

The Mandan City Commission met in regular session at 5:30 PM on April 1, 2025 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Froelich called the meeting to order.

A. ROLL CALL

1. *Roll call of all City Commissioners.* Those present were Dennis Rohr, Mike Braun, James Froelich, Craig Sjoberg (Commissioner Ryan Heinsohn was absent). Department heads present were City Administrator Neubauer, Assistant Finance Director Schulz, Assessor Markley, Human Resource Director Berger, City Engineer Wigness, Assistant City Engineer McAdoo-Roesler, Police Chief Ziegler, Building Official Singer, Fire Chief Bitz, Public Works Director O'Keefe, Business Development & Communications Director Cermak, Planner Stromme, Communications Specialist Schmidt, CIS Manager Mischel, and Attorney Oster.

B. THE PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

1. *Bicycle Friendly Workshop May 21-22, 2025.* Planner Stromme presented the Bicycle Friendly Workshop taking place May 21-22.

2. *Wear Blue Day Proclamation.* Mayor Froelich signed the Wear Blue Day proclamation.

3. *Child Abuse Prevention Month Proclamation.* Mayor Froelich signed the proclamation for Child Abuse Prevention month in April.

4. *Consider proclaiming April 13-19, 2025 as National Public Safety Telecommunications Week.* Mayor Froelich signed the National Public Safety Telecommunications Week proclamation.

5. *Spring Clean Up Week April 19-26.* Public Works Director O'Keefe shared information on Spring Clean-Up Week.

6. *Consider launch of 2025 Neighborhood Revitalization Initiative with Gate City Bank and Capital Credit Union.* Planner Stromme announced that applications are being accepted for the 2025 Neighborhood Revitalization Initiative with Gate City Bank and Capital Credit Union. Additional information is available at cityofmandan.com/neighborhoodrevitalization.

D. APPROVAL OF AGENDA Commissioner Sjoberg moved and Commissioner Rohr seconded to approve as presented. Roll Call vote: Aye 4, Nay 0, Absent Commissioner Heinsohn. The motion passed.

E. MINUTES

1. *Consider approval of the following Board of City Commissioners meeting minutes:.*

a. *March 18, 2025 regular meeting.* Commissioner Sjoberg moved and Commissioner Rohr seconded to approve. Roll Call vote: Aye 4, Nay 0, Absent Commissioner Heinsohn. The motion passed.

b. *March 25, 2025 special meeting.* Commissioner Braun moved and Commissioner Sjoberg seconded to approve. Roll Call vote: Aye 4, Nay 0, Absent Commissioner Heinsohn. The motion passed.

F. PUBLIC HEARING

1. *Public Hearing for Street Improvement District 236, 1st Street Improvements Phase I.*

Assistant City Engineer McAdoo-Roesler presented the item. The protest period has been extended to April 22 and will be brought back to commission on May 6. Mayor Froelich opened the public hearing and invited the public to come forward to comment. Business owner Melanie Lennie came forward to speak on the proposed parking changes and issues with the planned detour route. Business owners Steve Mott, Brady Zittleman, Building owners Josh Carter and Harvey Schneider came forward to speak on the proposed parking changes. Business Owner Brandon Charvat spoke against the proposed parking changes, the curbing of his parking lot, and the concrete flower planters. Resident Aaron Axvig came forward to speak in favor of the project. A second and third invitation for comment was given. Hearing none, the public hearing closed.

G. BIDS

1. *Consider Municipal Concrete Contract Bids.* Commissioner Braun moved and Commissioner Sjoberg seconded to move to award the Municipal Concrete project contract to Nuss Construction, as presented. Roll Call vote: Aye 4, Nay 0, Absent Commissioner Heinsohn. The motion passed.

2. *Consider bids for Water Sewer District 65, Monte Drive.* Engineer Wigness presented the item. Commissioner Braun moved and Commissioner Sjoberg seconded to award the construction contract to Strata Corporation for the 2025 Street and Water Reconstruction Project as presented. Roll Call vote: Aye 4, Nay 0, Absent Commissioner Heinsohn. The motion passed.

3. *Consider award of the Rapid Rectangular Flashing Beacon Project.* Engineer Wigness presented the item. Commissioner Sjoberg moved and Commissioner Rohr seconded to award the bid for the Rapid Rectangular Flashing Beacon Project to Knife River, as presented. Roll Call vote: Aye 4, Nay 0, Absent Commissioner Heinsohn. The motion passed.

4. *Consider bids for the Water Treatment Plant Phase III Optimization Project.* Engineer Wigness presented the item. Commissioner Rohr moved and Commissioner Sjoberg seconded to approve that award of the project to Swanberg Construction, Central Mechanical and Rafter Electric as presented, contingent on approval from the Department of Environmental Quality and approval of the cost-share construction funding application. Roll Call vote: Aye 4, Nay 0, Absent Commissioner Heinsohn. The motion passed.

