

The Mandan City Commission met in regular session at 5:30 PM on May 6, 2025 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Froelich called the meeting to order.

A. ROLL CALL

1. *Roll call of all City Commissioners.* Those present were Dennis Rohr, Mike Braun, James Froelich, Craig Sjoberg, Ryan Heinsohn. Department heads present were City Administrator Neubauer, Finance Director Welch, Assessor Markley, Human Resource Director Berger, City Engineer Wigness, Assistant City Engineer McAdoo-Roesler, Police Chief Ziegler, Building Official Singer, Fire Chief Bitz, Public Works Director O'Keefe, Business Development & Communications Director Cermak, Planner Stromme, Communications Specialist Schmidt, CIS Manager Mischel, and Attorney Oster.

B. THE PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

1. *National Bike Month Proclamation*

. Mayor Froelich signed the National Bike Month Proclamation.

2. *Proclaiming the month of May as Building Safety Month.* Mayor Froelich signed the Building Safety Month Proclamation.

D. APPROVAL OF AGENDA Commissioner Sjoberg moved and Commissioner Heinsohn seconded to approve the agenda as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

E. MINUTES

1. *Consider approval of the following Board of City Commissioners meeting minutes:*

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a. *Apr. 15 Regular Meeting.* Commissioner Sjoberg moved and Commissioner Braun seconded to approve as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

b. *Apr. 22 Special Meeting.* Commissioner Braun moved and Commissioner Sjoberg seconded to approve as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

F. PUBLIC HEARING

1. *Consider the Resolution Determining the Insufficiency of Protests for Street Improvement District No. 236.* City Engineer Wigness and Assistant City Engineer McAdoo-Roesler presented the item. Before opening the public hearing, Mayor Froelich acknowledged communication from Karen Jordan was received via email Monday evening. Mayor Froelich opened the public hearing and invited the public to come forward to comment. Business owners Steve Mott, Garret Hooker, Julie Haibeck spoke to parking concerns. Residents Ellen Williams and DeNae Kautzman spoke about parking concerns. Bismarck resident Krista Parsons spoke about her business owner friends and parking concerns. Mandan resident Chris Dietz asked staff to study the parking options more. A second and third invitation for comment was given. Hearing none, the public hearing closed. Commissioner Sjoberg moved and Commissioner Braun seconded to approve the resolution determining that the protest of Street Improvement District 236 is insufficient.. Roll Call vote: Aye 5, Nay 0. The motion passed.

G. BIDS

H. CONSENT AGENDA

1. *Consider a minor plat for Ramblewood 16th Addition.*

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2. *Consider a Cost Participation and Maintenance Agreement for the 194 Chip Seal Project.*
  3. *Consider approval of the following gaming site authorizations:.*
    - a. *New Salem Civic Club at Bennigan's from July 1, 2025 to June 30, 2026.*
    - b. *Mandan Baseball Club at Broken Oar from July 1, 2025 to June 30, 2026.*
    - c. *Mandan Baseball Club at The Drink from July 1, 2025 to June 30, 2026.*
    - d. *Mandan Baseball Club at Seven Seas from July 1, 2025 to June 30, 2026.*
    - e. *Mandan Baseball Club at Silver Dollar Bar from July 1, 2025 to June 30, 2026.*
    - f. *Mandan Touchdown Club at Starion Sports Complex from Aug. 1, 2025 to Dec. 1, 2025.*
    - g. *Mandan Touchdown Club at Dickey's BBQ from July 1, 2025 to June 30, 2026*
  - h. *Furry Friends Rockin Rescue at Stryker Enterprises LLC (dba Main Street Drive Thru Liquor) from July 1, 2025 to June 30, 2026.*
    - i. *Furry Friends Rockin Rescue at Send It! 24/7 Cornhole on June 1, 2025.*
    - j. *American Legion Post 91 at Send It 24/7 from July 1, 2025 to June 30, 2026.*
    - k. *Prairie Public Broadcasting, Inc. at Strawberry Bar & Grill from July 1, 2025 to June 30, 2026.*
  4. *Consider approval of the special event permit for the Mandan Rodeo Days Concert.*
  5. *Consider a minor plat for West Hills 5th Addition First Replat.*
  6. *Consider permission to dispose of obsolete vehicles.*
  7. *Consider a minor plat for West Bay Estates 4th Addition.*
  8. *Assessments for Weed Cutting of 2024B, Health & Safety of 2024B, and Sidewalks of 2024B.*
  9. *Consider approval of a plat change at the City Landfill.*
  10. *Consider approval of a Temporary Workspace Easement - WBI Energy Transmission Project.*
  11. *Consider a minor plat for Northern Pacific 5th Addition.*
  12. *Consider a minor plat for Northern Pacific 4th Addition.* Commissioner Heinsohn moved and Commissioner Braun seconded to approve consent agenda items 1-12 including all sub-items as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

