MMPL

Meeting Agenda

Morton Mandan Public Library Board of Trustees

Morton Mandan Public Library

Monday, March 25, 2024 @ 5:30

Agenda Item	Notes			
A. Call to Order & Roll Call Meeting called to order at 5:30; all trustees present	Donovan x	Padilla x	Buckley x	Olson x
	Kroh x	Bohl x	Geiger x	Remmick x
B. Approve Agenda Trustee Buckley moved to approve the agenda; Trustee Olson seconded; motion carried	Donovan	Padilla	Buckley	Olson
	Kroh	Bohl	Geiger	Remmick
C. Approve Meeting Minutes: Trustee Buckley moved to approve minutes; Trustee Olson seconded; motion carried	Donovan	Padilla	Buckley	Olson
	Kroh	Bohl	Geiger	Remmick
D. UNFINISHED BUSINESS:				
E. NEW BUSINESS:				
1. Consider Approval of Monthly Bills Trustee Remmick moved to approve bills, Trustee Kroh seconded; motion carried with a roll-call vote	Donovan Yes	Padilla Yes	Buckley Yes	Olson Yes
	Kroh Yes	Bohl Yes	Geiger Yes	Remmick Yes
2. Financial Report Director Sandstrom explained the financial situation: grants, passports, donations.				
3. Review of 2024 Budget				
4. Consider Approval of 2024 Budget Amendments	Donovan Yes	Padilla Yes	Buckley Yes	Olson Yes
a. Increase Building Improvement Fund Trustee Buckley moved to increase the building improvement capital fund from $82,000 to $85,000, Trustee Kroh seconded; motion carried by roll-call vote.	Kroh Yes	Bohl Yes	Geiger Yes	Remmick Yes
b. Transfer of Cash to Capital Reserve fund Trustee Kroh moved to transfer $85,000 to the capital reserve fund, Trustee Olson seconded; motion carried by roll-call vote.	Donovan Yes	Padilla Yes	Buckley Yes	Olson Yes
	Kroh Yes	Bohl Yes	Geiger Yes	Remmick Yes

5. Consider Approval of Acrylics for Shelves Discussion of whether to place full order, or half order. Explanation of materials to be ordered. Trustee Buckley moved to purchase full amount; Trustee Geiger seconded; further discussion. Motion carried by roll-call vote.	Donovan Yes	Padilla Yes	Buckley Yes	Olson Yes
	Kroh Yes	Bohl Yes	Geiger Yes	Remmick Yes
6. Consider Approval of Strategic Plan Addition of Timeline: change to meet the state requirement that a staff member must attend a conference at least every two years. Trustee Kroh moved to approve the plan; Trustee Bohl seconded; motion carried.	Donovan	Padilla	Buckley	Olson
	Kroh	Bohl	Geiger	Remmick
7. Consider 1st Reading of Technology Plan Discussion of plan to upgrade technology, laptops for patrons, etc.	Donovan	Padilla	Buckley	Olson
	Kroh	Bohl	Geiger	Remmick
8. Updates: a. Trustee Terms b. ND State Library 2023 Survey c. Car Purchase d. Door Count e. Passport Services f. YA QR Codes				
9. Other Trustee Kroh asked for an explanation of a collection analysis				
F. **DIRECTOR'S REPORT:** Highlights & Questions				

G. FUTURE 2024 MEETING DATES FOR LIBRARY BOARD OF TRUSTEES:

April 22, 2024	May 20, 2024	June 24, 2024	July 22, 2024	August 26, 2024

H. ADJOURNMENT: If lack of quorum, statement of monthly bills will be emailed to trustees for approval.
Meeting adjourned at 6:41.

Notes taken by Susan Harmon