE NE	\$	2,124.18
650807710	600 DIVISION ST NE	\$	2,124.18
650807700	603 15TH ST NE	\$	2,124.18
650807690	1401 5TH AVE NE	\$	2,124.18
650807680	1305 5TH AVE NE	\$	2,124.18
650807670	1301 5TH AVE NE	\$	2,124.18
650807660	1205 5TH AVE NE	\$	2,124.18
650807650	1201 5TH AVE NE	\$	2,124.18
650807640	1113 5TH AVE NE	\$	2,124.18
650807630	1109 5TH AVE NE	\$	2,124.18
650807620	1105 5TH AVE NE	\$	2,124.18
650807610	508 DIVISION ST NE	\$	2,124.18
650807600	500 15TH ST NE	\$	2,124.18
650807580	504 15TH ST NE	\$	2,124.18
650807560	506 15TH ST NE	\$	2,124.18
650807540	508 15TH ST NE	\$	2,124.18
650807520	1504 4TH AVE NE	\$	2,124.18
650807500	1500 4TH AVE NE	\$	2,124.18
650807480	1404 4TH AVE NE	\$	2,124.18
650807460	1400 4TH AVE NE	\$	2,124.18
650807440	1304 4TH AVE NE	\$	2,124.18
650807420	1300 4TH AVE NE	\$	2,124.18
650807400	1204 4TH AVE NE	\$	2,124.18
650807380	1200 4TH AVE NE	\$	2,124.18
650807360	1108 4TH AVE NE	\$	2,124.18
650807340	1104 4TH AVE NE	\$	2,124.18
650807320	504 DIVISION ST NE	\$	2,124.18
650807300	1505 4TH AVE NE	\$	2,124.18
650807280	1501 4TH AVE NE	\$	2,124.18
650807260	1405 4TH AVE NE	\$	2,124.18
650807240	1401 4TH AVE NE	\$	2,124.18
650807220	1305 4TH AVE NE	\$	2,124.18
650807200	1301 4TH AVE NE	\$	2,124.18
650807180	1205 4TH AVE NE	\$	2,124.18
650807160	1201 4TH AVE NE	\$	2,124.18
650807140	1109 4TH AVE NE	\$	2,124.18
650807120	1105 4TH AVE NE	\$	2,124.18
650807100	500 DIVISION ST NE	\$	2,124.18
650807000	412 15TH ST NE	\$	2,124.18
650806000	416 15TH ST NE	\$	2,124.18
650804000	428 15TH ST NE	\$	2,124.18

650802000	408 DIVISION ST NE	\$	2,124.18
650801000	1104 JOHNS DR NE	\$	2,124.18
650800000	1108 JOHNS DR NE	\$	2,124.18
650799000	1112 JOHNS DR NE	\$	2,124.18
650798000	1200 JOHNS DR NE	\$	2,124.18
650797000	1204 JOHNS DR NE	\$	2,124.18
650796000	1300 JOHNS DR NE	\$	2,124.18
650795000	1304 JOHNS DR NE	\$	2,124.18
650794000	1308 JOHNS DR NE	\$	2,124.18
650793000	1404 JOHNS DR NE	\$	2,124.18
650792000	1408 JOHNS DR NE	\$	2,124.18
650791000	1500 JOHNS DR NE	\$	2,124.18
650790000	511 15TH ST NE	\$	2,124.18
650789000	404 DIVISION ST NE	\$	2,124.18
650788000	1105 JOHNS DR NE	\$	2,124.18
650787000	1109 JOHNS DR NE	\$	2,124.18
650786000	1113 JOHNS DR NE	\$	2,124.18
650785000	1201 JOHNS DR NE	\$	2,124.18
650784000	1205 JOHNS DR NE	\$	2,124.18
650783000	1301 JOHNS DR NE	\$	2,124.18
650782000	1305 JOHNS DR NE	\$	2,124.18
650781000	1309 JOHNS DR NE	\$	2,124.18
650780000	1401 JOHNS DR NE	\$	2,124.18
650779000	1405 JOHNS DR NE	\$	2,124.18
650778000	1409 JOHNS DR NE	\$	2,124.18
650777000	1501 JOHNS DR NE	\$	2,124.18
650776000	1503 JOHNS DR NE	\$	2,124.18
650769000	208 15TH ST NE	\$	2,124.18
650767000	300 15TH ST NE	\$	2,124.18
650766000	304 15TH ST NE #6	\$	2,124.18
650765000	304 15TH ST NE #5	\$	2,124.18
650764000	304 15TH ST NE #4	\$	2,124.18
650763000	304 15TH ST NE #3	\$	2,124.18
650762000	304 15TH ST NE #2	\$	2,124.18
650761000	304 15TH ST NE #1	\$	2,124.18
650760100	308 15TH ST NE	\$	2,124.18
650759200	310 15TH ST NE	\$	2,124.18
650759100	312 15TH ST NE	\$	2,124.18
650758100	400 15TH ST NE	\$	2,124.18
650757200	402 15TH ST NE	\$	2,124.18
650757100	404 15TH ST NE	\$	2,124.18
650753000	1405 3RD AVE NE	\$	2,124.18
650752000	1409 3RD AVE NE	\$	2,124.18
650751000	1501 3RD AVE NE	\$	2,124.18
650750000	405 15TH ST NE	\$	2,124.18
650749000	401 15TH ST NE	\$	2,124.18
650747000	1504 SHANNONS DR NE	\$	2,124.18
650746000	1500 SHANNONS DR NE	\$	2,124.18
650745000	1501 SHANNONS DR NE	\$	2,124.18
650744000	1505 SHANNONS DR NE	\$	2,124.18
650743000	1509 SHANNONS DR NE	\$	2,124.18
650742000	301 15TH ST NE	\$	2,124.18
650740000	211 15TH ST NE	\$	2,124.18
650738500	205 15TH ST NE	\$	2,124.18

650738400	203 15TH ST NE	\$	2,124.18
650738300	201 15TH ST NE	\$	2,124.18
650738200	117 15TH ST NE	\$	2,124.18
650738100	115 15TH ST NE	\$	2,124.18
650736400	1500 ANN'S PL NE #4	\$	2,124.18
650736300	1500 ANN'S PL NE #3	\$	2,124.18
650736200	1500 ANN'S PL NE #2	\$	2,124.18
650736100	1500 ANN'S PL NE #1	\$	2,124.18
650735000	114 14TH ST NE	\$	2,124.18
650732000	200 14TH ST NE	\$	2,124.18
650731000	216 14TH ST NE	\$	531.04
650730000	218 14TH ST NE	\$	531.04
650729000	220 14TH ST NE	\$	531.04
650728000	222 14TH ST NE	\$	531.04
650727000	224 14TH ST NE	\$	531.04
650726000	226 14TH ST NE	\$	531.04
650725000	228 14TH ST NE	\$	531.04
650724000	230 14TH ST NE	\$	531.04
650723000	300 14TH ST NE	\$	531.04
650722000	302 14TH ST NE	\$	531.04
650721000	304 14TH ST NE	\$	531.04
650720000	306 14TH ST NE	\$	531.04
650719000	308 14TH ST NE	\$	531.04
650718000	310 14TH ST NE	\$	531.04
650717000	1401 3RD AVE NE	\$	2,124.18
650716000	1508 3RD AVE NE	\$	2,124.18
650715000	1504 3RD AVE NE	\$	2,124.18
650714100	1500 3RD AVE NE	\$	2,124.18
650714000	1502 3RD AVE NE	\$	2,124.18
650713000	1412 3RD AVE NE	\$	2,124.18
650712000	1408 3RD AVE NE	\$	2,124.18
650711000	1404 3RD AVE NE	\$	2,124.18
650710000	1308 3RD AVE NE	\$	2,124.18
650709000	1300 3RD AVE NE	\$	2,124.18
650708000	1212 3RD AVE NE	\$	2,124.18
650707000	1200 3RD AVE NE	\$	2,124.18
650706000	1112 3RD AVE NE	\$	2,124.18
650705000	1108 3RD AVE NE	\$	2,124.18
650704000	1104 3RD AVE NE	\$	2,124.18
650703000	400 DIVISION ST NE	\$	2,124.18
650702000	1303 3RD AVE NE	\$	2,124.18
650701000	1301 3RD AVE NE	\$	2,124.18
650700000	1309 3RD AVE NE	\$	2,124.18
650699000	305 14TH ST NE	\$	2,124.18
650698000	301 14TH ST NE	\$	2,124.18
650697000	213 14TH ST NE	\$	2,124.18
650696000	209 14TH ST NE	\$	2,124.18
650695000	211 14TH ST NE	\$	2,124.18
650694000	205 14TH ST NE	\$	2,124.18
650693000	207 14TH ST NE	\$	2,124.18
650692000	1400 1ST AVE NE	\$	2,124.18
650691000	1308 1ST AVE NE	\$	2,124.18
650690000	1300 1ST AVE NE	\$	2,124.18
650689000	104 11TH ST NE	\$	2,124.18

650688000	108 11TH ST NE	\$	2,124.18
650687000	200 11TH ST NE	\$	2,124.18
650686000	204 11TH ST NE	\$	2,124.18
650685000	208 11TH ST NE	\$	2,124.18
650684000	304 11TH ST NE	\$	2,124.18
650683000	1213 3RD AVE NE	\$	2,124.18
650682000	115 14TH ST NE	\$	2,124.18
650681000	111 14TH ST NE	\$	2,124.18
650680000	1405 1ST AVE NE	\$	2,124.18
650679000	1401 1ST AVE NE	\$	2,124.18
650678000	1309 1ST AVE NE	\$	2,124.18
650677000	1305 1ST AVE NE	\$	2,124.18
650676000	1301 1ST AVE NE	\$	2,124.18
650675000	101 11TH ST NE	\$	2,124.18
650674000	105 11TH ST NE	\$	2,124.18
650673000	1101 TOWER PL NE	\$	2,124.18
650672000	1100 TOWER PL NE	\$	2,124.18
650671000	205 11TH ST NE	\$	2,124.18
650670000	209 11TH ST NE	\$	2,124.18
650669000	301 11TH ST NE	\$	2,124.18
650668000	1109 3RD AVE NE	\$	2,124.18
650667000	1105 3RD AVE NE	\$	2,124.18
650666000	304 DIVISION ST NE	\$	2,124.18
650665000	500 6TH AVE NE	\$	2,124.18
650664000	502 6TH AVE NE	\$	2,124.18
650663000	504 6TH AVE NE	\$	2,124.18
650662000	506 6TH AVE NE	\$	2,124.18
650661000	508 6TH AVE NE	\$	2,124.18
650660000	702 8TH AVE NE	\$	2,124.18
650659000	704 8TH AVE NE	\$	2,124.18
650658000	706 8TH AVE NE	\$	2,124.18
650657000	708 8TH AVE NE	\$	2,124.18
650656000	710 8TH AVE NE	\$	2,124.18
650655000	712 8TH AVE NE	\$	2,124.18
650654000	714 8TH AVE NE	\$	2,124.18
650653000	716 8TH AVE NE	\$	2,124.18
650652000	718 8TH AVE NE	\$	2,124.18
650651000	720 8TH AVE NE	\$	2,124.18
650650000	800 8TH AVE NE	\$	2,124.18
650649000	802 8TH AVE NE	\$	2,124.18
650648000	804 8TH AVE NE	\$	2,124.18
650647000	806 8TH AVE NE	\$	2,124.18
650646000	804 7TH AVE NE	\$	2,124.18
650645000	802 7TH AVE NE	\$	2,124.18
650644000	800 7TH AVE NE	\$	2,124.18
650643000	714 7TH AVE NE	\$	2,124.18
650642000	712 7TH AVE NE	\$	2,124.18
650641000	710 7TH AVE NE	\$	2,124.18
650640000	708 7TH AVE NE	\$	2,124.18
650639000	706 7TH AVE NE	\$	2,124.18
650638000	704 7TH AVE NE	\$	2,124.18
650637000	702 7TH AVE NE	\$	2,124.18
650636000	701 6TH ST NE	\$	2,124.18
650635000	608 6TH AVE NE	\$	2,124.18

650634000	606 6TH AVE NE	\$	2,124.18
650633000	604 6TH AVE NE	\$	2,124.18
650632000	703 8TH AVE NE	\$	2,124.18
650631000	705 8TH AVE NE	\$	2,124.18
650630000	707 8TH AVE NE	\$	2,124.18
650629000	709 8TH AVE NE	\$	2,124.18
650628000	711 8TH AVE NE	\$	2,124.18
650627000	715 8TH AVE NE	\$	2,124.18
650626000	717 8TH AVE NE	\$	2,124.18
650625000	719 8TH AVE NE	\$	2,124.18
650624000	801 8TH AVE NE	\$	2,124.18
650623000	803 8TH AVE NE	\$	2,124.18
650622000	805 8TH AVE NE	\$	2,124.18
650621000	807 8TH AVE NE	\$	2,124.18
650620000	804 6TH AVE NE	\$	2,124.18
650619000	802 6TH AVE NE	\$	2,124.18
650618000	800 6TH AVE NE	\$	2,124.18
650617000	708 6TH AVE NE	\$	2,124.18
650616000	706 6TH AVE NE	\$	2,124.18
650615000	704 6TH AVE NE	\$	2,124.18
650614000	702 6TH AVE NE	\$	2,124.18
650613000	700 6TH AVE NE	\$	2,124.18
650612000	704 6TH ST NE	\$	2,124.18
650611000	703 7TH AVE NE	\$	2,124.18
650610000	705 7TH AVE NE	\$	2,124.18
650609000	707 7TH AVE NE	\$	2,124.18
650608000	709 7TH AVE NE	\$	2,124.18
650607000	801 7TH AVE NE	\$	2,124.18
650606000	803 7TH AVE NE	\$	2,124.18
650605000	805 7TH AVE NE	\$	2,124.18
650604000	806 5TH AVE NE	\$	2,124.18
650603000	804 5TH AVE NE	\$	2,124.18
650602000	802 5TH AVE NE	\$	2,124.18
650601000	800 5TH AVE NE	\$	2,124.18
650600000	708 5TH AVE NE	\$	2,124.18
650599000	706 5TH AVE NE	\$	2,124.18
650598000	704 5TH AVE NE	\$	2,124.18
650597000	702 5TH AVE NE	\$	2,124.18
650596000	600 6TH ST NE	\$	2,124.18
650595000	604 6TH ST NE	\$	2,124.18
650594000	703 6TH AVE NE	\$	2,124.18
650593000	705 6TH AVE NE	\$	2,124.18
650592000	707 6TH AVE NE	\$	2,124.18
650591000	709 6TH AVE NE	\$	2,124.18
650590000	801 6TH AVE NE	\$	2,124.18
650589000	803 6TH AVE NE	\$	2,124.18
650588000	805 6TH AVE NE	\$	2,124.18
650587000	812 4TH AVE NE	\$	2,124.18
650586000	810 4TH AVE NE	\$	2,124.18
650585000	808 4TH AVE NE	\$	2,124.18
650584000	806 4TH AVE NE	\$	2,124.18
650583000	804 4TH AVE NE	\$	2,124.18
650582000	802 4TH AVE NE	\$	2,124.18
650581000	800 4TH AVE NE	\$	2,124.18

