

The Mandan City Commission met in regular session at 5:30 PM on June 17, 2025 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Froelich called the meeting to order.

A. ROLL CALL

1. *Roll call of all City Commissioners.* Those present were Dennis Rohr, Mike Braun, James Froelich, Craig Sjoberg, Ryan Heinsohn. Department heads present were City Administrator Neubauer, Finance Director Welch, Assistant Finance Director Schulz, Assessor Markley, Human Resource Director Berger, City Engineer Wigness, Assistant City Engineer McAdoo-Roesler, Police Chief Ziegler, Building Official Singer, Fire Chief Bitz, Public Works Director O’Keefe, Business Development & Communications Director Cermak, Communications Specialist Schmidt, CIS Manager Mischel, and Attorney Oster.

B. THE PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

1. *Quarterly work anniversary recognition.* HR Director Berger recognized the Quarterly work anniversary of City of Mandan employees.

2. *New Employee Introductions.* New Employee Introductions took place.

a. *Administrative Assistant Ashlee Newman.*

b. *Firefighter Hunter Beckert.*

c. *Firefighter Matt Pazanin.*

d. *Public Works.*

Street Dept- Tate Schwagler.

Street Dept- Tony Gietzen.

Administrative Assistant-Stacey Moos.

e. *Police Department.*

Police Officer-Alexander Price.

Police Officer-Eric Horner.

Police Officer-Etienne Herholdt.

f. *Morton Mandan Public Library- Building & Grounds Jeff Christensen.*

3. *Buggies-n-Blues Recap .* Mandan Progress Organization Executive Director Matt Schanandore gave a Buggies N Blues recap.

D. APPROVAL OF AGENDA Commissioner Rohr moved and Commissioner Sjoberg seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

E. MINUTES

1. *Consider approval of the following Board of City Commissioners meeting minutes:.*

a. *June 3, 2025 Regular Meeting.* Commissioner Heinsohn moved and Commissioner Braun seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

b. *June 10, 2025 Quorum SID 236 Meeting.* Commissioner Sjoberg moved and Commissioner

Braun seconded to approve. Roll Call vote: Aye 5, Nay 0. The motion passed.

F. PUBLIC HEARING

G. BIDS

H. CONSENT AGENDA Commissioner Sjoberg moved and Commissioner Rohr seconded to approve consent agenda items 1-8 including all sub items as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

1. *Consider approval of monthly bills.*
2. *Consider approval of the following raffle permits:.*
 - a. *Bismarck Global Neighbors.*
 - b. *Missouri Valley Shooting Sports Association.*
3. *Consider approval of a gaming site authorization for Mandan Touchdown Club at Big Stick Cigars from July 1, 2025 to June 30, 2026.*
4. *Consider contract award to Strata for the 19th Street Trail Phase 1 Curb and Gutter.*
5. *Consider a minor plat for Bill Stein Addition.*
6. *Consider approval of a contract with the Heart River Correctional facility.*
7. *Consider approval of the Class A, B, C, D1, E, and Special B renewals effective July 1, 2025.*
8. *Consider the issuance of the Class A, E and D liquor licenses effective July 1, 2025.*

I. OLD BUSINESS

J. NEW BUSINESS

1. *Update on activities of the Bismarck Mandan Chamber EDC.* Bismarck Mandan Chamber EDC President Nagel presented the item.
2. *Consider a Mandan Growth Fund recommendation to provide a \$15,000 prize, in the form of a forgivable loan, for the 2025 Business Pitch Challenge.* Business Development & Communications Director Cermak presented the item. Commissioner Sjoberg moved and Commissioner Heinsohn seconded to approve providing a total of \$15,000 to be split as follows: the first-place winner would receive \$10,000, the second-place winner would receive \$3,000, and the third-place winner would receive \$2,000, all in the form of a forgivable loan, for the 2025 Business Pitch Challenge. Roll Call vote: Aye 5, Nay 0. The motion passed.
3. *Consider a request for \$35,000 in matching funds for the Mandan Art Alley Project.* City Administrator Neubauer presented the item. Aaron Barth from the Fort Abraham Lincoln Foundation also presented. Commissioner Sjoberg moved and Commissioner Heinsohn seconded to approve the Mandan Visitors Committee recommendation for the authorization up to \$35,000 for the Mandan Art Alley project. Roll Call vote: Aye 5, Nay 0. The motion passed.
4. *Consider applying for the Department of Homeland Security (DHS) Staffing for Adequate Fire and Emergency Response (SAFER) grant.* Fire Chief Bitz presented the item. Commissioner Sjoberg moved and Commissioner Rohr seconded to allow staff to apply for the DHS SAFER grant to hire 6 additional firefighters. Roll Call vote: Aye 5, Nay 0. The motion passed.
5. *Consider a Development Agreement for the Shores At Lakewood 2nd Addition.* City

Administrator Neubauer presented the item. Art Goldhammer from TRX Developers also presented. Commissioner Sjoberg moved and Commissioner Braun seconded to continue working with the developer on finalization of the development agreement after input from the City Commission.. Roll Call vote: Aye 5, Nay 0. The motion passed.

6. *Consider increasing administrative approval for the Memorial Highway Reconstruction and approval of Change Order 9.* City Engineer Wigness presented the item. Commissioner Braun moved and Commissioner Heinsohn seconded to approve Change Order 9, as presented and to increase the City Engineer's signing authority to \$100,000 for change orders within sub-project 1 of the Memorial Highway Project. Roll Call vote: Aye 5, Nay 0. The motion passed.

7. *Consider Extension of Street Closure for WBI Energy.* City Engineer Wigness presented the item . Commissioner Braun moved and Commissioner Rohr seconded to approve the extension of the street closure for WBI Energy. Roll Call vote: Aye 5, Nay 0. The motion passed.

8. *Update on various construction projects throughout the city.* City Engineer Wigness presented the item .

K. RESOLUTIONS AND ORDINANCES

1. *Second Consideration of Ordinance Nos. 1466 and 1467 related to the management of trees and shrubs.* Public Works Director O'Keefe presented the item. Commissioner Braun moved and Commissioner Sjoberg seconded to approve Ordinance numbers 1466 and 1467 as presented. Roll Call vote: Aye 5, Nay 0. The motion passed.

L. OTHER BUSINESS

M. FUTURE MEETING DATES FOR BOARD OF CITY COMMISSIONERS

- *July 1, 2025 at 5:30 p.m.*
- *July 15, 2025 at 5:30 p.m.*
- *August 5, 2025 at 5:30 p.m.*

N. ADJOURN There being no further business, the meeting adjourned at 7:18 p.m.

/s/ James Neubauer

James Neubauer
City Administrator

/s/ James Froelich

James Froelich
Board of City Commissioners