H. CONSENT AGENDA

1. *Consider approval of the following raffle permits: .*

a. *Central Dakota Forensic Nurse Examiners.*

b. *Mandan's Monday Night Cruise Night.*

2. *Consider the following special event permits: .*

a. *Silver Dollar 3rd of July Street Dance.*

b. *Mandan Progress Organization's Touch a Truck, May 17.*

3. *Consider Flex PACE letter of support for financing of real estate purchase and construction for Vision Source Mandan.* Commissioner Sjoberg moved and Commissioner Rohr seconded to approve consent agenda items 1-3 including all sub items, as presented. Roll Call vote: Aye 4, Nay 0, Absent Commissioner Heinsohn. The motion passed.

I. OLD BUSINESS

J. NEW BUSINESS

1. *Consider driveway width variance request for 1207 1st Street SW.* Assistant City Engineer McAdoo-Roesler and City Engineer Wigness presented the variance request. The applicant was not in attendance. Commissioner Rohr moved and Commissioner Sjoberg seconded to table the item until the next City Commission meeting. Roll Call vote: Aye 4, Nay 0, Absent Commissioner Heinsohn. The motion passed.
2. *Consider Task Order for Construction Oversight of the Rapid Rectangular Flashing Beacon Project.* City Engineer Wigness presented the item. Commissioner Sjoberg moved and Commissioner Braun seconded to approve Task Order No. 4 Amendment 2 with Moore Engineering for construction engineering services for the 2024 RRFB Installations project. Roll Call vote: Aye 4, Nay 0, Absent Commissioner Heinsohn. The motion passed.
3. *Consider a Task Order Amendment to include construction oversight of the 2025 Reconstruction Project - Monte Drive.* Engineer Wigness presented the item. Commissioner Braun moved and Commissioner Sjoberg seconded to approve the amendment to Task Order 5, as presented. Roll Call vote: Aye 4, Nay 0, Absent Commissioner Heinsohn. The motion passed.
4. *Consider a 2025 budget amendment for the Tree Inventory project.* Public Works Director O'Keefe presented the item. Commissioner Sjoberg moved and Commissioner Rohr seconded to authorize a 2025 budget amendment of \$60,000 out of the City's sales tax fund to complete a tree inventory. Roll Call vote: Aye 4, Nay 0, Absent Commissioner Heinsohn. The motion passed.
5. *Consider Amendment to add construction oversight of the Water Treatment Plant Phase III Optimization project.* City Engineer Wigness presented the item. Commissioner Rohr moved and Commissioner Braun seconded to approve Amendment No. 3 with AE2S for construction oversight, as presented, contingent on the approval of the construction cost-share funding. Roll Call vote: Aye 4, Nay 0, Absent Commissioner Heinsohn. The motion passed.
6. *Request for Memorial Highway Improvements Project - West Half Pre-Construction Cost-Share.* Engineer Wigness presented the item. Commissioner Sjoberg moved and Commissioner Rohr seconded to approve the request for Memorial Highway Improvements Project - West Half Pre-Construction Cost-Share. Roll Call vote: Aye 4, Nay 0, Absent Commissioner Heinsohn. The motion passed. In regard to Memorial Highway, Engineer Wigness shared that 19th Street SE is closed as of today and construction on the Memorial Highway project is beginning. There will be a public information meeting on the project on April 9 at Midway Lanes from 4-7 p.m.
7. *Legislative Update.* Administrator Neubauer presented the update. This was just an update, no action was taken.

K. RESOLUTIONS AND ORDINANCES

1. *Second consideration of Ordinance 1460, a zone change from A - Agriculture and MC - Industrial to A - Agriculture for HRWTC Addition.* Planner Stromme presented the ordinance. There have been no changes or comments received since the first consideration. The entity has changed its name to Heart River Corrections Center. Commissioner Sjoberg moved and Commissioner Braun seconded to approve the second consideration of Ordinance 1460 as presented. Roll Call vote: Aye 4, Nay 0, Absent Commissioner Heinsohn. The motion passed.
2. *Consider a Resolution establishing rates and charges for water meters.* Public Works Director O'Keefe presented the resolution, reflecting the sales tax change. Commissioner Rohr moved and Commissioner Braun seconded to approve the resolution establishing rates and charges for water meters for new construction from the Utility Maintenance department. Roll Call vote: Aye 4, Nay 0,

Absent Commissioner Heinsohn. The motion passed.

L. OTHER BUSINESS

M. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS

- *April 8, 2025 at 5:30 p.m. Special Meeting, Working Session Long Range Financial Planning*
- *April 15, 2025 at 5:30 p.m.*
- *May 6, 2025 at 5:30 p.m.*
- *May 20, 2025 at 5:30 p.m.*

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N. ADJOURN There being no further business to come before the board, the meeting adjourned at 6:44 p.m.

/s/James Neubauer

James Neubauer
City Administrator

/s/James Froelich

James Froelich
Board of City Commissioners