650580000	708 4TH AVE NE	\$	2,124.18
650579000	706 4TH AVE NE	\$	2,124.18
650578000	704 4TH AVE NE	\$	2,124.18
650577000	702 4TH AVE NE	\$	2,124.18
650576000	500 6TH ST NE	\$	2,124.18
650575000	506 6TH ST NE	\$	2,124.18
650574000	703 5TH AVE NE	\$	2,124.18
650573000	705 5TH AVE NE	\$	2,124.18
650572000	707 5TH AVE NE	\$	2,124.18
650571000	709 5TH AVE NE	\$	2,124.18
650570000	801 5TH AVE NE	\$	2,124.18
650569000	803 5TH AVE NE	\$	2,124.18
650568000	805 5TH AVE NE	\$	2,124.18
650567000	807 5TH AVE NE	\$	2,124.18
650566000	503 DIVISION ST NE	\$	2,124.18
650565000	405 DIVISION ST NE	\$	2,124.18
650564000	812 JOHNS DR NE	\$	2,124.18
650563000	810 JOHNS DR NE	\$	2,124.18
650562000	808 JOHNS DR NE	\$	2,124.18
650561000	806 JOHNS DR NE	\$	2,124.18
650560000	804 JOHNS DR NE	\$	2,124.18
650559000	802 JOHNS DR NE	\$	2,124.18
650558000	800 JOHNS DR NE	\$	2,124.18
650557000	710 JOHNS DR NE	\$	2,124.18
650556000	708 JOHNS DR NE	\$	2,124.18
650555000	706 JOHNS DR NE	\$	2,124.18
650554000	704 JOHNS DR NE	\$	2,124.18
650553000	702 JOHNS DR NE	\$	2,124.18
650552000	700 JOHNS DR NE	\$	2,124.18
650551000	408 6TH ST NE	\$	2,124.18
650550000	703 4TH AVE NE	\$	2,124.18
650549000	705 4TH AVE NE	\$	2,124.18
650548000	707 4TH AVE NE	\$	2,124.18
650547000	709 4TH AVE NE	\$	2,124.18
650546000	801 4TH AVE NE	\$	2,124.18
650545000	803 4TH AVE NE	\$	2,124.18
650544000	805 4TH AVE NE	\$	2,124.18
650543000	807 4TH AVE NE	\$	2,124.18
650542000	809 4TH AVE NE	\$	2,124.18
650541000	811 4TH AVE NE	\$	2,124.18
650540000	813 4TH AVE NE	\$	2,124.18
650539000	815 4TH AVE NE	\$	2,124.18
650538000	607 6TH AVE NE	\$	-
650537000	501 6TH AVE NE	\$	2,124.18
650536000	503 6TH AVE NE	\$	2,124.18
650535000	505 6TH AVE NE	\$	2,124.18
650534000	507 6TH AVE NE	\$	2,124.18
650533000	609 HILLVIEW PL NE	\$	2,124.18
650532000	607 HILLVIEW PL NE	\$	2,124.18
650531000	605 HILLVIEW PL NE	\$	2,124.18
650530000	603 HILLVIEW PL NE	\$	2,124.18
650529000	601 HILLVIEW PL NE	\$	2,124.18
650528000	600 HILLVIEW PL NE	\$	2,124.18
650527000	602 HILLVIEW PL NE	\$	2,124.18

650526000	604 HILLVIEW PL NE	\$	2,124.18
650525000	605 6TH AVE NE	\$	2,124.18
650524000	609 6TH AVE NE	\$	2,124.18
650523000	603 6TH ST NE	\$	2,124.18
650522000	601 6TH ST NE	\$	2,124.18
650521000	505 6TH ST NE	\$	2,124.18
650520000	503 6TH ST NE	\$	2,124.18
650519000	501 6TH ST NE	\$	2,124.18
650518000	409 6TH ST NE	\$	2,124.18
650517000	407 6TH ST NE	\$	2,124.18
650516000	405 6TH ST NE	\$	2,124.18
650515000	403 6TH ST NE	\$	2,124.18
650514000	701 JOHNS DR NE	\$	2,124.18
650513000	703 JOHNS DR NE	\$	2,124.18
650512000	705 JOHNS DR NE	\$	2,124.18
650511000	707 JOHNS DR NE	\$	2,124.18
650510000	709 JOHNS DR NE	\$	2,124.18
650509000	711 JOHNS DR NE	\$	2,124.18
650508000	710 3RD AVE NE	\$	2,124.18
650507000	708 3RD AVE NE	\$	2,124.18
650506000	706 3RD AVE NE	\$	2,124.18
650505000	816 3RD AVE NE	\$	2,124.18
650504000	814 3RD AVE NE	\$	2,124.18
650503000	812 3RD AVE NE	\$	2,124.18
650502000	810 3RD AVE NE	\$	2,124.18
650501000	808 3RD AVE NE	\$	2,124.18
650500000	806 3RD AVE NE	\$	2,124.18
650499000	804 3RD AVE NE	\$	2,124.18
650498000	802 3RD AVE NE	\$	2,124.18
650497000	400 7TH ST NE	\$	2,124.18
650496000	402 7TH ST NE	\$	2,124.18
650495000	803 JOHNS DR NE	\$	2,124.18
650494000	805 JOHNS DR NE	\$	2,124.18
650493000	807 JOHNS DR NE	\$	2,124.18
650492000	809 JOHNS DR NE	\$	2,124.18
650491000	811 JOHNS DR NE	\$	2,124.18
650490000	813 JOHNS DR NE	\$	2,124.18
650489000	815 JOHNS DR NE	\$	2,124.18
650485000	603 3RD AVE NE	\$	2,124.18
650484000	609 3RD AVE NE	\$	2,124.18
650483000	801 3RD AVE NE	\$	4,248.37
650481000	803 3RD AVE NE	\$	2,124.18
650480000	805 3RD AVE NE	\$	2,124.18
650479000	807 3RD AVE NE	\$	2,124.18
650478000	809 3RD AVE NE	\$	2,124.18
650477000	811 3RD AVE NE	\$	2,124.18
650476000	813 3RD AVE NE	\$	2,124.18
650475000	815 3RD AVE NE	\$	2,124.18
650182455	NO LEGAL ADDRESS	\$	-
650182450	NO LEGAL ADDRESS	\$	-
650182445	NO LEGAL ADDRESS	\$	-
650182440	NO LEGAL ADDRESS	\$	-
650182435	NO LEGAL ADDRESS	\$	-
650182430	NO LEGAL ADDRESS	\$	-

650182425	NO LEGAL ADDRESS	\$	-
650182410	90 DIVISION ST NW	\$	2,124.18
650182000	1004 BOUNDARY RD NW	\$	1,062.09
650181000	1002 BOUNDARY ST NW	\$	1,062.09
650180000	1000 BOUNDARY ST NW	\$	2,124.18
650179000	1010 BOUNDARY ST NW	\$	1,062.09
650178000	1012 BOUNDARY ST NW	\$	1,062.09
650177000	1010 BOUNDARY ST NW	\$	1,062.09
650176000	1020 BOUNDARY ST NW	\$	1,062.09
650175000	1030 BOUNDARY ST NW	\$	1,062.09
650174200	NO LEGAL ADDRESS	\$	2,124.18
650174000	1020 BOUNDARY ST NW	\$	10,620.93
650173000	1010 BOUNDARY ST NW	\$	2,124.18
650172000	1000 BOUNDARY ST NW	\$	2,124.18

Assesments to be liened on lands outside of city limits	\$	79,029.75
---	----	-----------

Witness our hands officially as said Commission this 25th day of July, 2024.

/s/Keith Winks
 Chairman
/s/Sherwin Wanner
 Member
/s/Mike Kennedy
 Member



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 5, 2024
SUBMITTING DEPARTMENT: Finance
DEPARTMENT DIRECTOR: Greg Welch
PRESENTER: Justin Schulz, Assistant Finance Director
SUBJECT: Financing Resolution

STATEMENT/PURPOSE:

To approve the Financing Resolution for the following street improvement districts and warrants:

- Street Improvement District #222 (19th Street Trail, Phase II) Definitive Improvement Warrant, Series 2024A
- Street Improvement District #232A (2023 Street Maintenance) Definitive Improvement Warrant, Series 2024B

BACKGROUND/ALTERNATIVES:

On August 21, 2024, the City issued a Request for Proposals to three financial institutions located in Mandan for the banks to provide financing for the City's street improvement districts consisting of a 5-year term, 7-year term, and a 15-year term. The City received two proposals by the September 9, 2024 deadline. Based on the proposals received, Bravera Bank submitted the lowest non-bank qualified interest rate of 4.95% for the 5-year term and 5.125% for the 7-year term. The proposals submitted for the 15-year term were higher in comparison to the projected bond interest rate provided by John Lundby (Colliers Securities LLC) on September 17, 2024.

ATTACHMENTS:

1. Financing Resolution

FISCAL IMPACT:

The proceeds of the Warrants (loans) will be used to reimburse the City for the costs of the improvements in the following Districts:

- Street Improvement District #222 (19th Street Trail, Phase II) = \$583,299
- Street Improvement District #232A (2023 Street Maintenance) = \$2,506,431

The interest rate from Bravera Bank on the Warrants (loans) will be as follows:

- Street Improvement District #222 (19th Street Trail, Phase II) = 4.950%
- Street Improvement District #232A (2023 Street Maintenance) = 5.125%

The term of the Warrants (loans) will be as follows:

- Street Improvement District #222 (19th Street Trail, Phase II) = 5 years
- Street Improvement District #232A (2023 Street Maintenance) = 7 years

The City will repay the Warrants (loans) through the collection of special assessments from the Districts. The interest rate for the special assessments will be the same as the interest rate for the Warrants (loans) since the Warrants (loans) are subject to optional redemption or prepayment as provided in the Financing Resolution.

STAFF IMPACT:

None

LEGAL REVIEW:

Arntson Stewart Wegner PC (Bond Counsel) prepared the Financing Resolution.

RECOMMENDATION:

To approve the Financing Resolution for the following street improvement districts and warrants:

- Street Improvement District #222 (19th Street Trail, Phase II) Definitive Improvement Warrant, Series 2024A
- Street Improvement District #232A (2023 Street Maintenance) Definitive Improvement Warrant, Series 2024B

SUGGESTED MOTION:

I move to approve the Financing Resolution for the following street improvement districts and warrants:

- Street Improvement District #222 (19th Street Trail, Phase II) Definitive Improvement Warrant, Series 2024A
- Street Improvement District #232A (2023 Street Maintenance) Definitive Improvement Warrant, Series 2024B

CITY OF MANDAN, NORTH DAKOTA

\$583,299
DEFINITIVE IMPROVEMENT WARRANT, SERIES 2024A
STREET IMPROVEMENT DISTRICT #222

\$2,506,431
DEFINITIVE IMPROVEMENT WARRANT, SERIES 2024B
STREET IMPROVEMENT DISTRICT #232A

FINANCING RESOLUTION

BE IT RESOLVED by the Board of City Commissioners (the "Commission") of the City of Mandan, North Dakota (the "City"), as follows:

SECTION 1. IMPROVEMENT DISTRICTS.

1.01. It is hereby found, determined and declared that the City has heretofore duly created the following improvement districts within the City:

Street Improvement District #222 (Project #2019-10) (19th Street Trail, Phase II)

Street Improvement District #232A (Project #2022-16) (2023 Street Maintenance)

(together, the "Improvement Districts") and has ordered, received and approved plans and specifications, and estimates of the cost for the construction of the improvements in the Improvement Districts; that the Commission determined the necessity of constructing the improvements within the Improvement Districts; and, where applicable, by petition or after giving the owners of property liable to be specially assessed therefor the opportunity provided by law to protest against the construction of the improvements, it was determined that protests sufficient to divest the City and the Commission with reference to the making of the improvements had not been filed or a petition having been received; that contracts for construction of the improvements have been duly awarded and executed; that the contracts and contractors bonds have been and are hereby approved; that the City possesses and has power to exercise through this Commission full and exclusive jurisdiction over all utilities, streets and places wherein the improvements are located; that the total cost of the improvements in excess of any other funds on hand and appropriated for the payment of such cost, including reimbursing other funds of the City for any amounts temporarily advanced to meet immediate expenses of the improvements is now estimated to be approximately \$583,299 (Street Improvement District #222) and \$2,506,431 (Street Improvement District #232A); that the total benefits to all lots, tracts and parcels of land liable to be specially assessed for benefits resulting from the improvements in the Improvement Districts will be equal to or in excess of the cost of the improvements to be assessed against the properties as herein provided; and that all acts, conditions, and things required by the Constitution and laws

of the State of North Dakota to be done, to exist, to happen and to be performed preliminary to the issuance and sale of the improvement warrants to provide moneys to pay for the improvements have been done, do exist, have happened and have been performed in regular and due form, time and manner as so required.

1.02. There is hereby created special funds of the City for the Improvement Districts, designated as follows:

Street Improvement District #222 Fund
Street Improvement District #232A Fund

(together, the "Funds"). The Funds shall be held and administered by the City Administrator separate and apart from all other funds of the City and shall be continued and maintained as herein directed until all warrants issued thereon shall have been fully paid with interest. In the Fund there shall be maintained two separate accounts to be designated as the "Construction Account" and "Principal and Interest Account," respectively.

1.03. There shall be credited to the Construction Accounts in the Funds the proceeds of the sale of the Warrants issued against the Fund except the accrued interest and any other amounts required to be deposited into the Principal and Interest Account. All costs and expenses of making the improvements, including interest coming due during construction, costs of issuance and payment of temporary warrants, shall be paid from time to time as incurred and allowed from the Construction Account, upon construction account warrants signed by the President and City Administrator, and moneys in the Construction Account shall be used for no other purpose, provided, that if upon completion of the improvements and approval thereof by the Engineer for the City, and payment of all claims and expenses in respect to the improvement, there shall remain any unexpended balance in the Construction Account, such balances shall be transferred to the Principal and Interest Accounts of the Funds and handled and accounted for in the same manner as other moneys in that account.

1.04. There shall be credited to the Principal and Interest Accounts in the Funds the accrued interest on the Warrants drawn on the Funds from the date of the Warrants to the date of delivery thereof to the purchaser, any reoffering premium, the entire amount of tax increments, special assessments, any utility revenues or tax revenues to be levied with respect to that improvement as herein agreed, and any balance remaining in the Construction Accounts after completion of the improvement. Moneys in the Principal and Interest Accounts shall be used only for payment of the principal of and interest on Warrants drawn against the Funds as such payments become due.

