



Meeting Agenda

Morton Mandan Public Library Board of Trustees

Morton Mandan Public Library

Monday, June 24, 2024 @ 5:30

Agenda Item	Notes			
A. <u>Call to Order & Roll Call</u> Meeting called to order at 5:35.	Donovan X	Padilla	Buckley X	Olson
	Kroh X	Bohl X	Geiger X	Remmick
B. <u>Approve Agenda</u> <u>Trustee Geiger moved to approve, Trustee Kroh seconded. Motion carried.</u>				
C. <u>Approve Meeting Minutes: May 20, 2024</u> <u>Trustee Kroh moved to approve, Trustee Buckley seconded. Motion carried.</u>				
<u>D. UNFINISHED BUSINESS:</u>				
1. Consider Approval: Collection Analysis Process Prices explained; Director Sandstrom explained that the price will be a line item in the budget. Trustee Geiger moved to approve, Trustee Buckley seconded. Motion carried with a roll-call vote.	Donovan Yes	Padilla	Buckley Yes	Olson
	Kroh Yes	Bohl Yes	Geiger Yes	Remmick
	Donovan Yes	Padilla	Buckley Yes	Olson
	Kroh Yes	Bohl Yes	Geiger Yes	Remmick
2. Consider Approval: Laminating Plan Lamination plan explained. Trustee Buckley moved to approve, Trustee Kroh seconded. Motion carried with a roll-call vote.				
<u>E. NEW BUSINESS:</u>				
1. Consider Approval: Trustee Appointment a. City Representative Recommendation to accept Austin Lafferty as representative. Trustee Geiger moved to approve, Trustee Kroh seconded. Motion carried.	Donovan	Padilla	Buckley	Olson
	Kroh	Bohl	Geiger	Remmick
2. Consider Approval: Officer Appointment a. President Kara Geiger nominated by Rebecca Donovan. Trustee Kroh seconded. Motion carried.	Donovan	Padilla	Buckley	Olson
	Kroh	Bohl	Geiger	Remmick

3. Consider Approval: Check Signer Explained duties of president in reference to check signing.	Donovan	Padilla	Buckley	Olson
	Kroh	Bohl	Geiger	Remmick
4. Consider Approval: Monthly Bills Explanation of bills by Director Sandstrom. Trustee Buckley moved to approve, Trustee Kroh seconded. Motion carried with a roll-call vote.	Donovan Yes	Padilla	Buckley Yes	Olson
	Kroh Yes	Bohl Yes	Geiger Yes	Remmick
5. Review: Financial Report Explanation of revenue by Director Sandstrom.				
6. Discussion: 2025 Preliminary Budget Explanation of budget: COLA, health insurance, accounting fee, building insurance increased, etc.				
7. Presentation: 2023 Annual Review for ND State Library Director presented review to the board of what will be sent to the NDSL.				
8. Building Update: a. Fire Alarm Inspection Passed inspection.				
9. Staff Updates: a. Professional Development Day Summary Working on getting acrylics onto the shelves; Beanstack training for the staff; met with new HR person. b. Bookmobile Services Associate Position Discussed offering two positions, one being part-time.				
10. Library Updates: a. NDSL Library Standards Ranking Library received a letter upgrading to the next level. b. Exoplanets Outreach Displays Locations given for the displays in the county. C. Furniture From State Library Grant				

11. Other Director informed board that application is being made for an Optimist grant.				
F. <u>DIRECTOR’S REPORT:</u> Highlights & Questions				
G. <u>FUTURE 2024 MEETING DATES FOR LIBRARY BOARD OF TRUSTEES:</u>				
July 22, 2024	August 26, 2024	Sept. 23, 2024	Oct. 28, 2024	Nov. 18, 2024
H. <u>ADJOURNMENT:</u> If lack of quorum, statement of monthly bills will be emailed to trustees for approval. Meeting adjourned at 6:25.				