The Mandan City Commission met in regular session at 5:30 PM on March 4, 2025 in the Ed "Bosh" Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Froelich called the meeting to order.

A. ROLL CALL

1. *Roll call of all City Commissioners*. Those present were Dennis Rohr, James Froelich, Craig Sjoberg, Ryan Heinsohn. Commissioner Michael Braun was absent. Department heads present were City Administrator Neubauer, Finance Director Welch, Assistant City Engineer McAdoo-Roesler, Deputy Police Chief Bier, Building Official Singer, Fire Chief Bitz, Public Works Director O'Keefe, Business Development & Communications Director Cermak, Planner Stromme, Communications Specialist Schmidt, CIS Manager Mischel and Attorney Oster.

B. THE PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

D. APPROVAL OF AGENDA Commissioner Rohr moved and Commissioner Heinsohn seconded to approve the agenda as presented. Roll Call vote: Aye 4, Nay 0 (Absent Commissioner Braun). The motion passed.

E. MINUTES

1. *Consider approval of the following Board of City Commissioner minutes:*.

a. *Feb. 18, 2025 Regular Meeting*. Commissioner Heinsohn moved and Commissioner Sjoberg seconded to approve as presented. Roll Call vote: Aye 4, Nay 0 (Absent Commissioner Braun). The motion passed.

b. *Feb. 25, 2025 Special Meeting*. Commissioner Sjoberg moved and Commissioner Rohr seconded to approve as presented. Roll Call vote: Aye 4, Nay 0 (Absent Commissioner Braun). The motion passed.

F. PUBLIC HEARING

G. BIDS

H. CONSENT AGENDA

1. *Consider a funding commitment letter for North Dakota Emergency Services Advanced Assistance Funding in regards to the Cemetery Geotechincal Evaluation project*. Commissioner Sjoberg asked to pull item 1 for discussion. Assistant City Engineer McAdoo-Roesler presented the item. Commissioner Rohr moved and Commissioner Heinsohn seconded to approve consent agenda item 1 as presented. Roll Call vote: Aye 4, Nay 0 (Absent Commissioner Braun). The motion passed.

2. *Consider acceptance of the High Intensity Drug Trafficking Area (HIDTA) grant*. Commissioner Rohr moved and Commissioner Heinsohn seconded to approve items 2-10 as presented. Roll Call vote: Aye 4, Nay 0 (Absent Commissioner Braun). The motion passed.

3. *Consider approval of a raffle permit for North Dakota State United States Bowling Congress (USBC) Association*.

4. *Consider a final plat for Heart River Women's Transformational Center (HRWTC) Addition*.

5. *Consider a minor plat for Midway 17th Addition*.

6. *Consider a minor plat for Eide Addition*.

7. *Consider a minor plat for Lakewood 11th Addition*.

8. *Consider a minor plat for replat of Sunset 2nd Addition*.

9. *Consider approval for the purchase of a Landfill Loader replacement using State Bid pricing*.

10. *Consider entering into a cost participation and maintenance agreement for a Highway Safety Improvement Project to install Rapid Rectangular Flashing Beacons*.

I. OLD BUSINESS

J. NEW BUSINESS

1. *Consider an offer on a City-owned lot*. Planner Stromme presented the item. The perspective buyer, Steven Mittleider, addressed the commission. His request is to be able to figure out the zoning issues at the March 24 Planning & Zoning meeting, but have the board vote on the purchase of the land at this meeting. Commissioner Sjoberg moved and Commissioner Rohr seconded to deny the offer. Roll Call vote: Aye 4, Nay 0 (Absent Commissioner Braun). The motion passed.

2. *Consider adoption of the 2024 Morton County Local Emergency Operations Plan*. Morton County Emergency Manager Patrick Martin presented the item. Commissioner Heinsohn moved and Commissioner Sjoberg seconded to approve the resolution adopting the Morton County Local Emergency Operations Plan. Roll Call vote: Aye 4, Nay 0 (Absent Commissioner Braun). The motion passed.

3. *Consider a Growth Fund committee recommendation for a Storefront Improvement application for 1307 1st St NE*. Business Development & Communications Director Cermak presented the item. Commissioner Rohr moved and Commissioner Heinsohn seconded to approve the Storefront Improvement application for 1307 1st St NE by Steve Kilen for up to $30,000 in matching funds be structured as a forgivable loan, contingent upon receiving Mandan Architectural Review Committee approval. Roll Call vote: Aye 4, Nay 0 (Absent Commissioner Braun). The motion passed.

4. *Consider a Growth Fund committee recommendation for a Storefront Improvement application for 1311 1st St NE*. Business Development & Communications Director Cermak presented the item. Commissioner Heinsohn moved and Commissioner Sjoberg seconded to approve the Storefront Improvement application for 1311 1st St NE by Steven Kilen for up to $60,000 in matching funds be structured as a forgivable loan, contingent upon receiving Mandan Architectural Review Committee approval. Roll Call vote: Aye 4, Nay 0 (Absent Commissioner Braun). The motion passed.

5. *Legislative Update*. Administrator Neubauer provided an update on bills City staff is following closely. The legislature is currently in cross-over, with a short break and will return in session later this week. This was an update only, no action required.

K. RESOLUTIONS AND ORDINANCES

1. *Second and final consideration of Ordinance 1461 related to extension of the Zoning Moratorium*. Planner Stromme presented the ordinance. No changes have been made since the first reading. There have been no comments or interest received since the first consideration of the ordinance. Commissioner Heinsohn moved and Commissioner Sjoberg seconded to approve Ordinance 1461. Roll Call vote: Aye 4, Nay 0 (Absent Commissioner Braun). The motion passed.

2. *Introduction and First Consideration of Ordinance No.1462, which creates the prohibited*

camping ordinance. Deputy Police Chief Bier presented the item. The police department did receive a letter from the executive director of Ministry on the Margins. In general, the letter is in support of the ordinance. Commissioner Sjoberg moved and Commissioner Rohr seconded to approve the introduction and first consideration of Ordinance No. 1462 as presented. Roll Call vote: Aye 4, Nay 0 (Absent Commissioner Braun). The motion passed.

L. OTHER BUSINESS

M. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS

- *March 18, 2025 at 5:30 p.m.*
- *March 25, 2025 at 5:30 p.m. Special Meeting, Working Session*
- *April 1, 2025 at 5:30 p.m. (Board of Equalization at 7 p.m.)*
- *April 15, 2025 at 5:30 p.m.*

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N. ADJOURN There being no further business to come before the board, the meeting adjourned at 6:22 p.m.

/s/James Neubauer
James Neubauer
City Administrator

/s/James Froelich
James Froelich
Board of City Commissioners