1.05. With respect to the Improvement Districts, the City covenants and agrees with all holders of the Warrants on the Funds of the Improvement Districts that it will perform, in accordance with law, all acts and things necessary for the final and valid levy of special assessments against properties within the Improvement Districts benefitted by the improvement, in an aggregate amount equal to the total cost of the improvements to the City, except any portion, not exceeding one-fifth (1/5) of the cost of the improvements and not exceeding any applicable

constitutional or statutory debt limit, as the City may determine to pay by the levy of ad valorem taxes upon all taxable property within its corporate limits. Prior to November 1 of each year the City shall determine the amount paid from other revenues, if any, to be appropriated to the Principal and Interest Account to pay the principal and interest on the Warrants coming due in the following year or financed from other sources. The City shall direct the Morton County Auditor to reduce, by a proportionate amount, the total amount of special assessments that would otherwise be placed on the tax lists of the City to the extent revenues or other sources are appropriated to pay the Warrants. In the event that the assessment should at any time be held invalid with respect to any lot or tract of land, due to any error, defect or irregularity in any action or proceeding taken or to be taken by the City or by the Commission or by any City officers or employees, whether in the making of the assessment or in the performance of any condition precedent thereto, the City and this Commission covenant and agree that they will forthwith do all such further acts and take all further proceedings as may be required by law to make such assessment a valid and binding lien upon such lot or tract. The City will continue to cause annual certification of balances of special assessments unpaid for the Improvement Districts to be certified for repayment over a period of years, subject to a reduction or extension of such period of time as may be deemed necessary by the City due to collection of assessments, with the first certification and for first collection in the years, as follows, and annually thereafter:

<u>Improvement Districts</u>	<u>Repayment Period (Years)</u>	<u>Year Of First Levy</u>	<u>Year Of First Collection</u>
Street Improvement District #222	5	2024	2025
Street Improvement District #232A	7	2024	2025

Installments of the special assessments from time to time remaining unpaid shall bear interest at the rate not exceeding one and one-half percentage points above the interest rate on the Warrants.

1.06. The total cost of the improvements for the Improvement Districts, including construction, engineering, administrative, any land or easement acquisition required, and other fees and all other expenses incidental to the completion of the improvements, are estimated to be not less than as follows:

<u>Fund</u>	<u>Principal Amount</u>
Street Improvement District #222	\$583,299
Street Improvement District #232A	\$2,506,431

1.07. With respect to the Funds, the City hereby recognizes its obligation with respect to the Warrants drawn against the Funds, as set forth in Section 40-26-08, North Dakota Century Code ("N.D.C.C."), that whenever all tax increments, special assessments, utility revenues and taxes, if any, theretofore collected for the improvements are insufficient to pay principal of or interest then due on the Warrants, this Commission shall thereupon levy a tax upon all taxable property in the City for the payment of such deficiency; provided, that if the Warrants have been exchanged for refunding improvement bonds pursuant to the provisions of Chapter 40-27, N.D.C.C., such deficiency tax may be made payable in the years and amounts required to pay the

principal of and interest on the refunding improvement bonds as the same become due. Nothing herein contained shall be deemed to limit the power of the City and this Commission under the provisions of the Section 40-26-08, N.D.C.C., to levy a general tax in anticipation of a deficiency considered likely to occur in the Funds within one year, and it is hereby declared to be the policy of the City that the Commission will annually review the current requirements and resources of the Funds, at the time of the preparation of and hearing on the budget, in accordance with the provisions of Chapter 40-40, N.D.C.C., to the end that provision may be made in each annual budget for any deficiency in the Funds which is deemed likely to occur within one year. Such taxes levied in accordance with the provisions of this paragraph in payment of a deficiency, or in anticipation of a deficiency, shall be paid upon collection into the Principal and Interest Accounts of the Funds and applied as provided in paragraph 1.04 hereof.

SECTION 2. AUTHORIZATION AND SALE OF WARRANTS.

2.01. Pursuant to Chapters 40-22 through 40-27 of the N.D.C.C., the City hereby authorizes the issuance of its (a) Definitive Improvement Warrant, Series 2024A in the principal amount of Five Hundred Eighty Three Thousand Two Hundred Ninety Nine Dollars (\$583,299) (the "Series 2024A Warrant") for the purpose of financing the construction of necessary infrastructure in Street Improvement District #222, and (b) Definitive Improvement Warrant, Series 2024B in the principal amount of Two Million Five Hundred Six Thousand Four Hundred Thirty One Dollars (\$2,506,431) (the "Series 2024B Warrant") for the purpose of financing the construction of necessary infrastructure in Street Improvement District #232A (the Series 2024B Warrant and the Series 2024A Warrant, together, the "Warrants").

2.02. The City has received an offer to purchase the Warrants from Bravera Bank, Bismarck, North Dakota (the "Bank"), upon the terms and conditions set forth in this Resolution, and said bid is reasonable and advantageous to the City, and it is hereby accepted.

SECTION 3. WARRANT TERMS, EXECUTION, AND DELIVERY.

3.01. The Series 2024A Warrant shall be designated \$583,299 Definitive Improvement Warrant, Series 2024A, dated November 4, 2024, and shall be issued in fully registered form. The Series 2024A Warrant shall be payable through annual installments of principal each May 1 commencing May 1, 2025, and semi-annual payments of interest on each May 1 and November 1, commencing May 1, 2025. The Series 2024A Warrant shall bear interest on the outstanding principal amount of the Series 2024A Warrant at a fixed interest rate of 4.950% (computed upon the basis of a 360-day year consisting of twelve months of 30 days each). The Series 2024A Warrant shall mature on May 1, 2029. The Series 2024A Warrant shall be subject to mandatory sinking fund redemption on May 1 in the years and amounts and shall bear interest at the annual rates set forth opposite the years and amounts from the date of issue until paid or redeemed, as set forth in Exhibit A hereto.

The Series 2024B Warrant shall be designated \$2,506,431 Definitive Improvement Warrant, Series 2024B, dated November 4, 2024, and shall be issued in fully registered form. The Series 2024B Warrant shall be payable through annual installments of principal each May 1 commencing May 1, 2025, and semi-annual payments of interest on each May 1 and November 1, commencing May 1,

2025. The Series 2024B Warrant shall bear interest on the outstanding principal amount of the Series 2024B Warrant at a fixed interest rate of 5.125% (computed upon the basis of a 360-day year consisting of twelve months of 30 days each). The Series 2024B Warrant shall mature on May 1, 2031. The Series 2024B Warrant shall be subject to mandatory sinking fund redemption on May 1 in the years and amounts and shall bear interest at the annual rates set forth opposite the years and amounts from the date of issue until paid or redeemed, as set forth in Exhibit A hereto.

The City may prepay the Warrants in whole or in part, without incurring any penalty, on any date at a price equal to 100% of the principal amount to be repaid, together with accrued interest thereon to the redemption date. Not less than thirty (30) calendar days prior to the date specified for such prepayment and redemption the City will cause notice to be mailed to the registered holder of the Warrants.

The principal amount of a partial prepayment may, in the sole option and discretion of the City, (i) be applied to a future principal payment of the Warrants or (ii) be applied to reduce each unpaid principal installment required with respect to the Warrants in the proportion that such installment bears to the total of all unpaid principal installments (i.e., the remaining principal payment schedule shall be re-amortized to provide proportionately reduced principal payments in each year).

The Warrants shall initially be issued as a single fully registered warrant registered in the name of the Bank or its assigns.

3.02. The Warrants shall be printed under the direction of the City Administrator and shall be executed on behalf of the City by the manual signatures of the President and the City Administrator. When the Warrants has been prepared and executed, the City Administrator shall deliver the same to the Bank.

3.03. Books for the registration and for the transfer of the Warrants as provided in this Resolution shall be kept by the City Administrator, who is hereby appointed the Registrar and Paying Agent of the City for the Warrants. Upon surrender for transfer of any Warrant at the principal office of the Registrar duly endorsed for transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing, the City shall execute and the Registrar shall authenticate and deliver in the name of the transferee or transferees a new Warrants for a like aggregate principal amount.

The Registrar shall not be required to (i) transfer or exchange the Warrants during the period of 15 days preceding any Mandatory Payment Date or, (ii) transfer or exchange Warrants selected, called, or being called for redemption in whole or in part.

SECTION 4. FORM OF WARRANTS.

4.01. The Warrants shall be printed in substantially the form on file with the City Administrator.

SECTION 5. SINKING FUND AND PLEDGE.

5.01. So long as the Warrants are outstanding and unpaid, the City Administrator shall maintain the Principal and Interest Accounts as sinking funds, which may be separate and special bookkeeping accounts on the official books and records of the City, to be used for no purpose other than the payment of the principal of and interest on the respective Warrants and such other obligations of the City as have been or may be directed to be paid from the Principal and Interest Accounts. The Principal and Interest Accounts shall be applied as to principal commencing May 1, 2025, and annually thereafter to and including May 1, 2029, and May 1, 2031, respectively. Interest shall be payable on each May 1 and November 1, commencing May 1, 2025.

5.02. Moneys on deposit in the Funds may be invested as permitted by the N.D.C.C., provided, however, such investments shall mature at such times and in such amounts as will permit payments on the Warrants when due.

SECTION 6. CERTIFICATIONS OF PROCEEDINGS; AMENDMENTS.

6.01. The City Administrator and the Morton County Auditor are authorized and directed to prepare and furnish to the Bank certified copies of all proceedings and records relating to the establishment and construction of the improvements and the operation and maintenance thereof, and the levy of special assessments and taxes therefor and for the issuance of the improvement Warrants, which may be necessary or proper to show the validity and marketability of the Warrants, and all instruments and transcripts so furnished, constitute representations of the City as to the correctness of the facts as stated or recited therein. The City agrees to furnish additional certifications of its officers as are necessary to establish the validity of the Warrants, the absence of litigation materially affecting the issuance of the Warrants and any other certifications or information reasonably necessary to insure marketability and compliance with the conditions of underwriting.

6.02. The Authorized Officers, in consultation with bond counsel, are hereby authorized to deliver certificates which cure ambiguities, defects or omissions herein, correct, amend or supplement any provision herein, all in furtherance of the financing contemplated by this Resolution. Such authorization shall include adjustment of the amortization schedules and issuance of revised warrants in the event assessments are not certified for collection as provided for in Section 1.05 herein, or the amortization schedules are adjusted with the consent of the Bank.

6.03. The Commission authorizes the Authorized Officers to execute documents relating to the issuance of the Warrants using electronic signatures. The electronic signatures of the Authorized Officers shall be as valid as an original signature of such official and shall be effective to bind such official to any document relating to the issuance of the Warrants. For purposes hereof, "electronic signature" means a manually signed original signature that is then transmitted by electronic means.

SECTION 7. COVENANTS OF CITY; DEFEASANCE.

7.01. If the balance in the Principal and Interest Account should at any time be insufficient to pay all principal and interest then due on the Warrants, such balance shall be used first to pay the interest due, and the remainder shall be applied in payment of the principal due on the Warrants in direct order of maturity years and pro rata as to Warrants installments maturing in the same year.

The City reserves the privilege of refunding any maturity of the Warrants, the payment of which moneys are not at the time available, by issuing new warrants, bonds or notes payable from the Principal and Interest Account, on a parity with those theretofore issued as to interest charges therein, but the maturity of any such new warrants, bonds or notes shall be subsequent to the maturities of the Warrants payable from the Principal and Interest Account which then remain outstanding.

7.02. When the Warrants have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this Resolution shall cease. The City may discharge the Warrants due on any date by depositing with Bank on or before that date a sum sufficient for the payment thereof in full. The City may also discharge the Warrants called for redemption on any date when such are prepayable according to their terms, by depositing with Bank on or before said date the principal, premium, if any, and interest then coming due.

Dated: October 15, 2024.

CITY OF MANDAN, NORTH DAKOTA

Attest:

President, Board of City Commissioners

City Administrator

The governing body of the City acted on the foregoing resolution at a properly noticed meeting held in Mandan, North Dakota, on October 15, 2024, with the motion for adoption made by _____ and seconded by _____, and the roll call vote on the motion was as follows:

"Aye" _____

"Nay" _____

Absent _____

EXHIBIT A

\$583,299
 CITY OF MANDAN, NORTH DAKOTA
 DEFINITIVE IMPROVEMENT WARRANT, SERIES 2024A
 STREET IMPROVEMENT DISTRICT #222
 (Project #2019-10) (19th Street Trail, Phase II)

<u>Date</u>	<u>Amount</u>	<u>Interest Rate</u>
05/01/2025	\$115,930.49	4.950%
05/01/2026	\$108,515.66	4.950%
05/01/2027	\$113,887.18	4.950%
05/01/2028	\$119,524.60	4.950%
05/01/2029	\$125,441.07	4.950%

\$2,506,431
 CITY OF MANDAN, NORTH DAKOTA
 DEFINITIVE IMPROVEMENT WARRANT, SERIES 2024B
 STREET IMPROVEMENT DISTRICT #232A
 (Project #2022-16) (2023 Street Maintenance)

<u>Date</u>	<u>Amount</u>	<u>Interest Rate</u>
05/01/2025	\$355,525.15	5.125%
05/01/2026	\$315,227.61	5.125%
05/01/2027	\$331,383.03	5.125%
05/01/2028	\$348,366.41	5.125%
05/01/2029	\$366,220.18	5.125%
05/01/2030	\$384,988.97	5.125%
05/01/2031	\$404,719.65	5.125%



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 5, 2024
SUBMITTING DEPARTMENT: Finance
DEPARTMENT DIRECTOR: Greg Welch
PRESENTER: John Lundby (Colliers Securities LLC)
SUBJECT: Refunding Improvement Bonds, Series 2024

STATEMENT/PURPOSE:

1. To approve the Resolution Creating the Fund of an Improvement District and Authorizing the Issuance of Improvement Warrants.
2. To approve the Resolution Authorizing the Issuance of \$11,945,000 Refunding Improvement Bonds, Series 2024.

BACKGROUND/ALTERNATIVES:

The sale of warrants and bonds are necessary to finance the improvements for the following infrastructure projects:

- Street Improvement District #224 (Rockwood 1st & Sunrise View Estates Additions)
- Street Improvement District #226 (West Hills 5th Addition)
- Street Improvement District #227 (Heck Addition)
- Street Improvement District #229 (Shores at Lakewood Addition)
- Street Improvement District #232B (2013 Street Maintenance)

John Lundby (Colliers Securities LLC) will serve the City as the Municipal Advisor for the issuance of Refunding Improvement Bonds, Series 2024.

On October 7, 2024, Moody's Investors Service affirmed the City's current Aa3 credit rating.

On October 15, 2024, the Board of City Commissioners will approve the confirmation of

special assessments for the Districts.

On October 30, 2024, the City will certify the special assessments for the Districts to the Morton County Auditor.

After the sale of the Bonds on October 15, 2024, the attached Resolutions will be updated by Arntson Stewart Wegner PC (Bond Counsel) prior to the City Commission meeting.

