

The Mandan City Commission met in regular session at 5:30 PM on February 6, 2024 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Helbling called the meeting to order.

A. ROLL CALL

1. *Roll call of all City Commissioners.* Those present were Dennis Rohr, Mike Braun, Brad Olson, Tim Helbling. Department heads present were City Administrator Neubauer, Finance Director Welch, Assessor Markley, Human Resource Director Berger, Engineering Director Wigness, Police Chief Ziegler, Building Official Singer, Fire Chief/Public Works Director Bitz, Business Development & Communications Director Cermak, Planner Stromme and Attorney Oster.

B. THE PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

1. *Introduction of new employees.*

a. *Amy Berger, Human Resources Director.* City Administrator Neubauer introduced Human Resources Director Amy Berger.

b. *Sherie Johnston, Administrative Assistant.* City Administrator Jim Neubauer introduced Administrative Assistant Sherie Johnston.

D. APPROVAL OF AGENDA

E. MINUTES

1. *Consider approval of the minutes from the January 16, 2024 Board of City Commissioners regular meeting.* Commissioner Rohr moved and Commissioner Olson seconded to approve. Roll Call vote: Aye 4, Nay 0 None, Absent Commissioner Camisa. The motion passed.

F. PUBLIC HEARING

1. *Consider the Resolution Determining Insufficiency of Protest for Street Improvement District No. 235.* City Engineer Wigness presented on the protest rates. Mayor Helbling opened the public hearing and invited the public to come forward to comment. Citizen Don Oterman and Pastor James McHecran spoke in protest to the project. A second and third invitation for comment was given, hearing none the public hearing closed. Commissioner Rohr moved and Commissioner Olson seconded to approve the resolution determining insufficiency of protest. Roll Call vote: Aye 4, Nay 0 None, Absent Commissioner Camisa. The motion passed.

2. *Consider Right of Way Vacation for portion of Oxbow Trail SE in Lakewood 6th Addition.* Planner Stromme presented the right-of-way vacation. Mayor Helbling opened the public hearing and invited the public to come forward to comment. A second and third invitation for comment was given. Hearing none, the public hearing was closed.

G. BIDS

H. CONSENT AGENDA

1. *Consider the following abatements.*

a. *Larson Commercial Rentals LLC Abatement.*

b. *Ressler Veteran Credit Abatements.*

c. *Anderson Abatement.*

2. *Consider Proclaiming Giving Hearts Day, February 8, 2024.*

3. *Raffle Permit Approval, Breast Cancer Benefit Amy Bullinger.*

4. *Raffle Permit Approval, Mandan Backboard Boosters Girls Basketball Club.*

5. *Authorization to Bid Mandan Street Lighting LED Replacement Project.* Commissioner Rohr moved and Commissioner Olson seconded to approve items 1 through 5, including all sub-items. Roll Call vote: Aye 4, Nay 0 None, Absent Commisisoner Camisa. The motion passed.

I. OLD BUSINESS

J. NEW BUSINESS

1. *Consider accepting a "Plowing for Pizza" donation.* Fire Chief/Public Works Director Bitz presented on the \$25,000 "Plowing for Pizza" donation to be used for snow removal equipment. Commissioner Olson moved and Commissioner Braun seconded to approve. Roll Call vote: Aye 4, Nay 0 None, Absent: Commissioner Camisa. The motion passed.

2. *Consider Development Agreement for Schaff Estates 2nd Addition.* Planner Stromme presented the development agreement. Commissioner Braun moved and Commissioner Rohr seconded to approve. Roll Call vote: Aye 4, Nay 0 None, Absent Commissioner Camisa. The motion passed.

3. *Mandan 2024 Street Rehabilitation Design Task Order, Amendment 1.* City Engineer Jarek Wigness presented the item to amend the design and bidding phases of the contract. Commissioner Rohr moved and Commissioner Olson seconded to approve. Roll Call vote: Aye 4, Nay 0 None, Absent Commissioner Camisa. The motion passed.

4. *Consider 8th Avenue NW Engineering Service Agreement Amendment.* City Engineer Wigness presented the amendment to the 8th Ave NW engineering service agreement. Commissioner Braun moved and Commissioner Olson seconded to approve. Roll Call vote: Aye 4, Nay 0 None, Absent Commissioner Camisa. The motion passed.

K. RESOLUTIONS AND ORDINANCES

1. *Second and final consideration of Ordinance 1443, an ordinance to amend and re-enact Section 2-1-2 of the Mandan Code of Ordinances relating to Municipal Judge and elections.* Commissioner Rohr moved and Commissioner Braun seconded to approve. Roll Call vote: Aye 4, Nay 0 None, Absent Commissioner Camisa. The motion passed.

2. *Resolution Vacating Portion of Right-of-Way of Oxbow Trl. SE in Lakewood 6th Addition.* Commissioner Olson moved and Commissioner Rohr seconded to approve the resolution. Roll Call vote: Aye 4, Nay 0 None, Absent Commissioner Camisa. The motion passed.

L. OTHER BUSINESS

M. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS

- *February 20, 2024, 5 p.m.*
- *March 5, 2024, 5:30 p.m.*
- *March 19, 2024, 5:30 p.m.*

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N. ADJOURN Commissioner Braun moved and Commissioner Rohr seconded to adjourn the meeting

at 6:13 p.m.

/s/ James Neubauer

James Neubauer
City Administrator

/s/ Timothy Helbling

Timothy Helbling
Board of City Commissioners