



Meeting Agenda

Morton Mandan Public Library Board of Trustees

Morton Mandan Public Library

Monday, April 22, 2024 @ 5:30

Agenda Item	Notes			
A. <u>Call to Order & Roll Call</u>	N Donovan	Y Padilla	Y Buckley	Y Olson
	Y Kroh	N Bohl	Y Geiger	Y Remmick
	<i>The meeting was called to order at 5:37, with 6 trustees present.</i>			
B. <u>Approve Agenda</u>	<i>Trustee Geiger moved to approve the agenda; Trustee Remmick seconded; motion carried</i>			
C. <u>Approve Meeting Minutes:</u>	<i>Trustee Olson moved to approve the minutes; Trustee Kroh seconded; motion carried</i>			
D. UNFINISHED BUSINESS:				
1. Committee Report: Director’s Evaluation Summary 2. Consider 2 nd Reading of Technology Plan	• Review presented from survey of staff and trustees. There were 5 goals created for the director to work on over the year. • Trustee Remmick moved to approve the 2nd reading of the MMPL Technology Plan; Trustee Kroh seconded; motion carried.			
E. NEW BUSINESS:				
1. Consider Approval of Monthly Bills	N Donovan	Y Padilla	Y Buckley	Y Olson
	Y Kroh	N Bohl	Y Geiger	Y Remmick
	<i>Trustee Buckley moved to approve the monthly bills; Trustee Geiger seconded; motion carried</i>			
2. Financial Report	<i>Director Sandstrom reviewed the financial report for the month with the board. Budget looks good.</i>			
3. Consider Approval: Collection Analysis Process	<i>The board asked Director Sandstrom to do some further exploring:</i> • <i>Contact the State Library to see what processes they have in place or other libraries across the state are doing.</i> • <i>Get references from CollectionHQ representative and reach out to those librarians.</i> • <i>Get exact quote for MMPL.</i>			
4. Consider Approval: Director Attending ALA Conference	N Donovan	Y Padilla	Y Buckley	Y Olson
	Y Kroh	N Bohl	Y Geiger	Y Remmick
	<i>Trustee Geiger moved to approve of director Sandstrom attending ALA Conference in San Diego; Trustee Buckley seconded; motion carried</i>			
5. Review of CDLN (Central Dakota Library Network)	<i>Director Sandstrom reviewed the policy of CDLN, when a library is considering leaving the network. The board suggested that a simple Fact Sheet be created and is sent to Libraries and their boards with highlights on the benefits of being a CDLN member.</i>			

6. Updates				
a. Trustee Terms		• <i>There will be one city representative position open, this will be posted through City Hall. Looking into the Home Charter Rule with States Attorney Koppy regarding commissioners appointed to the library board and the possibility of synchronizing the two different terms.</i>		
b. State Aid Application		• <i>Director Sandstrom completing the required application for NDSL regarding state aid.</i>		
c. Friends of the Library		• <i>Updated board on 2- day book sale and other happenings/initiatives that will strengthen the organization.</i>		
d. Staff Meetings		• <i>Meetings are held 1st or 2nd Wed. of each month; shared “Chew It Over” document that staff completes when wanting an idea, concern, or question to be considered. It was suggested that something similar is created for patrons to utilize.</i>		
9. Other				
F. <u>DIRECTOR’S REPORT:</u> Highlights & Questions				
G. FUTURE 2024 MEETING DATES FOR LIBRARY BOARD OF TRUSTEES:				
May 20, 2024	June 24, 2024	July 22, 2024	August 26, 2024	Sept. 23, 2024
H. <u>ADJOURNMENT:</u> If lack of quorum, statement of monthly bills will be emailed to trustees for approval.				
Meeting adjourned at 6:46				

Notes taken by Director Sandstrom