ATTACHMENTS:

1. Warrants Resolution
2. Bond Resolution

FISCAL IMPACT:

The proceeds of the Bonds will be used to reimburse the City for the costs of the improvements in the following Districts:

- Street Improvement District #224 (Rockwood 1st & Sunrise View Estates Additions) = \$4,725,000
- Street Improvement District #226 (West Hills 5th Addition) = \$1,750,000
- Street Improvement District #227 (Heck Addition) = \$2,330,000
- Street Improvement District #229 (Shores at Lakewood Addition) = \$2,370,000
- Street Improvement District #232B (2013 Street Maintenance) = \$770,000

The interest rate on the Bonds will be determined at the sale of the Bonds on October 15, 2024. The term of the Bonds will be 15 years. The City will repay the Bonds through the collection of special assessments from the Districts. According to the Resolution Creating the Fund of an Improvement District and Authorizing the Issuance of Improvement Warrants, the special assessments shall bear interest at the rate not exceeding one and one-half percentage points above the interest rate on the Warrants (loans).

STAFF IMPACT:

None

LEGAL REVIEW:

Arntson Stewart Wegner PC (Bond Counsel) prepared the Resolutions.

RECOMMENDATION:

1. To approve the Resolution Creating the Fund of an Improvement District and

Authorizing the Issuance of Improvement Warrants.

2. To approve the Resolution Authorizing the Issuance of \$11,945,000 Refunding Improvement Bonds, Series 2024.

SUGGESTED MOTION:

1. I move to approve the Resolution Creating the Fund of an Improvement District and Authorizing the Issuance of Improvement Warrants.
2. I move to approve the Resolution Authorizing the Issuance of \$11,945,000 Refunding Improvement Bonds, Series 2024.

**RESOLUTION CREATING THE FUND OF AN IMPROVEMENT DISTRICT
AND AUTHORIZING THE ISSUANCE OF IMPROVEMENT WARRANTS**

BE IT RESOLVED by the City of Mandan, North Dakota (the "City"), as follows:

1. It is hereby found, determined and declared that the City has heretofore duly created the following improvement districts within the City:

Street Improvement District #224 (Project #2021-09) (Rockwood 1st & Sunrise View Estates Add)
Street Improvement District #226 (Project #2022-08) (West Hills 5th Addition)
Street Improvement District #227 (Project #2022-03) (Heck Addition)
Street Improvement District #229 (Project #2022-12) (Shores at Lakewood Addition)
Street Improvement District #232B (Project #2022-16) (2023 Street Maintenance)

(together, the "Improvement Districts") and has ordered, received and approved plans and specifications, and estimates of the cost, for the construction of the improvements in the Improvement Districts; that the City Council determined the necessity of constructing the improvements; that the City Council having determined protests to be insufficient or having received a petition for improvements, determined the necessity of constructing the improvements; that contracts for construction of the improvements have been duly awarded and executed; that the contracts and contractors bonds have been and are hereby approved; that the improvement have or will be constructed; that the City possesses and has power to exercise through this City Council full and exclusive jurisdiction over all streets and places wherein the improvements are located; that the total cost of the improvements in excess of any other funds on hand and appropriated for the payment of such cost, including reimbursing other funds of the City for any amounts temporarily advanced to meet immediate expenses of the improvements is now estimated to be approximately \$11,945,000; that the total benefits to all lots, tracts and parcels of land liable to be specially assessed for benefits resulting from the improvements in the Improvement Districts will be equal to or in excess of the cost of the improvements to be assessed against the properties as herein provided; and that all acts, conditions, and things required by the Constitution and laws of the State of North Dakota to be done, to exist, to happen and to be performed preliminary to the issuance and sale of the improvement warrants to provide moneys to pay for the improvements have been done, do exist, have happened and have been performed in regular and due form, time and manner as so required.

2. There is hereby created special funds of the City for the Improvement Districts, designated as follows:

Street Improvement District #224 Fund
Street Improvement District #226 Fund
Street Improvement District #227 Fund
Street Improvement District #229 Fund
Street Improvement District #232B Fund

(together, the "Funds"). The Funds shall be held and administered by the City Administrator separate and apart from all other funds of the City and shall be continued and maintained as herein directed until the warrants issued thereon shall have been fully paid with interest. In such Funds there shall be maintained two separate accounts to be designated as the "Construction Account" and "Principal and Interest Account," respectively.

2.1. There shall be credited to the Construction Account in the Fund the proceeds of the sale of the Warrants issued against such Funds except the accrued interest and any other amounts required to be deposited into the Principal and Interest Account. All costs and expenses of making the improvement, including interest coming due during construction, costs of issuance and payment of temporary warrants, shall be paid from time to time as incurred and allowed from the Construction Account, upon construction account warrants signed by the President and City Administrator and moneys in the Construction Account shall be used for no other purpose, provided, that if upon completion of the improvement and approval thereof by the Engineer for the City, and payment of all claims and expenses in respect to the improvement, there shall remain any unexpended balance in the Construction Account, such balance shall be transferred to the Principal and Interest Account and handled and accounted for in the same manner as other moneys in that account.

2.2. There shall be credited to the Principal and Interest Account in the Fund the accrued interest on the Warrants drawn on the Funds from the date of the Warrants to the date of delivery thereof to the purchaser, the entire amount of special assessments, any utility revenues appropriated to the Funds and any taxes to be levied with respect to that improvement as herein agreed, and any balance remaining in the Construction Account after completion of the improvement. Moneys in the Principal and Interest Account shall be used only for payment of the principal of and interest on the Warrants drawn against the Funds as such payments become due.

2.3. The City covenants and agrees with the holders from time to time of the \$11,945,000 Refunding Improvement Bonds, Series 2024, dated November 4, 2024, of the City (the "Bonds") that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and regulations, amended regulations and proposed regulations issued thereunder, as now existing or as hereinafter amended or proposed and in effect at the time of such action.

2.4. Unless and until the regulations under Section 148 of the Code have been modified or amended in pertinent part, the City Administrator shall ascertain monthly the amount on deposit in the Principal and Interest Account and in the Bond Fund. If the aggregate amount on deposit in the Bond Fund and in the Principal and Interest Account ever exceeds the aggregate amount of principal and interest due and payable from the Bond Fund within 13 months thereafter (except for a reasonable carryover amount), such excess shall not be invested except at a yield less than or equal to the yield on the Bonds, based upon their amounts, maturities and interest rates on their date of issue, computed by the actuarial method.

2.5. The City shall assure that (i) not in excess of ten percent (10%) of the Net Proceeds of the Warrants is used for Private Business if, in addition, the payment of more than ten percent (10%) of the principal or ten percent (10%) of the interest due on the Warrants during the term thereof is, under term of the Warrants or any underlying arrangement, directly or indirectly, secured by any interest in property used or to be used for a Private Business Use or by payments in respect of property used or to be used for a Private Business Use or is to be derived from payments, whether or not to the City, in respect of property or borrowed money used or to be used for a Private Business Use; and (ii) and that, in the event that both (A) in excess of five percent (5%) of the Net Proceeds of the Warrants are used for a Private Business Use, and (B) an amount in excess of five percent (5%) of the principal or five percent (5%) of the interest due on the Warrants during the term thereof is, under the terms of the Warrants or any underlying arrangement, directly or indirectly, secured by any interest in property used or to be used for Private Business Use or is to be derived from payments, whether or not to the City, in respect of property or borrowed money used or to be used for Private Business Use, then the excess over five percent (5%) of Net Proceeds of the Warrants used for a Private Business Use shall be used for a Private Business Use related to the governmental use of a portion of the Project and shall not exceed the proceeds used for the governmental use of the portion of the Project to which such Private Business Use is related.

2.6. The City shall assure that not in excess of the lesser of five percent (5%) of the Net Proceeds of the Warrants are used, directly or indirectly, to make or finance a loan (other than loans constituting Nonpurpose Investments or assessments) to persons other than state or local government units.

2.7. The City shall not take any action or permit or suffer any action to be taken if the result of the same would be to cause the Warrants to be "federally guaranteed" within the meaning of Section 149(b) of the Code and Regulations promulgated thereunder.

2.8. [Reserved].

2.9. [Reserved].

3. With respect to the Improvement Districts, the City covenants and agrees with all holders of the Warrants on the Funds of the Improvement Districts that it will perform, in accordance with law, all acts and things necessary and that special assessments will be spread against property benefited from the improvements in the Improvement Districts in an aggregate amount equal to the total cost of the improvement to the City. In the event that the assessment should at any time be held invalid with respect to any lot or tract of land, due to any error, defect or irregularity in any action or proceeding taken or to be taken by the City or by the City Council or by any City officers or employees, whether in the making of the assessment or in the performance of any condition precedent thereto, the City and this City Council covenant and agree that they will forthwith do all such further acts and take all further proceedings as may be required by law to make such assessment a valid and binding lien upon such lot or tract. The City will continue to cause annual certification of balances of special assessments unpaid for the Improvement Districts to be certified for repayment over a period of years, subject to a reduction

or extension of such period of time as may be deemed necessary by the City due to collection of assessments, with the first certification and for first collection in the years, respectively, as follows, and annually thereafter:

<u>Improvement District</u>	<u>Repayment Period (Years)</u>	<u>Year Of First Levy</u>	<u>Year Of First Collection</u>
Street Improvement District #224	15	2024	2025
Street Improvement District #226	15	2024	2025
Street Improvement District #227	15	2024	2025
Street Improvement District #229	15	2024	2025
Street Improvement District #232B	15	2024	2025

Installments of the special assessments (and taxes, if any) from time to time remaining unpaid shall bear interest at the rate not exceeding one and one-half percentage points above the interest rate on the Warrants.

4. In anticipation of the collection of special assessments, utility revenues and taxes, if any, and for the purpose of borrowing money to pay the cost of the improvements, the City shall issue its improvement Warrants on the Funds pursuant to North Dakota Century Code ("N.D.C.C.") Chapter 40-24. The Warrants shall be dated November 4, 2024. The Warrants shall be in registered form and shall bear interest from date of issue until paid at the rates set forth in Exhibit A hereto, payable semiannually on each May 1 and November 1, commencing May 1, 2025. The Warrants shall not be subject to redemption or exchange except through the issuance of refunding improvement bonds in accordance with the provisions of Chapter 40-27, N.D.C.C. for which purpose the Warrants may be redeemed or exchanged on any date at par and accrued interest. The principal of and interest on the Warrants shall be payable at the office of the City Administrator in Mandan, North Dakota. The Warrants drawn on the Funds shall be in the principal amounts and shall be payable on May 1 in the respective years and amounts set forth in Exhibit A hereto.

The total cost of the improvements for the Improvement Districts, including construction, engineering, administrative, any land or easement acquisition required, and other fees and all other expenses incidental to the completion of the improvements, are estimated to be not less than as follows:

<u>Fund</u>	<u>Principal Amount</u>
Street Improvement District #224	\$
Street Improvement District #226	
Street Improvement District #227	
Street Improvement District #229	
Street Improvement District #232B	
TOTAL	\$11,945,000

5. The Warrants shall be printed in substantially the form on file with the City Administrator.

6. The Warrants shall be prepared for execution under the direction of the City Administrator and shall be executed on behalf of the City by the signature of the President, countersigned by the City Administrator. When executed, the Warrants shall be delivered by the City Administrator to the purchaser thereof upon payment of the purchase price agreed upon, and the purchaser shall not be obligated to see to the application of the purchase price.

7. With respect to the Funds, the City hereby recognizes its obligation with respect to the Warrants drawn against the Funds, as set forth in Section 40-26-08, N.D.C.C., that whenever all special assessments, utility revenues and taxes, if any, collected for the improvement are insufficient to pay principal of or interest then due on the Warrants, the City Council shall thereupon levy a tax upon all taxable property in the City for the payment of such deficiency; provided, that if the Warrants have been exchanged for refunding improvement bonds pursuant to the provisions of Chapter 40-27, N.D.C.C., such deficiency tax may be made payable in the years and amounts required to pay the principal of and interest on the refunding improvement bonds as the same become due. Nothing herein contained shall be deemed to limit the power of the City and this City Council under the provisions of the Section 40-26-08 to levy a general tax in anticipation of a deficiency considered likely to occur in the Funds within one year. It is hereby declared to be the policy of the City that the City Council will annually review the current requirements and resources of the Fund, at the time of the preparation of and hearing on the City budget, in accordance with the provisions of Chapter 40-40, N.D.C.C., to the end that provision may be made in each annual budget for any deficiency in the Fund which is deemed likely to occur within one year. The City may also use funds in the general fund of the City to cover any deficiency and subsequently reimburse the general fund from future tax collections. Such taxes levied in accordance with the provisions of this paragraph in payment of a deficiency, or in anticipation of a deficiency, shall be paid upon collection into the Principal and Interest Account of the Funds and applied as provided in paragraph 2.2 hereof.

8. With respect to the Funds, the City reserves the right and privilege of refunding any Warrants drawn against the Funds which are past due, or to the redemption or exchange of which the holder thereof shall have consented, and for the payment of which Warrant moneys are not at the time available in the Funds, by issuing new warrants pursuant to the provisions of Section 40-27-06, N.D.C.C. Such refunding warrant shall be payable from the Fund on a parity with the Warrants theretofore issued as to interest charges, but the maturities of the refunding warrant shall be subsequent to the maturities of the Warrant payable from the Funds and then outstanding, except the Warrants so refunded. With respect to the Funds, the City also reserves the right to issue additional improvement warrants for the payment of the cost of the improvement in the Improvement Districts, to include if the actual cost of the improvement should be greater than has been estimated, and such additional warrants to be payable from the Funds on a parity with other warrants drawn on the Funds.

9. The officers of the City are authorized and directed to prepare and furnish to the purchaser of the Warrants and to the attorneys approving the same, certified copies of all

ordinances, resolutions, affidavits or other instruments relating to the establishment and construction of the improvement and the operation and maintenance thereof, and the levy of special assessments and taxes therefor and for the issuance of the improvement Warrants, which may be necessary or proper to show the validity of marketability of the Warrants, and all instruments and transcripts so furnished, constitute representations of the City as to the correctness of the facts as stated or recited therein. Delivery of the Warrants is subject to the approving opinion of bond counsel and customary closing certificates, including a certificate as to absence of material litigation and an arbitrage certificate.

10. The President and City Administrator in consultation with Bond Counsel, are hereby authorized to deliver certificates which cure ambiguities, defects or omissions herein, correct, amend or supplement any provision herein, lessen the obligations of the City hereunder, add to the rights or options of the City, or otherwise make changes to the provisions hereof, which such officer determines are in furtherance of the financing contemplated herein.

11. The City Council authorizes the President and the City Administrator to execute documents relating to the issuance of the Warrants using electronic signatures. The electronic signatures of the President and the City Administrator shall be as valid as an original signature of such official and shall be effective to bind such official to any document relating to the issuance of the Warrants. For purposes hereof, "electronic signature" means a manually signed original signature that is then transmitted by electronic means.

Dated: October 15, 2024.