I. OLD BUSINESS

J. NEW BUSINESS

1. *Consider an amendment to the Memorial Highway Cost Participation and Maintenance agreement.* City Engineer Wigness presented the item. Commissioner Heinsohn moved and Commissioner Sjoberg seconded to approve the amendment, as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.
2. *Consider an 8th Avenue NW and 24th Street road closure request to complete natural gas main upsizing.* City Engineer Wigness presented the item. Commissioner Sjoberg moved and

Commissioner Heinsohn seconded to approve a 3-week road closure for 8th Avenue NW and a 1-week road closure for 24th Street NW, to occur between May 24 and June 24, 2025. Roll Call vote: Aye 5, Nay 0. The motion passed.

3. *2024 Mandan Measure 1 Sales Tax Collection Update and Public Transportation Grant Program.* Planner Stromme presented the policy and application for potential grantees. Mandan resident DeNae Kautzman had some questions on the policy and collection process. Commissioner Braun moved and Commissioner Rohr seconded to approve the grant policy and application. Roll Call vote: Aye 5, Nay 0. The motion passed.

4. *Consider entering into State Water Commission cost-share agreements.*

a. *Memorial Highway.* City Engineer Wigness presented the item. Commissioner Heinsohn moved and Commissioner Braun seconded to approve the cost-share amendment, as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

b. *Monte Drive (2025 Reconstruction).* City Engineer Wigness presented the item. Commissioner Sjoberg moved and Commissioner Braun seconded to approve the amendment, as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

c. *Water Treatment Plant Phase III.* City Engineer Wigness presented the item. Commissioner Heinsohn moved and Commissioner Braun seconded to approve the amendment as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

5. *Legislative Update.* City Administrator Neubauer presented the legislative update.

#### K. RESOLUTIONS AND ORDINANCES

1. *Second consideration of Ordinance 1464, a zone change from CA - Commercial to R7 - Residential for Lot 9, Block 1, Developers West Acres 2nd Addition.* Planner Stromme presented the item. Commissioner Braun moved and Commissioner Sjoberg seconded to approve the second consideration of Ordinance 1464. Roll Call vote: Aye 5, Nay 0. The motion passed.

2. *Second consideration of Ordinance 1465, a zone change from Ag - Agriculture to CB - Commercial for Lot 1, Block 1, MDU Addition.* Planner Stromme presented the item. Commissioner Heinsohn moved and Commissioner Sjoberg seconded to approve the second consideration of Ordinance 1465. Roll Call vote: Aye 5, Nay 0. The motion passed.

#### L. OTHER BUSINESS

#### M. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS

- *May 20, 2025 at 5:30 p.m.*
- *May 27, 2025 at 5:30 p.m. Special Meeting, Working Session Long Range Financial Planning*
- *June 3, 2025 at 5:30 p.m.*
- *June 17, 2025 at 5:30 p.m.*

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N. ADJOURN There being no further business to come before the board, the meeting adjourned at 6:43 p.m.

/s/James Neubauer

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James Neubauer  
City Administrator

/s/James Froelich

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James Froelich  
Board of City Commissioners