CITY OF MANDAN, NORTH DAKOTA

Attest:

President, Board of City Commissioners

City Administrator

The governing body of the City acted on the foregoing resolution at a properly noticed meeting held in Mandan, North Dakota, on October 15, 2024, with the motion for adoption made by _____ and seconded by _____, and the roll call vote on the motion was as follows:

"Aye" _____

"Nay" _____

Absent _____

Abstain _____

EXHIBIT A

\$ _____
CITY OF MANDAN, NORTH DAKOTA
DEFINITIVE IMPROVEMENT WARRANT, SERIES 2024
STREET IMPROVEMENT DISTRICT #224

<u>Date</u>	<u>Amount</u>	<u>Interest Rate</u>
05/01/2025		
05/01/2026		
05/01/2027		
05/01/2028		
05/01/2029		
05/01/2030		
05/01/2031		
05/01/2032		
05/01/2033		
05/01/2034		
05/01/2035		
05/01/2036		
05/01/2037		
05/01/2038		
05/01/2039		

\$ _____
CITY OF MANDAN, NORTH DAKOTA
DEFINITIVE IMPROVEMENT WARRANT, SERIES 2024
STREET IMPROVEMENT DISTRICT #226

<u>Date</u>	<u>Amount</u>	<u>Interest Rate</u>
05/01/2025		
05/01/2026		
05/01/2027		
05/01/2028		
05/01/2029		
05/01/2030		
05/01/2031		
05/01/2032		
05/01/2033		
05/01/2034		
05/01/2035		
05/01/2036		
05/01/2037		
05/01/2038		
05/01/2039		

\$ _____
CITY OF MANDAN, NORTH DAKOTA

DEFINITIVE IMPROVEMENT WARRANT, SERIES 2024
STREET IMPROVEMENT DISTRICT #227

<u>Date</u>	<u>Amount</u>	<u>Interest Rate</u>
05/01/2025		
05/01/2026		
05/01/2027		
05/01/2028		
05/01/2029		
05/01/2030		
05/01/2031		
05/01/2032		
05/01/2033		
05/01/2034		
05/01/2035		
05/01/2036		
05/01/2037		
05/01/2038		
05/01/2039		

\$ _____
CITY OF MANDAN, NORTH DAKOTA
DEFINITIVE IMPROVEMENT WARRANT, SERIES 2024
STREET IMPROVEMENT DISTRICT #229

<u>Date</u>	<u>Amount</u>	<u>Interest Rate</u>
05/01/2025		
05/01/2026		
05/01/2027		
05/01/2028		
05/01/2029		
05/01/2030		
05/01/2031		
05/01/2032		
05/01/2033		
05/01/2034		
05/01/2035		
05/01/2036		
05/01/2037		
05/01/2038		
05/01/2039		

\$ _____
CITY OF MANDAN, NORTH DAKOTA

DEFINITIVE IMPROVEMENT WARRANT, SERIES 2024
STREET IMPROVEMENT DISTRICT #232B

<u>Date</u>	<u>Amount</u>	<u>Interest Rate</u>
05/01/2025		
05/01/2026		
05/01/2027		
05/01/2028		
05/01/2029		
05/01/2030		
05/01/2031		
05/01/2032		
05/01/2033		
05/01/2034		
05/01/2035		
05/01/2036		
05/01/2037		
05/01/2038		
05/01/2039		

**RESOLUTION AUTHORIZING THE ISSUANCE OF
\$11,945,000 REFUNDING IMPROVEMENT BONDS, SERIES 2024**

BE IT RESOLVED by the Board of City Commissioners of the City of Mandan, North Dakota (the "City"), as follows:

1. WARRANTS. In and by a resolution heretofore adopted this date (the "Warrant Resolution"), the City authorized the issuance of definitive improvement warrants in the aggregate principal amount of \$11,945,000 (the "Warrants") payable from the Funds of Street Improvement District #224, Street Improvement District #226, Street Improvement District #227, Street Improvement District #229 and Street Improvement District #232B subject to the terms, provisions and covenants set forth in the Warrant Resolution, which is hereby incorporated herein and made a part hereof.

2. AUTHORIZATION OF REFUNDING IMPROVEMENT BONDS. It is hereby found, determined and declared that the improvement Warrants were duly and legally authorized under authority of and in accordance with the provisions of Chapters 40-22 through 40-27 of the North Dakota Century Code ("N.D.C.C."); that there is not at the present time in the Improvement District Funds sufficient money to pay the Warrants drawn thereon with interest, and by the exchange of the Warrants for refunding improvement bonds the interest rate and interest costs thereon will be substantially reduced, and the general tax which the City may become obligated to levy for any deficiencies in the funds can be reduced and equalized, and the burden on the taxpayers and property owners will be substantially reduced; that the Warrants are subject to exchange at the option of the City for the purpose of issuing refunding improvement bonds of the City in accordance with the provisions of Chapter 40-27; that all acts, conditions and things required by the Constitution and laws of the State of North Dakota to be done, to exist, to happen and to be performed precedent to the issuance of the refunding improvement bonds hereinafter described have been done, do exist, have happened and have been performed in due form, time and manner as so required; and that the issuance of the refunding improvement bonds is necessary and expedient and for the best interest of the City and its inhabitants, taxpayers, and the owners of property liable to be assessed for the improvements.

Pursuant to the Notice of Sale and a Preliminary Official Statement distributed by Colliers Securities LLC, the City's financial advisor, the City has received ____ written bids which have been submitted to the City Commission. All written bids received for the purchase of the Bonds, excepting the bid herein stated, are hereby rejected, and the Bonds are sold to _____ (the "Underwriter") as the best responsible and most favorable bidder therefore, at a price of \$ _____ (____%) and a true interest cost of _____%, the sale to be subject to all of the terms and conditions set forth herein, in the Notice of Sale and in the accepted bid presented to the City Commission. The City Commission hereby delegates the power and authority to the President and City Administrator to make arrangements for the deposits required herein and otherwise complete the issuance of the Bonds as contemplated herein.

3. TERMS. For the purpose of refunding the Warrants, the City shall forthwith issue its Refunding Improvement Bonds, Series 2024, in the aggregate principal amount of \$11,945,000

(the "Bonds"), dated November 4, 2024. The Bonds shall be issued in fully registered form, shall mature on May 1 in the years and amounts, and shall bear interest at the annual rates set forth opposite the years and amounts from the date of issue until paid or redeemed, as set forth in Exhibit A hereto. The Bonds shall have a final maturity date of May 1, 2039. The interest on the Bonds shall be payable on May 1 and November 1 in each year, commencing May 1, 2025 (computed upon the basis of a 360-day year consisting of twelve months of 30 days each). The principal of and interest on the Bonds shall be payable at Starion Bond Services, Bismarck, North Dakota (the "Paying Agent"), by check, wire or other electronic transfer to the name and address of the registered owners as they appear on the Bond Register as of the fifteenth day (whether or not a business day) of the immediately preceding month, and the City hereby agrees to pay the reasonable and customary charges of the paying agent for the receipt and disbursement of such principal and interest. Interest on the Bonds shall cease at maturity or on a date prior thereto on which they have been duly called for redemption unless the holder thereof shall present the same for payment and payment is refused. The Bonds shall be payable from the Bond Fund established herein.

4. OPTIONAL REDEMPTION. Bonds maturing in the years 20__ and thereafter shall each be subject to redemption and prepayment, in whole or in part, and if in part from maturities selected by the City, at the option of the City on May 1, 20__, and any date thereafter, at a price equal to the principal amount thereof and accrued interest. Not less than thirty (30) days prior to the date specified for redemption and prepayment of any of the Bonds the City will cause notice of call to be mailed to the registered holders thereof. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the holder without charge, representing the remaining principal amount outstanding.

5. MANDATORY REDEMPTION. Bonds designated as term bonds in Exhibit A hereto are subject to mandatory sinking fund redemption, by random selection, at a redemption price equal to the principal amount thereof, plus accrued interest to the redemption date, without premium, on May 1, in the years and in the amounts set out in Exhibit A hereto.

6. SPECIAL REDEMPTION. [Reserved].

7. FORM OF BONDS. The Bonds shall be in substantially the form on file with the City Administrator.

8. PREPARATION, EXECUTION AND DELIVERY OF BONDS. The Bonds shall be initially issued as book-entry only bonds with one bond issued for each stated maturity in the aggregate principal amount of such maturity. The Bonds shall be initially registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York, and the Bond Registrar shall treat the record owner as the absolute owner of the Bonds. So long as Cede & Co. is the registered owner of the Bonds, references herein to the Bondholders or registered owners of the Bonds shall mean Cede & Co. and shall not mean the beneficial owners of the Bonds. The Bonds shall be printed under the direction of the City Administrator and shall be executed on behalf of the City by the facsimile signatures of the President and the City Administrator and the Certificate of Authentication shall be manually signed by an authorized representative of the Bond

Registrar. When the Bonds have been prepared and executed, the City Administrator shall deliver the same to the purchaser thereof upon payment of the purchase price in accordance with the contract of sale. The purchaser shall not be obligated to see to the application of the purchase price.

9. REGISTRATION, TRANSFER AND EXCHANGE. Books for the registration and for the transfer of the Bonds as provided in this Resolution shall be kept by Starion Bond Services, Bismarck, North Dakota, which is hereby appointed the Bond Registrar of the City for the Bonds. Upon surrender for transfer of any Bond at the principal corporate trust office of the Bond Registrar duly endorsed for transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing, the City shall execute and the Bond Registrar shall authenticate and deliver in the name of the transferee or transferees a new Bond or Bonds for a like aggregate principal amount.

The Bond Registrar shall not be required to transfer or exchange any Bonds (i) during the period commencing on the fifteenth (15th) day of the month next preceding any Interest Payment Date and ending on such Interest Payment Date, (ii) fifteen (15) days before the day for the selection of Bonds to be redeemed or, (ii) selected, called, or being called for redemption in whole or in part.

The Bonds are issuable as registered Bonds without coupons in the denomination of \$5,000 and integral multiples thereof and shall be numbered in consecutive numerical order from R-1 upwards as issued. Subject to the limitations of and upon payment of the charges provided for in this Resolution, registered Bonds may be exchanged for a like aggregate principal amount of other authorized denominations of registered Bonds of the same Series and the same maturity.

As to any Bond, the person in whose name the same shall be registered shall be deemed and regarded by the Bond Registrar, the City and Paying Agent as the absolute owner thereof for all purposes. Payment of or on account of either principal or interest on any Bond shall be made only to or upon the written order of the registered owner thereof or his legal representative and neither the City nor the Bond Registrar nor any Paying Agent shall be affected by any notice to the contrary, but such registration may be changed as hereinabove provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums paid.

The Bond Registrar shall require the payment by any bondholder requesting exchange or transfer of a sum sufficient to cover any tax or other governmental charge that may be imposed on the City or the Bond Registrar with respect to such exchange or transfer and a sum sufficient to pay the cost of preparing each new Bond issued upon such exchange or transfer.

10. AUTHENTICATION. No Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a Certificate of Authentication on such Bond shall have been duly executed by the Bond Registrar. Such executed Certificate of Authentication of the Bond Registrar upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Resolution. The Bond Registrar's Certificate of Authentication on any Bond shall be deemed to have been executed by

it if signed by an authorized officer or signatory of the Bond Registrar, but it shall not be necessary that the same officer or signatory sign the Certificate of Authentication on all of the Bonds.

11. REPLACEMENT OF BONDS. If any Bond is mutilated, lost, stolen, or destroyed, the City shall execute and the Bond Registrar shall authenticate a new Bond of the same date, maturity, and aggregate denomination, as that mutilated, lost, stolen, or destroyed; provided that in the case of any mutilated Bond, such mutilated Bond shall first be surrendered to the Bond Registrar, and in the case of any lost, stolen, or destroyed Bond, there shall be first furnished to the City and the Bond Registrar evidence of such loss, theft, or destruction satisfactory to the City and the Bond Registrar, together with an indemnity satisfactory to them. In the event any such Bond shall have matured or been called for redemption, instead of issuing a duplicate Bond, the City may pay the same. The Bond Registrar may charge the holder or owner of such Bond with their reasonable fees and expenses including reasonable attorneys' fees and expenses in connection with replacing any Bond mutilated, lost, stolen, or destroyed.

12. CANCELLATION. Whenever any outstanding Bond shall be delivered to the Bond Registrar for cancellation pursuant to this Resolution or for replacement pursuant to paragraph 11 hereof or for transfer or exchange pursuant to paragraph 9 hereof, such Bond shall be cancelled and destroyed by the Bond Registrar and counterparts of a certificate of destruction evidencing such destruction shall be furnished by the Bond Registrar to the City.

13. FUNDS HELD FOR PAYMENT. In the event any Bond shall not be presented for payment when the principal thereof becomes due, either at maturity, or at the date fixed for redemption thereof, or otherwise, if funds sufficient to pay such Bond shall have been made available to the Paying Agent for the benefit of the owner thereof, all liability of the City to the owner thereof for the payment of such Bond shall forthwith cease, terminate, and be completely discharged, and thereupon it shall be the duty of the Paying Agent to hold such funds without liability for interest thereon, for the benefit of the owner of such Bond who shall thereafter be restricted exclusively to such funds, for any claim of whatever nature on his part under this Resolution or on, or with respect to, the Bond; provided, that any funds which shall be so held by the Paying Agent and which remain unclaimed by the holder of any Bond not presented for payment by May 1, 2050, shall be returned to the City free of any trust or lien and thereafter any such holder shall look only to the City for payment of such amount without interest thereon and the Paying Agent shall have no further responsibility with respect to such moneys.

14. 2024 REFUNDING IMPROVEMENT BOND FUND. There shall be and is hereby created a special fund to be maintained by the City Administrator separate and apart from all other funds of the City to be designated as the 2024 Refunding Improvement Bond Fund (the "Bond Fund"). To the fund shall be credited the Warrants referred to in paragraph 1 hereof when received by the City Administrator, which Warrants shall thereupon become and shall thereafter be held as assets of the fund, and the proceeds of all collections on the Warrants so acquired shall be held by the City in trust for the use and benefit of the holders from time to time of the Bonds herein authorized. The fund of the improvement district described in the Warrants Resolution shall be continued and payments shall be made therefrom on the Warrants drawn thereon in the same manner as though the Warrants had not been exchanged. All payments of principal and interest

made on the Warrants shall be credited to the Bond Fund and shall be used and applied in payment of the principal of and interest on the Bonds as such principal and interest becomes due.

15. TAX COVENANTS.

(a) The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit, nor fail to take or permit, any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the regulations, amended regulations and proposed regulations issued thereunder, as now existing or as hereinafter amended or proposed and in effect at the time of such action.

(b) The City covenants and agrees with the holders from time to time of the Bonds it will assure that (i) not in excess of ten percent (10%) of the Net Proceeds of the Bonds is used for Private Business Use if, in addition, the payment of more than ten percent (10%) of the principal or ten percent (10%) of the interest due on the Bonds during the term thereof is, under the terms of the Bonds or any underlying arrangement, directly or indirectly, secured by any interest in property used or to be used for a Private Business Use or in payments in respect of property used or to be used for a Private Business Use or is to be derived from payments, whether or not to the City, in respect of property or borrowed money used or to be used for a Private Business Use; and (ii) and that, in the event that both (A) in excess of five percent (5%) of the Net Proceeds of the Bonds are used for a Private Business Use, and (B) an amount in excess of five percent (5%) of the principal or five percent (5%) of the interest due on the Bonds during the term thereof is, under the terms of the Bonds or any underlying arrangement, directly or indirectly, secured by any interest in property used or to be used for Private Business Use or in payments in respect of property used or to be used for Private Business Use or is to be derived from payments, whether or not to the City, in respect of property or borrowed money used or to be used for Private Business Use, then the excess over five percent (5%) of Net Proceeds of the Bonds used for a Private Business Use shall be used for a Private Business Use related to the governmental use of the project and shall not exceed the proceeds used for governmental use of the portion of the project to which such Private Business Use is related.

(c) The City covenants and agrees with the holders from time to time of the Bonds that it will assure that not in excess of the lesser of five percent (5%) of the Net Proceeds of the Bonds are used, directly or indirectly, to make or finance a loan (other than loans constituting Nonpurpose Investments or assessments) to persons other than state or local governmental units.

(d) The City further covenants and agrees with the holders from time to time of the Bonds that it will not take any action or permit or suffer any action to be taken if the result of the same would be to cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Code and Regulations promulgated thereunder.

16. NOT QUALIFIED TAX-EXEMPT OBLIGATIONS. The Bonds are not designated as "qualified tax-exempt obligations" for purposes of paragraph (3) of Section 265(b) of the Code.

17. ARBITRAGE.

(a) Unless and until the regulations under Section 148 of Code have been modified or amended in pertinent part, the City Administrator shall ascertain monthly the amount on deposit in the Principal and Interest Account of the fund of the improvement district referred to in paragraph 1 hereof and in the Bond Fund. If the aggregate amount on deposit in such Principal and Interest Account and in the Bond Fund ever exceeds the aggregate amount of principal and interest due and payable from the Bond Fund within 13 months thereafter (except for a reasonable carryover), such excess shall not be invested except at a yield less than or equal to the yield on the Bonds, based upon their amounts, maturities and interest rates on their dates of issue, computed by the actuarial method.

(b) [reserved].

(c) On the date fixed for the delivery of the Bonds, the President and the City Administrator shall make and file in the office of the City Administrator and deliver to the purchaser a certificate in accordance with the provisions of Section 148 of the Code and Treasury Regulations Sections 1.148-2(b) stating that on the basis of the facts, estimates and circumstances in existence on the date of issue and delivery of the Bonds, as such facts, estimates and circumstances are set forth in the certificate, it is not expected that the proceeds of the Bonds will be used in a manner that would cause the Bonds to be arbitrage bonds within the meaning of the Code and Regulations.

18. COVENANTS AND AGREEMENTS OF THE CITY. The City covenants and agrees with the holders from time to time of each of the Bonds, (a) that the Warrants were validly issued, that the special assessments have been assessed or consented to, that the City will annually certify to the Morton County Auditor all uncertified installments of assessments per N.D.C.C. Section 40-24-11 and will take all action under N.D.C.C. Section 40-24-12, and that the City will timely make the principal and interest payments on the Warrants from the special assessments levied and collected by Morton County; (b) that it will use due diligence to collect the Warrants and special assessments; (c) that it will preserve and enforce for the benefit of the holders of the Bonds all of the rights, powers, and privileges reserved to holders of the Bonds, and all of the covenants of the City provided in the Warrant Resolution; (d) that in the event of a deficiency in the improvement district fund for the payment of principal and interest on Warrants drawn thereon, the City Commission will, at the time and in the manner prescribed by Section 40-26-08, N.D.C.C., levy a tax upon all of the taxable property in the City for the payment of such deficiency; and (e) that if the balance in the Bond Fund should at any time be insufficient to pay all principal and interest then due on the Bonds issued under this Resolution, such balance shall be used first to pay the interest due, and the remainder shall be applied in payment of the principal due on the Bonds in direct order of maturity years and pro rata as to Bonds maturing in the same year. The City reserves the privilege of refunding any of such matured Bonds for the payment of which moneys are not at the time available by issuing new bonds payable from the fund, on a parity with those theretofore

issued as to interest charges therein, but the maturity of any such new bonds shall be subsequent to the maturity of all Bonds payable from the fund which then remain outstanding.

19. DISCHARGE. When all of the Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this Resolution shall cease. The City may discharge all Bonds due on any date by depositing with the Paying Agent on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, the same may nevertheless be discharged by depositing with the Paying Agent a sum sufficient for the payment thereof in full with interest accrued from the due date to the date of such deposit. The City may also discharge all Bonds at any time by irrevocably depositing in escrow with a suitable bank, for the purpose of paying all principal and interest when due on such Bond, a sum of cash and securities of the types described in Section 40-27-13, N.D.C.C., or deposits in the Bank of North Dakota which, as provided by Section 6-09-10, N.D.C.C., are guaranteed by the state, in such aggregate amount, bearing interest at such rates and maturing or callable at the holder's option on such dates as shall be required to provide funds sufficient for this purpose.

20. OTHER PROCEEDINGS. The officers of the City are authorized and directed to prepare and furnish to the purchasers of the Bonds, and to the attorneys approving the legality thereof, records of the City, and certificates and affidavits as to other matters shown by their official records and otherwise known to them, which may reasonably be required to evidence the legality and marketability of the Bonds, and all certified copies, certificates, affidavits and other instruments so furnished, including any heretofore furnished, shall constitute representations of the City as to the correctness of all facts stated or recited therein. Delivery of the Bonds is subject to the approving opinion of bond counsel and customary closing certificates, including a certificate as to absence of material litigation and an arbitrage certificate.

21. CERTIFICATES. The President and City Administrator in consultation with counsel, are hereby authorized to deliver certificates which cure ambiguities, defects or omissions herein, correct, amend or supplement any provision herein, lessen the obligations of the City hereunder, add to the rights or options of the City, or otherwise make changes to the provisions hereof, which such official determines are in furtherance of the financing contemplated herein.

22. OFFICIAL STATEMENT. The use and distribution of the Official Statement for the sale of the Bonds is hereby authorized, approved, and ratified and the use thereof prior to the date hereof is ratified and confirmed as of the date first circulated.

23. CONTINUING DISCLOSURE. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the City to comply with the Continuing Disclosure Certificate shall not be considered an event of default; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this section.

24. ELECTRONIC SIGNATURES. The City Commission authorizes the President and the City Administrator to execute documents relating to the issuance of the Bonds using electronic signatures. The electronic signatures of the President and the City Administrator shall be as valid as an original signature of such official and shall be effective to bind such official to any document relating to the issuance of the Bonds. For purposes hereof, “electronic signature” means a manually signed original signature that is then transmitted by electronic means.

Dated: October 15, 2024.

CITY OF MANDAN, NORTH DAKOTA

Attest:

President, Board of City Commissioners

City Administrator

The governing body of the City acted on the foregoing resolution at a properly noticed meeting held in Mandan, North Dakota, on October 15, 2024, with the motion for adoption made by _____ and seconded by _____, and the roll call vote on the motion was as follows:

"Aye" _____

"Nay" _____

Absent _____

Abstain _____

EXHIBIT A

\$11,945,000
CITY OF MANDAN, NORTH DAKOTA

REFUNDING IMPROVEMENT BONDS, SERIES 2024

SCHEDULE OF MATURITIES AND INTEREST RATES

Serial Bonds

<u>Year*</u>	<u>Amount</u>	<u>Rate</u>		<u>Year*</u>	<u>Amount</u>	<u>Rate</u>
2025				2030		
2026				2031		
2027				2032		
2028				2033		
2029						

* May 1 of each year.

Term Bonds

\$ _____ @ _____ % Term Bond Maturing May 1, 20__	
<u>Date</u>	<u>Principal Amount</u>
May 1, 20__	\$
May 1, 20__	\$



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 8, 2024
SUBMITTING DEPARTMENT: Planning
DEPARTMENT DIRECTOR: Andrew Stromme
PRESENTER: Andrew Stromme, City Planner
SUBJECT: Consider Letter of Support for Big Sky Passenger Rail Authority and contribution to the Bismarck-Mandan Metropolitan Planning Organization (MPO) membership in the Rail Authority's Government Partners Program.

STATEMENT/PURPOSE:

Consider Letter of Support for Big Sky Passenger Rail Authority and contribution to the Bismarck-Mandan Metropolitan Planning Organization (MPO) membership in the Rail Authority's Government Partners Program.

BACKGROUND/ALTERNATIVES:

What is the Big Sky Passenger Rail Authority (BSPRA)?

- BSPRA is a regional effort aimed at restoring and expanding passenger rail service through Montana and the broader northern region. The authority is working to reestablish the historic North Coast Hiawatha route, which would provide enhanced passenger rail access through Montana and surrounding states, including North Dakota.
- The rail service restoration is included in the Federal Railroad Authorities Corridor ID program, indicating that funding its restoration is a priority of the administration.
- The service slated for potential restoration would connect cities, like Mandan, east to Chicago and west to Seattle with at least once-daily service in each direction.

Government Partner Program (GPP):

- BSPRA's GPP is designed to bring together cities, counties, MPOs, and other government entities to collaboratively support the planning and restoration of

Subject: Consider a letter of support for Big Sky Passenger Rail Authority and contribution to the Bismarck-Mandan Metropolitan Planning Organization (MPO) membership in the Rail Authority's Government Partners Program

Page 2 of 3

long-distance passenger rail service. By participating in this program, Mandan would be part of a regional effort to influence transportation infrastructure decisions, with potential long-term economic and mobility benefits.

- The Bismarck-Mandan MPO has received state and federal approval to include the GPP membership fee as an eligible expense, allowing for an 80% federal contribution for this effort.

Financial Breakdown:

- Total annual membership fee: \$6,000.
 - The MPO will cover 80% (\$4,800), and the remaining 20% (\$1,200) will be split among the participating jurisdictions.
 - Mandan's portion, if all five jurisdictions participate, will be \$240.00. However, if fewer jurisdictions join, Mandan's share could range from \$240 to \$690, based on the standard population-based formula employed by the MPO. It is Staff's understanding that at least three jurisdictions intend to pursue participation.

Budget Amendment: The MPO plans to amend its budget and work program at its October meeting to include this expenditure. Mandan must approve its participation at its final October commission meeting. Staff was made aware of the opportunity on October 4, 2024.

Letter of Support: Mandan is also asked to provide a letter of support for BSPRA's Corridor ID project, which is part of their broader effort to restore passenger rail service. This project is essential for planning and funding applications related to future rail development.

ATTACHMENTS:

1. Letter of Support - BSPRA Passenger Rail Government Partners Program

FISCAL IMPACT:

\$240.00 - \$690.00 annually.

STAFF IMPACT:

At the present moment, minor. Future developments related to service restoration may require additional staff time/impact.

LEGAL REVIEW:

City Commission

Agenda Documentation

October 15, 2024

Subject: Consider a letter of support for Big Sky Passenger Rail Authority and contribution to the Bismarck-Mandan Metropolitan Planning Organization (MPO) membership in the Rail Authority's Government Partners Program

Page 3 of 3

This item has been reviewed as part of the agenda packet.

RECOMMENDATION:

Staff recommends joining the Bismarck-Mandan Metropolitan Planning Organization's representative membership in the BSPRA Municipal Partners Program as outlined in the agenda document.

SUGGESTED MOTION:

I move to join the Big Sky Passenger Rail Authority Government Partners Program.



October 15, 2024
Big Sky Passenger Rail Authority
100 N 27th St, Suite 600 D
Billings, MT 59101

Dear Members of the Big Sky Passenger Rail Authority,

The City of Mandan fully supports the restoration of passenger rail service through North Dakota, particularly within the Bismarck-Mandan metropolitan area. This initiative offers significant benefits, including improved regional connectivity, economic growth, and expanded transportation options for residents and visitors.

Mandan's strong railroad history and strategic location in the Bismarck-Mandan metro area, coupled with ongoing infrastructure improvements and revitalization, make our community an ideal location for passenger rail service. The City is eager to collaborate with the Big Sky Passenger Rail Authority (BSPRA) on this important project and wishes for continued success in the Corridor ID Program. We are also open and excited for the potential to host a passenger rail station to meet the needs of our growing community and region.

Restored rail service will create jobs, boost tourism, reduce road congestion, and offer a sustainable transportation alternative for residents and visitors. The City of Mandan is committed to working with regional and national partners to ensure the success of this project.

This letter serves as an official endorsement of your efforts. The City of Mandan looks forward to the opportunities this project will bring and is excited to continue collaborating on the restoration of passenger rail service.

Sincerely,

James Froelich,
Mayor, City of Mandan



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 9, 2024
SUBMITTING DEPARTMENT: Engineering
DEPARTMENT DIRECTOR: Jarek Wigness
PRESENTER: Jarek Wigness, City Engineer
SUBJECT: Consider Approval of Construction Engineering
Amendment for SID 231 – 8th Ave Reconstruction

STATEMENT/PURPOSE:

To consider approval of a construction engineering amendment for the 8th Ave NW Project.

BACKGROUND/ALTERNATIVES:

Construction is nearly completed on the 8th Ave Reconstruction project. During construction several items outside of the initial construction engineering scope required assistance from Moore Engineering. Staff were approached by Mandan High School to include driveways and ADA ramps in the city's project. This request included design documents and inspection to ensure compliance with NDDOT requirements. Additionally, WBI coordination was needed to relocate a pipeline within the project area. The project required additional material testing to meet NDDOT requirements. The contractor requested and was granted a time extension requiring additional inspection time.

ATTACHMENTS:

1. 8th Ave NW Construction Engineering Amendment 4

FISCAL IMPACT:

The Construction Engineering Amendment is for \$44,502, bringing the total construction administration cost to an estimated \$303,151.

The construction portion of the project received federal funding from the DOT. The local share of the project is being special assessed to benefitting properties in the district.

STAFF IMPACT:

Moderate time and effort working with Moore Engineering on the project.

LEGAL REVIEW:

This item has been reviewed as part of the agenda packet.

RECOMMENDATION:

To approve the construction engineering amendment for the 8th Ave NW Construction Project.

SUGGESTED MOTION:

I move to approve the construction engineering amendment for the 8th Ave NW reconstruction project.



4503 Coleman Street
Suite 105
Bismarck, ND 58503
P: 701-751-8360
F: 701-751-2954



October 15, 2024

City of Mandan, ND
Jarek Wigness, PE
Planning and Engineering Director
205 2nd Ave NW
Mandan, ND 58554

**Subject: Letter Agreement – Amendment #4 for
Construction Engineering Services**
Engineering Services for 8th Ave NW
Urban Roads Project
City of Mandan, ND
Mandan, ND
Moore Project No. 22183

Dear Mr. Wigness,

Moore Engineering, Inc. (MOORE) is submitting an amendment to our original Construction Services Agreement to provide additional material testing, design and inspection of High School related items, additional inspection related to contractor time extension, and coordination with WBI regarding the pipeline located in the 8th Avenue NW reconstruction project area.

Project Understanding

BACKGROUND:

The City of Mandan hired Moore to complete preliminary design, final design, and construction engineering services for the 8th Ave NW Reconstruction project. During construction, Moore assisted Mandan with items outside of the scope of work such as coordination with WBI to move an adjacent pipeline, provide design materials and construction inspection for items requested by Mandan High School, and additional testing to meet NDDOT requirements. These items were essential in providing a complete project, meeting NDDOT requirements necessary for project funding.

GENERAL DESCRIPTION OF PROJECT:

The project consists of street and utility construction on 8th Ave. NW from Old Red Trail to 24th St. NW.

PROJECT OBJECTIVES:

The project objective is to urbanize 8th Ave. NW from Old Red Trail to 24th St. NW while meeting NDDOT requirements to ensure that funding can be utilized for the project.

Scope of Work

While assisting with Construction Engineering Services, Moore assisted Mandan with several items that were not included in the original scope of work. Moore coordinated with WBI to relocate a pipeline adjacent to the project, prepared design documents, completed construction inspection, and material testing for items requested by the High School, and completed additional material testing to meet NDDOT requirements.

Basis of Proposal

The following items form the basis of this amendment:

- Coordination with WBI regarding the pipeline adjacent to the project area.
- Design, construction inspection, and material testing for construction items requested by Mandan High School. Items requested include changing path from asphalt to concrete and adding driveway entrances to the school.
- Additional material testing to meet NDDOT requirements.

Schedule

MOORE will perform the Scope of Work listed above in accordance the following schedule:

- All construction-based items, aside from the closeout, will be completed during the 2024 construction period in accordance with the schedule provided by the contractor.
- Project closeout – Will be completed within 8 weeks of project construction completion

Fee

MOORE will perform the tasks specified in the Scope of Work above for the following:

- 8th Avenue NW Construction Engineering Services Phase - \$44,502 broken down as:
 - WBI Coordination – \$2,896
 - High School Requests – \$24,884
 - Material Testing - \$11,722
 - Inspection due to time extension - \$5,000

Total fees for this amendment is estimated to be \$44,502. **The total contract compensation is a not-to-exceed amount unless approved in writing by the Owner.**

MOORE will perform the tasks specified in the Scope of Work above on a Category Billing Rate basis using the actual hours worked times the appropriate Category Billing Rate plus the actual direct expenses incurred, including subconsultant fees. Category Billing Rates will be the attached 2024 billing rates. Rates are valid through the end of the current year and may be adjusted to meet market conditions on January 1 of each year. If billed to Owner, invoices will be submitted monthly based on the hours of work completed for the Hourly tasks. Moore may alter the distribution of compensation between individual phases listed above to be consistent with services actually rendered, but shall not exceed the total contract compensation amount unless approved in writing by the City.

Standard Terms and Conditions

Our services will be provided in accordance with our "Standard Terms and Conditions for Professional Services," which are integral to this amendment, and were provided with the Study Phase contract.

Closing

Should you find this amendment acceptable, please have an authorized representative of the City of Mandan sign the Acceptance portion of this letter below and return one (1) fully executed copy of this amendment to me.

We appreciate the opportunity to work with you on this Project. Should you have any questions or need additional information, please contact me by phone at 701.751.8376 or by email at jim.jackson@mooreengineeringinc.com.

Sincerely,



Jim Jackson, PE
Transportation Sector Leader

Tyson Hajicek, PE
Chief Operating Officer

Acceptance for City of Mandan, ND:

We hereby authorize Moore Engineering, Inc. to proceed with the work described above.

Signature	_____
Name	<u>Jarek Wigness, PE</u>
Title	<u>Planning and Engineering Director</u>
Date	_____

Address for giving notices: 205 2nd Ave NW
Mandan, ND 58554



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: September 23, 2024
SUBMITTING DEPARTMENT: Engineering
DEPARTMENT DIRECTOR: Jarek Wigness
PRESENTER: Jarek Wigness, City Engineer
SUBJECT: Consider Approving and Sponsoring an Application for Transportation Alternatives (TA) Pedestrian Trail Project.

STATEMENT/PURPOSE:

To approve the local share and the application for the 2027 North Dakota Department of Transportation (NDDOT) TA funding for proposed pedestrian trail improvements for the existing trail adjacent to Collins and Highway 1806.

BACKGROUND/ALTERNATIVES:

In previous years, Mandan Parks District has submitted an application requesting funding from the NDDOT Transportation Alternatives program. The TA program provides up to an 80% grant for pedestrian trail projects. The City and Mandan Parks combined applications for adjacent improvements in the interest of making the application more competitive and to take advantage of economies of scale.

The proposed 2027 project includes a mill and overlay of the existing trail surface along Collins and Highway 1806 from 14th St. NE to 38th St. Included in the proposed project are pedestrian safety improvements under the Interstate 94 bridge to separate the path and the roadway along with drainage improvements along Highway 1806. The project aligns with the Arrive 2045 MPO Transportation Plan and is located in an anticipated high growth area according to the 2015 Mandan Land Use & Transportation Plan.

The anticipated cost of the project is \$925,410 including inflation to account for construction in 2027. The funding requires 20% matching funds from the local sponsor. The local share would be approximately \$301,298.07.

ATTACHMENTS:

1. Project Information

FISCAL IMPACT:

The total estimate of the project is about \$925,410. The TA grant would cover up to 80% of the construction costs. The local share of the project would be \$301,298.07.

The City's "half" of the project is estimated to represent about 20% of the construction costs, while the Park's "half" is estimated to be 80% of the construction costs. We would propose that the City contribute sales tax dollars to cover some local costs, in an amount that is proportionate to the City's share of construction costs. We are estimating that to be about \$60,000, about 6.5% of total project cost. The remaining costs would be assessed to the Mandan Parks District. Mandan Parks has concurred with this proposed cost-split method.

STAFF IMPACT:

Minimal

LEGAL REVIEW:

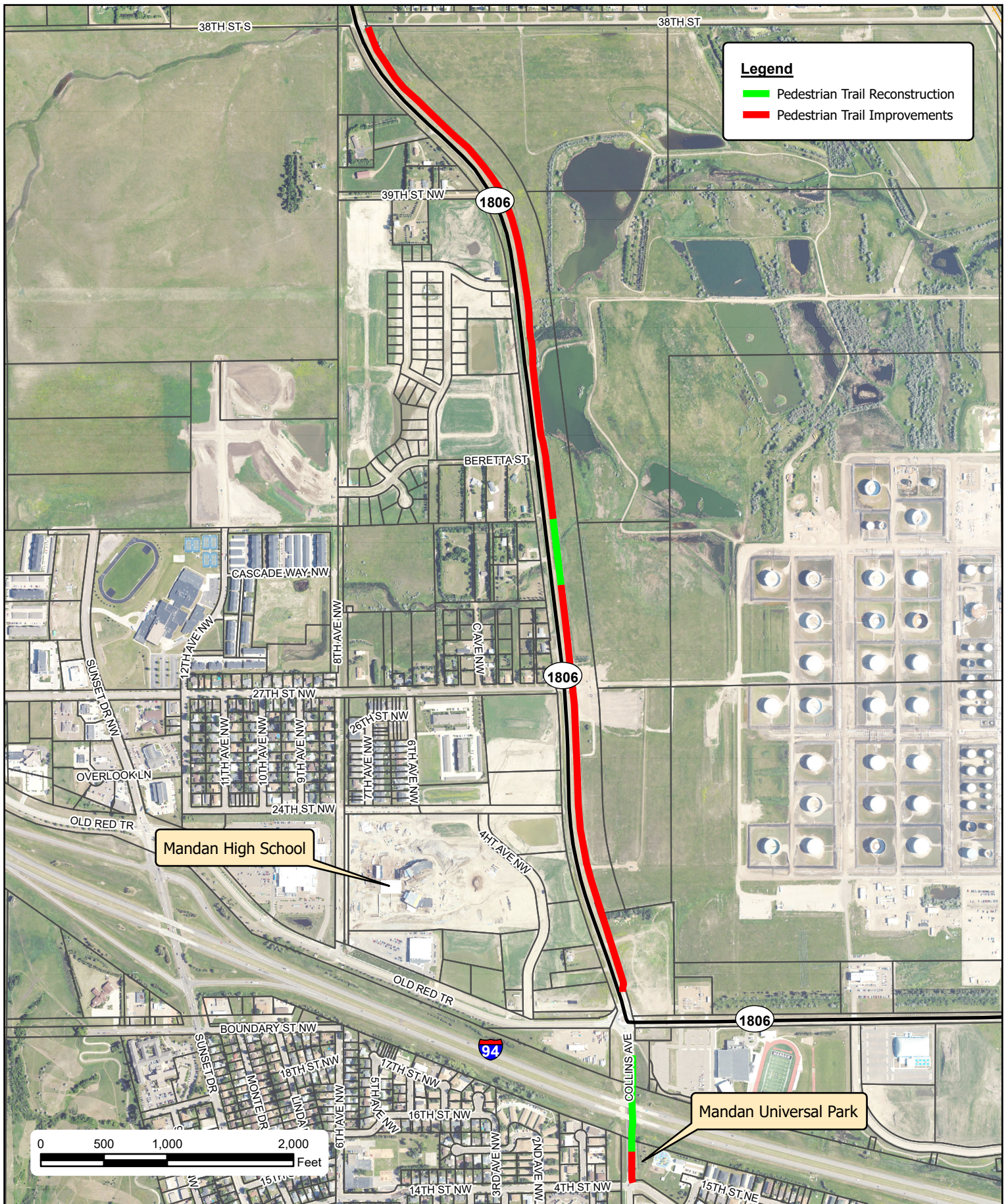
This item has been reviewed as part of the agenda packet.

RECOMMENDATION:

To approve the application and sponsorship of the project.

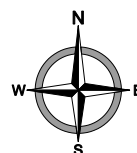
SUGGESTED MOTION:

I move to approve the application and sponsorship of the project, as presented.



HIGHWAY 1806 PEDESTRIAN TRAIL IMPROVEMENTS MANDAN, NORTH DAKOTA

Created By: KMV Date Created: 09/30/24 Date Saved: 10/01/24 Date Exported: 10/01/24
Plotted By: kyle.volk Parcel Date: XX/XX/20 Aerial Image: 2023 County NAIP SIDS Elevation Data: N/A
Horizontal Datum: NAD 1983 StatePlane North Dakota South FIPS 3302 Feet Vertical Datum: NAVD1988
T:\Projects\24100\24150\10_ArcPro\24150_Ped_Trail_Imp\24150_Ped_Trail_Imp.aprx



moore
engineering, inc.

Highway 1806 Pedestrian Trail Improvements
Mandan, ND
Preliminary Opinion of Cost

<u>Base Bid</u>		UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
1.	Mobilization	LSUM	1	\$150,000.00	\$150,000.00
2.	Testing Allowance	ALLOW	1	\$15,000.00	\$15,000.00
3.	Stormwater Management	LSUM	1	\$5,000.00	\$5,000.00
4.	2" Mill	SY	10000	\$7.50	\$75,000.00
5.	Superpave FAA 42/43	TON	1250	\$160.00	\$200,000.00
6.	Detectible Warning Panel	SF	36	\$100.00	\$3,600.00
7.	Concrete - 4"	SY	575	\$80.00	\$46,000.00
8.	Concrete - 6"	SY	20	\$100.00	\$2,000.00
9.	Curb & Gutter Type 1	LF	550	\$120.00	\$66,000.00
10.	Full Depth Reclamation	SY	575	\$12.00	\$6,900.00
11.	Subgrade Preparation	SY	575	\$8.00	\$4,600.00
12.	Aggregate Base Course CL5	TON	200	\$45.00	\$9,000.00
13.	Geosynthetic Material Type R1	SY	575	\$7.00	\$4,025.00
14.	Borrow Material	CY	500	\$50.00	\$25,000.00
15.	12" Stormwater Culvert	LF	42	\$125.00	\$5,250.00
16.	Traffic Control	LSUM	1	\$3,500.00	\$3,500.00
17.	Topsoil	SY	500	\$5.00	\$2,500.00
18.	Seeding	SY	500	\$3.00	\$1,500.00
19.	Guardrail	LF	550	\$60.00	\$33,000.00
20.	Fog Seal	SY	10575	\$4.00	\$42,300.00
21.	Concrete Removal	SY	20	\$50.00	\$1,000.00
22.	Construction Contingencies	LSUM	1	\$70,000.00	\$70,000.00
Construction Subtotal					\$771,175.00
Engineering, Legal, Administration					\$154,235.00
TOTAL PROJECT COST					\$925,410.00
Local Share					\$301,298.07
TA Grant					\$624,111.93

*Construction prices based on estimated 2027 project construction



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 8, 2024
SUBMITTING DEPARTMENT: Planning
DEPARTMENT DIRECTOR: Andrew Stromme
PRESENTER: Andrew Stromme, City Planner
SUBJECT: First Consideration of Ordinance 1455, a rezone from A - Agriculture to MA - Industrial for Mandan Industrial Park 14th Addition

STATEMENT/PURPOSE:

First Consideration of Ordinance 1455, a rezone from A - Agriculture to MA - Industrial for Mandan Industrial Park 14th Addition

BACKGROUND/ALTERNATIVES:

Detailed background on this request can be found under Public Hearing no. 2 (F.2). This item will return for a second consideration at the November 5, 2024 meeting.

ATTACHMENTS:

1. DRAFT Ord. 1455 - Rezone Mandan Industrial Park 14th Addition

FISCAL IMPACT:

N/a

STAFF IMPACT:

N/a

LEGAL REVIEW:

This item has been reviewed as part of the agenda packet.

RECOMMENDATION:

Staff and the Planning and Zoning Commission recommend approval of the first consideration of Ordinance 1455.

SUGGESTED MOTION:

City Commission

Agenda Documentation

October 15, 2024

Subject: First Consideration of Ordinance 1455, a rezone from A - Agriculture to MA - Industrial for
Mandan Industrial Park 14th Addition

Page 2 of 2

I move to approve the first consideration of Ordinance 1455.

ORDINANCE NO. 1455

AN ORDINANCE TO AMEND AND REENACT SECTION 105-2-2 OF THE MANDAN CODE OF ORDINANCES RELATING TO DISTRICT BOUNDARIES AND ZONING MAP OF THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA.

WHEREAS, The Mandan Land Use and Transportation Plan designates the subject property as Industrial; and

WHEREAS, Adjacent properties to the north are zoned MA- Heavy Commercial/Industrial, to the west zoned MA- Heavy Commercial/Industrial, to the east zoned R7 - Residential, and to the south CC – Commercial. MA – Industrial zoning would be appropriate; and

BE IT ORDAINED By the Board of City Commissioners of the City of Mandan, Morton County, North Dakota, as follows:

SECTION 1. ZONING AMENDMENT. Section 105-2-2 of the Mandan Code of Ordinances is amended to read as follows:

MANDAN INDUSTRIAL PARK 14TH ADDITION OF SECTIONS 16 & 17, TOWNSHIP 139N, RANGE 81W, CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA:

SAID TRACT OF LAND CONTAINING 6.05 ACRES, MORE OR LESS.

- shall be removed from the AG - Agriculture and MA – Heavy Commercial/Industrial Districts and shall be included in the MA – Heavy Commercial/Industrial District.

SECTION 2. RE-ENACTMENT. Section 105-2-2 of the Mandan Code of Ordinances is hereby re-enacted as amended. The city planner is authorized and directed to make the necessary changes upon the official zoning map of the city in accordance with this section.

James Froelich, President
Board of City Commissioners

Attest:

Jim Neubauer
City Administrator

Planning and Zoning Commission:
First Consideration:
Second Consideration and Final Passage:

September 23, 2024
October 15, 2024
November 5, 2024



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 8, 2024
SUBMITTING DEPARTMENT: Planning
DEPARTMENT DIRECTOR: Andrew Stromme
PRESENTER: Andrew Stromme, City Planner
SUBJECT: First Consideration of Ordinance 1456 related to the Exclusion/De-Annexation of 1.5 acres of land related to Biwer Subdivision.

STATEMENT/PURPOSE:

First Consideration of Ordinance 1456 related to the Exclusion/De-Annexation of 1.5 acres of land related to Biwer Subdivision. This item will return for a second consideration at the November 5, 2024 meeting.

BACKGROUND/ALTERNATIVES:

Detailed background on this request and the associated subdivision plat can be found under Public Hearings no. 3 (F.3) of this agenda packet.

ATTACHMENTS:

1. Draft De-Annexation Ordinance
2. Certificate of De-annexation Survey

FISCAL IMPACT:

N/a

STAFF IMPACT:

Minor

LEGAL REVIEW:

This item has been reviewed as part of the agenda packet.

RECOMMENDATION:

Staff recommends approval of the first consideration of Ordinance 1456 related to the exclusion/de-annexation of 1.5 acres of land for Biwer Subdivision.

City Commission

Agenda Documentation

October 15, 2024

Subject: First Consideration of Ordinance 1456 related to the Exclusion/De-Annexation of 1.5 acres of land related to Biwer Subdivision

Page 2 of 2

SUGGESTED MOTION:

I move to approve the first consideration of Ordinance 1456.

ORDINANCE NO. 14XX

AN ORDINANCE EXCLUDING CERTAIN ADJOINING LANDS FROM THE CITY OF MANDAN, MORTON COUNTY, NORTH DAKOTA, AND REDUCING THE CORPORATE BOUNDARIES THEREOF.

BE IT ORDAINED By the Board of City Commissioners of the City of Mandan, Morton County, North Dakota, as follows:

WHEREAS, the City of Mandan, Morton County, North Dakota has determined it to be its interests to de-annex the hereinafter described property, which is contiguous to the City of Mandan, Morton County, North Dakota and has met all requirements as directed by Section 40-51.2-04 of the North Dakota Century Code.

SECTION 1. PROPERTY DEANNEXED. The following described land is situated in the City of Mandan, Morton County, State of North Dakota, and contiguous to the corporate limits of the City of Mandan, North Dakota, and is hereby excluded and de-annexed from the City of Mandan, namely:

A portion of Auditor's Lot A of Government Lot 7, per Doc. No. 193013, Morton County Recorder's Office, in the Northeast Quarter of Section 12, Township 138 North, Range 81 West of the Fifth Principal Meridian, Mandan, Morton County, North Dakota described as follows:

Commencing at the Northeast Corner of the Northeast Quarter of Section 12; Thence South 00°02'03" East, perpendicular to the north line of Lot 1 of Government Lot 8, per Doc. No. 414323, Morton County Recorder's Office, a distance of 872.44 feet; thence South 89°57'57" West on the easterly extension of said north line of Lot 1 of Government Lot 8 a distance of 1,247.85 feet to the Northeast Corner of Auditor's Lot A of Government Lot 7, per Doc. No. 193013, Morton County Recorder's Office; thence South 00°02'51" West on the east line of said Auditor's Lot A a distance of 518.71 feet to the Point of Beginning; thence South 00°02'51" West continuing on said east line a distance of 631.30 feet to the Southwest Corner of Lot 1 of Government Lot 8, per Doc. No. 414323, Morton County Recorder's Office; thence North 89°57'09" West perpendicular to the east line of said Auditor's Lot A a distance of 103.50 feet; thence North 00°02'51" East parallel with said east line of Auditor's Lot A a distance of 631.30 feet; thence South 89°57'09" East perpendicular to said east line of Auditor's Lot A a distance of 103.50 feet to the Point of Beginning.

Total tract contains 65,340 sq ft or 1.50 acres, more or less.

SECTION 2. CORPORATE BOUNDARY REDUCED. Upon the taking effect of this Ordinance, the corporate limits and boundary lines of the City of Mandan shall thereafter exclude said lands.

James Froelich, President
Board of City Commissioners

Attest:

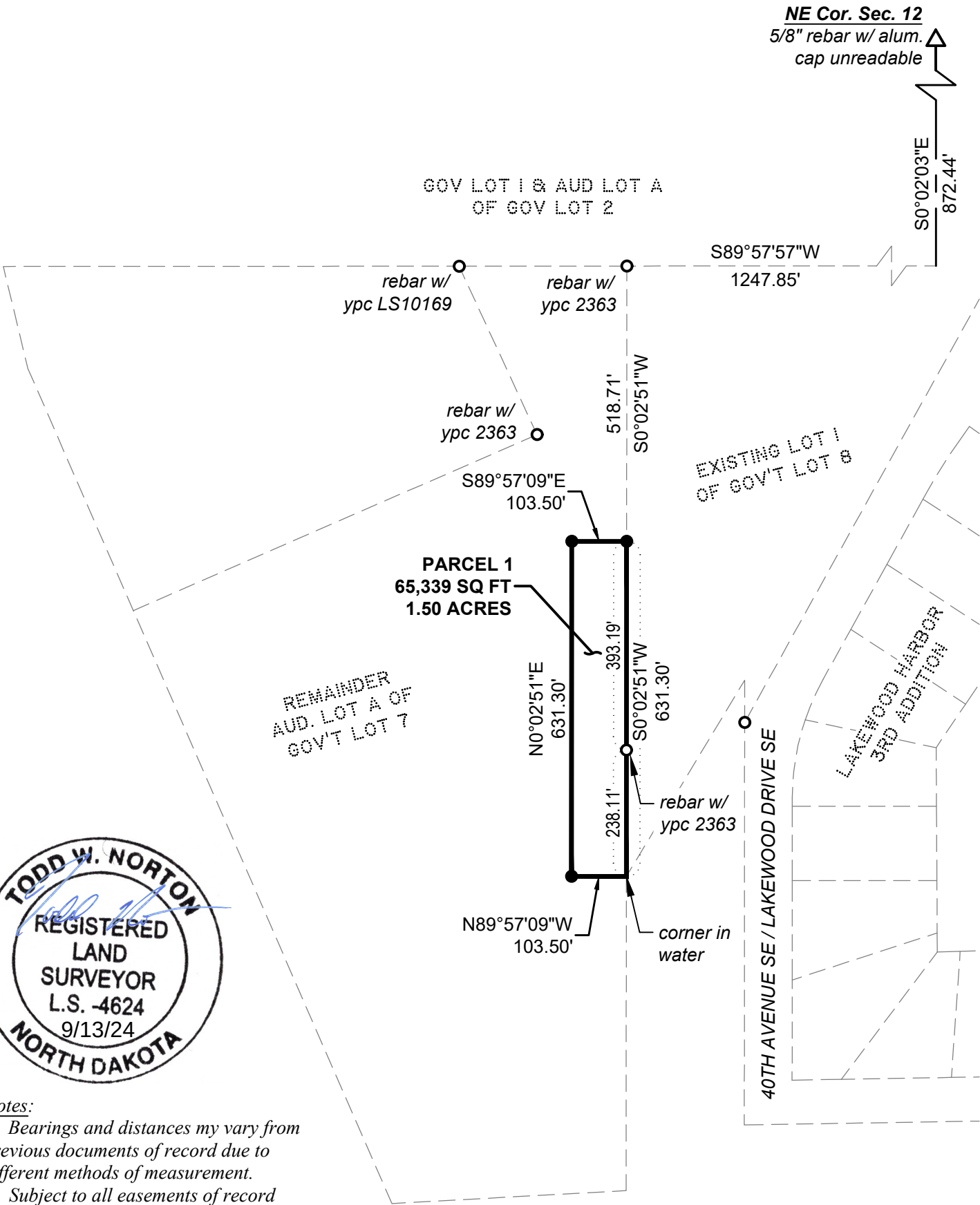
Jim Neubauer
City Administrator

First Consideration:
Second Consideration and Final Passage:

October 15, 2024
November 5, 2024

CERTIFICATE OF SURVEY

NE Cor. Sec. 12
5/8" rebar w/ alum.
cap unreadable



Notes:
1) Bearings and distances may vary from previous documents of record due to different methods of measurement.
2) Subject to all easements of record whether shown or not shown.

N

W

E

S

0

250

Scale in Feet

BASIS OF BEARING

NAD83 (CONUS) ND State Plane
South Zone. Distances are grid,
International Feet. Grid to Ground
Conversion: 1.0001515230

△

○

●

LEGEND

FND 5/8" REBAR W/ ALUMINUM CAP

FND 5/8" REBAR W/ PLASTIC CAP

SET 5/8" REBAR W/ PLASTIC CAP MARKED RLS 4624

PLAT BOUNDARY

NEW LOT LINE

EXISTING LOT LINE

SECTION LINE

OWNER: CITY OF MANDAN

A Portion of Auditor's Lot A of Government Lot 7 in the Northeast Quarter (NE1/4)
of Section 12, T138N, R81W, Mandan, Morton County, North Dakota

DRAWING TYPE
COS

12154-2018-000
040 40

PREPARED BY
TH

DATE OF SURVEY
Sept 2024

SHEET
1 of 2

CHECKED BY
TN

Plotted By: Trenton Hintz Date: Thursday, September 12, 2024 File: W:\HHD\12154-2018-000\CAD Dwg\Survey\Plats\Biver Plat\CAD Dwg\1COS_Aud Lot A of Gov't Lot 7.dwg Layout: 100% 1

Page 272 of 275

CERTIFICATE OF SURVEY

PARCEL 1 - LEGAL DESCRIPTION

A portion of Auditor's Lot A of Government Lot 7, per Doc. No. 193013, Morton County Recorder's Office, in the Northeast Quarter of Section 12, Township 138 North, Range 81 West of the Fifth Principal Meridian, Mandan, Morton County, North Dakota described as follows:

Commencing at the Northeast Corner of the Northeast Quarter of Section 12; Thence South 00°02'03" East, perpendicular to the north line of Lot 1 of Government Lot 8, per Doc. No. 414323, Morton County Recorder's Office, a distance of 872.44 feet; thence South 89°57'57" West on the easterly extension of said north line of Lot 1 of Government Lot 8 a distance of 1,247.85 feet to the Northeast Corner of Auditor's Lot A of Government Lot 7, per Doc. No. 193013, Morton County Recorder's Office; thence South 00°02'51" West on the east line of said Auditor's Lot A a distance of 518.71 feet to the Point of Beginning; thence South 00°02'51" West continuing on said east line a distance of 631.30 feet to the Southwest Corner of Lot 1 of Government Lot 8, per Doc. No. 414323, Morton County Recorder's Office; thence North 89°57'09" West perpendicular to the east line of said Auditor's Lot A a distance of 103.50 feet; thence North 00°02'51" East parallel with said east line of Auditor's Lot A a distance of 631.30 feet; thence South 89°57'09" East perpendicular to said east line of Auditor's Lot A a distance of 103.50 feet to the Point of Beginning.

Total tract contains 65,340 sq ft or 1.50 acres, more or less.

CERTIFICATE OF SURVEYOR

I hereby certify that this survey was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of North Dakota. All measurements are true and correct, and all monuments are of the nature and occupy the positions shown hereon, to the best of my knowledge and belief.

Todd Norton
N.D. Registration No. 4624



OWNER: CITY OF MANDAN
A Portion of Auditor's Lot A of Government Lot 7 in the Northeast Quarter (NE1/4)
of Section 12, T138N, R81W, Mandan, Morton County, North Dakota

CERTIFICATE OF SURVEY

DRAWING TYPE COS	DATE OF SURVEY Sept 2024
12154-2018-000 040 40	SHEET 2 of 2
PREPARED BY TH	CHECKED BY TN



City Commission

Agenda Documentation

MEETING DATE: October 15, 2024
PREPARATION DATE: October 8, 2024
SUBMITTING DEPARTMENT: Planning
DEPARTMENT DIRECTOR: Andrew Stromme
PRESENTER: Andrew Stromme, City Planner
SUBJECT: Consider Resolution of Vacation for 5th Avenue SE
(Helbling's 7th Addition)

STATEMENT/PURPOSE:

Consider Resolution of Vacation for 5th Avenue SE (Helbling's 7th Addition)

BACKGROUND/ALTERNATIVES:

Detailed background on this request can be found under Public Hearings no. 4 (f.4).

ATTACHMENTS:

1. Resolution of Vacation - Helblings 7th

FISCAL IMPACT:

N/a

STAFF IMPACT:

Minor

LEGAL REVIEW:

This item has been reviewed as part of the agenda packet.

RECOMMENDATION:

Staff recommends approval of the right-of-way vacation.

SUGGESTED MOTION:

I move to approve the right-of-way vacation.

RESOLUTION OF VACATION
Board of City Commissioners
City of Mandan, North Dakota

WHEREAS, the owners of the properties located in Helblings 7th Addition in Section 34, Township 139N, Range 81 W of the 5th Principal Meridian, City of Mandan, Morton County, North Dakota have requested that 5th Avenue SE right-of-way be vacated; and

WHEREAS, the subject property was not fully constructed and

WHEREAS, the City of Mandan has no plans to extend 5th Avenue SE at this location and deems this portion of the right-of-way unnecessary; and

WHEREAS, the required public notices were published for four consecutive weeks on September 13, September 20, September 27 and October 4, 2024.

WHEREAS, the required public hearing was conducted by the Board of City Commissioners on October 15, 2024.

NOW, THEREFORE, BE IT RESOLVED By the Board of City Commissioners of the City of Mandan, Morton County, North Dakota, that the above described public right-of-way be and the same is hereby vacated.

BE IT FURTHER RESOLVED, that the within and foregoing Resolution shall become effective from the time of its passage and publication.

Approved and passed October 15, 2024 by at least two-thirds vote of all the members of the Board of City Commissioners.

President, Board of City Commissioners

ATTEST:

City Administrator

Public Notice Dates: September 13, 20, 27 and October 4, 2024
Public Hearing: October 15, 2024
Final Passage: October 15, 2024
Publication Date: November 1, 2024